Revenue (1898) Department.

MISCELLANEOUS SERIES.

G.O., No. 2692

DATED 25th June

[Despatch Abstract.]

Recording receipt from the Treasurer of Dufferin Creek, with explanatory observations, of the Rev. G. B. Pidgeon's application for the Reserve sites in Block E, Shawanaga Island, for Methodist Church purposes, and enclosing plan of the sites applied for, and a completed form of declaration, duly signed by a Methodist Minister, according to law.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Revenue (1898) Department.

CURRENT No. 3644

Note
From The Financial Dept.

List

Order Misc no. 2692 d/25th June 98.

Recorded

No. 1148.

Dated 18 May
Received 18 "
Registered 19 "
Enclosures 2.
Spare copies.

SUBJECT.

Suggesting, with certain observations, that Rev. Dept. should draw the attention of the Bd. of Wks. to the necessity for Budget estimates being submitted punctually & in a complete form, as delays extending upto a month in some cases occurred last year.

BACK PAPERS.

G.O.	No.	Department.	Date

FURTHER PAPERS.

G.O.	No.	Department.	Date.

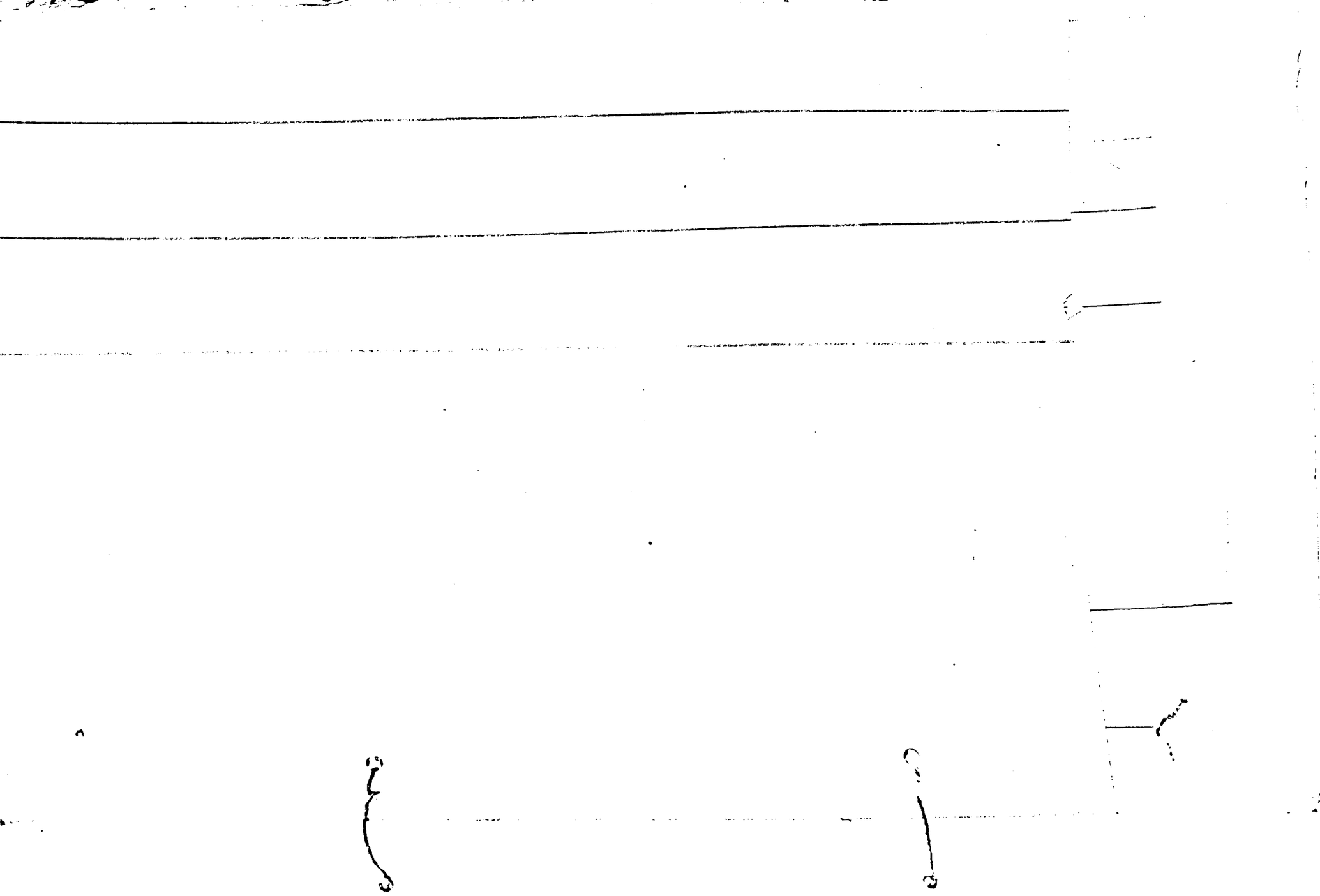
Statement showing the dates on which the Several budget estimates are sent & the dates on which they were received in 1897-98.

