

Revenue (1897) Department.

MISCELLANEOUS SERIES.

G.O., No. 2716

DATED 28th May

[Despatch Abstract.]

According to P. regarding explanation
of the Enrol. Govt. Press regarding certain
points noticed by the Board in the new system
of valuation of work done at the Govt. Presses.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

REVENUE DEPARTMENT.

1897.

Board of Revenue

(Land Revenue),

MADRAS.

Printed May 6th.

Proceedings, No. 122, 9th April 1897.

APRIL.

G.O. no. 2716 of 28th May 97
Recorded
List
12/5/97
25 May 97

Recording explanation of the Superintendent, Government Press, regarding certain points noticed by the Board in the new system of valuation of work done at the District Presses, and amending appendix to Standing Order No. 151 (new edition), and awaiting report promised by the Superintendent regarding revision of Mr. Keys' Manual.

12-11-5

PROCEEDINGS OF THE BOARD OF REVENUE
(LAND REVENUE).

READ—the following letter from R. HILL, Esq., Superintendent, Government Press, to the Secretary to the Commissioners of Land Revenue, dated Madras, 3rd February 1897, No. 541:—

In reply to Board's (Land Revenue), Proceedings, No. 226, dated 19th June 1896, I have the honour to state that, with reference to paragraph 2, the charge Rs. 1-8-0 for a page of pica solid foolscap folio, which had been adopted prior to 1887 for valuing the work done at the District Presses, was reduced to Rs. 1-1-0 (*vide* Board's Proceedings, No. 143, dated 28th January 1887), and this latter charge has now been increased by one anna so as to be consistent with the realization of a fair commercial profit on private work.

2. With reference to paragraph 3, the cost of postage labels being a charge incurred for general correspondence and chiefly for the despatch of District Gazettes, it cannot form a charge against printing either directly or indirectly, but it should be debited to "Land Revenue" as per Board's Proceedings, No. 880, dated 11th December 1889.

3. The statement No. IV appended to Board's Standing Order No. 151 is modified as desired, and is shown in two statements, viz., 4 and 4-A.

4. As regards paragraph 7, the Superintendent will address the Board later on.

READ—the following letter from M.R.Ry. T. N. RAMACHENDRA AIYAR Avargal, Deputy Collector in charge of Treasury, North Arcot, to the Superintendent, Government Press, Madras, dated 16th February 1897, Ref. on Cur. No. 132-Press:—

As your report to Board with reference to paragraph 2 of its Proceedings, No. 226 (Land Revenue), dated 29th June 1896, has not yet been communicated to Collectors, I have the honour to enquire whether the charge for private work as given in the enclosure of your letter to Board, No. 337, dated 25th April 1896, may be adopted.

Endorsement by R. HILL, Esq., Superintendent, Government Press, dated Madras, 19th February 1897, No. 788.

Transferred to the Board of Revenue (Land Revenue) for favour of disposal with reference to this office No. 541, dated 3rd February 1897.

Reference on the above, dated 8th March 1897.

With reference to paragraph 1 of the first letter read above, the Superintendent, Government Press, will be referred to paragraph 2 of Board's Proceedings, No. 187, dated 2nd April 1890, and schedule A appended to Standing Order No. 151 (new edition) from which it will be seen that private work done at District Presses was, until 1st April 1896, charged for at the rate of Rs. 1-8-0 per page of pica foolscap folio and not at Rs. 1-1-0 as stated by the Superintendent. The latter rate which was prescribed in Board's Proceedings, No. 143, dated 28th January 1887, was intended to be used only for estimating the value of work done for public purposes—*vide* schedule B appended to paragraph 1 of Standing Order No. 151 (new edition).

The Superintendent is requested to state whether the charge of Rs. 1-8-0 referred to above should be revised with effect from 1st April 1896. He is also requested to state how this rate compares with that at present charged in private presses in Madras and up-country.

