Revenue (1898) Department.

MISCELLANEOUS SERIES.

G.O., No. 2457

DATED 7th June

[Despatch Abstract.]

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

~~G.O.~~ Encl	No.	Department.	Date.	G.O.	No.	Department.	Date.
10502 9127 11446 97.	Go. 724 17.2.98						

Revenue 1898 Department

Government {1898} of Madras.

FINANCIAL.

Read. 3 June } 1898. Enclosures

Regd. 4 " Spare copies

G.O., &c., Nos. 442, 443, 13th May 1898.

Order Mis. No. 2451 of 7.6.98.

Communicated to the Heads of Departments under the Revenue Secretariat in continuation of G.O. No. 814 Mis., of 1897.

A **MAY.** January 1898.

To

The Heads of Depts. under the Rev. Secrett.

Note: Please see the Department's notes on Revenue No. 918 of 1898.

Official Publications.

Communicating, with remarks, to the departments of the Secretariat and to the Superintendent, Government Press, letter from the Government of India issuing certain instructions in regard to the transmission of — to the British Museum. Copy to the Government of India.

noted 20/6/98

issued 21-6-98

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following papers:—

G.O., No. 584, Financial, dated 27th May 1892.

ABSTRACT.—Passing orders on letter from the Government of India bringing to notice certain complaints made regarding the omission to supply the British Museum with certain books published in India, and summarizing the orders which at present regulate the transmission of books and publications intended for that institution with a view to prevent the recurrence of such omissions in future.

G.O., No. 5, Financial, dated 2nd January 1895.

ABSTRACT.—Issuing orders regarding the intimation to be given by the Superintendent, Government Press, to the Financial Department, of all Government publications, including annual departmental administration reports, before they issue from the Press, and the number of copies intended to be sent to the India Office.

G.O., Nos. 382, 383, Financial, dated 7th May 1897.

ABSTRACT.—Advising the Government of India of the despatch of certain publications for the use of the British Museum, and requesting it to furnish certain further information regarding the supply of books to the Museum.

G.O., Nos. 1020, 1020A, Financial, dated 6th December 1897.

ABSTRACT.—Communicating to the departments of the Secretariat, with remarks, letter from the Government of India stating that, whenever a publication has been entered in the Madras quarterly lists prepared under Home circular No. I—11-S, dated 22nd June 1892, a copy may be supplied to the British Museum as a matter of course.

READ—also the following paper:—

From J. P. HEWETT, Esq., C.I.E., Secretary to the Government of India, Home Department (Books), to the Chief Secretary to the Government of Madras, dated Calcutta, the 9th March 1898, No. 286.

I am directed to invite attention to the orders marginally noted for regulating the transmission from India of books intended for the British Museum. These orders require that all official publications, those of an ephemeral or confidential nature excepted, should be supplied to the British Museum through the India Office, quarterly lists of such publications being prepared by the Local Governments and Administrations to enable the authorities of the Museum to check any omissions that may occur in the transmission of books to England. Complaints have from time to time been received that various official publications entered in the quarterly lists have not reached the Museum, and copies have had to be called for from the Local Governments and Administrations. This has caused inconvenience and delay. It has occurred to the Government of India

Home Department Circular No. 8—1037, dated 31st August 1883.
Home Department Circular No. 13, dated 18th January 1892.
Home Department Circular No. I—11-S, dated 22nd June 1892.

that the reason for not transmitting some of the publications in question may have been that, in the Secretary of State's despatch, No. 15, Public (Records), dated the 26th July 1891, an allusion was made to the desire of the authorities of the British Museum to be supplied with all the more important non-confidential official Indian publications. This allusion, I am to explain, was, in the opinion of the Government of India, not intended to preclude the transmission of any non-confidential official publications save those of an ephemeral nature such as are mentioned in the circular of the 31st August 1883 quoted above. I am accordingly to request that in future copies of all the official publications entered in the quarterly list prescribed in the circular * of the 22nd June 1892, may be forwarded regularly for transmission to the British Museum.

* *Vide* margin above.

2. I am further to say that the Government of India have noticed that through oversight entries referring to ephemeral or confidential official publications are occasionally made in these quarterly lists. I am to request that instructions may be issued to secure that such entries are excluded in future.

I am to observe, with reference to paragraph 5 of Mr. Price's letter, No. 383, dated 7th May last, that as the pamphlet on the subject of Investiture was of a semi-confidential nature it should not have found a place in the quarterly list.

3. I am to say that military publications published within a Lieutenant-General's Command should be excluded from the quarterly catalogues of Local Governments, copies of such publications as are intended for the British Museum being transmitted to England through the channel of the Military Department of the Government of India.

4. I am to add that, as in certain instances, imperfect packing appears to have led to mistakes, some such precautions as those specified below appear to the Government of India to be suitable, and I am to request that, if there is no objection, they may be adopted by despatching offices:—

(1) Packets containing copies for the British Museum should be secured with stout twine and sealed, and should bear a printed label stating that the contents are for that institution.

(2) Every enclosure in a packet should bear a small label (such as that in the margin) placed in the left-hand corner of the inside of the cover or of the front leaf of the book, stating that the particular copy so marked is for the British Museum, and that the publication bears a certain number in the local quarterly list.