1	19. A. Revenue Secretariat	30th Sept	867. 5.11.97 6130. 29.12.97	926. 1.12.97	
2.	26. A. Cities Public gardens, Nilgiris	15th Oct	911. 4.11.97	938. 16.11.97	
~~3~~	~~20. A. Botanical Gardens~~	~~"~~	~~1038. 8.12.97~~	~~1068. 8.12.97~~	
4	3. A. Charges of Official Communication	5th Nov	1039. 11.12.97	1078. 21.12.97	
5	3. C. Survey	"	913. 5.11.97	965. 20.11.97	
6.	3. C. Settlement	"	961. 16.11.97	985. 30.11.97	
7.	8. D. Land Revenue Cases	"	"	"	
8.	3. E. Irrigation Dept	"	985. 24.11.97	1024. 12.12.97	
9	5 A & B. Salt	"	1070. 18.12.97	1088. 23.12.97	
10.	6 A & C. Stamps	"	975. 20.11.97	1003. 2.12.97	
11.	7. Excise	"	1070. 18.12.97	1088. 23.12.97	
12.	9 A & B. Customs	"	1061. 17.12.97	1080. 22.12.97	
13.	10 A. Assessed Taxes	"	929. 11.11.97	961. 19.11.97	
14.	IV A & B. Stamps	15th Nov	916. 6.11.97	937. 16.11.97	
15.	V A & B. Provincial Rates on Lands & Houses	"	920. 8.11.97	949. 17.11.97	
16.	VII A & D. Customs	15th Nov	956. 16.11.97	990. 30.11.97	
17.	VIII A. Assessed Taxes	"	917. 6.11.97	956. 17.11.97	
18.	VII D. Interest on Provincial Loans	"	970. 20.11.97	1006. 3.12.97	
19.	VII B. Interest on Arrears of Revenue	"	1039. 11.12.97	1076. 21.12.97	
20.	VIII C. Cattle Pounds	15th Nov	988. 26.11.97	1032. 6.12.97	
21.	XXI A. Botanical (Lawdale) Madras Garden	"	1035. 10.12.97	1068. 19.12.97	
22.	XXI Veterinary Stallion Receipts	"	1057. 16.12.97	1093. 27.12.97	
23.	XXI B. Cinchona Plantations	"	1010. 4.12.97	1058. 17.12.97	
24.	XXI. Experimental Cultivation	"	1057. 16.12.97	1079. 24.12.97	
25.	XXI D. Examination Fees. (Civil Officers' Special Tests)	"	1038. 11.12.97	1075. 21.12.97	

26.	XXI. Public Exhibitions & Fairs	15% Rate	1057. 16.12.97	079. 21.12.97	
27.	XXII. B & C. Collectorate Precincts	..	1039. 11.12.97	1078. 21.12.97	
28	XXIII. Stamping Weights & Measures	..	1057. 16.12.97	1079. 21.12.97	
29.	XXIV 7. Salephrounds & Skins of wild animals	..	1039. 11.12.97	1078. 21.12.97	
30.	XXV 7. Fishery Piers	..	∞	∞	
31.	XXX 4. Inland Works & Navigation Civil	..	912. 4.11.97	938. 16.11.97	
32.	13. A. Inland Provincial	..	9½. 20.11.97	1076. 21.12.97	
33.	14 4. Duties on Land Revenue collections refunded	..	1039. 11.12.97	1078. 21.12.97	
34.	18. 2. Board of Revenue. Gen. Admn.	..	∞	∞	
35.	20. G. Cattle Pounds	..	988. 26.11.97	1032. 8.12.97	
36.	26 A. Veby Stallion charges	..	1057. 16.12.97	1079. 21.12.97	
37.	26. Industrial Institute	..	876. 28.10.97	911. 10.11.97	
38	26. F. Experimental Cultivation	..	1057. 16.12.97	1079. 21.12.97	
39	26. G. Cinchona Plantations	..	1010. 2.12.97	1059. 17.12.97	
40	26. Public Exhibitions & Fairs	..	1057. 16.12.97	1079. 21.12.97	
41.	2. H. Botanical Gardens	..	1035. 10.12.97	1068. 18.12.97	
42.	Registration of Land Trade.	..	1057. 16.12.97	1079. 21.12.97	
43.	" Sea borne Trade	..	1061. 17.12.97	1080. 22.12.97	
44.	" Rail borne "	..	1057. 16.12.97	1079. 21.12.97	
45.	" Boats & Coasts.	..	∞	∞	
46	" Rain Gauges	..	∞	∞	
47.	26. L. de Diamonds.	..	1060. 17.12.97	1079. 21.12.97	
48.	26 Exploration of Petroleum, coal, minerals		057. 16.12.97	1079. 21.12.97	
49	26: M, Mutual Claims & Disputes		1039. 11.12.97	1078. 21.12.97	

