

Revenue (1899) Department.

MISCELLANEOUS SERIES.

G.O., No. 1987

DATED 3rd June
99

[Despatch Abstract.]

Sanctioning with remarks, the
supply of type-writing machines to
the Collectors of Coimbatore & Malabar.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Revenue (189 9) Department.

CURRENT No. 2364

From

The Board of Revenue,
Land Revenue,
Madras.

For Orders.

Submitted that the supply of
a machine may be sanctioned.

A. No. 86 Ref.

Dated 6th April 1899

Received 7

Registered 8

Enclosures -

Spare copies -

SUBJECT.

Requesting sanction of Government
for the supply of a type writing
machine to the Collector of Coimbatore

26-4-99

Madras, 6th April 1899. 189

BACK PAPERS.

G.O.	No.	Department.	Date.
20	209	Fl	10-2-99
	194	Rev	12-1-99
	150	Ru	10-1-99
	263	Fl	10-10-98
	446	Fl	4-6-99

FURTHER PAPERS.

G.O.	No.	Department.	Date.

READ—letter from C.H. Mounsey Esquire, Acting Collector of Coimbatore, to the Superintendent of Stationery, Madras, thro' the Secretary to the Commissioners of Land Revenue, Madras, R.O. C.No. 761/acct. supr. of 99 dated 29th March 1899.

Reference No. ^{A.} 86 dated 6th April '99. 189

In the letter read above, the Collector of Coimbatore requests the Superintendent of Stationery to supply him with a Vost type writer No. 4 with appurtenances on the authority of Government Order No. 1222 F.D. dated 14th December 1898 and Government Order No. 194 Rev. dated 12th January 1899. As these orders do not sanction the supply of type writers but merely lay down the conditions on which applications for such machines may be made, the Board requests that formal sanction may be accorded for the supply of a machine to the Collector. The Board understands that the supply will result in a substantial gain in the efficiency of the work done and prevent any need for an increase in the copying staff.

Lancel Davidson

Ag. Secretary.

To

The Secretary to Government, Revenue Department.
The Collector of Coimbatore.

Md. R. H.

J. S. S.

Revenue (189⁹) Department.

CURRENT No. 2327

From

The Board of Revenue,
Land Revenue, Madras

A. No. 88 Ref.

Dated 7th April 1899.

Received }
Registered }

Enclosures -

Spare copies -

SUBJECT.

Requesting sanction of Govern-
ment for the supply of two type
writing machines to the Collector
of Malabar.

For Orders.

Submitted that the Board's
recommendations may be approved.
The presumption made by the Board
namely that G.O. 1222 of 14-12-98 is
intended to modify G.O. 446 of 14-12-98, is
correct. vide page 6 of the note under
G.O. 12-1-99. (Slag Y).

[Signature]
19/4/99

[Signature]
19/4/99

420 Hw
26-4-99

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

OFFICE OF THE BOARD OF REVENUE
(LAND REVENUE),

Madras, 7th April 1899. 189

READ— letter from G.W.Dance Esquire, I.C.S., Collector of Malabar, to the Secretary to the Commissioners of Land Revenue Madras, Ref. on C.No.299/P-99 dated 20th February 1899, and Reference thereon A No.34 dated 3rd March 1899.

Read also letter from the same officer, to the Secretary to the Commissioners of Land Revenue, Madras, Ref. on C No.299/P-99 dated 22nd March 1899.

Reference No. 38 dated 7th April 1899. 189

In the first letter read above, the Collector of Malabar requests sanction for the supply of two type writing machines to his office—one for the use of the correspondence branch and the other for the departments under the Treasury Deputy Collector such as Accounts, Treasury, Currency, Sea Customs, Press &c. Mr.Dance states that if the machines are supplied and no reduction is made in the existing establishments, there will be a substantial gain in the efficiency of the work done and that there will be no need for an ~~increasing~~ increase in the copying establishment. He however points out that the recent orders of Government on the subject—viz. Government Order No.1222 F.D. dated 14th December 1898 and Government Order No. 194 Rev. dated 12th January 1899 are not clear and enquires whether it is still intended that a post on Rs.15 should be abolished or some similar reduction made in the existing establishment three months after the receipt of each machine. The Board presumes that Financial Government Order No.1222 dated 14th December 1898 is intended to modify Government Order No.446 Financial dated 4th June 1897 which is read again in it and in which Government ruled that applications for the supply of type writers should invariably be accompanied by proposals for the reduction of copyist establishments. It accordingly

Rs. 150
10-1-99 J

x Rs. 150 Rev
10-1-99
along V

Rs. 150 Rev
10-1-99
W

recommends that the Superintendent of Stationery may be authorized to supply two type writing machines to the Collector of Malabar as requested by him and that no reduction should be made in the existing copyist establishments in the Collector's Office.

Lonel Davidson

Acting Secretary.

To

The Secretary to Government, Revenue Department.

Md.R. 7.

Josa

Rev
Read Board's Refere
86 of 4. 99 and Ref. 1
(nos 2364 and 2387)

G.O. (avis) No. 1987 of 3

The supply of a type
machine to the Collector
Cumbakore and of two more
to the Collector of Malabar
sanctioned.

