

(1) Number of Pages.....30  
 (2) Date of repair.....16.1.1968  
 (3) Initials of the Referencer.....23-6-68

# MADRAS RECORD OFFICE

GOVERNMENT OF MADRAS

Revenue DEPARTMENT

|          |          |       |
|----------|----------|-------|
| G.O. No. | 1326     | Press |
| B.P. No. |          | Mis.  |
| Dated    | 4.9.1875 | 196 . |

Not to be folded or roughly handled

No. 51. Read the following Proceedings of the Board of Revenue, dated 2nd July 1875, No. 1,836 :—

Read again Board's Proceedings, dated 28th March 1874, No. 712.

Read also the following replies of Collectors to the foregoing :—

|                                            |                                                                                                  |                  |
|--------------------------------------------|--------------------------------------------------------------------------------------------------|------------------|
| From the Collector of the Kistna District, | dated 29th June                                                                                  | 1874, No. 1,104. |
| „ „ Nellore,                               | „ 17th July                                                                                      | „ „ 1,530.       |
| „ „ Chingleput,                            | „ 30th „                                                                                         | „ „ 391.         |
| „ „ Tanjore,                               | „ 15th August                                                                                    | „ „ 243.         |
| „ „ Tinnevely,                             | dated 25th June 1874, No. 304, recorded in Board's Proceedings, dated 21st July 1874, No. 1,890. |                  |
| From the Collector of Tinnevely,           | dated 29th September 1874, No. 492.                                                              |                  |
| „ „ Coimbatore,                            | „ 19th October                                                                                   | „ „ 256.         |
| „ „ Malabar,                               | „ 2nd December                                                                                   | „ „ 276.         |
| „ the Supt., Government Press,             | „ 24th July                                                                                      | „ „ 1,120.       |

On consideration of the reports above recorded, the Board are decidedly of opinion that the plans prepared by the Consulting Architect for a Collector's Cutcherry are radically unsuitable and must be entirely recast.

2. The following are the most important points in which the Board think the plans defective :—

(a.) The Printing Office should be in a detached building to obviate inconvenience from the noise of the presses, &c. In the plan it is placed close by the Magistrate's Court. There is no need for a Head Compositor's room, and the Superintendent, Government Press, apparently prefers a single long room for the Press Establishment.

(b.) The Cashkeeper, Treasury, and Shroffs should all be in one room, so that all may be under the Cashkeeper's eye, and the stationery stores should be accessible only through the treasury-room. Suitable compartments should be railed off in the treasury-room, and counters, &c., provided.

(c.) The Sheristadar and Treasury Deputy Collector must be nearer to the portions of the establishment immediately under their orders; the former to the Vernacular Clerks' and the latter to the Accountants' and English Clerks' rooms and to the treasury.

(d.) The design of the Court-rooms is faulty, and only one Court-room is needed, though it is advisable that there should be a large room, besides the Collector's room, in which Local Fund Meetings, &c., could be held. Several of the smaller rooms are unnecessary.

3. The size of the rooms, and the accommodation provided on the whole, is generally recognized as sufficient, though on this point some criticisms have been made. The Board observe that no elevation has been furnished by Mr. Chisholm, but they think it would be essential that this should be supplied before a standard plan could be finally adopted. They attach considerable importance to the general architectural effect of the buildings.

4. The question is not a pressing one, and the Board are of opinion that, on Mr. Chisholm's return from leave, the plans should be returned to him for revision

*Proceedings of the Madras Government, Revenue Department,  
4th September 1875.*

after consideration of the Collectors' reports and after visiting several existing cutcherries so as to gain some knowledge of the way in which the work for which he is to design accommodation is actually carried on.

(A true Extract.)

(Signed) H. E. STOKES,  
Acting Secretary.

No. 52. ORDER THEREON, 4th September 1875, No. 1,326.

Miscellaneous.

THE Board's proposal in paragraph 4  
is approved.

(True Extract.)

(Signed) A. MACGREGOR,  
Acting Secretary to Government.

To the Board of Revenue.  
„ the Public Works Department.

Read the following:—

No. 381. Proceedings of the Board of Revenue, dated 5th February  
No. 854.

Read the following letter from the Collector of North Arcot, to the Acting Secretary to the Board of Revenue, dated Chittoor, 20th December 1866,  
No. 406.

I HAVE the honour to bring to the notice of the Board that a considerable number of Inams in the several Polliems of this district have been finally resumed and incorporated with "Ain," owing to the Inamdars having failed to appear before the officers of the Inam Commission for the purpose of enfranchisement or for other reasons. The full assessment on these Inams at the revised rates, *minus* the Jodi payable to the Poligars by virtue of old settlements, has since been collected and carried to account. There are many such Inams scattered here and there throughout these estates, and it will be very difficult for the officers of Government to exercise supervision over their cultivation, etc., and to make sure that each item comes under scrutiny at the annual settlement, and is properly adjusted in the accounts.

2. In order to provide against all future confusion and uncertainty respecting these lands, I beg to propose that the difference between the assessment at the revised rates and the Jodi payable to the Poligars may be added to the peishcush of the Polliems; and that the lands themselves be made over to the Poligars.

3. Begging to be favoured with the early instructions of the Board on the subject, I have, etc.

THE Board quite approve of the proposal of the Collector to transfer to the several Poligars the Inams which have been finally resumed and incorporated with Ain in their respective Polliems, and to add to their peishcush the net assessment of the Inams.

2. The Collector will accordingly prepare and submit a detailed statement of the Inams so circumstanced, with the proposed additions to the peishcush in each case.

3. The previous consent of the Poligars to the measure will be, of course, necessary.

No. 382. Proceedings of the Board of Revenue, dated 16th February 1871,  
No. 734.

Read again Board's Proceedings, dated 5th February 1870, No. 854.

Read also the following letter from the Acting Collector of North Arcot, to the Acting Secretary to the Board of Revenue, dated Chittoor, 14th December 1870, No. 581.

ADVERTING to the Proceedings of the Board of Revenue, dated 5th February last, No. 854, I have the honour to submit a Statement showing the extent of

6601. of 1875 331 ad 135.

REVENUE.

THE BOARD OF REVENUE.

14th September, 4th

G. O. 4th September 1873, No. 1,326.

SEPTEMBER.

Nos. 31-52.

