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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Revenue DEPARTMENT

G.O. No. 1251 Press.
B.P. No. Mis.

Dated 1.11.1878 197 .

Not to be folded or roughly handled

Archives I—5,806—24-2-78.

GOVERNMENT OF MADRAS.

REVENUE DEPARTMENT.

1st November 1878, No. 1,751.

Read the following papers :—

No. 1. Memorandum from the Secretary to Government, Public Works Department, dated Ootacamund, June 1876.

It is desired that Collectors shall be supplied from time to time with copies of progress reports of all works in their districts. It is referred to the Secretaries to Government in the Public Works and Revenue Departments to propose a form that shall give all necessary information without unnecessary detail.

2. The undersigned would suggest that printed registers of progress in the form accompanying G.O., (P.W.D.), No. 2,226, of 8th September 1873, be filled up and supplied by Range Officers to Collectors monthly ; each work under "Irrigation," "Imperial, Civil Buildings," "Provincial" and "Local," being separately numbered and entered by name once when first commenced, but the expenditure under "Imperial, Military" and under the sub-heads "Establishment," "Tools and Plant," "Contingencies," being shown only in a single line for each head. In this manner it is thought that Collectors would be furnished with all necessary information with the least trouble to the executive officers.

3. Detailed information as to the progress made with the construction and repair of any road or building or other work, other than can be gained from the columns of monthly expenditure, must not be looked for from executive officers. They cannot even supply it to their own immediate superiors. Collectors must inform themselves in this matter regarding any works that they are specially interested in by personal inspection or report from their own subordinates instructed with that view.

(Signed) G. W. WALKER, Major-General, R.E.
Secretary to Government, P.W.D.

No. 2. Memorandum to the Secretary to Government, Public Works Department, dated Ootacamund, 3rd July 1876, No. 112.

With reference to Major-General Walker's Memorandum on the subject of the form of progress reports to be supplied by Range Officers to Collectors, the undersigned begs to be informed what is the nature of the information concerning works referred to in the last paragraph of the memorandum.

2. It is stated that detailed information as to the progress made with the construction and repair of any road or building or other work, other than can be gained from the columns of monthly expenditure, must not be looked for from executive officers ; and that Collectors must inform themselves in this matter regarding any works that they are specially interested in by personal inspection, &c. If the new form will furnish all the information considered necessary and ordered to be furnished in G.O., 9th May 1868, No. 1,471, excepting the details regarding military works, it is presumed that nothing further will be wanted by Collectors. The chief heads of information which appear from the correspondence to be necessary for Collectors are —

1. Name and description of each work whether Imperial, Local or Provincial.
2. Amount of estimate.
3. Amount expended up to last year.
4. Amount of grant for current year.
5. Expenditure up to the month of the current year for which return is submitted.
6. Remarks such as those referred to in the Trichinopoly Collector's letter recorded in G.O., 12th January 1868, No. 97.

It is observed that the proposed arrangement will enable information being furnished under those heads, with full remarks for each work. As this form has been always adopted except during the short period of one year when the system of sending in abstract accounts merely to Collectors was in force, it is not clear what necessity there is now for prescribing a new form; and how far the one proposed in the memorandum under reply is an improvement on the old.

On further information on the above points being received, the undersigned proposes to consult the Board of Revenue and obtain their opinion before deciding on the course to be adopted.

(True Extract.)

(Signed) D. F. CARMICHAEL,
Secretary to Government.

No. 3. Memorandum from the Secretary to Government, Public Works Department, dated 5th July 1876.

THE undersigned has the honor to refer the Secretary to Government in the Revenue Department to Form C "Register of Progress of Works" accompanying G.O., No. 2,226 of 8th September 1873, as being the form through which District Engineers receive information as to the works in progress in the districts under their charge. Major-General Walker is not aware to what extent and in what detail the column of remarks is filled up by Range Officers; all he means is that an exact transcript of what is sent to District Engineers ought to suffice for the Collectors' purposes.

(Signed) G. W. WALKER, Major-General, R.E.,
Secretary to Government, P.W.D.

No. 4. Proceedings of the Board of Revenue, dated 11th August 1876, No. 2,041.

Read the following Official Memorandum from the Secretary to Government, Revenue Department, to C. A. GALTON, Esq., Acting Secretary to the Board of Revenue, dated Ootacamund, 7th July 1876, No. 113.