50.	30. C Collecting Charges	15th Nov	1039. 11-12-97	1075. 2-1-97
51.	30. D. Settlement Agencies	--	915. 6-11-97	936. 16-11-97
52.	30. E. Trade & Navigation Returns	--	1061. 17-12-97	1080. 22-12-97
53.	32. C. Petty Establishment - Stamp Papers &c.	--	1057. 16-12-97	1079. 21-12-97
54.	21 A. Salaries & allowances of menafval.	--	1039. 11-12-97	1075. 2-12-97
55.	32. F. charges on account of Bank Failures	--	do	do
56.	32. D. Pearl Fishery charges	--	do	do
57.	32. Remittance of Treasure	--	do	do
58.	32. Rewards for destruction of wild animals	--	do	do
59.	32. Fire, Flood & Epidemic charges	--	1057. 16-12-97	1079. 21-12-97
60.	32. Irrecoverable temporary loans & advances	--	2. 24-12-97	1089. 29/12/97
61	33. Famine Relief. Civil	--	21. 14-1-98	29-4-1-98
62	4 3. Irrigation & Navigation charges civil	--	986. 25-11-97	1004. 3-12-97
63	Provincial Loans & Advances	--		
64	Irrigation Civ Dues	--	1026. 8-12-97	1053. 15-12-97
65.	III A & D. Sales	30-11-97.	1003. 1-12-97.	1010. 2-12-97
66	V A & B. Excise	--	1012. 4-12-97	1023. 7-12-97
67	IV A & C. Dues.	--	1050. 15-12-97.	1058. 16-12-97
68.	II. A & B. Dues.	15th Decem	do	do.
69.	Village Service Dues.	15th Dec.	1076. 22-12-97.	1082. 23-12-97
70.	I. A & B Land Revenue	do	1062. 17-12-97 597. 7-2-98 1121. 6-3-98.	1081. 23-12-97 126. 2-2-98 237. 7-3-98

Dis. Offs. 61/55.



Sl. No.	Name of the Budget Estimate	Due date	No. of Rev. Ho	Date of Rev.	Work
1.	18H Revenue Secretariat	25th Sept 97	3874 6139	5-11-97 29-11-"	
2	26H. Other Public gardens, miscs	1st Oct "	911	4-11-"	
3	3A. Charges of Dist Admn.	8th Nov.	1039 986	11-12-"	
4	3E. Inam Dept	"	985	24-11-"	
5	5 A+B Salt & 7 Excise	"	1070	18-12-"	
6	9 A+B Customs	"	1061	17-12-"	
7	XII-B; 18J; XXID; XXIII B&C; XXVF; 14A; 26M; 30C; 21A; 32.	15th Nov. "	1039	11-12-"	
8	XXIA & 26H Botanical gardens	"	1035	10-12-"	
9	XXI; XXV E; 26; Regtn of Land Trade; Rail-borne Trade; Births & Deaths; and Emigration; 32.	"	1057	16-12-"	
10	26 b. and XXIB Cardamom Mountains	"	1010	4-12-"	
11	Regisn of Sea-borne Trade; and 30D.	"	1061	17-12-"	
12	26d. dist Manuals	"	1060	17-12-"	
13	Irrecoverable temporary loans written off	"	?	24-12-"	
14	Irrigation Cess Fund	"	1026	8-12-"	
15	I A+B Legal Revenue	1st Dec.	1062 997 1121	17-12-97 7-2-98 5-3-98.	
16	IX & II Interest	1st Dec	1050	15-12-97	

Financial Department.

Recd. No 1148 9/18 May 1898

Note for the Revenue Department.

It will be seen from the annexed memorandum that delays, extending up to a month in some cases, occurred last year in the transmission to the Financial Department of the Budget Estimates due from the Revenue Dept. It is suggested that Revenue should draw the attention of the Board of Management and subordinate officers to the necessity for estimates being submitted punctually in complete form.