*For Collector's Office.*—Approving Board's proposal that, on Mr. Chisholm's return from leave, the — should be returned to him for previous after consideration of the Collector's report and after visiting several existing outposts, as to gain some knowledge of the way in which the work for which he is to be responsible is actually carried on.

Proceedings of the Madras Government, Revenue Department.  
24th March 1871.

In the several Polliems of this district, and the amounts which shall be paid to the annual peishcush in each case.

The Board are aware that the three Polliems noted in the margin are now under the management of the Court of Wards, and the consent of the minor Poligars is, of course, implied to any arrangement that the Government may make in their estates not calculated to affect their interests.

3. The Poligar of Tumba has no objection to the proposed measure, while the Poligar of Pulicherla demands that the proposed addition should be governed by the same principle on which the peishcush was originally fixed on his estate, i.e., in the proportion of 60 to 40, or, in other words, that the addition proposed should be only  $\frac{2}{3}$ ths of the entire difference between the full assessment payable on the escheated Inams at the revised rates, minus the Jodi payable to the Poligar.

4. While on this subject, I request the Board's orders on another and analogous case, which, I think, should be settled on the principle proposed by Mr. Robinson in his letter embodied in the Board's Proceedings under reply.

5. In the Zemindari tracts of this district, there are certain Inams which, although enfranchised by the Inam Commissioner, might be relinquished by the several Inamdars from various causes, such as deficiency of water-supply, sterility of soil, etc.

6. It has been usual hitherto in this district to charge the assessment on such Inams minus ten per cent. for the trouble of collections to the peishcush of the estate in which they are situated.

7. A case of this kind has lately occurred in the Panganur Zemindari, and the Zemindar objects to pay the addition made to his Peishcush on the ground that the Inam relinquished by the Inamdar has always been waste, and that as the land is not fit for cultivation, it would be unjust to demand any assessment thereon. He has, however, no objection to pay the assessment whenever the land is cultivated.

8. The objection of the Zemindar appears to me to be reasonable, but his proposal to pay the assessment when the land is cultivated is open to the same objection which it was sought to avoid in the case of escheated Inams in the Polliems.

9. I beg, therefore, that the Board will be pleased to dispose of this question with those of the Polliems.

Naragunti.  
Bungari.  
Kallur.

ENCLOSURE No. 1.

Statement showing the extent, assessment, and net amount due to Government on Inams fully assessed and incorporated with Ain in the several Polliems North Arcot District.

| Name of Polliems. | Dry.     |                 | Wet.    |                 | Total.   |                 | Revised assessment. | Deduct Jodi payable to Poligars. | Balance.  | Deduct at ten per cent. | Difference between columns 10 and 11. |
|-------------------|----------|-----------------|---------|-----------------|----------|-----------------|---------------------|----------------------------------|-----------|-------------------------|---------------------------------------|
|                   | Extent.  | Assessment old. | Extent. | Assessment old. | Extent.  | Assessment old. |                     |                                  |           |                         |                                       |
| 1. Bungari        | 2        | 3               | 4       | 5               | 6        | 7               | 8                   | 9                                | 10        | 11                      | 12                                    |
| 2. Naragunti      | 12 1 8   | 34 7 4          | 4 11 4  | 71 5 10         | 16 12 12 | 105 13 2        | 63 15 7             | 9 8 7                            | 54 7 0    | 5 7 1                   | 48 15 11                              |
| 3. Tumba          | 10 10 12 | 22 2 7          | 1 6 8   | 6 14 3          | 12 1 4   | 20 0 10         | 22 15 6             | ...                              | 22 15 6   | 2 4 9                   | 20 10 9                               |
| 4. Kallur         | 2 15 8   | 6 5             | 0 2 0   | 8 12 0          | 3 11 8   | 15 6 5          | 10 3 8              | ...                              | 10 3 8    | 1 0 4                   | 9 3 4                                 |
| 5. Pulicherla     | 17 10 4  | 70 8 9          | 12 13 4 | 36 11 2         | 30 7 8   | 107 3 11        | 66 5 2              | ...                              | 66 5 2    | 6 10 1                  | 59 11 1                               |
|                   | 3 3 0    | 10 5 0          | 1 2 0   | 14 4 9          | 4 5 0    | 24 9 9          | 14 12 6             | ...                              | 14 12 6   | 1 7 7                   | 13 4 11                               |
| Total...          | 46 9 0   | 144 2 1         | 20 13 0 | 138 0 0         | 70 6 0   | 282 2           | 73 4 5              | 9 8 7                            | 168 11 10 | 16 13 10                | 151 14 0                              |

(Signed) W. S. WHITESIDE,  
Collector.

CHITTOOR,  
14th December 1870.

Proceedings of the Madras Government, Revenue Department,  
24th March 1871.

WITH this letter the Acting Collector submits the detailed Statement in Board's Proceedings, 5th February 1870, No. 854, showing the Inams have been finally resumed by Government, and the assessment of which it is proposed to add to the Peishcush of the Polliems within which they are situated.

|                   | Revised Assessment. | Jodi payable to Poligar. | Revenue. |
|-------------------|---------------------|--------------------------|----------|
|                   | RS.                 | RS. A. P.                | RS.      |
| 1. Bungari ...    | 64                  | 9 8 7                    | 54       |
| 2. Nargunti ...   | 23                  | .....                    | 23       |
| 3. Kallur ...     | 66                  | .....                    | 66       |
| 4. Tumba ...      | 10                  | .....                    | 10       |
| 5. Pulicherla ... | 15                  | .....                    | 15       |
| Total...          | 173                 | 9 8 7                    | 168      |

2. The assessment of the Inams which has to be so dealt with in each Polliem is given in the margin.

3. The first three Polliems are under the Court of Wards, and any equitable arrangement which the Board may sanction in regard to them must be held binding on the minor proprietors.

4. The proprietor of the fourth has no objection to the proposed

measure, namely, adding the full assessment of the Inam to his Peishcush.

5. The Poligar of Pulicherla, however, demands that the proposed addition should be governed by the same principle on which the Peishcush was originally fixed on his estate, viz., in the proportion of 60 to 40 per cent.

6. When the collection of quit-rents in enfranchised Inams in Zemindaries was made over to the Zemindars, a deduction of ten per cent. was allowed for the trouble, etc., of collecting.