IN forwarding the enclosed original papers, the undersigned requests that he may be favored with the opinion of the Board of Revenue as to whether the Form C recorded in Public Works G.O., dated 8th September 1873, No. 2,226, and which the Public Works Secretary recommends, may be adopted for Public Works Range Officers submitting monthly progress reports to the Collectors of districts in supersession of the form now in use. It is requested that a copy of the form now in use may be submitted with information as to how far it is considered sufficient for the purpose intended; and whether the new Form C will answer all purposes and, if not, what modifications it would be desirable to make therein. The object of the proposed change is to reduce the work of the Public Works Range Officers consistently with the requirements of the administration. It is suggested that the opinion of a few selected officers, if obtained on the subject, will be found to be of great value in enabling Government to arrive at a satisfactory conclusion. Early reply is requested.

(Signed) D. F. CARMICHAEL,
Secretary to Government, R.D.

THE Collector of Malabar having called for monthly progress reports from the Range Officers of all Imperial and Provincial works, the District Engineer addressed the Chief Engineer stating that under G.O., No. 2,430, dated 9th August 1867, progress reports of Local Fund works are furnished, objecting to the submission of similar reports for other than Local Fund works on the ground of the labor involved, and suggesting that annual abstracts of expenditure under the budget heads be supplied instead.

1751/2

2. The Chief Engineer recommends that printed registers of progress in the form accompanying G.O., No. 2,226, of 8th September 1873, Department of Public Works, (Form C annexed), should be supplied to Collectors monthly; each work under Irrigation, "Imperial, Civil Buildings," "Provincial" and "Local" being separately numbered and entered by name once when first commenced, but the expenditure under "Imperial, Military," and under the sub-heads "Establishment," "Tools and Plant" and "Contingencies" being shown only in a single line for each head. He is of opinion that by this means Collectors will be furnished with all necessary information with the least trouble to executive officers, and that detailed information as to the progress made with the construction and repair of any road or building or other work, other than can be gained from the columns of monthly expenditure, must not be looked for from executive officers. Collectors being left to inform themselves in this matter regarding any works in which they are specially interested by personal inspection or report from their own subordinates instructed with that view.

3. The Board are called upon to state whether the form recommended by the Chief Engineer meets the requirements of Collectors and to submit a copy of the form now in use, with an expression of opinion as to the comparative merits of the existing and proposed forms and the modifications required, after consulting a few selected officers.

4. Collectors appear to have been originally furnished with progress reports for all works in the form submitted to the Chief Engineer, to be found at page 415 of the Standing Orders of the Department of Public Works. This was found to entail too much work, and it was ordered that Civil Officers should be furnished with the abstracts of Range progress reports merely—G.O., dated 13th March 1867, No. 759, Department of Public Works. On a subsequent representation that these abstracts did not supply the kind of information required, monthly returns in the following form were prescribed for those works only sanctioned for execution by the Department of Public Works from Local Funds, whether connected with roads, conservancy of avenues, or maintenance of ferries:—

G.O., dated 9th August 1867, No. 2,430, Department of Public Works, and 5th December 1867, No. 3,791, Board's Circular Order XXXV of 1867.

Name of Work.	Amount of Estimate.	Allotment for current year.	Expenditure	
			Up to this month.	During this month.

Collectors were directed to prepare annually for each Public Works Range in their districts a printed form, showing each work sanctioned for execution by the Department of Public Works, and to furnish the Range Officer with duplicate copies sufficient in number for twelve months. The details of Columns 1, 2 and 3 were

to be printed, the manuscript entries being thus confined to the last two columns.

G.O., dated 13th January 1868, No. 97. A remark column was subsequently entered, as experience showed that mere entries of expenditure afforded little means of judging of the actual work accomplished. Abstracts only continued to be furnished for all works other than Local Fund works, but on a representation that they were not in sufficient detail the Government directed that the practice of furnishing the civil authorities with copies of Range progress reports be reverted to, the form being, it is presumed, that originally prescribed in the Standing Orders of the Department of Public Works.

G.O., dated 9th May 1868, No. 1,471.

5. When the submission to the Board of Local Fund statements of receipts and charges by the 15th of each month was prescribed by the Local Fund Rules it became necessary to furnish progress reports for Local Fund works at an earlier date; and such works were accordingly separated from Imperial and Provincial works, and progress reports relating to the former were directed to be furnished by the 10th of each month. From paragraph 2 of the Board's Proceedings, dated 26th April 1876, No. 1,107, now before Government, it appears, however, that a diversity of practice at present exists, the progress reports furnished to Collectors embracing in some districts all works, whether Imperial, Provincial or Local, whilst in others separate statements are compiled. Under G.O., dated 14th August 1872, No. 1,936, Department of Public Works, expenditure under Military, Imperial Establishments, Tools and Plant, Profit and Loss Transfers, &c., is apparently omitted from Range progress reports supplied to Collectors.

