

(1) Number of Pages..... 6.
 (2) Date of repair..... 1. 4. 68
 (3) Initials of the Referencer.....

MADRAS RECORD OFFICE

GOVERNMENT OF MADRAS

Revenue DEPARTMENT

G.O. No.	1811.	Press
B.P. No.		Mis.
Dated	18-12-1875-196	

Not to be folded or roughly handled

*Proceedings of the Madras Government, Revenue Department,
13th December 1875.*

No. 183. Read the following Proceedings of the Board of Revenue, dated 23rd November 1875, No. 3,193:—

Read the following letter from J. H. GARSTIN, Esq., Collector of South Arcot, to H. E. STOKES, Esq., Acting Secretary to the Board of Revenue, dated Cuddalore, 13th September 1875, No. 387.

I HAVE the honor to submit the annual report on the records in this district for the year 1874-75.

2. The Huzur records and those in the Cuddalore Taluq were examined by the Treasury Deputy Collector, whose suggestions are practical. Some of them have been carried into effect. The state of the English records he reports as generally unsatisfactory, and in this I quite concur. It was often a most difficult matter to find a record, and it was a constant occurrence to have papers asked for reported to be missing. The Library, too, was in great disorder. I have since had the whole record-room put into thorough order during the absence of the Record-keeper on leave. Indices have been opened to facilitate reference as suggested by the Deputy Collector, and the volumes of records have been carefully numbered afresh and the Library catalogued. The vernacular records are in good order. I enclose a copy of the Deputy Collector's report, and request the Board's sanction to destroy all the useless records alluded to by him, both vernacular and English, and with respect to the Cuddalore Taluq records, the condition of which appears somewhat unsatisfactory. I have the bundles of useless records also destroyed. I have called on the District Engineer to make the taluq record-room safe by erecting a railing or wall with a door.

3. I enclose a copy of a careful report on the records of the three sub-division taluqs by the present Acting Sub-Collector. From personal inspection of all the record-rooms in the district, I consider those in the sub-division the neatest and best appointed.

4. The Head Assistant Collector reports that the old records in his office were suffering from the attacks of white-ants, but that the enlargement of the record-room recommended by him in 1873 has been nearly completed, and the records are now kept on a stand. It may, therefore, be presumed that there is considerable improvement in the manner of their custody. In neither of the Head Assistant's taluqs (Tindivanam and Villapuram) does much progress in arranging the records appear to have taken place. They are worst in the Villapuram Taluq, and, in my opinion, the state of the records in that taluq outcherry is the worst in the whole district, and discreditable to the Tahsildar. That officer estimates it will take six months to arrange the records, and the Head Assistant is not disposed to think that, with the kind and strength of establishment at present employed in Villapuram, they will be arranged sooner. He does not think that, at the present rate of progress, the records in his own office will be arranged in less time, and suggests that, if Government will not sanction the entertainment of extra hands for the work, the head of the office should bear the expense, and expresses his willingness to have done so himself if he had been likely to have continued acting as Head Assistant Collector. I consider it very essential that a temporary establishment of three clerks (one for Tindivanam, one for Villapuram, and one for the Head

*Proceedings of the Madras Government, Revenue Department,
18th December 1875.*

Assistant Collector's office) be entertained for six months to arrange the records. The cost would be, at Rupees 20 a-month each, Rupees 300.

5. The records in the General Duties Deputy Collector's Office and in the taluk and divisional offices subordinate to him are reported to be in fair order. I enclose a copy of the Deputy Collector's report.

Enclosure No. 1.—Copy of Sub-Collector's Report.

Enclosure No. 2.—Copy of Treasury Deputy Collector's Report.

Enclosure No. 3.—Copy of Report of Deputy Collector on General Duties.

The sanction of Government will be requested for the entertainment of three additional clerks, on Rupees 20 each, for a period of six months, to arrange the records of the Head Assistant Collector's office and those of the Tiradivanam and Villapuram Taluqs.

2. As regards the records which it is proposed to destroy, the Collector is referred to the list circulated with the Board's Official Memorandum, dated 2nd June 1875, No. 187. The Gazette files must be retained, as also the correspondence with the District Engineer which will probably be found to contain information required for the preparation of Irrigation Reports. As regards Miscellaneous records, the Collector must be guided by the orders of the High Court on the subject.

(A true Copy and Extract.)

(Signed) C. A. GALTON,
Acting Sub-Secretary.

No. 184. *Onuma varam*, 18th December 1875, No. 1,811.

Miscellaneous.

The proposed temporary establishment, at an aggregate cost of Rs. 300, is sanctioned.

(True Extract.)

(Signed) D. F. CARMICHAEL,
Secretary to Government.

To the Board of Revenue,
the Assistant General.

Ed. F. J. Dantlmann.

No. 3,193.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 23rd November 1875.

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ENCLOSURE No. 1.—Copy of Sub-Collector's Report.

ENCLOSURE No. 2.—Copy of Treasury Deputy Collector's Report.

ENCLOSURE No. 3.—Copy of Report of Deputy Collector on General Duties.

2. As regards the records which it is proposed to destroy, the Collector is referred to the list circulated with the Board's Official Memorandum, dated 2nd June 1870, No. 487. The Gazette files must be retained, as also the correspondence with the District Engineer which will probably be found to contain information required for the preparation of Irrigation Registers. As regards Magisterial records, the Collector must be guided by the orders of the High Court on the subject.

(A true Copy and Extract.)

Acting Sub-Secretary.

To the Secretary to Government, Revenue Department.

with three Enclosures, to be returned.

the Collector of South Arica.

44/87

The proposed temporary Colliery
must at an aggregate cost of
Rs 360 is sanctioned.

Ed. W. H. Gardner

to the President of the United States
at the Department of the Interior

18th Dec^r 1875

BOARD OF SUPERVISORS,
MADRAS.

March 1875. *Adelphi*

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