

Revenue (1899) Department.

MISCELLANEOUS SERIES.

G.O., No. 194

DATED 12-1-99

[Despatch Abstract.]

Stating that Government does not approve of the proposal to effect a financial saving by substituting a clerk on Rs 20 for one on Rs 35 in the offices to which type-writing machines may be supplied.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Educational (1898) Department.

Revenue

CURRENT No. 620.



Order (un)

Recorded.

2. The ~~proposal~~ referred to in para 2 of the Proceedings is approved.

No. 2435 Mis.

Dated 7th September 1898.

Received 9

Registered 9

Enclosures

Spare copies

23/9/98

To the Board of Rev (L.A.)

SUBJECT.

Reporting to Govt the number of typewriters that are likely to be applied for by Collectors during the current year and considering that there is no objection to the adoption of the proposal of the Collector of Chingleput to reduce the cost of his office establishment by converting an appointment costing Rs 35/- into one on Rs 20/-.

23/9/98

BACK PAPERS.

G.O.	No.	Department.	Date.
	2020		7.5.98.
	4993		23.9.97

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Proceedings of the Board of Revenue (Land Revenue),
No. 2485 Misc, dated 7th September 1898.

Read — again Board's Proceedings No. 121 Press, dated 21st May 1898, recording G. O. sanctioning with remarks, the supply of a type-writing machine for the use of the Godavari Collector's office and requesting the Collectors of all Districts except Godavari, Krishna and Simeilly to report whether they are likely to apply for type-writing machines in the current year.
Read — also Collector's replies thereon.

Resolution: — With reference to G. O. Mis. No. 2020 Revenue, dated 7th May '98, the Board submits that the Collectors of the 10 districts noted in the margin are likely to apply for type-writing machines during the current year. The Collector of North Arcot has not yet replied to the Board's Reference but his reply will be submitted, when received, for the information of Government. The other Collectors have reported that they do not intend to apply for any type-writing machine during the year.

Madras
Cuddapah
Anantapur
Bellary
Chingleput.
North Arcot
Trichinopoly
Coimbatore
S. Canara
Malabar.

2. The Collector of Chingleput proposes that — instead of dispensing with the services of a clerk on Rs 15/-, the number of appointments on Rs 35 may be reduced by one and that of appointments on Rs 20/- increased by one. This course, he —

states, will effect the same saving (Rs 15) as that contemplated in G. O. Mis. No. 4993 Rev. dated 23-9-97 without reducing the number of hands. The Board sees no objection to this being done.

The collector of Cuddapah reports that, owing to a portion of the establishment being always on the sick list, it will not be possible for him to carry out any reduction in the existing staff of clerks engaged in copying. He will be asked to report whether a saving cannot be effected in the manner suggested by the Collector of Chingleput.

Of the remaining 8 Collectors who are likely to apply for the machine, the Collectors of Anantapur, Coimbatore and South Canara promise to abolish one appointment of a clerk on Rs 15/- at the end of 3 months after

after receipt of the machine. The Board presumes that the other Collectors are also prepared to effect a similar reduction in their establishments.

/ True Extract /

Lowell Davidson
Acting Secretary. 7.9.98

To
The Secretary to Govt. R.D.
All Collectors.
Copy to the Superintendent of
Stationery.

14/9
1898

C. No 6262 L
~~Revenue~~
~~Political~~ (1898) Department.

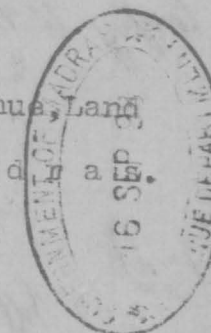
CURRENT No. 6401.

From

The Board of Revenue, Land

Revenue M a d a

No. 2526 Misc.



Order

Dated 14th September 1898

Received 16/9

Registered 17/9

Enclosures

Spare copies

SUBJECT.

Submg. for the information of --
Govt. in continuation of B.P. No. 2435
Mis.d/ 7.9.98, letter from the Col--
lector of N. Arcot reporting that he
is likely to apply for a type-writing
machine during the current year.

1898/9

BACK PAPERS.

G.O.	No.	Department	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.



Proceedings of the Board of Revenue (Land Revenue).