6. It is not very clear from the correspondence referred to above what amount of information is at present supplied to Collectors regarding Imperial and Provincial works, or when and how it is furnished. The form in use relating to Local Fund works is annexed (B), and does not differ materially from the form embodied in the Department of Public Works Standing Orders. It seems to supply exactly the kind and amount of information required, and would, it is believed, answer equally well for the return of progress on Imperial and Provincial works. By printing the entries in the first six columns, for which particulars are known as soon as the budget is passed, and by supplying Range Officers with the requisite number of copies, a great deal of time and labor would be saved as it would only be necessary to fill in the columns relating to expenditure in manuscript. Additional works sanctioned during the course of the year and incomplete works could be added afterwards in manuscript. For Imperial and Provincial works a *quarterly* return in a similar form would, the Board think, suffice for all practical purposes. What appears to be required is general information as to progress towards completion rather than details of expenditure in each month; it is, therefore, essential that the entries in the remark column should be in sufficient detail to give a correct idea of the nature and extent of the work performed. Orders to this effect have already been issued in G.O., dated 8th March 1873, No. 753. The exhibition of outlay in the quarter and up to the quarter would, no doubt, meet the requirements of Civil Officers, and details of monthly expenditure appear unnecessary. It would be more convenient to print the list of works and entries regarding amount of estimate, date of sanction, previous expenditure and grant for the current year, than to indicate the works by number, leaving the columns blank.

7. With these remarks the Board resolve to refer the question for the opinion of the Collectors of the marginally-noted districts with the request that they will furnish specimen pages of the progress reports now furnished by Range Officers, and state what modification they consider to be required, and whether the proposed Form C will answer all purposes.

Chingleput.	Madura.
North Arcot.	Coimbatore.
South Arcot.	Malabar.
Tanjore.	

(A true Copy and Extract)

(Signed) C. A. GALTON,
Acting Secretary.

No. 5. Proceedings of the Board of Revenue, dated 3rd August 1878, No. 2,171.

Read the following replies to Board's Proceedings, dated 11th August 1876, No. 2,041.

Letter from	Collector	of Chingleput,	dated	12th Sept. 1876,	No.	522.
,,	,,	of North Arcot,	,,	18th ,, ,,	,,	438.
,,	,,	of South Arcot,	,,	24th August ,,	,,	393.
,,	,,	of Tanjore,	,,	27th Feb. 1877,	,,	130.
,,	,,	of Madura,	,,	26th Aug. 1876,	,,	322.
,,	,,	of Coimbatore,	,,	4th Sept. ,,	,,	186.
,,	,,	of Malabar,	,,	31st May 1878,	,,	14.

WITH a Memorandum, dated 7th July 1876, No. 113, the Secretary to Government, Revenue Department, forwarded to the Board of Revenue a form of progress report (Form C) which the Secretary to Government, Public Works Department, recommended as a suitable form for the monthly progress reports to be submitted to Collectors of districts, and requested the Board to report on the subject after obtaining the opinion of a few selected officers.

2. In their Proceedings, dated 11th August 1876, No. 2,041, the Board reviewed the previous orders on the subject and expressed an opinion that the form now in use with regard to Local Fund works (Form B) would answer equally well for the return of progress on Imperial and Provincial works also, scriptory labor being saved by printing the entries in the first six columns as soon as the budget was issued, and supplying Range Officers with the requisite number of copies. The question was then referred for the opinion of the Collectors of the marginally-noted districts, who were also requested to forward specimen pages, as desired by Government, of the progress reports now furnished.

Chingleput.	Madura.
North Arcot.	Coimbatore.
South Arcot.	Malabar.
Tanjore.	

3. The file of replies, and the specimens received, will now be forwarded for the information and orders of Government. There is considerable diversity in the forms in use, but the most common is Form B or a modification thereof.

4. The Collector of Chingleput would adopt Form C with the addition of another column for remarks. The Collector of Malabar adheres to a form proposed by him some time ago and disapproved by the Board in their Proceedings, dated 18th August 1875, Miscellaneous No. 7,487. All the others prefer Form B either as it stands or slightly modified.

5. The Board see no reason to change the opinion expressed in paragraph 6 of their Proceedings, dated 11th August 1876, No. 2,041, that Form B should be retained for Local Funds and adopted universally for Imperial and Provincial works also. The separate progress reports for Local Fund works should continue to be submitted monthly as at present to Collectors in their capacity of Presidents of Local Fund Boards, but in the case af Imperial, Provincial, and Special Fund works quarterly returns will suffice, and to reduce labor still further, the Board would adopt, as regards these quarterly returns, the suggestion made by Mr. Bliss that all entries regarding establishment and tools and plant might be omitted, and the information relating to minor works shown in a lump in all but the last return of the official year. For this purpose Mr. Bliss proposes a different maximum for each class of work, but the Board would say generally that separate entries need not be given with regard to works costing less than Rupees 500. The Board's instructions* regarding the printing of the forms will have to be carefully attended to by Collectors.