It is also thought that some time would be saved if instead of passing printed proceedings on each estimate, the Revenue Department for the future transferred the estimates in proof to the Financial Dept. with a manuscript memorandum, this memorandum being first counter-initialled by the Financial Department and circulated in the Revenue Department, all necessary corrections being carried out, and, if necessary, a clean proof of the estimates as corrected being obtained, before transfer.

Cwd 13.5.98 17.5.98

Read Endt No 1148/18-5-98 FD.
CR: 3647 of 98

Note.

In the current read above, the Financial Dept points out that delays, extending upto a months in some cases; occurred last year in the transmission to that Dept of the budget estimates due from the Revenue Dept and suggests that Revenue should draw the attention of the Board of Revenue and subordinate officers to the necessity for estimates being submitted punctually and in a complete form.

The dates on which the several estimates are due to Govt in the Revenue Dep

Financial Depts are shown in the statement at page 38 et seq of the list of "Periodical Reports and Returns submitted to Govt in the Revenue Dept."

It is submitted that a general order in the sense of para 1 of the Financial Dept's note may issue to all the head; of Depts under the R.D. (the call clerk being instructed to issue a prospective reminder to the authority or officer concerned ~~to~~ one month days before the date on which each budget is due). A draft order in the above sense is submitted.

2. The Financial Dept also suggests "that some time need be saved if

Vide call clerk's note

instead of passing printed proceedings on each estimate, the Revenue Dept for the future transferred the estimates in proof to the Financial Dept with a manuscript memorandum, this memorandum being first countersinitialled by the Financial Dept and circulated in the Revenue Dept, all necessary corrections being carried out and, if necessary, a clean proof of the estimates as corrected being obtained before transfer."

It is understood from the chief asst in the Financial Dept that the meaning of the suggestion is this. No orders need be passed on the estimates in the Revenue Dept for

such orders are not final until the estimates have been approved by the Financial Dept; and there is no necessity to print such orders either, because the final orders of the Financial Dept are printed and the time taken up in printing the Revenue orders could thus be saved. The remarks of the Revenue Dept on the estimates may therefore be communicated in a manuscript memorandum addressed to the Financial Dept: the corrections in the estimates being forwarded along with two memos either in manuscript or in clean proof according as such corrections are few or many. In all

cases, the estimates should be circulated in the Revenue Dept and all papers will be printed in the Financial Dept including the manuscript memorandum containing the remarks of the Revenue Dept.

E.A.W. 26/5/28.

W.M. 29.5.28

~~Sec (1) as to the delay—please see draft~~ The suggestion as explained seems a good one

Sec

(1) as to how best to avoid delays. The best way is clearly to get the estimates in time from the Heads of Depts. Please ~~see draft~~ It seems unnecessary to issue an order enjoining punctuality—now. It will be better to send a reminder in advance a month before the estimates

Let it issue.

11/6/28.

Yes. 11/6/28

due.

(2) To curtail the time spent in drafting the suggestion of the Fin'l Dept as explained seems to be a good one. It seems wrong in principle for one Dept to get down an order on the orders of another Dept.

Budgets will be examined from an administrative point of view & orders taken in this Dept & the results embodied in the form of a Memorandum to Fin'l which will incorporate it in the Estimates & the Fin'l E.O. finally issued on the estimates & this Fin'l Dept. the Fin'l E.O. should however "incorporate" the substance of the memorandum & should deal with in the form "Read memo from the Rev Dept E.O. Fin'l ch 5 &c." This seems almost. But it will save one order on

I see no objection

11/6/98.

I Fin'l Dept

11-6-98.

Financial Dept

Note for the Chief Secretary

Instead of Revenue first drafting a memorandum and Financial incorporating the substance of that memorandum in a proceedings, it would save time all round if Revenue drafted the order, sent it to Financial for c.i. and remarks, circulated to Mem or Mems, then transferred the draft and the corrected Estimate to Financial which would issue it as a Financial order. It has been ascertained from the Revenue M.S. that there will be no objection in that Dept to this course and if the C.S. approves the papers might go back to Rev. u.o.

Cms 6/6/98

No objection.

MH 7.6.98

To Rev. Dept u.o.

noted

a draft Office order which will when approved be embodied

embodied in the office order book
is submitted for approval

13 VII 98

20/7/98

Note for [redacted] Secy

[redacted] submitted.

The procedure suggested in the
Financial note above was
approved by Mr Stokes.

20/7/98

Rod Kipling

When given for copying ____
When copied ____ } 189
When examined ____
When signed ____

READ AGAIN G.O., No. DATED
189 ,

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT	A	A	A	A	A	A	A
LETTER OF GOVERNMENT.							
STATEMENT WITH DITTO.							
PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH IN ORIGINAL.							

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