

Revenue (189) Department.

MISCELLANEOUS SERIES.

G.O., No. 4938

DATED 14th December 1878

[Despatch Abstract.]

Pro. of the Finl Dept forwarding
for remarks copy of letter from the Acct Genl
suggesting a proposal for a consolidated
indent for Account Code forms required
by Heads of Dept. referred to the Heads of Dept
under the Rev. Secy for early remarks.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

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18 4,000 - 2-10-98.

Revenue (1898) Department.

CURRENT No. 8406.

SV 14/12

From

The Financial Department

Order No. 4938 of 14 Dec 1898

Referred to the Heads
of Dept. under the Rev.
Secretariat for early
remarks.

No. 2728.

Dated 5th Dec 1898

Received 8th

Registered 9th

Enclosures —

Spare copies. —

16
12/11/98
H. H. H.

SUBJECT.

Forwarding for remarks copy of a letter
from the Accountant-General, Madras, suggest-
ing the proposal that all Heads of Depart-
ments should forward to the Govt. Press,
Madras through his Office, a consoli-
dated indent for Account books
forms required by them and by their
subordinate officers and arrange for their
distribution with their own depart-
mental forms.

28

The Heads of Dept. under
the Rev. Secy.

V. K. M. L. P.
12-12-98. 12/12/98.

12-12-98

Replied

10/12

BACK PAPERS.)

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Financial Department.

Memorandum

Read the following:-

From the Accountant-General, No. 6148, dated 29th November 1898:-

I have the honour to state that the forms prescribed in the Account Code are at present obtained from the Government Press and supplied by this office to Heads of Departments and all subordinate officers indenting for them. Under this arrangement over 1200 indents including supplementary ones are received annually mostly from subordinate officers, such as Deputy Collectors, Munsiffs, Sub Registrars, Inspectors of Schools, &c. as shown in the accompanying statement.

2. The Inspector General of Police in his letter No. 1104, dated 8th October 1898 (copy enclosed) proposes in future to obtain from this office the annual supply of such forms required for his department and to supply them to his subordinate and to supply them to his officers with his departmental forms.

3. I am of opinion that the adoption of this procedure by all Heads of Departments in this Presidency by would be advantageous in every way as it would reduce the number of indents to be debitable dealt with and thus avoid delays in complying with them, would secure a better check on the consumption of forms by subordinate officers and cause some saving of expenditure in packing and transit charge.

4. I have the honour to suggest that therefore that all Heads of Departments should forward annually to this office a

consolidated

As this will be saved trouble

consolidated indent for Account Code forms required by them and their subordinate officers and arrange for their distribution with their own departmental forms. The said indents would be for the official year and should be based on the average annual consumption of the preceding 3 years. Collectors and District Judges might be considered as Heads of Departments for the supply of forms to Revenue and Judicial Departments in the Districts.

A more satisfactory and economical arrangement could be for such annual indents to be submitted through this office to the Government Press for compliance, but I understand that the Superintendent of the Press is unwilling to undertake the supply of forms owing to the want of storage accommodation for them.

Enclosures.

Copy of letter from the Ag. Assistant Inspector-General of Police, Madras, No. 1104/S.D., dated 8th October 1898:-

In forwarding herewith an Indent for printed forms required for the use of this Department for the Calendar year 1899 I have the honour to ask you to be good enough to comply with the same as early as possible, so that they may be despatched to Districts with other forms that are being supplied on Annual Indents. If it is impossible to supply now the whole number therein asked for, I request that at least half the number may be supplied.

No.	Heads of Departments	No.	Subordinate Officers	Remarks.
	Names		Names.	
✓ 22	Collectors... ..	77	Deputy Collectors	
		13	Sub Collectors	
		24	Head Assistant and Assistant to Collectors	
✓ 2	Commissioner of Revenue Settlement & Director of the Land Records and Agriculture...	11	Deputy Commissioners.	
1	Postmaster-General	21	Supts. of Post Office.	
1	Supt., Govt. Telegraph ...	23	do. Telegraph.	
✓ 1	do. Revenue Survey, Madras..	3	Deputy Superintendents	
		12	Asst. do.	
23	District and Sessions Judges	16	Subordinate Judges	
		114	Munsifs	
1	Inspector-General of Prisons	12	Central & District Jails.	
1	do of Registration ...	21	Registrars	
		389	Sub-Registrars.	
1	do. of Police ...	3	Dy. Inspectors General.	
		1	Asst. Inspector General	
		25	District Supts. of Police	
		43	Asst. District do.	
1	Presidency Port Officer ...	11	Port Officers	
1	Director of Public Instruction, Madras. ...	4	Inspectors of Schools	
		2	Inspectresses of girls' schools.	
		9	Asst. Inspectors of Schools.	
		49	Sub-Asst. do.	
		7	Supts. of Hills Schools.	
		10	Colleges.	
		3	Special schools.	
		40	Chaplains	
	Archdeacon of Madras ...			
1	Surgeon-General with the Govt. of Madras. ...	40	Hospitals	
✓ 3	Conservators of Forests ...	27	Dy. Conservators of Forest	
		10	Assistant do.	

Number of Lower Sec. & Primary schools for boys & girls.

No. 2728

To *Revenue* for favour of remarks on the
Accountant-General's proposal which appears to be unobjec-
tionable.

Fort St. George,
5th December 1893.

A. Edgington
for Chief Secretary.

Kh.
5/12/98

To The Revenue Dept.

When given for copying _____
When copied _____
When examined _____
When signed _____

189 .

READ AGAIN G.O., No. _____
189 ,

DATED

CURRENT No. _____

ENCLOSURES TO G. No. _____

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DETTO

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.