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MADRAS RECORD OFFICE

GOVERNMENT OF MADRAS

Revenue DEPARTMENT

G.O. No.
B.P. No.

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7-9-1874

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*Proceedings of the Madras Government, Public Department,
28th August 1874.*

No. 71. Proceedings of Government, 28th August 1874, No. 957.

Adverting to the Resolution of the Government of India, dated the 16th May 1870, No. 478, and the orders marginally noted, the Governor in Council resolves to prescribe the following Rules in respect to travelling allowances, &c., for officers

of all grades who are required, on public grounds, to accompany the Government to the Nilgiris:—

First.—The Government will undertake to bear the actual cost of conveying from Madras to Ootacamund, and *vice versa*, all officers attached to the Government, and their wives and children.

Secondly.—The Government will not make any allowances to officers above the grade of clerks to compensate them for being ordered to reside on the Nilgiris. Clerks will, in accordance with existing Rules, receive batta at three-tenths of their pay. Moochies, Tenders, and Duffadars, a moiety of their pay. Peons not more than 5 Rupees each.

Thirdly.—The Government will either provide free quarters for the clerks on the Nilgiris in the premises which are now available for the purpose, or make some allowance to them for house-rent.

Fourthly.—Inasmuch as clerks cannot afford to maintain separate establishments for themselves and their families, the Government will make a certain allowance to all married clerks who prefer not to take their families to the hills, and are thus obliged to maintain a separate and additional establishment.

RULES.

I. TRAVELLING ALLOWANCES.

1. Every officer shall submit a bill for *bonâ fide* expenses incurred for the conveyance of himself, his wife and children (but no other member of his family), his servants, personal baggage, horses and carriage, subject to the following limits.

2. An officer whose pay is Rupees 1,000 per mensem or more, and every Officiating Under Secretary, shall be allowed for the journey between Madras and Ootacamund, first-class railway tickets for himself, his wife and children, and tickets for ten servants, third class, with fare for one carriage and three horses, with one servant's ticket for each horse.

3. An officer whose pay is Rupees 350, but is less than Rupees 700 per mensem, shall be allowed first-class tickets for himself, his wife and children, and third class tickets for three servants, with fare for one carriage and one horse with one servant's ticket.

4. An officer whose pay is less than Rupees 350 per mensem shall be allowed second-class tickets for himself, his wife and children, and third-class tickets for two servants.

5. For each railway ticket, the following amount of personal baggage shall be chargeable as a maximum:—

	Maunds
First-class ticket	5
Second-class „	2
Third-class „	1

Personal baggage shall not be held to include stores.

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6. For the actual travelling expenses of himself, his wife and children, and his servants, upon the journey between Mettapolliem and Ootacamund, each officer shall be allowed to charge, as a maximum, a sum equal to one-fourth of the railway expenses between Madras and Mettapolliem according to the above scale, or if the amount so calculated be less than Rupees 25, then the officer may charge a maximum sum of Rupees 25.

7. Each bill shall be submitted according to the exemplar appended to these Rules.

II. OOTACAMUND HOUSE-RENT.

8. Every clerk shall, if not granted free quarters, be permitted to submit bills for the amount *bona fide* expended by him for house-rent at Ootacamund, provided that the amount shall not exceed the scale in the table appended to these Rules.

(True Extract.)

D. F. CARMICHAEL,
Acting Chief Secretary.

To the Revenue Department.
.. Public Works Department.
.. Military Department.
.. Accountant-General.
.. Private Secretary to His Excellency the Governor.

APPENDIX.

Exemplar of Bill for Travelling Allowances

To my *bona fide* travelling expenses between Madras and Ootacamund.

3 First-class Railway Tickets for myself, wife and two children... ..

10 Third-class Tickets for ten servants

15 Maunds of personal baggage, not including stores

Railway fare for Carriage

Do. for two Horses

Travelling expenses (exclusive of hotel charges) between Mettapolliem and Ootacamund

Total

(Signature.)

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Table of House-rent and Maintenance Allowance for the Families of Clerks.

Salary.		House-rent for the season.	Family maintenance allowance per mensum.
		RS.	RS.
Less than Rupees 100	...	100	20
Rupees 100 but less than Rupees 150	...	100	30
" 150 do. "	200	100	40
" 200 do. "	300	100	50
" 300 do. "	400	125	60
" 400 do. "	500	150	70
" 500 do. "	600	175	80
" 600 do. "	700	200	90
" 700 or more...	...	225	100

Clerks who do not draw the family maintenance allowance shall, if their families are residing with them at Ootacamund, draw house-rent at double the above rates.

Clerks living in boarding-houses shall be allowed, within the limit of this table, to charge as house-rent one-fourth of the aggregate amount paid by them for board and lodging.

So far as is compatible with the efficiency of the offices, clerks without families should be selected to accompany the Government.

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Ootacamund, 9th September 1874.

Erratum.—In the Ootacamund, Travelling Allowance Rules annexed to G.O., 28th August 1874, No. 957, paragraph 3, line 2—

For "tickets for his wife and children,"

Read "tickets for himself, his wife and children."

D. F. CARMICHAEL,
Acting Chief Secretary.

To The Revenue Department

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Exd. J. Wright.

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