* *Vide* paragraphs 4 to 6, Board's Proceedings, dated 11th August 1876, No. 2,041.

(A true Extract.)

(Signed) J. STURROCK,
Acting Sub-Secretary.

No. 6. ORDER THEREON, 1st November 1878, No. 1,751.

Miscellaneous.

THE Board's Proceedings read above will be communicated to the Public Works Department, with the intimation that the recommendations made appear convenient and appropriate.

(True Extract)

(Signed) L. A. CAMPBELL,
Under-Secretary to Government.

To the Public Works Department, with original papers returned.
„ the Board of Revenue, with seven original reports and their enclosures (accompaniments to Proceedings, dated 3rd August 1878, No. 2,171), returned.

Exd. W. H. French.

1751
4

FORM C.

1873-74.

District. *Register of Progress on Works* *or No.* *Range*

Description of Work, &c.	Amount of Estimate.	By whom and when sanctioned.	Net Expenditure up to the end of last year.	Grant for the current year.		Total Expenditure during the current year up to the end of												Remarks.
				Amount.	When authorized.	April.	May.	June.	July.	August.	September.	October.	November.	December.	January.	February.	March.	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
These columns need be filled up in Range Progress Reports sent to the District Engineer only once, the number in the first column sufficing to identify the work in future Reports.													...	...	...	...	...	10th and 30th November.
All works should be entered under the several Budget Heads :— *Works.* *Establishments.* *Tools and Plant.* *Contingencies.* *&c. &c.*												...	...	Completed 20th October. Finally inspected, 11th November.				
												...	...	Completed 12th November.				
And this column should contain all the information given to the Controller.																		All dates of inspection to be entered in this column as above in black ink. And dates of completion and final inspection should be shown as above in red ink opposite all works completed.

1257
6

RM B.

DISTRICT.

Circle.

Progress Report of Public Works carried out from the cal Funds for the Month of 187 .

Item No. in the Budget, &c.	Description of Work.	Amount of Estimate.	Date and No. of Sanction.	Expenditure up to the end of the last official year.			Current year's Allotment	Expenditure during the Current Official Year.										Remarks showing the Actuals Progress of each Work in detail.
								By Public Works Department.				By Revenue Department.				Total.			
								In this month.			Up to the month.	In this month.		Up to the month.		In this month.		Up to the month.	
		Rs.		Rs.	A.	P.	Rs.	Rs.	A.	P.	Rs.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.

NOTE.—New Works should be first detailed under the heads of "Communications," "Educational," and "Sanitary and Miscellaneous," and then Repairs shown under the same heads.

No. 2,041.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 11th August 1876.

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(Signed) D. F. CARMICHAEL,
Secretary to Government, R. D.

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2. The Chief Engineer recommends that printed registers of progress in the form accompanying G.O., No. 2,226, of 8th September 1873, Department of Public Works, (Form C. annexed) should be supplied to Collectors monthly; each work under Irrigation, "Imperial, Civil Buildings," "Provincial," and "Local" being separately numbered and entered by name once, when first commenced, but the expenditure under "Imperial, Military," and under the sub-heads "Establishments," "Tools and Plant," and "Contingencies" being shown only in a single line for each head. He is of opinion that by this means Collectors will be furnished with all necessary information

with the least trouble to executive officers, and that detailed information as to the progress made with the construction and repair of any road or building or other work, other than can be gained from the columns of monthly expenditure, must not be looked for from executive officers. Collectors being left to inform themselves in this matter regarding any works in which they are specially interested by personal inspection or report from their own subordinates instructed with that view.

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			Up to this month.	During this month.

Collectors were directed to prepare annually for each Public Works Range in their districts a printed form, showing each work sanctioned for execution by the Department of Public Works, and to furnish the Range Officer with duplicate copies sufficient in number for twelve months. The details of Columns 1, 2, and 3 were to be printed, the manuscript entries being thus confined to the last two columns. A remark column was subsequently entered, as experience showed that mere entries of expenditure afforded little means of judging of the actual work accomplished. Abstracts only

G.O., dated 13th January 1868, No. 97.

continued to be furnished for all works other than Local Fund Works, but on a representation that they were not in sufficient detail the Government directed that the practice of furnishing the civil authorities with copies of Range Progress Reports be reverted to, the form being, it is presumed, that originally prescribed in the Standing Orders of the Department of Public Works.