7. It was then argued, as a reason for the sufficiency of this deduction, that the favourable quit-rents fixed upon the Inams constituted a certain and fixed source of revenue which had the security of valuable landed property for its punctual payment.

8. It must be admitted that this argument does not hold good in the present case, where what is proposed to be made over to the Zemindar is not favourable quit-rents, but the full assessment of lands which have been in many cases perhaps abandoned by the owners and consequently cannot be very valuable property.

9. It seems, therefore, reasonable to make in the case of fully assessed Inams proposed to be made over to Zemindars a larger allowance than ten per cent.

10. The Board are of opinion that thirty per cent. would be a fair and liberal allowance, ten per cent. would be for charges of collection, and twenty for contingencies of season, etc. This will, moreover, be nearly the general proportion observed in making the permanent settlement.

11. The Board are convinced that unless some such fair inducement is held out, there would be little chance of Poligars becoming responsible for the assessment of these lands.

12. As to Government keeping in their own hands the management of these petty little plots of land scattered over several Poliputa, the absence of any suitable agency for their management and the pettiness of the sum involved render such a course inexpedient.

Proceedings of the Madras Government, Revenue Department,  
24th March 1871.

13. The Board, therefore, resolve to lay this matter before Government to recommend for their favourable consideration the proposal contained in paragraph 10, which, if sanctioned, would be of general application.

No. 383.

ORDER THEREON 24th March 1871, No. 543.

Land Revenue.

The Board propose that resumed or relinquished Inams in Zemindaries and Polliems shall be made over to the Zemindar or Poligar, with an addition to his Peishcush of seventy per cent. of the full assessment on the Inams concerned, thus leaving him thirty per cent. as his (Zemindar's) share, being less than the proportion of one-third of the assessment which was relinquished to him by Government at the permanent settlement. The item is not likely to be anywhere of importance, and the previous consent of the Zemindar or Poligar must be obtained, but the Government think it better to maintain the original proportion, namely, one-third of the assessment to the Zemindar and two-thirds for Government, by an addition to Peishcush.

(1)

To the Board of Revenue.

Exd. F. R. Bantleman.

1376  
6

From G. D. LEMAN, Esq., Collector of the Kistna District, to the Secretary to the Board of Revenue, dated Masulipatam, 29th June 1874, No. 1,104.

I HAVE the honor to give my opinion on the plans forwarded with Proceedings, No. 712, dated 28th March 1874.

2. I regret that the matter escaped my notice so long, but the covering letter was not discovered until the Board's reminder came to hand, when it was found between the wax-cloth and the tin plan-case, where no one had thought of looking before.

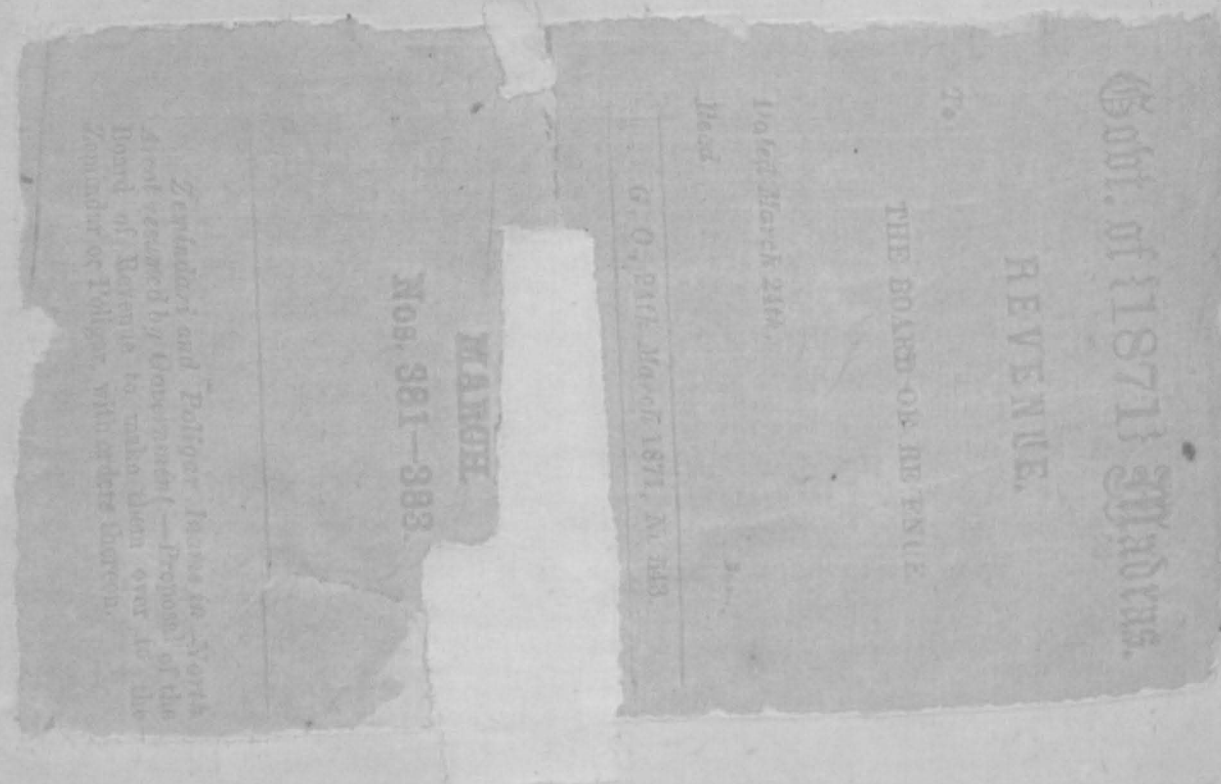
3. The dimensions of the rooms on the upper floor are not too large; but the anti-room for Clerks is not wanted, or the tiffin-room and library.

4. On the lower floor a separate room for the Cashkeeper is not wanted: he should sit in the room with his Clerks: further, the Treasury should not be separated from that room by a corridor. I would change the three rooms planned for the Cashkeeper, Assistant Cashkeeper, and Accountants into Treasury and Cashkeeper's Clerks' room, and would have no entrance into the Treasury save through that room.

5. The Head Compositor does not want a separate room, or the Bookbinder so much space. The Vakcel's room is not necessary, or the Magistrate's private room. Nor do I think a second Magistrate's Court is wanted: it would be very seldom used.