2. With reference to paragraph 2 of the letter, the Board observes that although under Board's Proceedings, No. 880, dated 11th December 1889, charges incurred on account of postage for the despatch of District Gazettes and of correspondence connected with printing are debitable in full to "Land Revenue" for the purposes of the treasury accounts, yet such cost should also be taken into account in determining the profit and loss arising from the maintenance of District Presses. The subscription for the District Gazette (unlike that for the *Fort St. George Gazette*) includes * postage and unless the charges of the District Press department also included postage there would result a false balance in favour of the presses. The Board therefore considers that the cost of postage incurred in connection with printing in District Presses should be included in the valuation statements under the new system.

* Paragraph 7 of Board's Proceedings, No. 2014, dated 8th July 1885.

(Signed) R. C. C. CARR,
Secretary.

To the Superintendent, Government Press, with spare copies
of Board's Proceedings, No. 187, dated 2nd April 1890.
" Collector of North Arcot.

READ—the following letter from R. HILL, Esq., Superintendent, Government Press, to the Secretary to the Commissioners of Land Revenue, dated Madras, 26th March 1897, No. 1294:—

In reply to Board's (Land Revenue) Reference on register Nos. 584 and 933, dated 8th March 1897, I have the honour to state that the rate of Rs. 1-2-0 for a page of pica solid foolscap being nearer to and in no case less than that charged at private presses in Madras and the districts, it may be substituted for the rate of Rs. 1-8-0.

RESOLUTION—No. 122, dated 9th April 1897.

Recorded.

2. Statements Nos. 4 and 4-A forwarded by the Superintendent, Government Press, with his letter, No. 541, dated 3rd February 1897, as amended in this office are appended to these Proceedings and will be substituted for statement No. 4 appended to Board's Standing Order No. 151 (new edition).

3. The report promised with reference to paragraph 7 of Board's Proceedings, No. 226, dated 19th June 1896, will be awaited.

(True Copy and Extract.)

Reelan
Secretary.

To all Collectors, except Madras.
" the Superintendent, Government Press.
Copy to the Secretary to Government, Revenue Department.

Ed P. Sentharam.

APPENDIX.
No. 4.—Statement of charges on account of the District Press for

[illegible]

No. 4-A.—Statement of charges on account of the District Press for

[illegible]

PROCEEDINGS OF THE BOARD OF REVENUE.

READ—the following letter from R. HILL, Esq., Superintendent, Government Press, to the Secretary to the Board of Revenue, dated Fort St. George, 8th January 1887, No. 3095 :—

In reply to your memorandum of 9th ultimo, Mis. No. 9090, I have the honor to state that the rates now charged for valuing the work done at the district presses can in my opinion be reduced and brought nearer to the rates charged at present in private presses in Madras and in the several districts.

2. I recommend that the rates now in force at the Government Press be adopted. They are framed for solid matter for each size of type.

3. The Government Press rates, as well as the rates charged by the Lawrence Asylum Press and Messrs. Graves, Cookson and Company for Government printing, are compared with the present district press rates in the following table :—

	FOOLSCAP FOLIO, PLAIN MATTER.				Striking charge.
	Pica.	Small Pica.	Long Primer.	Brevier.	
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	
District Press	1 8 0	2 0 0	2 8 0	3 8 0	Rs. 2 for 1,000 impressions or 8 annas for every 250 or fraction thereof.
Government Press	1 1 0	1 8 0	1 12 0	2 8 0	Rs. 2 for 1,000 impressions or 8 annas for every 250 or fraction thereof. One rupee for each 1,000 after the first 1,000 and 4 annas for each 250.
Lawrence Asylum Press	1 0 0	1 4 0	1 12 0	2 8 0	Do. do.
Messrs Graves, Cookson and Co	1 1 0	1 2 0	1 11 0	2 4 0	First 1,000 copies are included in the composing charge; succeeding 1,000 copies are charged at 12 annas per form.

4. The District Gazettes consist chiefly of closely printed pages, and for this reason I advise the introduction of the Government Press rates. The tabular valuations will of course be proportionately reduced if the revised scale is adopted.