G.O., dated 9th May 1868, No. 1,471.

5. When the submission to the Board of Local Fund Statements of Receipts and Charges by the 15th of each month was prescribed by the Local Fund Rules it became necessary to furnish Progress Reports for Local Fund Works at an earlier date; and such works were accordingly separated from Imperial and Provincial Works, and Progress Reports relating to the former were directed to be furnished by the 10th of each month. From paragraph 2 of the Board's Proceedings, dated 26th April 1876, No. 1,107, now before Government, it appears, however, that a diversity of practice at present exists, the Progress Reports furnished to Collectors embracing in some districts all works, whether Imperial, Provincial, or Local, whilst in others separate statements are compiled. Under G.O., dated 14th August 1872, No. 1,936, Department of Public Works, expenditure under Military, Imperial Establishments, Tools and Plant, Profit and Loss, Transfers, &c., is apparently omitted from Range Progress Reports supplied to Collectors.

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7. With these remarks the Board resolve to refer the question for the opinion of the Collectors of the marginally noted districts with the request that they will furnish specimen pages of the Progress Reports now furnished by Range Officers

Chingleput.	Madura.
North Arcot.	Coimbatore.
South Arcot.	Malabar.
Tanjore.	

and state what modification they consider to be required, and whether the proposed Form C. will answer all purposes.

(A true Copy and Extract.)

Acting Secretary.

To the Collector of Chingleput, with two forms
„ the „ of North Arcot, do.
„ the „ of South Arcot, do.
„ the „ of Tanjore, do.
„ the „ of Madura, do.
„ the „ of Coimbatore, do.
„ the „ of Malabar, do.

Copy to the Secretary to Government, Revenue Department, with do.

Fwd. A. Grubert.

Board of Revenue,
1876.
MADRAS.

PROCEEDINGS, 11TH AUGUST 1876, No. 2,041.

Read 19 Aug 1876

Encl. 2

Received 25 Aug 1876

AUGUST.
No. 2,041.

Progress Reports of Public Works—to be furnished to Collectors by Range Officers every month.—Referring to Collectors of certain districts, for report, question regarding form for—with Board's remarks thereon.

Revenue Department

Bnd: No 7487

Proceedings of the Board of Revenue
Dated 18 August 1876

Read the following

No. 360

From,

W. Logan Esqre
President, Local Fund Board
Malabar.

To

H. E. Stokes Esqre
Secretary, Revenue Board
Madras.

Sir,

My attention has lately been frequently drawn to the amount of writing entailed on Range Officers by the present form of Progress Report of works, and as I think this may be materially lessened with great advantage, I have the honor to submit for the Board's consideration whether the enclosed form would not do equally well.

2. The Board will see that this prepared

rposed form has the manifest advantage that while by the present form completeness in the accounts can only be attained at the expence of much writing, the accounts in the proposed form are equally complete in themselves and they at the same time admit of being printed. Paper is also saved.

3. The forms might be struck off the moment the Budget is passed the general headings and the names of the months need not be printed as the former might be written once for all and pasted into a small fly leaf at the beginning of the Register and the latter would be entered at the same time with each months expenditure on a blank space left beneath the General Headings on the same fly leaf.—

4. Used as a monthly Progress Report there would be ample space beneath

beneath the figures for the information now given in the remark Column of the form at present in use.

5. I should mention that this form has been in use by Mr Pringle now acting Special Executive Engineer Wynaad for some time in his own office.

I have &c

President's Office
Calicut 5th August 1878

Signed W. Logan
President.

The Board do not think that the proposed form is an improvement on that in use, of which a supply has recently been struck off and despatched to Districts. There is nothing to prevent the budget items (the first five columns) being printed into these forms at the beginning of the year, and it is more convenient to have these items up and down the page than across it, as in the proposed form. The Board do not see that the latter saves much writing.

(True Copy or Extract)
Sd/ H. E. Stokes
Ag Secretary

(True Copy)
H Sturrock
Ag Sub Secretary

Enclosure in Board's
Proceedings dated
3rd August 1878 No 2171
to Govt RD.