6. The Deputy Collector's room should be nearer the Accountants that are under him, and the Treasury.

7. The record-rooms are, in my opinion, one-fourth larger than they need be.



1326  
7

From G. VANSAGNEW, Esq., Collector of Nellore, to the Secretary to the Board of Revenue,  
dated Sriharicottah, 17th July 1874, No. 1,530.

I HAVE the honor to reply to Proceedings of the Board, dated 28th March 1874, No. 712. The plans therein referred to I am sending to the Collector of Chingleput.

2. With my letter of 28th May last, No. 1,079, I sent up designs prepared by Mr. R. Smith for a new Huzur Cutcherry at Nellore, minus Treasury and Record-rooms, to cost about Rupees 40,000, and for a new Press Office (detached) to cost about Rupees 12,000.

I regret that I have no copies of these designs to compare with the Government Architect's plans.

3. I quite agree with the Board that the proposed building is larger than necessary, and as for the arrangements it would really be difficult to suggest worse ones.

4. To begin with the Treasury, the Cash-keeper and "Assistant Cash-keeper" (meaning the Clerks I presume) should not have separate rooms, nor is a separate room required for stationery and stores.

In the plan something over 2,500 square feet of space are provided on the above account, whereas what is required is a room  $70 \times 21$  feet = 1,470 square feet.

Fifteen feet of the length at each end should be railed off, one compartment for the bulk of the cash, and the other for the Treasury Deputy Collector's cash-box and the stamps. The stationery, etc., should be kept in high shelves let into the walls all round.

The Cash-keeper should occupy the centre with his Clerks on one side of him and the Shroffs on the other, and there should be a counter near and opposite to the entrance door, which should be in the middle or nearly so of one of the long sides.

Upwards of 1,000 square feet of space is thus dispensed with, and an infinitely more efficient arrangement arrived at. It is almost what I have in operation here. Everything and every-body connected with the department are under the immediate eye of the Cash-keeper, and he is responsible for and disburses the stationery, which, moreover, keeps remarkably well on the open shelves. My Treasury is  $60 \times 21$  feet, and has a railed compartment for cash only at one end; an addition of 10 feet to the length, and a second railed compartment at the other end, would be an improvement.

5. Accommodation should be provided in an upper story only for the European officers. Accommodation for all else should be on the ground floor, and this would necessitate the designing of an entirely different sort of building.

The grand point to be kept in view is to place the Treasury Deputy Collector where he can best supervise (1) the Account Department, (2) the English Correspondence Department, (3) the Treasury, (4) the Press, and he should have the Registration Department near him also, because he should have charge of it when the Registrar goes on a tour of inspection.

It is essential that he should have the two first-named departments under his immediate supervision, and they should be close together as they frequently have to co-operate. Similarly the Sheristadar must have the Vernacular Clerks under his eye. The idea of sticking these two officers away in the corner of a corridor up-stairs where they can see nobody is preposterous.

6. In the plan 1,800 and odd square feet are provided for each Record-room. My English Record-room, which is to be retained, is 1,016 square feet, with a width of  $15\frac{1}{2}$  feet.

It is not a bad room, and certainly 1,400 square feet should be ample anywhere for each Record-room.

7. For the Accountants 1,911 square feet are provided in the plan, and the Board observe in paragraph 6 that they think they should have more room. I calculate that 1,800 square feet are ample for them, including sufficient space for almshouses, etc.

8. For the English Correspondence Department 720 square feet will suffice.

9. The Press Office is not large enough I think, but on that point the Board are consulting Mr. Keys.

10. A Bookbinder's room I consider unnecessary, but there should be a room for the Military Department near the Account Department.

11. Four good large rooms and two Bath-rooms are required up-stairs. This allows for the Collector and two Assistants, and a room to be used for Local Fund Board Meetings.

12. There may not always be two Assistants, but sometimes there may be a Special Deputy Collector, or the Sub-Collector may visit head quarters.

One of the Assistant's rooms might be fitted up as a Magistrate's Court, with a raised bench, bar, etc. I don't think that a Vakeel's room is necessary.

13. In the plan that I sent up the sizes of the rooms were carefully calculated according to actual requirements, and I beg the Board to refer thereto.

1325/8

From R. W. BARLOW, Esq., Collector of the Chingleput District, to the Secretary to the Board of Revenue, dated Saidapet, 30th July 1874, No. 391.

I HAVE the honor to reply *serialim* to the points raised by the Board at paragraph 6 of their Proceedings, No. 712, dated 28th March 1874, the standard plans having been received from Nellore on the 21st instant.

2. (1.) I prefer, as is the case at Homes' Gardens Cutcherry, that the Deputy Collector and Sheristadar should sit downstairs.

(2.) Two Court rooms are absolutely necessary in a district where there is much magisterial work. In this Cutcherry both Court rooms are frequently occupied with criminal trials going on at the same time, and, occasionally, a third case is proceeding in an ordinary room.

(3.) Two private rooms are not necessary for the Collector, one in his revenue and the other in his magisterial capacity.

(4.) The Collector's private room is not, in my opinion, unnecessarily large. Portions of the Court rooms should be accessible to the public at all hours, while a considerable part of the Collector's time must be spent each day in his private room, in view to quiet when writing reports, and when engaged in transactions not of a strictly judicial character.

(5.) An anteroom for clerks is superfluous.

(6.) The Accountants should have increased accommodation, and the Assistant Cash-keeper not so much.

(7.) The Head Compositor and Book Binder might have their accommodation curtailed.

(8.) It would be advantageous for the Registration room to be near the Treasury Deputy Collector.

(9.) In my opinion, a Vakeel's room is necessary. Attorneys and Vakeels frequently want to consult their clients, and cannot easily do so without being overheard in the Court room.

3. As two Assistants are provided for, no second Deputy Collector's room is necessary, but the one provided should have a private compartment attached. In other respects I think the standard provides sufficient though not too spacious accommodation.

4. The plans will be passed on to the Collector of Tanjore this day.

Ed. W. H. French.

1326  
9

From the Honorable D. ARBUTHNOTT, Collector of Tanjore, to the Secretary to the Board of Revenue, dated Combaconum, 15th August 1874, No 243.

With reference to the Proceedings of the Board of Revenue, dated 28th March 1874, No. 712, I have the honor to make the following remarks regarding the plans prepared by the Government Consulting Architect for Collectors' Cutcherries.