RESOLUTION—dated 28th January 1887, No. 143.

Communicated to all Collectors; the Government Press rates will be adopted for district presses, in future.

(A true Copy and Extract.)

(Signed) H. A. SIM,
Acting Sub-Secretary.

(True Copy.)

(Signed) M. ADINARAYANA IYAH,
Acting First Assistant.

To all Collectors.
Copy to the Superintendent, Government Press.

Exd. W.. J. Lewis.

1887.
Board of Revenue,
MADRAS.

Printed February 7th.

Proceedings, 28th January 1887, No. 143.

Ordering the adoption of the Government Press rates for calculating the value of work done at the *District presses*.

1896.
Board of Revenue
(Land Revenue),
MADRAS.

Printed July 13th.

Proceedings, No. 226, 19th June 1896.

Communicating to Collectors, with remarks, letters from the Superintendent, Government Press, regarding the introduction of the new system of valuation of work turned out at the District Presses; directing that the new system should take effect from 1st April 1896, and approving the modifications proposed by the Superintendent, Government Press, in the appendix to Standing Order No. 151 (new edition).

PROCEEDINGS OF THE BOARD OF REVENUE
(LAND REVENUE).

READ—the following letter from R. HILL, Esq., Superintendent, Government Press, Madras, to the Secretary to the Commissioners of Land Revenue, dated 25th April 1896, No. 337:—

With reference to paragraph 5 of Board's Proceedings, No. 716 (Land Revenue), dated 26th December 1893, I have the honour to state that I have prepared (1) specimen work books, (2) annual abstracts and statement, (3) particulars showing how to work out the actual cost per page and per 1,000 impressions, (4) District Press rates for each size of type used, and (5) specimen workings for converting the several sizes of types to a page of pica solid, foolscap folio size, and for fixing the monetary values of these pages.

Chingleput.	Tinnevely.
Coimbatore.	Trichinopoly.
Madura.	South Canara.
North Arcot.	Anantapur.
Salem.	Bellary.
South Arcot.	Cuddapah.
Tanjore.	Ganjam.

Góddávari.
Kistna.
Kurnool.
Nellore.
Vizagapatam.
Malabar.

2. I have forwarded to each Collector quoted in the margin the files of work received for one quarter duly marked off, with two copies of the specimen work books, &c., referred to above. I also forward to the Board three copies of these specimen work books for the districts named.

3. The details given in the sample work books, &c., are such that there should be no difficulty in each District Press in maintaining the two work registers—(a) Gazette and Book Register, (b) Job Register, and in preparing the several abstracts and statement.

4. In the Short Manual for the guidance of Foremen and Accountants of the District Presses, paragraph 45, the register referred to will be superseded by the Gazette and Book Register, and the Job Register.

5. In the appendices to chapter X of the Board's Standing Orders, tables A and B are superseded by the new District Press rates; the statement showing quantity and cost of printing work done for the official year supersedes forms Nos. 1 and 2, and form No. 4 must be modified.

6. I append the several registers, abstracts, statement, rates, &c., to be introduced.

7. In consequence of my inability to prepare these registers, &c., earlier, it is submitted that the annual statements of each district for 1895-96 be prepared in the same manner as for 1893-94 and 1894-95, and that these registers and statement, &c., be introduced from the 1st April 1896. In the event of any difficulty being experienced in the working of these registers and statement, reference should be made direct to me to save delay.

JOB Register.

Month.	No.	Description of Work.	Department.	Actual Pages.	Equal to Pica solid, foolscap folio size.	Number of Copies.	Number of Forms.	Number of Impressions.
189 April ..			Revenue Dept.					
		Total ..						
			Judicial ..					
		Total ..						
			Engineer ..					
		Total ..						
			Police ..					
		Total ..						
			Salt & Abkari					
		Total ..						
			Postal ..					
		Total ..						
			Educational..					
		Total ..						
		Grand Total ..						