No. 2526 Misc. Dated 14th September 1898

-----:O:-----

Read the following letter from J.K. Batten Esq., Ag. Collector of North Arcot to the Secretary to the Commissioners of Land Revenue, Madras, Dis. No. 1625/Eng., dated 9th September 1898:--

With reference to Board's Proceedings No. 121, dated 21st May 1898, I have the honor to request that a type-writing machine may be supplied to this office during the current official year. The saving of Rs. 15 per mensem, the condition imposed for the supply of the machine, will be effected either by abolishing a clerk on Rs. 15 or, as approved by the Board in the case of Chingleput District, by converting an appointment on Rs. 35 into one on Rs. 20. This matter will be decided and the necessary proposition statement will be submitted on the receipt of the machine.

-----:O:-----

Resolution

The above letter in which the Collector of North Arcot reports that he is likely to apply for a type-writing machine during the current year will be submitted for the information of Government in continuation of Board's Proceedings No. 2435 Mis. dated 7th September 1898.

(True Copy & Extract)

James Davidson
Ag. Secretary.

To the Secretary to Government, R.D.

Copy to the Superintendent of Stationery.

C.B.

189 .
Board of Revenue
(Land Revenue),
MADRAS.

To

Subject.

6
Copy of telephone
to Registrar to the
Supt. of Stationery.

Kindly say whether
type-writing machine
be supplied to the Coll.
of N. Arcot during
current official year,
Sanctioned.

Initialed C.A.
23.9.98

100

To

(Faint handwritten text, likely bleed-through from the reverse side)

(Faint handwritten text)

1

Code Class.		INDIAN TELEGRAPHS.		Monthly Number.
To (Office)		From (Office)		
Words.	Day.	Hour.	Minute.	Official Instructions.
	23	11	43	
To (Person)		From (Person)		
J. S. S. S. S.		Asst. Supdt. Station		

Your telephone message of the 23rd instant: Yes, provided its local purchase is sanctioned as a telegram we will refer the India office for it. We have several demands on hand now and we are addressing you regarding the local purchase of the machine.

20-9-76

From

LN.

Hrs. Mts. by

Sent to

LN.

At

Hrs. Mts. by

Telegraph Master.

D. P. No. 212 T-5 12 17-2000000.

64 Word Form.

F. C. 2.

in given for copying _____
en copied _____
en examined _____
n signed _____ } 189 .

AGAIN G.O., No.
189 ,

DATED

PARENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

.. .. A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

8
Read B.O. 2435 with
(enc. 62 of 98)

Note.

In connection with the application from the Collector Godavari for the supply of type-writing machine for use of his office, it was anticipated that some other Collector might ^{also} apply for the machine during the course of this year that the Supdt of Stationery found it inconvenient to run separate indent for the machine if the supply is sanctioned from time to time as applications are received. In G.O. 2020 of 7.5.98, the Board of Revenue was requested to ascertain and report whether any other Collectors are likely to apply for machines this year and if so to give timely warning to the Superintendent of Stationery. In the current read above the Board reports for the information of Government that the

vide note under
G.O. 2020 Rev
7.5.98

VI
Abstract put up

D. Vijayapattam	S. Arct
Gaddapudi	Dichanipole
Anantapur	Combatore
Bellary	S. Canara
Chingleput	Malabar.

likely to apply for type-
 ters during the current year
 that the Collector of N. Arcot
 not replied to the Board's
 letter. The Board has also
 forwarded a copy of ^{its} Proceedings
 the Superintendent of Stationery.

*(This has since been received
 vide G.O. No 6401 submitted below)*

It appears that the Collector
 Chingleput has proposed

Para 2 of the current.

instead of dispensing with
 services of a clerk on Rs 15-0-0
 the number of appointments
 on Rs 35 may be reduced by one
 and that of appointments on Rs
 increased by one, as this course
 will effect the same saving (Rs 15)
 that contemplated in G.O.

is no. 4993 Revd 23.9.97 without
 reducing the number of hands.

The Board sees no objection to
 this being done. In G.O. 2539
 of 5.9.97 it is laid down that

in G.O. No. 446 of 4.6.97

all applications for the supply
 of type-writers should invariably
 be accompanied by proposals
 for reduction of copyists
 establishments to take effect,
 never, three months after

the supply of the machine
 so that time might be at
 for the copyists to get accu-
 to their use. The arrange-
 proposed by the Collector
 Chingleput may, however,
 approved as all that is
 required is a financial
 saving. (vide para 1 of G.O.