Abstract Progress Report of Local Fund Works in the [illegible] or Palghaut Range of the Malabar District for the month of June 1875

Item in Budget	6		7		9		15		Repairs - 2		3		15	
Name of Work	Road from Kollengode to Coimbatore frontier		Road from Kollengode to Cochin frontier		Improving and constructing Road from Anakatty to connect Malabar Bridge		Constructing Ponani Civil Dispensary		Maintenance to the road from Pattambi to Palghaut		Maintenance to the road from Manjeri via Edlikad and Malapuram to 2 miles west of Manjeri on the Trunk Road		Ponani to Pattambi Salt Road	
Amount of Estimate	30,250		10,500		10,280		5400		3630		1540		1980	
Expenditure to end of last year.	24325-2-10		6,387-6-9		4155-12-2		3015-8-10		"		"		"	
Allotment for current year.	6,500		3600		5800		2,400		3630		1540		1980	
	In the month	Balance of allotment	In the month	Balance of allotment	In the month	Balance of allotment	In the month	Balance of allotment	In the month	Balance of allotment	In the month	Balance of allotment	In the month	Balance of allotment
	7 8 - 6492 8 -		18 2 - 3551 14 -		46 52 1892 6		499 8 11	115 2 2	355 3 - 2714 9 9		87 11 6	1291 10 -	301 1 9	987 5 9

/ Signed W. Logan
Ag President

W.L.C.H.

No. 2,171.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 3rd August 1878.

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,,	,,	of Madura,	,,	26th Aug.	1876, ,,	322.
,,	,,	of Coimbatore,	,,	4th Sept.	,, ,,	186.
,,	,,	of Malabar,	,,	31st May	1878, ,,	14.

WITH a Memorandum, dated 7th July 1876, No. 113, the Secretary to Government, Revenue Department, forwarded to the Board of Revenue a form of progress report (Form C) which the Secretary to Government, Public Works Department, recommended as a suitable form for the monthly progress reports to be submitted to Collectors of districts, and requested the Board to report on the subject after obtaining the opinion of a few selected officers.

2. In their Proceedings, dated 11th August 1876, No. 2,041, the Board reviewed the previous orders on the subject and expressed an opinion that the form now in use with regard to Local Fund works (Form B) would answer equally well for the return of progress on Imperial and Provincial works also, scriptory labor being saved by printing the entries in the first six columns as soon as the budget was issued, and supplying Range officers with the requisite number of copies. The question was then referred for the opinion of the Collectors of the marginally-noted districts, who were also requested to forward specimen pages, as desired by Government, of the progress reports now furnished.

Chingleput.	Madura.
North Arcot.	Coimbatore.
South Arcot.	Malabar.
Tanjore.	

3. The file of replies, and the specimens received, will now be forwarded for the information and orders of Government. There is considerable diversity in the forms in use, but the most common is Form B or a modification thereof.

4. The Collector of Chingleput would adopt Form C with the addition of another column for remarks. The Collector of Malabar adheres to a form proposed by him some time ago and disapproved by the Board in their Proceedings, dated 18th August 1875, Miscellaneous No. 7,487. All the others prefer Form B either as it stands or slightly modified.

5. The Board see no reason to change the opinion expressed in paragraph 6 of their Proceedings, dated 11th August 1876, No. 2,041, that Form B should be retained for Local Funds and adopted universally for Imperial and Provincial works also. The separate progress reports for Local Fund works should continue to be submitted monthly as at present to Collectors in their capacity of Presidents of Local Fund Boards, but in the case of Imperial, Provincial, and Special Fund works quarterly returns will suffice, and to reduce labor still further, the Board would adopt, as regards these quarterly returns, the suggestion made by Mr. Bliss that all entries regarding establishment and tools and plant might be omitted, and the information relating to minor works shown in a lump in all but the last return of the official year. For this

purpose Mr. Bliss proposes a different maximum for each class of work, but the Board would say generally that separate entries need not be given with regard to works costing less than Rupees 500. The Board's instructions * regarding the printing of the forms will have to be carefully attended to by Collectors.

* *Vide* paragraphs 4 to 6, Board's Proceedings, dated 11th August 1876, No. 2,041.

(A true Extract.)

Acting Sub-Secretary.

To the Secretary to Government, Revenue Department, with fourteen original enclosures in No. 2,049 of 1876 returned, 7 original reports and their enclosures to be returned, and copy of Board's Proceedings, 18th Aug. 1875, Mis. No. 7,487 with enclosures.

Copy to the Collector of Chingleput.
" " " of North Arcot.
" " " of South Arcot.
" " " of Tanjore.
" " " of Coimbatore.
" " " of Madura.
" " " of Malabar.

Rxd. W. J. Lewis.

G.O. 1 November 78 No 1757

Revenue Department
No. 3765
1878.

Board of Revenue,
MADRAS.

To

THE SECRETARY TO GOVT.
REVENUE DEPARTMENT.

Dated August 3rd.

Printed 13th.

Rcd. 27

PROCEEDINGS, 3rd AUGUST 1878, No. 2,171.

AUGUST.

No. 2,171.

Progress Reports of Public Works — to be furnished to Collectors by Range officers.— Submitting to Government opinion of Collectors of certain districts regarding form for monthly —.

