855/15

M.R.O. 1—20,002—12-8-65.

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MADRAS RECORD OFFICE

GOVERNMENT OF MADRAS

REV DEPARTMENT

G.O. No. 855
~~B.P. No.~~

Press
~~Mis.~~

Dated 31-5-1875 196- .

Not to be folded or roughly handled

Proceedings of the Madras Government, Revenue Department
31*st May* 1875.

No. 370. Read the following Proceedings of the Board of Revenue, dated 19th May 1875, No. 1,367 :—

Read the following letter from J. HUNTER-BLAIR, Esq., Collector of Madras, to H. E. STOKES, Esq., Acting Secretary to the Board of Revenue, dated 3rd April 1875, No. 104.

In forwarding copies of the correspondence marginally noted, I have the honor to inform the Board of Revenue that the work in the Deputy Collector's office has increased very heavily, thereby causing accumulation of arrears and the disorder in records referred to in the letters marginally quoted.

Letter from Deputy Collector, dated 26th October 1874, No. 1,602.
Official Memorandum to Deputy Collector, dated 12th November 1874, No. 1,021.
Letter from Deputy Collector, dated 12th December 1874, No. 1,965.
Letter from do., dated 8th January 1875, No. 2,091.
Official Memorandum to Deputy Collector, dated 14th January 1875, No. 38.
Letter from Deputy Collector, dated 22nd January 1875, No. 2,156.
Letter from do., dated 17th April 1875, No. 94.

2. The late Deputy Collector asked for two Clerks on 15 Rupees each, and one Attender on 8 Rupees, to be employed for three months to docket the papers in arrears, and put them in order.

3. The present Deputy Collector asks, in addition to the above, for permission to entertain permanently a clerk on Rupees 30, and an Attender on Rupees 8, to attend to petition work.

4. The establishment allotted to the Deputy Collector consists of one Head Clerk on Rupees 50, two Clerks, one on Rupees 20, and the other on Rupees 15, and a Record-keeper on Rupees 25, besides two Attenders and four peons. This establishment is undoubtedly insufficient, and I have no hesitation in supporting the Deputy Collector's request for a permanent addition. The present establishment is the same numerically as that of a Deputy Collector on general duties in charge of a division in the Mofussil, while there is no doubt that the duties of the Deputy Collector of the town of Madras are much more onerous, and involve heavy English correspondence.

Establishment under a General Duty Deputy Collector.

	Rs.
1 Head Clerk	45
1 Clerk	20
2 Clerks each at	15

5. I do not, however, think that an Attender is required permanently, and therefore request sanction for the following addition to the establishment:—

Permanent Addition.

1 Clerk for petition and other duties on Rupees 30.

Temporary Establishment for three Months.

	Rs.
2 Clerks each on	15
1 Attender on	8

I fix the salary of the permanent Petition Clerk at Rupees 30, as there is no such grade now between the Head Clerk on Rupees 50 and the Record-keeper on Rupees 25, and it is desirable to have a graduated scale of establishment.

Enclosures Nos. 1 to 7.—Copies of Correspondence.

for 2 Clerks on 15 Rupees each and one attender

Proceedings of the Madras Government, Revenue Department,
31st May 1875.

THE Board resolve to request the sanction of Government for the ent[illegible]ment, temporarily for three months, of two Clerks on Rupees 15 each to bri[illegible]p arrears.

2. But before disposing of the application for a permanent addition to the establishment, they desire to be informed as to the cause of the enormous increase, amounting to 100 per cent. in letters and petitions since 1872. They are unable to assign any cause for such increase, and fear there must be some mismanagement. Full details should be given.

(A true Copy and Extract.)

(Signed) H. E. STOKES,
Acting Secretary.

No. 371. ORDER THEREON, 31st May 1875, No. 855.

Miscellaneous.

THE temporary establishment proposed in paragraph 1 is sanctioned.

2. The Government desire that the report called for in paragraph 2 may be submitted to them with the Board's remarks.

(True Extract.)

(Signed) A. MACGREGOR,
Acting Secretary to Government.

To the Board of Revenue.
„ the Accountant-General.

Exd. W. H. French.

o. 37

Revenue Department.