2. I concur with the Board in thinking that the Magistrate's Court room downstairs, the Magistrate's private room and the Vakil's room are unnecessary.

3. There should be two rooms downstairs, one for English and the other for Vernacular records, adjacent to each other. The Magistrate's Court room would serve this purpose. I think the Sheristadar should have the room marked in the plan, and be near the Vernacular and English clerks. It is necessary that the Accountants should be near the Treasury Deputy-Collector. The Record room upstairs may be given to the Accountants.

4. I consider also an ante room for clerks necessary. It will serve as a Waiting room for respectable native or other gentlemen who have to transact business in the Collector's Office.

5. The Cash-keeper's and the Assistant Cash-keeper's rooms downstairs will also accommodate these Accountants.

6. The room allotted to Accountants downstairs should be reserved for securing stationery under the supervision of the Cash-keeper. The Printing Press being noisy, should not be located in the centre of the building. It should be in the right wing of it.

7. The Head Compositor's, Book-binder's and Stationery and Stores room may take the place allotted for the printing establishment.

8. The room allotted to the stationery appertaining to the Printing Press need not be so large; a room 19' x 16' will suffice. Two rooms 12 feet square would be sufficient accommodation for the Head Compositor and the Book-binder.

9. The Treasury room is not broad enough. The breadth must be 24 feet at least instead of 19. This is necessary to keep the Stamp almirahs, Treasure boxes, and Remittance Cash chests.

10. The accommodation for the Registration Department must be much larger. As the Registration records are very heavy and have to be carefully preserved, the Vakils' or Magistrate's private room may be allotted for this purpose. It is not necessary that the Registration room should be near the Treasury Deputy-Collector's, there being a special Registrar for this district.

Ed. G. A. Turton.

1326  
10

From R. K. PUCKLE, Esq., Collector of Tinnevely, to the Secretary to the Board of Revenue,  
dated Tuticorin, 29th September 1874, No. 492.

In reply to Board's Proceedings, No. 1,890, dated 21st July 1874, I have the honor to report on the standard plan for Collectors' Cutcheries lately received in circulation from the Collector of Tanjore.

2. To render my report more intelligible I have compared the standard plan with one showing the accommodation in my Cutcherry at Palamcottah.

3. The standard plan provides thirteen rooms on the ground floor, with an aggregate area of 10,243 square feet, and fourteen rooms on the upper floor, with an aggregate area of 7,489 square feet.

4. My Cutcherry has twenty rooms on the ground floor, with an aggregate area of 21,326 square feet, and four rooms on the upper floor, with an aggregate area of 4,785 square feet.

5. RECORD ROOMS.—To begin with the record rooms. Two rooms are provided in the standard plan, one on the ground floor and one above, giving an aggregate area of 3,830 square feet. I have also two record rooms, one, the finest building of the kind in Southern India, exceedingly lofty and well ventilated and paved throughout with cut-stone, with an area of 4,329 square feet, and the other a small badly lighted room, with an area of 622 square feet. The former holds all the Vernacular records easily, and could hold twice the quantity; but the latter is over-crowded by the presses that contain the English correspondence.

6. I think, therefore, that the accommodation provided in the standard plan is sufficient, but care should be taken not to overweight the upper floor.

7. PRESS OFFICE.—The standard plan provides one large room, with an area of 2,530 square feet as a Press Office. The Press Office here is sufficiently spacious, consisting of three rooms, with an aggregate area of 1,973 square feet, so that the accommodation provided in the standard plan is more than sufficient; but I doubt the advantage of having the noise of the Press so near the Accountants, and would prefer having the Printing Press in a detached building.

8. MAGISTRATE'S COURT.—Two Courts are provided in the standard plan, with an aggregate area of 2,331 square feet. The one Court here has an area of 1,200 square feet, and is practically sufficient for the use of all the officers at any one time at head quarters. The room is never a quarter filled by the persons engaged in a case, and spectators seldom attend. No Vakeel's room is required, and the Magistrate needs no private room for, as Collector, or Assistant, or Deputy, he has the use of other rooms in the building. The Vakeel's room and Magistrate's private room might be utilized for the Local Fund and Military Pension Clerks, for whom no separate accommodation is provided in the standard plan.

9. VERNACULAR CLERKS' ROOM.—The standard plan provides a room, with an area of 640 square feet. The Vernacular Clerks' room here, now temporarily used for settlement, has an area of 2,124 square feet, but it is capable of containing at least 50 Clerks and 50 Carnams, with their papers and low desks on the floor, besides a large number of boxes for current records, etc., as only twelve Vernacular Clerks have to be provided for in an ordinary Cutcherry. The accommodation proposed is sufficient, as it allows upwards of 50 square feet to each Clerk, or such a space as would be covered by three mats on the floor.

10. SHERISTADAR'S ROOM.—The accommodation provided in the standard plan is somewhat scanty, as the Sheristadar usually has his room pretty well filled with Clerks receiving orders or bringing papers for perusal or signature. The room in the standard plan may be, however, sufficient, as it has an area of 360 square feet. The Sheristadar's room here has an area of 900 square feet, with front and back verandahs besides.

11. DEPUTY COLLECTOR'S ROOM.—The same remark applies to the Deputy Collector's room, which in the standard plan is of the same size as the Sheristadar's room. The Deputy Collector's room here has an area of 1,200 square feet.

12. ENGLISH CLERKS.—The space allotted for these is sufficient; the room in the standard plan having an area of 800 square feet; this is rather more than the allotment for the Vernacular Clerks, and allows for the space occupied by chairs and tables. The English Clerks (Writers and Accountants) here are in one room, with an area of 950 square feet, but they are closely packed.

13. ACCOUNTANTS.—In the standard plan a room, with an area of 740 square feet, is allotted to the Accountants and this is amply sufficient.

14. STATIONERY AND STORES.—The standard plan provides a room, with an area of 456 square feet, besides verandahs. The Stationery room here has the same area, but the accommodation is undoubtedly scanty.

15. REGISTRATION.—The room provided for registration in the standard plan is sufficient, though it is little more than half the size of the room used for this purpose here.

16. HEAD COMPOSITOR AND BOOKBINDER.—The accommodation provided seems more than sufficient. The bookbinder might work in the Press room and his room be utilized for printing stationery and stores.

