

(1) Number of Pages 4(2) Date of repair 2.11.1967(3) Initials of the Referencer 2.2.68**MADRAS RECORD OFFICE****GOVERNMENT OF MADRAS***Revenue* DEPARTMENT

G.O. No.

896

Press

B.P. No.

Mis.

Dated

9.6.1975

196 . .

Not to be folded or roughly handled

No. 79. Read the following extract from the Proceedings of the Government of India in the Department of Revenue, Agriculture, and Commerce, (Statistics), dated Simla, 27th May 1875, Nos. 303—306:—

Read—
Letter from the Financial Department to the Government of Bombay, No. 2,587, dated 21st April 1873.

Reply from the Government of Bombay, No. 2,743—135-R., dated 14th May 1873.

Read also—

Circular Nos. 260 to 262, dated the 24th December 1874, to the Governments of Madras, Bengal, and British Burma, inquiring for what period the rough statements and detailed registers from which the annual account of trade and navigation is compiled are retained before they are destroyed

And the following replies—

From the Government of Madras, No. 442, dated the 18th March 1875.

From the Government of Bengal, No. 280, dated the 25th January 1875.

From the Chief Commissioner of British Burma, No. 120—8, dated the 30th January, and No. 208—8, dated the 27th February 1875.

RESOLUTION.

It appears that in Madras the rough copies of the monthly statements sent to the Government of India, and the abstracts from which the annual account is prepared are preserved, but that the Board of Revenue intend hereafter to destroy from time to time those of more than five years' standing. In Bengal all rough records of trade statistics are, as a rule, preserved. In British Burma, also, they are all preserved, but at Akyab some of the papers were accidentally destroyed in a cyclone in 1873. In Bombay alone it would seem to be the practice to destroy such rough records after the compilation and publication of the results of the year's trade.

2. It may often happen, as is shown by the correspondence with the Government of Bombay which led to the inquiries of which the result is shown above, that reference to the rough registers and records from which the published statistics have been compiled becomes necessary after the lapse of years, and it is, therefore, undesirable to destroy them. His Excellency in Council accordingly requests that local Governments and Administrations will be good enough to issue specific instructions for the careful preservation of all such papers for at least ten years.

Government of Madras.
" Bengal.
" Bombay.
Chief Commissioner of British Burma.

ORDERED that a copy of the foregoing Resolution be forwarded to the local Governments and Administrations noted in the margin for information and guidance.

(True Extract.)

(Signed) A. O. HUME,
Secy. to the Government of India.

No. 80.

ORDER THEREON, 9th June 1875, No. 896.

Miscellaneous.

COMMUNICATED to the Board of Revenue for information and guidance.

(True Extract.)

(Signed) A. MACGREGOR,
Acting Secretary to Government.

To the Board of Revenue.

Exd. F. R. Bantleman.

3/6/96
13/10/96
4/7/01

Trade and Navigation—Communicating to the Board of Revenue, for information and guidance, Resolution from the Government of India directing the preservation of the rough papers and registers from which the local annual volumes are prepared, for at least ten years.

JUNE
Nos. 79-80.

THE BOARD OF REVENUE.

REVENUE.

Govt. of India

Desd June 9th.
Encl.

Recd. 25/7/86.

Nos. 303-306.

Extract from the Proceedings of the Government of India in the Department of Revenue, Agriculture, and Commerce, dated Simla, the 27th May 1875.

STATISTICS.

READ—

Letter from the Financial Department to the Government of Bombay, No. 2587, dated 21st April 1873.
Reply from the Government of Bombay, No. 2743-135 R, dated 14th May 1873.

Read also—

Circular Nos. 260 to 262, dated the 24th December 1874, to the Governments of Madras, Bengal, and British Burma, enquiring for what period the rough statements and detailed registers from which the annual account of trade and navigation is compiled are retained before they are destroyed.

And the following replies:—

From the Government of Madras, No. 442, dated the 18th March 1875.
From the Government of Bengal, No. 280, dated the 25th January 1875.
From the Chief Commissioner of British Burma, No. 120-8, dated the 30th January, and No. 208-8, dated the 27th February 1875.

RESOLUTION.

It appears that in Madras the rough copies of the monthly statements sent to the Government of India and the abstracts from which the annual account is prepared are preserved, but that the Board of Revenue intend hereafter to destroy from time to time those of more than five years' standing. In Bengal all rough records of trade statistics are, as a rule, preserved. In Burma also they are all preserved, but at Akyab some of the papers were accidentally destroyed in a cyclone in 1868. In Bombay alone it would seem to be the practice to destroy such rough records after the compilation and publication of the results of the year's trade.

2. It may often happen, as is shewn by the correspondence with the Government of Bombay which led to the enquiries of which the result is shewn above, that reference to the rough registers and records from which the published statistics have been compiled becomes necessary after the lapse of years, and it is, therefore, undesirable to destroy them. His Excellency in Council accordingly requests that Local Governments and Administrations will be good enough to issue specific instructions for the careful preservation of all such papers for at least ten years.

ORDERED, that a copy of the foregoing Resolution be forwarded to the Government of Madras, Bengal, Bombay, and Chief Commissioner of British Burma, for the Local Governments and Administrations noted in the margin, for information and guidance.

(True Extract.)

Bohanna
Secretary to the Government of India.

Exd.—K. N. P.

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1875.

DEPARTMENT OF REVENUE,
AGRICULTURE, AND COMMERCE.

STATISTICS.

RESOLUTION.

Nos. 303-306.

Dated Simla, the 27th May 1875.

Recd 8th June

14th Dec 1875 (See No. 145)

9 June 1875

*No 896
Communicated to the
Board of Revenue for
information and guidance.*

SUBJECT.

DIRECTING that the rough papers and registers
from which the local annual volumes of trade
and navigation are prepared shall be preserved
for at least ten years.

No 896 - 9 June 1875