Proceedings of the Board of Revenue

Dated 19 May 1875.

Read the following

No 104

From

J. Hunter Blair Esquire

Collector of Madras.

To

H. C. Stokes Esquire

Secretary to the Board of

Revenue, Madras

Sir,

In forwarding copies of the correspondence marginally noted, I have the honor to inform the Board of Revenue that the work in the Deputy Collector's office has increased very heavily thereby causing accumulations of arrears and the disorder in records referred to in the letters marginally quoted.

Letter from Deputy Collector dated 26th October 1874 No 1602.
D.M. to Dy. Collector, dated 12 November 1874 No 1021.
Letter from Deputy Collector dated 12 December 1874 No 1965.
Letter from Dy dated 8 January 1875 No 2091.
D.M. to Deputy Collector d/14 January 1875 No 38
Letter from Dy Collr d/22nd January 1875 No 2156
Letter from Do 17 April 1875 No 94

2. The late Deputy Collector asked for 2 Clerks on 15 Rupees each and one attendant

Rde 18th Augt/75
No 24/75.

Govt. of Madras.

REVENUE.

To

The BOARD OF REVENUE,

&c., &c.

Dated May, 31st

Read.

G. O., 31st May 1875, No. 855.

MAY.

Nos. 370-371.

Temporary Clerks for the Madras Deputy Collector's Office.—Sanctioning two — on Rs. 15 each, for 3 months, for bringing up certain arrears; and requesting that the report called for in paragraph 2 of the Board's Proceedings may be submitted to Government with the Board's remarks.

an attender on 8 Rupees to be employed for 3 months to docket the papers in arrears, and put them in order.

3. The present Deputy Collector asks in addition to the above, for permission to entertain permanently a clerk on Rupees 30 and an attender on Rupees 8 to attend to Petition work.

4. The establishment allotted to the Deputy Collector consists of one Head Clerk on Rs 60, 2 Clerks, one on Rupees 20 and the other on Rs 15; and a Recordkeeper on Rupees 25 besides 2 attenders and 4 Peons. This establishment is undoubtedly insufficient, and I have no hesitation in supporting the Deputy Collector's request for a permanent addition.

The present establishment is the same numerically as that of a Deputy Collector on General duties in charge of a division in the Mofussil while there is no doubt that the duties of the Deputy Collector of the Town

Establishment and a General duty Deputy Collector	Rs
1 Head Clerk	45
1 Clerk	20
2 Clerks each at	15

85/ex

Town of Madras are much more onerous, and involve heavy English correspondence.

5. I do not however think that an attender is required permanently and therefore request sanction for the following addition to the establishment.

Permanent addition

1 Clerk for Petition and other duties on Rs 30

Temporary Establishment for 3 months.

2 Clerks each on Rupees 15
1 Attender on — 8.

I fix the salary of the permanent Petition Clerk at Rupees 30 as there is no such grade now between the Head Clerk on Rs 60 and the Recordkeeper on Rupees 25 and it is desirable to have a graduated scale of establishment.

I have &c

Madras Collectrate Office, 3rd April 1875. } Signed J Humber Blair
Collector of Madras.

The Board resolve to request the sanction of Government for the entertainment, temporarily

temporarily for 3 months, of two clerks on
Rupees 15 each to bring up arrears.

2. But before disposing of the application
for a permanent addition to the establishment,
they desire to be informed as to the cause of
the enormous increase, amounting to 100 per
cent in letters and petitions since 1872. They
are unable to assign any cause for such
increase and fear there must be some
mismanagement. Full details should
be given.

/True Copy & Extract/

H Storm
Acting Secretary

To The Secretary to Government
Revenue Department with
/ Enclosures to be returned.

Copied

No 855

The temporary establishment proposed in para 1 is sanctioned.

The Govt. await the report called for in para 2. may be sent. Return with the 18 Enclosures

31st May 75.