4993 of 23.9.97)

(abstract) VII

It is submitted that
 the draft on the docket may
 issue.

*L.R.
 23/9/98*

But is not final
 reconsidering the rule that
 requires a final saving in
 before a type writer can
 be purchased?

*W.
 29/12/97*

To the Under Secretary

The rule that requires
 a final saving in est-
 before a typewriter can
 be purchased

114
considered in the final
ppt. The file connected
with is now in the
W. D. orders are
quered as to whether
is current should lie
or pending the issue
orders in the final Dept.
the subject.

S.S.
10/9/8.

Levy

I submit that
this better lie over pending
the issue of more orders.
The proposal to make
a saving by substituting
a clerk on Rs 20 p
month on Rs 35 is retrograde
to the end, I submit, to
be discontinued ~~except in the~~
~~that is~~ save if the money
can be possibly be found

of the money

1.10.78

Geo: he is

8/11

3/10/78

5

10/11

With reference to the rule
above, the financial order
863 of 10.10.98 on the subject
submitted. It will be seen from
this that the rule requiring
financial saving in establishments
before a type-writer can be purchased
has not been re-considered. The
original of the G.O. has been
applied for but the notes, printed
therein have not been furnished
as they are now in the Education
Department in connection with
para 4 of the order.

8/11/98

Levy

I got the order
to G.O. File 863 of 10.10.98
& have made extract
therefrom of those
portions which bear
on the question raised
above viz. whether a
final saving must be
shown before to support
an application to
buy a typewriter.

2/11/98

is attached below.
submit that it seems
plain that Govt will
no longer insist
on this condition for
the present & until
a trained class of
typists has been brought
into existence.

Submitter that
this Bd may be informed
that a typewriter may
be applied for if a
collective commission is
satisfied that there will
be a substantial gain
in the efficiency of the
work done & ~~there~~
no ~~recourse~~ a prevention
of any need for an
increase in the copying
staff. At the same time
attention may be drawn
to the recent Fint Order
& to the necessity for requiring
encouraging a high
standard of skill in the
typists the Collectors

to work the machines

Please see draft

Extract from the
records in the
Fint Department
typewriter. On these
notes P.O. 863 Fint 8-10-10
resined

Chief Secretary

P. 807- K.W. to 863 Fint
10-10-98

"I have watched the
progress of this attempt
at retrenchment with
some interest but I
confess I have never
been sanguine that
the introduction of
typewriters would
lead to reduction of
Establishment because
so far as I have seen
we have in Govt
offices no typists at
all." x x x x

P. 99 K.W. to 863
10-10-98

The Hon Sir H. Blair
I think that in time
the provision of typewriter
machines will if not lead
to a reduction of establish-
ments, at least prevent
to some extent the
necessity of their be-
ing increased. But to
and we want

58
system of training
typists. "x x x x x"

The Hon Mr Arundel

I quite agree that
it is not likely
to effect any direct
saving worth speaking of
by the use of typewriters
It is by the indirect
gain noted in the
C.O.'s notes & perhaps
as the Hon Mr Atkin
notes the avoidance
of increase of copying
"Establishments." x x x

H.R. the Governor

I accept the conclusion
that no reduction
in the number of
copyists is, at present,
possible. x x x

to log K.W. to log 803.
to log 803

16
Read B.O. 2526. hrs 7/14
(enc. 6401498)

Note.

In continuation of its
Proceedings No. 2435 hrs 7/7
the Board Submits for the
information of Govt. & let
from the Collector of N. Arc.
and states that he is likely
to apply for a type-writing
machine during the current year.
But in the letter referred to,
the Collector requests that a
type-writing machine may be
supplied to his office during
current official year ^{and reports} that
saving of Rs 15 per mensem will
be effected either by abolishing
a clerk on Rs 15 or by converting
an appointment on Rs 35 into
one on Rs 20 and that this matter
will be decided on the receipt of
the machine.

