

Regular	Miscellaneous	No
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of 189

MISCELLANEOUS SERIES.

G.O., No. 833

DATED 24th February. 99

[Despatch Abstract.]

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FILE No. 172
OF 1897.

SERIAL No. 15.

Revenue Department.
1899.

GOVERNMENT OF INDIA.

DEPARTMENT OF REVENUE AND AGRICULTURE.

FORESTS.

Current No 1138

RESOLUTION.

Circular No. $\frac{2}{172-15}$ F.

G.O. min No 833 724 12 Feb 1899.

Communicated to the Board of
Revenue ~~for information~~ for information in
Dated Calcutta, the 6th February 1899. Continuation of P.O 800 min 8 16.2.98.

*9 To the Bd. LR }
4 Copy to the A.S. } Del 28-2-99
Note In letter No 801 8 16.2.98,*

*The Govt held the view that for preventing
fraud in forest offices, excessive elaboration
of ~~present~~ the system of accounts (including
Forest code) was not the
proper remedy.*

SUBJECT. RULES for the prevention of fraud or embezzlement by head-clerks or revenue-clerks of Forest Divisional Offices.

G. I. C. P. O.—No. 938 R. & A.—8-2-99.—800.—K. N. C.

*6m
20-2-99
21-*

Extract from the Proceedings of the Government of India, in the Department of Revenue and Agriculture (Forests): dated Calcutta, the 6th February 1899.

READ—

- (i) Circular No. 8 F., dated 29th May 1897, inviting suggestions for the prevention in future of fraud by head-clerks or revenue-clerks of Forest Divisional Offices.
- (ii) Replies to the above noted Circular.

RESOLUTION.

After consideration of the replies received to Circular No. 8 F., dated the 29th May 1897, the Government of India are of opinion that in order to guard against fraud or embezzlement by head-clerks or revenue-clerks of Forest Divisional Offices, the following alterations in the Forest Department Code are advisable:—

(a) *Section 101.*—After “permit,” in the fourth line of this section, substitute the following for the remainder of the section:—

“Or license will be issued under such rules and in such forms as the Local Government may from time to time prescribe. Permit or license forms shall be kept in triplicate in bound books, and bear printed serial numbers, and the words ‘original,’ ‘duplicate,’ and ‘triplicate.’ Each permit or license issued shall be filled in by the officer issuing it in the original as well as in the counterfoils, and be provided with a serial annual number. All amounts of produce, as well as of money, shall be written in words as well as in figures.

In the case of prepaid licenses, the officer issuing the license may receive either cash or a treasury *chaldan* as proof of payment. The original license shall be given to the licensee, the duplicate shall be attached to the monthly accounts, and the triplicate be kept by the issuing officer.

In cases where, under the conditions of the permit, timber is marked with a Government sale-hammer on passing revenue stations, or where forest produce is otherwise allowed to leave the limits of the forests, the officer marking such timber or passing such forest produce shall collect the original licenses, and the purchase certificates which may have been granted on the strength of such licenses, and forward them to the Divisional officer under whose signature or authority they were issued. They should be posted into the book of licenses, each against its counterfoil.

In the case of unpaid licenses, or purchase certificates granted thereunder, the original shall be given to the licensee, and the duplicate be sent to the officer empowered to mark or pass the produce on payment of the revenue due when the payment has been effected, which may be done by cash or treasury *chaldan*. The officer receiving it shall at once return the duplicate, entering thereon any purchase certificates which may have been granted on the strength of such license. These should be posted into the license book of the issuing officer, each against its counterfoil. The original should be submitted as a revenue voucher to the accounts of the passing officer.

The books of licenses should be periodically examined by the Divisional officer, the returned licenses being checked with their counterfoils and with the entries of the amounts realised on their account in the cash-book or in the original accounts of the officer who issued the same, and an explanation called for as regards any licenses missing or unduly delayed.”

(b) Insert the following as a new section (145 A):—

- (i) Members of the office establishment should not be entrusted with Government money, except as advances by cheque on account of the pay of office establishments and for contingent charges, which should as a rule be made payable only to the head or camp clerk, nor should they be authorized to receive payment for forest-produce. All subordinates who have the custody of Government monies

or who deal with the collection of forest revenue should be made to furnish security. The Divisional officer is responsible that the security furnished is trustworthy and sufficient. If personal security is taken, the sureties should be approved by the Conservator after due enquiry, and steps should be taken to periodically examine into the continued existence and reliability of the sureties.

- (ii) Applications for forest produce should be received by the Divisional officer or other officer especially authorized, and not by members of the office establishment. When the officer so authorized is not at head-quarters, the applications should be sent to him accompanied by the Treasury *chalan*, on receipt of which he can issue the necessary license.

(c) Section 186.—Add to this section—

“No letter or order referring to accounts matters shall be recognised by any subordinate, except such letter or order is signed by the Divisional officer himself.”

(d) Section 213.—Add under clause (1)—

“The Divisional officer must sign a certificate at the foot of the cash account to the effect that the lump sums shown agree with the details in the cash book and also with other subsidiary returns concerned.”

(e) Section 215.—After “serving” in the seventh line of this section, insert “or in which their accounts are compiled;” also add the following sentence to the section :—

“The Divisional officer must satisfy himself that the above accounts have been truly and accurately incorporated.”

2. These rules will accordingly be incorporated in the next edition (which is being prepared) of the Forest Department Code. Any further supplementary instructions which Local Governments or Administrations may consider necessary, may be issued by them in the form of executive orders.

ORDER.—Ordered that a copy of this Resolution be forwarded, for information and guidance, to the Local Governments and Administrations noted in the margin, the Inspector-General of Forests, and the Comptroller and Auditor General; and for information to the Governments of Madras and Bombay and the Finance Department.

Bengal.
N.-W. P. and Oudh.
Punjab.
Burma.
Central Provinces.

Assam.
Coorg.
Ajmere.
Andamans.
Baluchistan.
Hyderabad.

[True Extract.]

Holderness
Secretary to the Government of India.

Rw.



When given for copying _____
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READ AGAIN G.O., No. _____
189 .

, DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO.

PAPERS NOT FILLED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

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*The Secretary to the Govt of Madras,
Revenue Depart.*