Encl Scarp both Board of Revenue 21 May. Recorded Cyft 6 Aug
1 the Accountant General 29 June
5 S.C. 11/6

c27 Sept/75 to 25: Sept

Ans. D.S. 25 Sept 1875
Proceedings of the Board of Revenue

Read 19 Sept 1875
Rec'd 24 Sept 1875
Ans 27 Oct

Clerks Temporary — to bring certain arrears in Record Office of Coll. — Sanction of Govt. requisite for the employment of 2 clerks — on 15 Rs each for 9 months. — Further information requested regarding amount of arrears in Collectors Petitions since 1872 before Rs 1500 application for permanent establishment as Collectors Records.

Collr's Memorandum
Letter from the Deputy Collector, dated
26th October 1874, No 1602.

No 1021.

855/

No hands can be spared from the Collectors office where the staff is already insufficient, and the Board cannot be asked to send clerks. The Deputy Collector should submit an application for a temporary establishment.

Collr's Office
12th November 1874.

(Sd) J. Hunter Blair
Collector of Madras

/True copy/
Hunter Blair
Collector of Madras

Allen

N:1965. Deputy Collector's Office
Madras 12th December 1874.

From,

The Deputy Collector of Madras.

To,

The Collector of Madras

Sir

As desired in your Memo. N:1021 of 12th ~~ultimo~~ instant, I have the honor to enclose an application for a temporary establishment at a cost of Rs 38 per mensem for clearing up the arrears of work in the office in three months' time. I enclose a comparative Memo showing the increase of work this year.

I have &c.

Sd/ A Ragoonatha Rau
Deputy Collector

/ True copy /

J Hunter Blair
Collector of Madras

Under

Read a letter from the Collector of Madras to the Govt. dated 9th Dec 1874 N:1965.

Resolved to grant the application for the establishment mentioned in this letter.

Rev 6/1874/75
Rec 6/2002/75

Requisition to Funds for an application from the Superintendent of Stamps, for establishment in this Office.

No. 2091

Madras Deputy Collectors Office.
8th January 1875.

855/8

From,

The Deputy Collector of Madras

To,

The Collector of Madras.

Sir,

Adverting to my letter, No 1965, of 12th December 1874, I have the honor to request that you will be so good as to obtain early sanction for the entertainment of the Establishment therein referred to, as disorder in the current records and arrears of work are increasing every day.

I have &c
(Sd) P. Rajanatha Rau
Deputy Collector

True copy
J Hunter Blair
Collector of Chingleput

In a letter from the Collector of Madras dated 8th Jany 1875. No 2091/855/8.

Entertainment of Establishment for the Deputy Collectors Office.

In a letter from the Collector of Madras to the Secy to the Bd. of Rev: 7/2/75 No. 207

Submitted 3 Feb/75

Rev 2/2002/75

Regarding an early sanction for the establishment of the Dy. Collector's Office.

№ 38. Emergent

From,

The Collector of Madras.

To,

The Deputy Collector of Madras.

Vide your letter No. 2091 of 8th January 1875.

Requests to state definitely the nature of the arrears of work for which temporary Establishment is required, that is; how many letters remain unregistered, how many undocketed, how many Petitions remain unreported and so on. The Board's Proceedings not applicable to Madras, but of which spare copies are sent from this Office need not be registered.

2. Why is an attender required?

14th January 1875.

Sd/ J. Hunter Blair.
Collector of Madras

/ True copy /

J Hunter Blair

Collector of Madras

N° 94 Madras Deputy Collectors Office
17th April 1875

From

The Actg Dy Collector of Madras,

To,

The Collector of Madras,

Sir,

Adverting to this office letter, dt 2156, of the 22nd January last, I have the honor to request that you will be pleased to obtain an early sanction for the entertainment of the Establishment therein referred to, as disorder in the current records is increasing every day.

2. In the letter above referred to, it was stated that no letters remain undocketed. The Head Clerk who gave the above information states that what he meant by it, was that the fair copies of the letters were all docketed. For I find that not a single letter on the record has been docketed. There are but 3 Clerks forming my Hoozoor Establishment, and considering the onerous work that passes through this office. You will agree with me in the opinion that the Establishment is quite unequal to the enormous work

Encl letter from the Collr
Madras to the Asst Collr
dated 22nd Jany 1875

Encl Rec'd 20th April 75
Nos 3 & 4 / 1875 Para 3 & 4
Calling for explanation
explanation not to be
entered in the Order
Book for which purpose
a Establishment is required

of this office and that it is simply impossible to expect it to execute the work properly.