Continue on
p. r. each
month)

ABSTRACT of Pages and Impressions for the official year 189 -9 .

Months.	District Gazette.		Book work.		Office (or Job) work.		Total.	
	Pages.	Im-pressions.	Pages.	Im-pressions.	Pages.	Im-pressions.	Pages.	Im-pressions.
April 189 ..								
May " ..								
June " ..								
July " ..								
August " ..								
September " ..								
October " ..								
November " ..								
December " ..								
January 189 ..								
February " ..								
March " ..								
Total ..								

ABSTRACT of Charges for the official year 189 -9 .

Months.	Fixed Establishment.		Contingencies.		Other charges.		Total.	
	Compo-sition.	Presswork.	Compo-sition.	Presswork.	Compo-sition.	Presswork.	Compo-sition.	Presswork.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
April 189 ..								
May " ..								
June " ..								
July " ..								
August " ..								
September " ..								
October " ..								
November " ..								
December " ..								
January 189 ..								
February " ..								
March " ..								
Total ..								

STATEMENT showing the quantity and cost of printing work done for 189 -9 .

Office or Department.	Gazette work.			Book work.			Office (or Job) work.			Total.		
	Page.	Impressions.	Cost.	Page.	Impressions.	Cost.	Page.	Impressions.	Cost.	Page.	Impressions.	Cost.
Revenue Department ..	..	..	RS. A. P.	..	..	RS. A. P.	..	..	RS. A. P.	..	..	RS. A. P.
Judicial do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Engineer do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Postal do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Survey do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Police do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Salt and Abkari Department ..	..	..	..	..	..	..	..	..	..	..	..	..
Medical Department ..	..	..	..	..	..	..	..	..	..	..	..	..
Forest do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Educational do. ..	..	..	..	..	..	..	..	..	..	..	..	..
Selections from Old Records ..	..	..	..	..	..	..	..	..	..	..	..	..
Work the cost of which is recovered.												
For Local Funds ..	..	..	..	..	..	..	..	..	..	..	..	..
For Municipal Funds ..	..	..	..	..	..	..	..	..	..	..	..	..
Private work ..	..	..	..	..	..	..	..	..	..	..	..	..
Total ..	..	..	..	..	..	..	..	..	..	..	..	..

Cost of work done, and charges incurred, during the official year 189 -9 .

Charges.		Cost of work.	
	RS.		RS. A. P.
Fixed establishment—		District Gazette—	
Composition	...	Not charged for	...
Presswork	...	Charged for—	
Contingencies—		(a) Local Funds	...
Composition	...	(b) Municipal Funds	...
Presswork	...	(c) Private work	...
Other charges of the fixed grant		Total	...
allowed in budget—			
Extra establishment	...	Book work—	
Repairs of Press materials	...	Selections from Records	...
Purchase of stock	...	Other book work	...
Conveyance charges	...	Total	...
Cost of printing ink	...		
Total	...	Office (or Job) work—	
		Revenue Department	...
Depreciation of stock—		Judicial do.	...
Composition	...	Engineer do.	...
Presswork	...	Postal do.	...
Interest on plant—		Survey do.	...
Composition	...	Police do.	...
Presswork	...	Salt and Abkari Department	...
Rent value of buildings occupied by		Medical Department	...
the Press Department	...	Forest do.	...
Pensions to retired employés	...	Educational do.	...
		Private work	...
Total	...	Total	...
Grand Total	...	Grand Total	...

PARTICULARS show the cost per page, and 1,000 impressions, printed during the official year 189 -9 .

Charges.		Work done.	
		Pages.	Impressions.
		RS. A. P.	RS. A. P.
Fixed establishment	...	District Gazette—	
Contingencies	...	Not charged for	...
Other charges	...	Charged for—	
Depreciation of stock	...	(a) Local Funds	...
Interest on plant	...	(b) Munl. Funds	...
Rent of buildings	...	(c) Private	...
Pensions	...	Book work	...
		Office (or Job) work	...
Total	...	Total	...