G.O. 1 November 78 No 1757

1251/16

Up to this date of G.O. 13 March 1867. No 759. P.W.D., it had been the practice for Range officers in charge of Works ranges in the Dts, to furnish Collectors with copies of their Progress reports in which full particulars were given for each individual work. This information served to keep the administrative heads of Dts properly informed of the state of the various Public works in their several charges. In 1867, the Controller of Revenue (then Examiner) suggested, after examination of the work done in certain ranges, that the office work in all ranges should be much reduced by range officers being called upon to furnish to the Civil authorities only copies of their abstract of their Progress Reports.

From the Controllers having been considered quite sufficient for Collectors. The Govt. withheld consulting either the Board of Revenue or the Collectors as to the expediency of the change, approved the Controllers proposals for the reasons stated by him: within 3 mos. of from the date of this order, the Collector of S. first brought to notice the insufficiency of the arrangement to meet the complaint of keeping the Collectors fully informed of the state of the several works - their remarks are quoted in the margin. The Board of Revenue agreed with the Collector & pointed out that Progress reports for Local Fund works were specially prescribed in the rules passed by Govt. & that it was not clear on what authority the Controller (the Board might have overlooked his GO) had been acceded to. The Govt. thereupon rescinded the GO, & after remarking that the details are not sufficient detail & do not furnish the revenue authorities with the information required, directed that the Collectors G.O. shall in future be furnished by Range officers with monthly

para 5. GO 13 dated 16 Jany 1867 No 75 Public Works Dept.

"It is to be regretted that the system which till recently obtained of Range Officers submitting to the Collector Progress Reports of Imperial and Local Fund works under execution has been discontinued under orders, I believe, of the Comptroller of Public Works Accounts. In the absence of these reports the Collector is in comparative ignorance of the progress of works in his District, with the welfare of which agricultural & other works under the control of the Engineer Department are so intimately mixed up, and it is impossible that he can interest himself in, or be au fait, as he should be, with all that is going on in so important a branch connected with the administration of his District, if he be not furnished with any other account than that which now finds its way to his Office, and which is nothing more than a monthly Statement showing the total amount expended on Public works in general, without specifying the particular works under

GO 9 August 1867 No 2430 Rev. Dept.

construction or repair, or how far each has progressed towards completion. The Board may possibly agree with me, and if so,

we should ask their support of my request to return to the system of Progress Reports of all works undertaken in the District, a system which has, I believe, been in force from the date of the institution of the Department itself, and which is attended with very obvious advantages requiring no illustration."

relieves Collectors of the trouble of forwarding Progress Reports of works entered therein being likely which relate to District roads, & the estimates for which are sanctioned from Local Funds for expenditure under the agency of the Public Works Dept. —

Name of works	Amount of Estimate.	Allotment for current year.	Expenditure up to the end of last month.	Do. this month.

Each Collector was required to supply the Range officers with printed copies of this above form, the details of Cols 1, 2 & 3 being entered in Pencil in the Collectors Office under the arrangement the Range Officers had to fill in each month only the figures for Cols 4 & 5.

Thus the original order of June 1867 was modified as regards Local Fund District roads. (It should here be noted that all Trunk roads & important lines of communication were then constructed & maintained from Imperial Funds; & were kept distinct from District roads or those local communications on which alone the D. Road Fund was expended —).

The Revenue Dept. under communication with P.W.D. G.G. extended the application of the rules to works from Cusseramy Funds also. Apart at the instance of the Collr of Godavery a few municipality. other works, such as "Maintenance of Avenue trees" "repairing ferries" &c. came to be included in the Progress Reports. Mode. G.G. 5 December 1867. No 3791-, & a column of remarks. descriptive of the quantity & nature of the work done against each item was ordered to be added on a representation from the Collector of Trichinopoly - G.G. 13 Jany 1868 No 97.

G.G. 13 Augt 1867

These changes brought brokers to his table in which they were prior to the date of G.G. 13 March 67. No 55 as far as Local Fd works were concerned; the Boundary Revt adding in their Cir: order No XXXV of 1867, the works under Jungle Conservancy Fd, Rayalee & other funds -

Early in 1868, Mr Ballard, then Collector of Malabar strongly urged the necessity of furnishing the Collectors with complete copies of the

to Progress reports for Imperial works as well as Local Fd works - He said "Through the Executive of the Superintt Engineer Division, the old form of Report on Imperial works has been generally continued in some Ranges of Malabar, though the abstract form is the one prescribed but supposing the prescribed form had been adopted in Enclosures Nos 1 & 2, I, as Collector & Magistrate, should have had no means of knowing from it whether the Public Buildings represented progress in any way commensurate to completion, or had been unroofed as District Jail, a Moonsiff's Court, a Post office or any other building that happened to be sanctioned for this year or whether the expenditure under communications represented work and how costly road, a bridge, (perhaps the only link wanting to open an important line of communication to a large