2. The Board's ^{expressed} ~~assumed~~ presumption
from its Ref. no. 88 of 4.
correct that G.O. File No 1222 of 4
is ^{under no copyist} ~~from orders~~ G.O. File 4

M. W. J. (M. W. J. 31/1/99)

So

The Board of Rev (L.A.)

24/2
6.6.99

a Supt. of Stationery
the Supt. of Stationery
with copy of

CM
1-5-99

whr?
1/5
31/1/99

The Supt. of Stationery be
the head of a dept under the F. H. L.
it is proposed to send the order to
that dept.

CM
5.5.99

H.C.
Is this correct practice?
1/5
6.2.99

P. T. O

To Under Secy

The order, it is submitted, need not go thro' the F.D. merely for the reason that for administrative purposes the Supt of Stationery is considered to be directly subordinate to that Dept.

The question is it is respectfully submitted whether the order sanctioning the supply of the machine should issue in the R.D. or the F.D. The rule on the subject merely says that "a typewriter should not be indentured for without the previous sanction of the local Govt." and in the absence of special orders to the contrary it would appear that the order could be issued in the R.D. ~~Further~~ ~~it is the Administrative Dept.~~ ~~that is best able to decide whether~~. It may be mentioned here that where the Civil Account Code authorizes the local Govt. to sanction the purchase of stationery &c locally

vide rule
3 on p. 3 of
LO. no 463 dated
29.3.99 A

locally, the R.D. has hitherto been passing final orders. In fact except applications for increase of salaries and other permanent charges the disposal of which is governed by the provisions of Arts 284-85 of the Civil Act Code all cases in which the local Govt. is empowered to sanction ^{usually} are disposed of in the administrative Depts. — so far as the R.D. is concerned. Perhaps the F.D. may be consulted.

Wmm
6.5.98

Secy

Unless the Finl Dept is asked to provide the money, specially or under some precedent involving future expenditure is involved, neither of which interference arises in the present case, there does not seem any reason for sending the pp. to Finl.

But in this case, the Draft may go to Finl & submit with ref. to para. 2.



For the C. S.

It is submitted that paragraph 2 of the proposed draft in the Revenue Dept. may be counter-initialled.

2. As regards the other point raised in the Revenue Dept., viz. whether orders sanctioning the supply of typewriters should issue in the Revenue or the Financial Dept., it is submitted that these machines cannot be classed in the same category as other articles of stationery. The Supt. of Stationery is now allowed to purchase ^{type writing machines locally} ~~such articles~~ locally and there is ^{they are expensive} great chance of ~~the~~ budget allotment being exceeded if orders are issued to him independently of the Financial Dept. It would appear, moreover, to be necessary that some system should be adopted as regards the supply of these machines and that each department of the Sectt. should consider to what offices the machines are to be supplied, and at what rate. It will be observed that in the present case the Collector of Malabar applies for two machines whilst the Collector of Coimbatore applies for one. It is thought that there should be a uniform scale of supply ~~and~~ and that the introduction of the machines should be gradual in order to spread out the expense ~~over a period of years~~.

Perhaps the rule might be laid down

It is a fact that the allotment in the purchasing committee is likely to be estimated very quickly and that the sum set apart for typewriters in the Budget is likely to be largely exceeded but the Supt. of Stationery won't exceed his allotment without bringing this matter to notice. M. S. J.

When the volume of work can be made uniform in all Districts this will be a good rule. M. S. J.

I think this will be a very useful rule & otherwise the machine will rapidly be damaged. M. S. J.

down that no ^{office} collector should be supplied with a type-writing machine unless ^{head of the office} he guarantees that he has, or can secure, a properly trained type-writing clerk. It is necessary in the interests of the machines themselves that the type-writing clerk should be in existence in each case before the machine ^{is} supplied.

The linked file contains a copy of a Revenue Dept. order sanctioning the supply of a type-writing machine to the Collector of Tanjore. This is communicated to the Supt. of Stationery through the Financial Dept.

C. S. B.
16.5.99

H. M.

As the type-writing machines are very expensive & it will be well to watch their issue from Stationery in all Depts. I think the best plan will be for Rev. & other Depts. to send the order for c.i. to Financial. Let the Hon. Mr. Pender to handle.

ser. M. S. J. 25.5.99.

See Mr. Winkworth

R. D. no. 9. 1460
1-6-99

M. S. J.

Mr. Pender this is the way to go. It is just the other way round. The way who can not learn must enter an order.

M. S. J.

I have no objection - with regard to the proposed rule above, is it not rather like ruling that a boy must not enter water till he has learnt to swim - Before we can secure a number of practiced clerks we must afford an opportunity to practice, and at first some machines will be handed no doubt be subjected to hard usage - M. S. J.

There are numbers of 30-5-99 -

Rev Sept.

To Under Secretary

It is submitted that after the issue of the order, the original notes may be returned to the Financial Dept for necessary action with reference to the Honble members' remarks in the previous page.

2. 6. 99 See Imie & then
Send copies of ~~the order~~ of notes to tail with the order
Me
3/6/99

Despatcher Please have a copy of the notes checked with the order.

Despatcher Please attend to this 3-6-99

When given for copying _____
When copied _____ } 189
When examined _____
When signed _____

READ AGAIN G.O., No. _____, DATED _____
189 .

CURRENT No. _____

ENCLOSURES TO G. No. _____

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH IN ORIGINAL.

N.B. -
A = Copy in full.
B = Not to be copied