It appears that the Suptg
Stationery can supply a mach
to the Collector ^{before then} ~~if the local price~~
current year if the local price
of the machine is same

~~that decision~~ is being addressed vide telephonic message attached
 these government regarding
 local purchase of machines.
 For orders as to whether the
 apply of a machine to the
 collector may be sanctioned.

23/6/98
 Rail is contemplating
 the issue of some
 order about the
 supply of type
 writers. This
 out what they
 are.
 Me
 29/6/98

Please see p. No 863 of 10th
 October 1898 in the ~~minutes~~ of the Committee.
 L.P.
 4/11/98.

See
 The decision in
 this matter will
 follow that on the
 General R.P. above
 Me
 8/11/98

SP. 2435 d 7-9-98
 (no. 6262)
 10/12/98

G.
 104
 1,000-11-10-98.

Rec 6262 From the Board of Rev. (d.R.) No. 2435, dated 7.9. 1898.
 C. No. 6401. To 2526, 14.9. 1898.
 Rec 6401. To 2526, 14.9. 1898.
 To 2526, 14.9. 1898.
 To 2526, 14.9. 1898.

C.S.

It will be seen from G.O.
 No. 446 Financial, of 4th June
 1897, that the ruling regarding
 the reduction of ^{copying} establishment
 on the supply of type writers
 machines in G.O. No. 2539 Rev.
 of 18th May 1897 has been treated
 as a general ruling. In those
 circumstances, it is thought
 that the draft proposed by
 Revenue should ~~simultaneously~~
 in Financial
 issues as an order of general
 application

I don't understand. Do
 you mean the order
 of 18th May 1897? Or do you
 mean that the proposed draft
 is in the Financial
 Department?

para 2 of
 I think the order is
 in the Financial
 it deals with the supply
 of Stationery Materials

which is controlled in T. in?

11/17/18

Rev Dept

For the Under Secretary

Submitted, para 2 of the draft order may issue in the Financial as suggested by that department. Para 1 may afterwards issue in the Revenue and the attention of the Board of Revenue may then be invited to the Financial order.

Secy

This course may be adopted.

Me

7/1/18

To File us.



Issue to

11/17/18

To the Under Secretary

The Financial order having issued, para 1 of the order, as revised, is submitted.

Secy

10.1.18

* ens 37 of 99
+ 40-1222-20
19-11-98

Has Fin. Dept any objection to this draft

11-11-18

For File us



2nd Ref

Put up for File 80 (banded) mfo.
No. 2559 Rev. 9 15-5-97-

Cms.

26.11.98

G.O. (min)

The Government does not approve of the proposal to effect financial saving by substituting a clerk on Rs 20 for one on Rs 35 in officers to which type-writing machine may be supplied. ~~and is therefore pleased to relax the ruling in G.O. 2559 of 18.9.97 and a trained class of typists has been brought into service.~~ Type-writing machine may be applied for in cases where Collectors are satisfied that there will be a substantial gain in the efficiency of the work done and that the premises are used for an increase in the copying staff. The attention of Collectors should be drawn to para 1 of Financial G.O. 863 of 10.10.98 and to the necessity for requiring a high standard of skill in the typists they employ.

Me
10.1.18

To The Board of Rev (R.A.)
" Financial Dept
" Supt of Stationery.

In G.O. 1491 of 20.3.98 and 2020 of 5.9.98, type-writers were supplied to the Collectors of Krishna, Sinnerelly and Godavari on condition that clerk's post on Rs 15 should be abolished.

20/11/98.

Revenue Department

Read B.O. 2435 of 7.9.98 (enc. 6262 of 98)
" also B.O. 2526 of 14.9.98 (enc. 6201 of 98).

G.O. (rev) no. 194 of 12-1-99

The Government does not approve of the proposal to effect a financial saving by substituting a clerk on Rs 20 for one on Rs 30 in the offices to which

Any financial gain effected in this manner would probably be more than counter-balanced by the resulting loss of efficiency.

type-writing machines may be supplied. The attention of the Board will, in this connection, be drawn to Financial G.O.

K No 1222 of 14 December 1898.

10.1.99
11-1-99

To the Board of Rev (L.A.)
" Supl. of Stationery.

20/11/98
5.1.99 5/1/99.

66-1-21-99

When given for copying _____
When copied _____ } 189.
When examined _____
When signed _____

READ AGAIN G.O., No.
189

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only