

(1) Number of pages 4
(2) Date of repair 30-5-86
(3) Initials of the Referencer law

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Revenue DEPARTMENT

G.O. No.	2199	Press.
B.P. No.		Mis.
Dated	18-4-1877	197.

Do
Not to be folded or roughly handled

R.R.

2199
1

GOVERNMENT OF MADRAS.
PUBLIC DEPARTMENT.

6th April 1877, No. 456.

Correspondence.

Read the following paper:—

No. 33. *Extract from the Proceedings of the Government of India in the Home Department (Public), dated Fort William, 26th March 1877, No. 699.*

Read again—

Letter to the Government of the North-Western Provinces, No. 3084, dated the 15th May 1863, relative to letters being sent to the Government of India in print.

Office memorandum to the Governments of Bombay and the Punjab, and the Chief Commissioners of Oudh and the Central Provinces, Nos. 4210 to 4213, dated the 23rd April 1867, on the same subject.

Circular Nos. 6—355 to 373, dated the 27th January 1868, to all local Governments and Administrations and Heads of departments, directing all officers having a printing establishment at their disposal to send their communications to this department, even when the communications themselves were in manuscript, with a printed docket on the model of the form enclosed in the circular.

Resolution Nos. 1455 to 1472, dated the 18th March 1870, prescribing the description of paper on which letters addressed to this department should be printed or written, as the case might be, and also the mode of folding them, and directing that all such letters might be accompanied by a docket.

Circular Nos. 30—2180 to 2189, dated the 27th June 1873, inviting attention to the orders of the 27th January 1868 and 18th March 1870, and requesting that, as far as possible, letters addressed to the Government of India should be accompanied by printed dockets.

Letter to the Government of Bengal, No. 1004, dated the 10th June 1876, pointing out that almost all the letters received from that Government, and especially those from the Lieutenant-Governor's camp, were undocketed.

RESOLUTION.—As the orders and instructions contained in the foregoing papers have hitherto been only imperfectly and partially attended to, the Government of India again direct attention to them, and request that in future they may be strictly observed. All important letters addressed to this department and likely to be recorded *in extenso*

in A Proceedings,* should be sent in print, unless there are special reasons rendering such a course impracticable or undesirable;

and all letters addressed to this department should be accompanied by a proper docket in the form circulated with this Resolution. If desired, manuscript letters may be docketed in manuscript; but printed letters should always have printed dockets attached to them, and all dockets, whether in manuscript or print, should be concise and clear.

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PUBLIC DEPARTMENT, 6TH APRIL 1877, No. 456.

No. 10-700.

ORDER.—Ordered that this Resolution be forwarded to local Governments and Administrations for information and guidance.

(True Extract.)

(Signed) ARTHUR HOWELL,
Offg. Secy. to the Govt. of India.

No. 34.

ORDER THEREON, 6th April 1877, No. 456.

Communicated to all departments of the Secretariat for information and guidance.

(True Extract.)

[Signature]

Offg. Chief Secretary.

To the Revenue Department.

„ Military do.

„ Public Works do.

Exd. A. S. Rodgers.

2199
2

Revenue (107) Department

No 2144

Govt. of 1877 Madras.

PUBLIC.

To
THE REVENUE DEPARTMENT,
&c., &c., &c.

Dated April, 6th

1877

Recd. 15-50-77

G.O. No. 1877, No. 187

APRIL

No. 3334

Correspondence.—Communicating Resolution of Government of India drawing attention to previous instructions relative to letters addressed to the Home Department being sent in print accompanied by a proper docket.

No 2144

Dodgson

Revenue