17. TREASURY.—The standard plan provides a room, with an area of 1,036 square feet; this seems sufficient, as the Treasury here has an area of only 808 square feet, and it contains all the treasure boxes, besides tin-lined almirahs for stamps and adhesive labels. The Cash-keeper's room is amply sufficient. The Deputy Cash-keeper's room is, I conclude, intended for the Treasury Clerks and Gollahs who have no separate room in the standard plan, but it is not clear where money is to be issued.

18. COLLECTOR'S AND ASSISTANT'S ROOMS.—The space provided in the standard plan is amply sufficient.

19. To summarize the foregoing, my Cutcherry here has an area of 8,000 square feet in excess of that provided in the standard plan, but this additional 8,000 square feet enables me to provide 5,260 square feet of flooring for the Settlement establishment and records by allotting three rooms, with an aggregate area of 3,770 square feet to the Settlement establishment, and two rooms, with an aggregate area of 1,520 square feet, to the Settlement records. The standard plan thus falls short of the accommodation provided for the ordinary establishment here by nearly 3,000 square feet, but this area might be economized in the Cutcherry here by curtailing the dimensions of the Record room and Vernacular Clerks' room, which are both excessively large. On the whole, therefore, I should say that the standard plan provides accommodation sufficient, but not at all too much. If any alterations are made the Deputy Collector's, Sheristadar's, and Stationery rooms might be enlarged and the Press accommodation curtailed; one Magistrate's Court, the Vakeels room, the Magistrate's private room, the Bookbinder's room, the Clerk's ante-room, and the tiffin room and library might be dispensed with as such, but, as mentioned above, the Local Fund and Military Pension Clerks require accommodation and a room for printing stationery and stores would be useful.

20. The standard plan has now been circulated to the Collector of Coimbatore.

Edw. J. Tulloch.

From A. WEDDERBURN, Esq., Collector of Coimbatore, to the Secretary to the Board of Revenue, dated 19th October 1874, No. 256.

THE Collector of Tinnevely has just forwarded to me the proposed plan of a Collector's Cutcherry, circulated with Proceedings Board of Revenue, dated 28th March 1874, No. 712.

2. I think the whole is on an unnecessarily large and expensive scale, and, as a rule, upstairs buildings are not so generally convenient as those on a ground floor.

3. I remember the old Cutcherry at Calicut where the Collector alone had a room upstairs. This for writing and receiving visitors on business, etc., is convenient enough.

4. Probably no Collector will have more than one Assistant; but, if more at the same station, their rooms should be below. As Collector of Bellary I saw no advantage in the Assistant and Treasury Deputy Collector being upstairs, and so bringing upstairs people connected with Magisterial and other trials which the Assistants may have to conduct.

5. I may also state from practical experience that having a Printing Office in the same building will be a great nuisance.

6. It was not one from which I personally suffered holding office in a detached building; but how my Deputy Collector got through his work with the clanking of presses next door was a matter of concern to me, and I did not rest till I got the press transferred to another and separate building. I observe that in the new plan it is to be within a few feet of the Magistrate's Court.

7. I would have an upstairs room for the Collector, with a retiring room; and in districts, where there are forests, another room might be conveniently adapted as Library and Museum, or place for exhibition of forest products, models, and other useful articles. It would be useful as a Local Fund Meeting room.

8. The lower floor and buildings should contain the other requirements—Magistrate's Court, Assistant's Court Deputy Conservator's, Deputy Collector, Treasury Office, Registrars. A very small room of the Treasury will suffice for the Cash-keeper, who might indeed sit with the Shroffs; in fact, I don't think he could afford to sit in another room from them, being personally responsible for their work. I think the room for stationery should be larger than  $24 \times 19$ . I would make it  $38 \times 19$ .

9. There is no place for packing and unpacking coin, an important duty when collections are received and remittances prepared for being forwarded. The Shroff's room (not in the plan) should have a counter.

10. In my opinion the architectural officer should visit a large office of the sort, see its requirements, and propose a plan.

11. With the aid of Colonel Walker I have had the originally wretched Cutcherry of Coimbatore so enlarged or altered as to include all requirements at a very moderate expense.

12. I would call attention to the great span of some of the rooms which will entail very expensive timber.

13. I don't know who the Assistant Cash-keeper is, not having seen one in any of the districts I have served; but his room,  $31 \times 19$ , would do for the Shroffs.

14. The Accountants require a larger room than  $39 \times 19$ , say  $57 \times 19$ .

15. As essentials, I would advise the greatest light and ventilation that can be secured. I note a dead wall extending (as far as I can judge from the plan) some 45 feet in length of the Record-room. Any one who has had to go into Record-rooms knows what the odor of such is when not properly ventilated; and, with a great deal of light, they cannot be properly looked after. I also notice enclosed corridors, 200 feet long, in the centre of the floors. Such a system does not seem suited to a tropical climate, when all the air that can be got is required.