3. In addition to the establishment applied for by Rajonatha Rau, it is necessary to entertain a petition Clerk on 30 Rupees with an attender on 7 or 8 Rupees, as in the Collector's office for the registering and distribution of the large number of Petitions received in this office and the disposal of the other Vernacular papers. I therefore respectfully request that you will be pleased to obtain the necessary sanction for the same.

I have &c

(Sd) C. Lindesay Ivory

Ag for Collector

True copy

Hunter Blair

Collector of Chittoor

Ag Ellis

No. 256 Madras Deputy Collectors' Office.
22nd January 1875.

From,

The Deputy Collector of Madras.

To,

The Collector of Madras.

Sir,

In Reply to your docket of 14th instant, Ch. 38, I have the honor to state that none of the letters and petitions of last year remain either unregistered, undocketted or unperforated, but owing to great increase in correspondence the three clerks of the Keizir Department were unable to keep the papers according to the bundle system, Departmental war and Saljeshsiar and at the close of each week to transfer them to the Record-Keeper as prescribed in Board's Standing orders, Ch. 32. The current records cannot be kept in proper order unless the establishment is sanctioned.

2. In reply to para 2 of your Memo under reply, I beg to state that the attender is required to carry papers from one part of the Office to another

6

Deputy Collector's Office
Dated 22nd January 1875
Received 24th January 1875
Petitions & Records

Sir,

I have the honor to forward herewith a letter from the Revenue Board, Ch. No. 38, dated 14th instant, with its enclosure, and to request that you will be pleased to furnish me with the information called for therein.

I have the honor to be,
Sir,
Your most obedient servant,
[illegible]
Deputy Collector.

To
The Collector of Madras.

to bundle them and to do such mechanical work which the writers may not have time to do.

3. The records of many cases that I have referred to the Court remain yet to be transmitted to it, as I am unable to have them copied arranged, and made lists of.

4. The unprecedented increase of work in this year, a list of which I have already sent to you, clearly shows that the present establishment cannot keep pace with the current work.

I have &c

(Sd) R. Ragunatha Rau.

Deputy Collector

(True copy)

H Hunter Blair

Collector of Chavakacheri

No. 1892. Deputy Collector's Office.

Mysore. 26th October 1874.

From

The Deputy Collector of Mysore.

To

The Collector of Chamarajanagar.

Sir,

I have the honor to forward a Return showing the amount of work done in this Office in the Calendar year 1874 to the 31st October, and to state that and in previous years. You will observe that the amount of work done in the Calendar year 1874 to the 31st October, and to state that the Establishment now employed is the same that was employed in 1870, but to do more than double the amount of work done in those years. The enquiries in the current records are in abeyance, the work is done in a hurried manner and there are arrears of work, I beg therefore to request that you will be good enough to furnish me with two clerks for the rest of this year to aid the regular Establishment

I have &c

Sd

In a letter from the Collector of London to the Secretary to the Govt of Rev: London 7/5/75 No 704

Rev 5/1874/75

Rev 5/2002/75

Applying for an extra establishment owing to the increase of work in the Customs Depts

To be returned to Board

If there additional Lands can be
Spared either from your Office or that :
of the Board they would be more useful
than raw recruits, and cost no additional
charge to Government.

I have &c
(Sd) R. Ragunatha Rau.
Deputy Collector.

Upto 20th	Letters received	Sent	Petitions	Total.
October 1874	2273	1585	5101	8959.
1873	1011	806	3585	5502.
1872	1038	872	2165	4075.
1871	922	793	2856	4571
1870	11	10	2643	4071.

Statistics Branch
Vide Letters.

(True copy.)
J Hunter Blair
Collector of Madras

J.d.L.

In a letter from the Coll^r. of
Liverpool to the Secret. to the Bd.
of Rev: Liverpool 3/5/75
N^o. 1040

Rec^d. N^o. 1041/75

Rev 7/184/75

Rev 2/2002/75

Requesting that two
clerks may be given to
arrange the current records.

To be returned to Liverpool