Divide Rs. by pages and the cost per page is Rs. per page; divide (leaving out the hundreds) and the cost per 1,000 impressions is Rs.

DISTRICT Press rates, without percentage for other charges, for preparing the annual statement.

Sizes.	Foolscap folio.		
	Solid.	Half tabular.	Full tabular.
English—	Rs. A. P.	Rs. A. P.	Rs. A. P.
Pica	0 9 0	0 13 6	1 2 0
Small Pica	0 12 0	1 2 0	1 8 0
Long Primer	0 14 0	1 5 0	1 12 0
Brevier	1 4 0	1 14 0	2 8 0
Vernacular—			
Tamil, Pica	0 10 0	0 15 0	1 4 0
Do. Small Pica	0 12 0	1 2 0	1 8 0
Do. Long Primer	0 14 0	1 5 0	1 12 0
Telugu, Great Primer	0 9 0	0 13 6	1 2 0
Do. English body	0 10 0	0 15 0	1 4 0
Canarese, English body	0 9 0	0 13 6	1 2 0
Do. Pica	0 10 0	0 15 0	1 4 0
Malayalam, English body	0 9 0	0 13 6	1 2 0
Do. Long Primer	0 14 0	1 5 0	1 12 0

For Book and Gazette work three to five columns with matter in them is half tabular; above five columns with matter in them full tabular. For headings only with all the columns blank, the heading is taken at half or full tabular, and the blank proportionate to the time taken as plain matter. For Job work any solid matter is taken at the above rates, but for form work (i.e., for forms for filling in figures or words) the value is taken at its nearest cost of production (vide file marked off for use). Standing matter with alteration of figures to be taken at half charge. Remade-up matter to be taken at one-fourth charge.

The other charges (ink, rent, &c.) added at the end of the year will give the total charges incurred for composition and presswork.

In estimating cost for private work double the figures in the above statement for composition, and take the actual cost per 1,000 impressions for presswork.

READ—the following letter from R. HILL, Esq., Superintendent, Government Press, Madras, to the Secretary to the Commissioners of Land Revenue, dated 28th April 1896, No. 380 :—

In continuation of paragraph 4 of my letter No. 337, dated 25th April 1896, I have the honour to suggest that the form of register of stock appended to paragraph 52 of Mr. Keys' District Press Manual may be discontinued, and the accompanying form, which is now in force in the Government Press, be substituted. This form will facilitate the finding out of the depreciation, &c., entered for each article of plant. Each article or description of type should be entered on a separate page, to ensure the accounts being kept clearly.

ENCLOSURE.

REGISTER of Stock at the _____ District Press.

[Sample entries only.]

Page 27.

Dr.

Press—Royal Columbian.

Cr.

2 per cent.

Month and date.	Particulars.	Quantity.	Value.	Month and date.	Particulars.	Quantity.	Value.
1896. April .. 1st	As per stock ..	1	Rs. A. P. 240 0 0	1897. March. 31st	By depreciation ..	..	Rs. A. P. 4 4 10
					Balance	..	235 11 2
	Total ..	..	240 0 0		Total ..	..	240 0 0

Page 28.

Galley Proof Press—Cylinder.

2 per cent

Dr.

Cr.

Month and date.	Particulars.	Quantity.	Value.	Month and date.	Particulars.	Quantity.	Value.
1896. April .. 1st	As per stock ..	1	Rs. A. P. 45 0 0	1897. March. 31st	By auction sale ..	1	Rs. A. P. 25 0 0
					By difference by value	..	20 0 0
	Total ..	..	45 0 0		Total ..	..	45 0 0

Page 33.

Dr.

English—Pica Roman.

Cr.

7 per cent.

Month and date.	Particulars.	Quantity.	Value.	Month and date.	Particulars.	Quantity.	Value.
1896. April .. 1st	As per stock ..	603½	Rs. A. P. 150 12 0	1897. March. 31st	By depreciation ..	..	Rs. A. P. 10 8 10
					By issue as waste metal	105	9 11 0
					Balance	498½	130 8 2
	Total ..	..	150 12 0		Total ..	603½	150 12 0

Dr.

