

Revenue (Spl-War) (1920) Department.

Ordinary SERIES.

G.O. No. 289. (mis)

DATED 27-9-20.

Indexed

(5)

Forms

[Despatch Abstract.]

Card Index ~~forms~~ prescribed in
G.O. 200 (Rev Spl War) of 8-6-20 -

Standardization sanctioned

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

S Sty. 15-15,005-6-3-15

STATIONERY OFFICE,

Madras, 19th August 1920.

Ref. on Cur. Disposal No. F.O. 103-20

From

A.R.L. Tottenham Esq., I.C.S.,

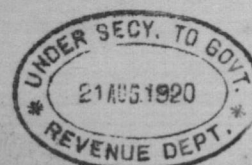
ENCLOSURES.

SUPERINTENDENT OF STATIONERY,

To

The Secretary to the Government ,

REVENUE DEPARTMENT.



SIR,

Forms - index - cards of soldiers' Committed -

Standardization of - G.O. No. 200 - Revenue (special) dated 8-6-20

The Collector of North Arcot suggests that the two kinds -- of card index forms prescribed in the G.O. should be standardized. I support this proposal, and recommend their inclusion in G.R.F. XX11 Office forms - H. Collectors' Office as item 52 (a) & (b). I presume the cards should be of the same dimensions as the specimens on pages 3 and 4 of the G.O.

Rev. Spl. (war) u.o.

I have the honour to be,

Sir,

Your most obedient Servant,

J. Duma
Superintendent of Stationery

176

Received in Fair-
copying Section.

Initials.

Date.

Copied ..

Examined ..

Signed ..

Despatched ..

21.9

27.9

11

Revised/uncopy

Wm/mo

memo 3

Forms - Index - cards

Dr. Siddons Committee - Standardi

Zahon 7 - ^{Supdt of Slats} ~~Collection~~ letter NFO 103-20

(F)

A copy of form 260 Rev
(8pl) was d 14.8.20 is
communicated to him
for information.

2 As the index cards will
not be required permanently
Govt. do not consider it necessary
to standardize it. ~~conform~~

To

The Supdt of Slats
(with a copy of
form 260 of 14.8.20)

See
10.9.20

Note. Generally forms which
are required always are alone
standardized. These index cards
will be required only for a short time

See
10.9.20

I do not agree; the
index cards are required

to be maintained so long
as the record of serving and
discharged soldiers is kept
in coll's office. The forms
shd be standardized as
suggested by the Supt of Stationary

See
15.9.20

Recd in m.o. on
15.9.20

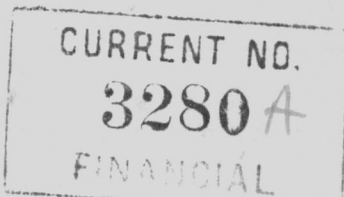


Draft order is subd. It may
issue with the commencement of trial.

See
17.9.20

Final w.o.

See
19.9.20



20.9.20

Ref no 2597 w/201
20.9.20



Rev (Spt) Deptt

To us

May issue

Done
21.9.20

See
22.9.20

Accd pld

20.9.20

See
20.9.20

Final no 3280 A-1

24.9.20

Sectt. II-10 (a)-36,003-21-1-18. (6)

DEPARTMENT.

Received in Fair-
copying Section.

27/9

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Examined

Signed

Despatched

READ AGAIN G.O. No.

260 Rev (Spt) was 1

8-6-20 (C)
14-8-1920 (F)

191

READ ALSO:-

C. No. 2597, From the Suptt-y Staty, No. F. 103, dated 19-8-1920.

ORDER.

mis

No. 289, dated 27-9-1920

Sanction is accorded to
the standardization of the two
kinds of card index forms prescribed
in form 200. Rev (Spt) was 2
8.6.20. They should be
included in Gr. R. F. XXII
Office Forms - m. collector's
office as item 52 (a) and (b).

To

The Suptt-y Staty.

(a) g I g g II 20)

" S. R. I. (g g I, g g II
20)

All collectors (g g I)

See
17.9.20

See
19.9.20

When given for copying — }
 When copied — } 192
 When examined — }
 When signed — }

READ AGAIN G.O. No. , DATED
 192

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT ... A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILLED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

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