Cr

or any other unusual work;
surely this is not existed be-
The Board of Revt urged a return
to the old practice of Range officers
furnishing copies of their Progress
reports in full to the Collectors instead
only an abstract; observing
that no relief which is sought
to afford Range officers by
the substitution of abstracts for
detailed reports is tripling com-
-pared with the importance
of the Chief Revt authori-
-ties furnished with precise
information regarding the state
of the progress of all works
in his District

The Government, therefore, were
pleased to reconsider their order
of 13 March 1867. + directed that
the practice of furnishing the
Civil authorities with copies
of Range Progress Reports be
resumed to.

Thus in about a year the system
which was hastily given up upon
a representation from a Central
Office; had to be resumed after
full discussion of its
important effects which the

GO 9 May 1868 No 1471
PWD.

District officers for which
necessary to bring to notice.
These facts have to be carefully
borne in mind in examining
dealing with the question.

The GO. 4. 9 May 1868 to 1471 above
referred to appears to have been
again overlooked in Madras
& the District Engineers wished
in march last to take
whether he did supply copies
of all Progress Reports to the
Collector who has asked for
them. The Works Secretary
forwards it to the Examiner
of Accounts with a request
that information be furnished
as to the extent to which the
Govt of India Code requires
information regarding Public
works to be supplied to Collectors
of Districts; observing at the same
time that GO No 1471 of 1868 requiring
copies of Range Progress
Reports to be furnished to them
monthly in extenso. It is not
clear why this question is again
raised — Perhaps the reason of this
remind —

The Examiner states in reply
that the Code contains no provision
for Collectors being furnished with

Code now prints on has led Dis-

with the information by P.Works Officers & that in explain of furnishing progress reports to Collectors is elsewhere unknown —

It must here be observed that the peculiar conditions of this Presidency require that no decision come to in the first place should be expended after full & mature consideration & after a trial of their methods, should be confirmed ~~with~~ if the Code does not contain the requisite provision, it must be amended so as to contain it —

The P.W Secretary in his memo. advocates the adoption of the form appended to G.O 8 Sept 1873 no 2226 of the Dept & proceeds for ~~ready~~ for ready reference of Collectors the information required for their monthly progress reports to the Chief Engineers. All the details that the Collectors require can be obtained from the registers & the accounts details in the case of "Imperial Military" & Establishment & Contingencies" as prepared by Genl Walker

† This is a register which should be in every District where the Collector takes any interest in Public works.

is of the consequence & cannot be dispensed with. But it is not clear what is meant by information regarding "road or building or other work other than can be gained from the columns of monthly expenditure" allowed to the last part of Genl Walker's memorandum. The form given by him would seem to indicate that all works carried on by the P.W. Dept will find a place in it. whether suspended; whether suspended, permanent or temporary; If not, the form can be of no value — On this point information should be obtained from the P.Works Secy —

Local — Per Letter dated 17/6

After this point has been cleared up, the form, if approved, can be sent to the Boards for opinion & Reports after communication with a few selected Collectors if necessary —

1-7-76

1251/20

Note for the information
of Secretary -
Rec. 1. July 1876

Mr. Off. Secretary No. 112 dt. 3d July 1876

Mr. Off. Secretary No. 113 dt. 3d July 1876

Revenue Department.

No. 1757

1878

Proceedings of the Madras Government.

Under date the 1st November 1878

Read the following papers:

1. Memorandum dated June 1876 from the Secy to Govt. P.W.D. forwarding papers relating to Form of Progress Reports.
2. Memo to Do. Do. dated 3d July 1876 No. 112.
3. Memo from do - do - dated 5 July 1876.
4. Board's Proceedings dated 11 August 1876 No. 2041.
5. Board's Proceedings dated 3d August 1878 No. 2171.

The Board's Proceedings read

1151
22

proud above will be
communicated to the
Public Works Department
with the intimation that
the recommendations made
appear convenient and
appropriate.

EJC

To
To P.W.D. with original papers returned
and copies of Rds Pros dated

" Board of Revenue with 7 original reports
and their enclosures (accompaniments
to Pros dated 3 Augt 1878 No 2171) returned.

b/4

Note - ie those received with Rds's letter of 2nd Nov
dated June 1876.

Progress Reports of Public Works

GO / Miscellaneous No. 1757-

Hon'ble Commerce Member

C31-00-78
No. 1/11/78