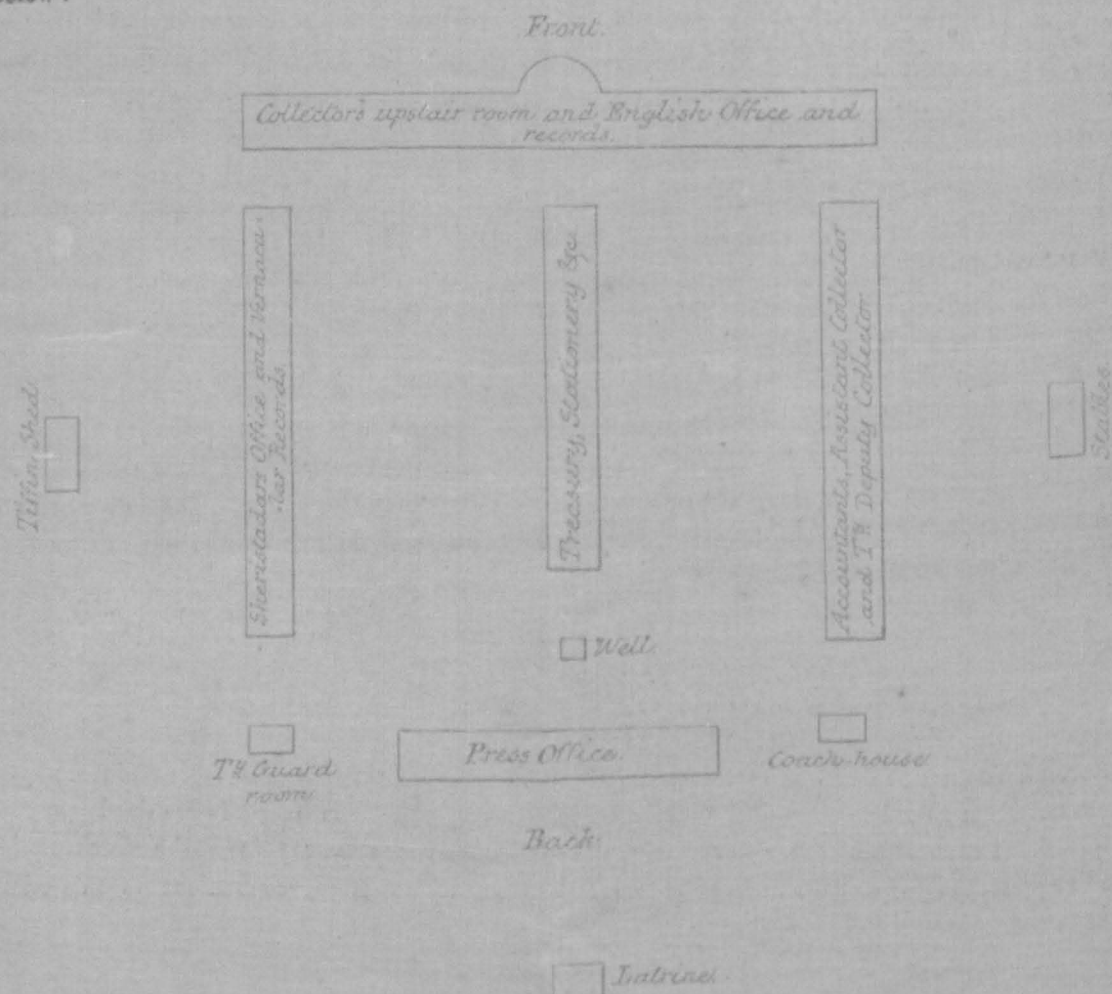
16. I cannot think the plan suitable, and shall merely mention the size of the rooms required, and suggest that separate buildings or blocks are as, if not more, convenient in this climate

than all departments being under one roof, such as Magistrates trying cases, Cash-keeper receiving and paying money, and presses rattling off impressions.

|                                     | Upstair. | Feet. |
|-------------------------------------|----------|-------|
| 1. Collector's upstairs room ... .. | 30x20    |       |
| 2. Collector's retiring room... ..  | 20x25    |       |
| 3. Library and Museum ... ..        | 20x25    |       |

|                                                                      | Lower Floor. | Feet. |
|----------------------------------------------------------------------|--------------|-------|
| 4. Collector and Magistrate's Court ... ..                           | 30x20        |       |
| 5. English Clerks ... ..                                             | 20x40        |       |
| 6. Local Fund Clerks ... ..                                          | 20x20        |       |
| 7. English Records ... ..                                            | 20x60        |       |
| 8. Sheristadar ... ..                                                | 20x20        |       |
| 9. Vernacular Clerks ... ..                                          | 20x35        |       |
| 10. Vernacular Records ... ..                                        | 20x80        |       |
| 11. First Assistant (with private room) attached ... ..              | 20x25        |       |
| (Accommodation for Deputy Conservators can be added here if needed.) |              |       |
| 12. Treasury ... ..                                                  | 20x30        |       |
| 13. Stationery and Store ... ..                                      | 20x40        |       |
| 14. Packing room ... ..                                              | 20x20        |       |
| 15. Cash-keeper and Shroffs ... ..                                   | 20x30        |       |
| 16. Counter ... ..                                                   | 20x20        |       |
| 17. Accountants ... ..                                               | 20x60        |       |
| 18. Second Assistant Collector (with private room attached).         | 20x25        |       |
| 19. Treasury Deputy Collector ... ..                                 | 20x30        |       |
| 20. Registration Office ... ..                                       | 20x15        |       |
| 21. Press Office ... ..                                              | 20x10        |       |
| 22. Foreman's room ... ..                                            | 20x20        |       |

The whole might be arranged in five blocks, locating the Treasury in the centre as shown below:—



1326  
12

From A. MacGREGOR, Esq., Collector of Malabar, to the Secretary to the Board of Revenue, dated Calicut, 2nd December 1874, No. 276.

I HAVE the honor to forward, herewith, the plan of Collector's Cutcherry. It was received here only on the 23rd October, and owing to the visit of His Excellency the Governor I regret I have not been able to take up the matter till now.

2. I have had the existing accommodation in my office carefully measured, and comparing it with that of the new plan I am of opinion that the space provided is about right. We are at present crowded, and there is in most cases a margin of space provided in the new plan which would just suffice.

3. I do not think it desirable to separate the Treasury Deputy Collector from the Accountants. They should be on the same floor with him, and in his view. The Sheristadar too, with the Vernacular Clerks, should be on the ground floor. To make up for this both record-rooms should be in the upper floor. It is better that they should both be on the same floor, and the upper floor is safer from attacks of white ants.

4. The plan should, I think, provide a private entrance and stair-case for the Collector. According to the plan he would have to force his way through the crowd, which, in many trials in this district, is enormous.

5. The Magisterial Courts should be arranged so that a free current of fresh air reaches the bench. I presume that the range of buildings now designed would be so placed that the principal porch faced the prevailing breeze, and that the bench would be at the semi-circular end of the hall. In that case the public would enter behind the Magistrate and have to pass on one side or the other, causing continual interruption. On the other hand to place him against the dead wall at the other side of the hall, with vitiated air blowing over the crowded Court, would be a fatal mistake.

6. I think the plan should be re-cast in view to providing entrance and exit for the public at the opposite end of the Court leading to the bench, bearing in mind the proviso that there is to be a free current of air to the bench. Nearly every existing Court fails in these respects. It is clearly necessary to consider the presiding officer rather than the public. The latter are not bound to remain by the hour together, nor do their personal feelings in the way of comfort affect the administration of justice.

1326  
13

From E. KEYS, Esq., Superintendent, Government Press, to the Acting Sub-Secretary to the Board of Revenue, dated Fort St. George, 24th July 1874, No. 1,120.