Small Pica—Split Fractions.

Cr.

4 per cent.

Page 38.

Month and date.	Particulars.	Quantity.	Value.	Month and date.	Particulars.	Quantity.	Value.
1896. April .. 1st	As per stock ..	12½	Rs. A. P. 20 0 0	1897. March. 31st	By depreciation ..	..	Rs. A. P. 0 12 10
					Balance	..	19 3 2
	Total ..	..	20 0 0		Total ..	..	20 0 0

RESOLUTION—No. 226, dated 19th June 1896.

With the letters read above, the Superintendent, Government Press, forwards for introduction in the District Presses revised forms of registers and statements and table of rates prepared with reference to Government Order, No. 950, Revenue, dated 4th November 1893, for computing the value of work done at the District Presses.

2. Under the new system, the value of private work is proposed to be estimated at double the figures given in the table of District Press rates printed at page 7 of the specimen forms. According to this table, the charge for private work will, in future, be Rs. 1-2-0 per page of pica solid foolscap folio against Rs. 1-8-0 hitherto charged. The Board hopes that this reduction is consistent with the realization of a fair commercial profit on private work, in accordance with the instructions issued in Government Order, No. 441, Public, dated 20th May 1889, printed in Board's Proceedings, No. 716, dated 26th December 1893. The Superintendent is requested to report on this point.

3. In the form provided for the annual valuation statement, the cost of postage labels is not exhibited under charges. This is apparently due to the fact that, under Board's Proceedings, No. 880, dated 11th November 1889, this charge is debitable to "Land Revenue." Similar charges, however, such as "Rent value of buildings"

occupied by the press department," "Pensions to retired employes," &c., are rightly taken into account for the purposes of the valuation statement, notwithstanding that they are not debitable to the head of "Printing" in the budget. The Superintendent is requested to state why the cost of Postage Labels should not also be treated in the same manner.

4. Under paragraph 6 of Government Order, No. 441, Public, dated 20th May 1889, printed in Board's Proceedings, No. 716, dated 26th December 1893, the work done for Local and Municipal bodies has to be charged for in certain cases at the

Local Funds—
 (a) Charged for at Government rates.
 (b) Do. at Commercial rates.
 Municipal Funds—
 (a) Charged for at Government rates.
 (b) Do. at Commercial rates.

5. With these remarks, the new forms will be communicated to the Collectors of all districts, except Madras, and they will be requested to adopt the new system of valuation from 1896-97. As suggested by the Superintendent, any difficulty which may be experienced in the working of the new registers should be referred to him direct by Collectors to save delay.

6. The modifications proposed by the Superintendent in paragraph 5 of his first letter read above will be carried out in the appendix to Standing Order No. 151 (new edition). Statement No. IV appended to that order will have to be modified in accordance with the Superintendent's reply to the concluding portion of paragraph 3 *supra*. He is requested to forward a modified statement for insertion in the Standing Orders.

7. With reference to paragraph 4 of the Superintendent's first letter read above, it is presumed that he will revise Mr. Keys' "Short Manual for the guidance of the Foremen and Accountants of the District Presses" and bring it up to date as stated in paragraph 4 of his letter, No. 5730, dated 22nd April 1894, printed in Board's Proceedings, No. 160, dated 17th April 1894.

(True Copies and Extract.)

(Signed) R. C. C. CARR,
 Acting Secretary.

To the Collectors of all districts, except Madras.
 „ Superintendent, Government Press.

Ed C. M. Thamburay.

When given for copying _____
 When copied _____
 When examined _____
 When signed _____

189.

READ AGAIN G.O., No.
 189.

DATED

RECEIVED N.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

A = Copy in full.
 B = Not to be copied
 P = Copy abstract only.
 Q = Copy heading only