For the British Museum.
[Serial No. in the List of Official Publications in for the quarter of 189 .]

ORDER—No. 442, Financial, dated 13th May 1898.

Communicated to the departments of the Secretariat and to the Superintendent of the Government Press for information and guidance.

2. On receipt of intimation from the Superintendent, Government Press, of the approaching issue of a publication, the department of the Secretariat concerned will consider whether it is of an ephemeral or of a confidential nature, and if it belongs to neither of these classes will inform the Superintendent, Government Press, of the number of copies to be transmitted to the India Office. Departments of the Secretariat will, in forwarding to the Financial Department the office-notes submitted by the Superintendent in accordance with paragraph 1 of G.O., No. 5, Financial, dated 2nd January 1895, mark all confidential or ephemeral publications as such, and when it is intended to transmit copies of a publication to the India Office will, as at present, intimate the number of copies which will be forwarded.

G.O., No. 5, Financial, dated 2nd Jan. 1895.

3. Vernacular translations of publications and such establishment lists as have not been forwarded hitherto need not be transmitted to the India Office in future.

4. In cases in which it is decided to transmit copies of a publication to the India Office, the Superintendent of the Government Press will, on receipt of the decision of the department of the Secretariat concerned, forward to that department, with a covering note, the requisite number of copies, packing the copy for the British Museum in the manner suggested by the Government of India in paragraph 4 of its letter read above. He will assign a serial number to each such publication, and this serial number will be affixed to the entry of the publication in the quarterly lists of official publications submitted by the Superintendent to the Financial Department with reference to G.O., No. 973, Financial, dated 22nd September 1892. These quarterly lists will, in future, exclude all publications of an ephemeral or a confidential nature, and the Superintendent will, when submitting them, bring to notice cases in which copies of publications included in the list have not been forwarded to the India Office.

5. The Superintendent will observe that it is still necessary that he should, with reference to G.O., No. 5, Financial, dated 2nd January 1895, give notice of the approaching issue of *every* publication, whether ephemeral or confidential.

6. In the case of military publications, the Superintendent will, in future, send the necessary intimation direct to the Deputy Adjutant-General, Madras Command, for the information of the Lieutenant-General Commanding the Forces, by whom it is presumed arrangements will be made for carrying out the instructions conveyed in paragraph 3 of the letter from the Government of India. All such publications will be excluded from the quarterly lists.

(True Extract.)

for Chief Secretary.

To the Deputy Adjutant-General, Madras Command.
" Departments of the Secretariat
" Superintendent, Government Press.
" Librarian.
" Home Despatcher.

ENDORSEMENT—No. 443, Financial, dated 13th May 1898.

Copy to the Government of India, Home Department.

A. T. ARUNDEL,
Chief Secretary.

Ed S. J. Pereira.

Fin. Con. no. 918 of 98

Note.

In the draft order now sent for counter-initials the Fin. Dept. proposes, with reference to a communication from the Government of India, to issue certain revised instructions re the procedure to be followed by the Supt, Govt Press and the Departments of the Secretariat in selecting and forwarding Govt publications to the Secretary of State and the British Museum &c &c, on receipt of intimation from the Supt, Govt Press of the approaching issue of a publication it has been the practice for the Dept of the Secretariat concerned to forward it to the Fin. Dept with an endorsement stating whether copies of the same were or would not be sent to the Secy of State. If it is ~~decided~~ decided ~~to send~~ ~~copies~~ ~~under the former~~ ~~arrangement~~ that has been incumbent on the Dept. to get the copies

G.O. No. 5, Fin., 2/1/95.

forward them to the Secretary of State and the British Museum.

At the end of every quarter, the Supt, Govt Press submits a list of all Govt publications (including those ephemeral and confidential) issued from the Press during the period, to the Dept. which after scrutinising it to see if any publications are omitted, forwards it to the Govt of India, Home Dept.

2. Under the revised instructions which it is proposed to issue now, the Supt will as hitherto intimate the approaching issue of a publication to the Dept of the Secretariat concerned. On receipt of this intimation the Dept will have, in forwarding it to the Financial to mark in the case of all publications whether they are confidential or ephemeral and to intimate at present number of copies if any which is to be forwarded to the India Office.

G. o. No. 973, Fin., dt 22.2.92.

G.o. No. 5, Fin., dt 2.1.95.

Office. In the latter case, the Supt, Govt Press should also be informed of the number of copies to be so sent. On receipt of this intimation he has to forward to the Dept of the Secretariat concerned, with a covering note, the requisite number of copies, packing the copy for the British Museum in the manner suggested by the Govt of India. He has to affix a serial number to each publication thus sent and has also to enter in the quarterly list to be submitted to the Fin. Dept with reference to G.o. No. 973, Fin., dt 2.9.92. In this list, publications of an ephemeral or of a confidential nature are in future to be entered.

3. It is submitted that there is no objection to the draft G.o. having counter-circulated.

para 4 (2) of the covering.

Sec. Draft- Asst Secy concurs

21-6-98

Dy Secy 22/6/98

Dy Secy 10.6.98

When given for copying ____
When copied ____ } 189
When examined ____
When signed ____

READ AGAIN G.O., No. DATED
189 ,

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT .. .. .. A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH IN ORIGINAL.

N. B.—
A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.