I HAVE the honor to return, herewith, my letter, No. 525, of 4th May 1874, forwarded with Proceedings of the Board of Revenue, Miscellaneous No. 4,956, of the 23rd July 1874.

ENCLOSURE No. 1.

From E. KEYS, Esq., Superintendent, Government Press, to the Secretary to the Board of Revenue, dated Fort St. George, 4th May 1874, No. 525.

I HAVE the honor to state, with reference to paragraph 8 of Board's Proceedings, No. 712, dated 28th March 1874, that one room, 90 feet by 25 feet, would be large enough for the Press Department in Collectors' Offices. A separate room for the Head Compositor is unnecessary.

Ed. A. Grubert.

1025  
124  
No. 1,890.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 21st July 1874.

Read the following letter from R. K. PUCKLE, Esq., Collector of Tinnevely, to J. GROSE, Esq., Secretary to the Board of Revenue, dated Courtalam, 25th June 1874, No. 304:—

In reply to Board's Proceedings, No. 712, dated 28th March 1874, I have the honor to inform you that the plan alluded to has not been received in this district.

2. The Huzur Cutcherry here is amply spacious enough for all present requirements, and is a Government building.

THE Board wish to have the Collector's opinion of the plan, in order that a standard plan may be devised.

(A true Copy and Extract.)

(Signed) J. GROSE,  
Secretary.

To the Collector of Tinnevely.

Ed. A. Grubert.

1874.  
Board of Revenue,  
MADRAS.

PROCEEDINGS, 21ST JULY 1874, No. 1,890.

*Encl.*

*Received*

JULY.  
No. 1,890.

*Plan for Collectors' Catcherries--prepared  
by Consulting Architect to Government.--  
Collector of Tinnevely informed that Board wish  
to have his opinion of—, in order that a standard  
plan may be devised.*

1326/16  
N<sup>o</sup> 592  
MEMORANDUM.

REQUESTED for reference the undermentioned paper on the subject of *that*  
*the two plans for Collectors' Cutcheries sent to Govern-*  
*ment with Board's Proceedings dated 2<sup>d</sup> July 1875*  
*N<sup>o</sup> 1836 may be returned.*

*in turned*  
*20-9-75*

REVENUE BOARD OFFICE,  
18 Sept 1875.

*Registrar.*

To

The Deputy Registrar  
Govt. Office R.D.

*Rev 879/75*

*Rev 2*  
*3158/75*

*Proc. to Sept/75 - L. 157.*

No. 1,836.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 2nd July 1875.

Read again Board's Proceedings, dated 25th March, 1874 No. 712.

Read also the following replies of Collectors to the foregoing:—

|                                            |                                                |                  |
|--------------------------------------------|------------------------------------------------|------------------|
| From the Collector of the Kistna District, | dated 29th June                                | 1874, No. 1,104. |
| " "                                        | Chinglapal, " 30th "                           | " " 391.         |
| " "                                        | Tanjore, " 15th August                         | " " 243.         |
| " "                                        | Tinnevely, dated 25th June 1874, No. 304,      | recorded in      |
| Board's Proceedings,                       | dated 21st July 1874, No. 1,890.               |                  |
| From the Collector of                      | Tinnevely, dated 29th September 1874, No. 492. |                  |
| " "                                        | Coimbatore, " 19th October                     | " " 256.         |
| " "                                        | Malabar, " 2nd December                        | " " 276.         |
| " the Supt., Government Press,             | " 24th July                                    | " " 1,120.       |

On consideration of the reports above recorded, the Board are decidedly of opinion that the plans prepared by the Consulting Architect for a Collector's Cutcherry are radically unsuitable and must be entirely recast.

2. The following are the most important points in which the Board think the plans defective:—

(a). The Printing Office should be in a detached building to obviate inconvenience from the noise of the presses, &c. In the plan it is placed close by the Magistrate's Court. There is no need for a Head Compositor's room, and the Superintendent, Government Press, apparently prefers a single long room for the Press Establishment.

(b). The Cashkeeper, Treasury, and Shroffs should all be in one room, so that all may be under the Cashkeeper's eye, and the stationery stores should be accessible only through the treasury-room. Suitable compartments should be railed off in the treasury-room, and counters, &c., provided.

(c). The Sheristadar and Treasury Deputy Collector must be nearer to the portions of the establishment immediately under their orders; the former to the Vernacular Clerks' and the latter to the Accountants' and English Clerks' rooms and to the treasury.

(d). The design of the Court-rooms is faulty, and only one Court-room is needed, though it is advisable that there should be a large room, besides the Collector's room, in which Local Fund Meetings, &c., could be held. Several of the smaller rooms are unnecessary.

3. The size of the rooms, and the accommodation provided on the whole, is generally recognized as sufficient, though on this point some criticisms have been made. The Board observe that no elevation has been furnished by Mr. Chisholm, but they think it would be essential that this should be supplied before a standard plan could be finally adopted. They attach considerable importance to the general architectural effect of the buildings.

4. The question is not a pressing one, and the Board are of opinion that, on Mr. Chisholm's return from leave, the plans should be returned to him for revision after consideration of the Collectors' reports and after visiting several existing catecheries so as to gain some knowledge of the way in which the work for which he is to design accommodation is actually carried on.

(A true Extract.)

*H. H. H.*

Acting Secretary.

To the Acting Secretary to Government, Revenue Department,  
with two plans, printed list of Collectors' reports, and copy of  
Board's Proceedings, dated 28th March 1874, No. 712.

Copy to all Collectors.

*Superintendent, Govt. Prefs.*

Exd. J. W. Fisher.

*N. 1326*

*The Board's proposal in para. 4 is approved.*

*4 Sept/75.*

*14th Sept 1875  
21. The Board's*

*For the Board's proposal in para. 4 is approved.  
- 20 Sept/75. 11/4 - 1/2  
- 9 Nov/74. 5/4*

BOARD OF REVENUE,  
MADRAS.

1875.

*Rev. 1875. 24/4*

*21/2/75 3/15*

Printed by the Government, Madras, 1875, No. 1,500.

*21/2/75 3/15*

*13: 1/4*

JULY.

No. 1,500.

Printed by the Government, Madras, 1875, No. 1,500.  
— Reports of certain Collectors on — submitted  
to Government with Board's opinion that these  
plans are not suitable and need for  
entirely revised.

*On 18th 1875. 1/4*

*1/4*