M.R.O. 1—89,000—16-10-39.

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No. 1418 Press Mis.

687-688

Dated 2 4 May 1887

Not to be folded or roughly handled

1

No. 487. Read the following Proceedings of the Board of Revenue, dated 17th March 1869, No. 1,832 :—

Read the following letter from the Acting Collector of South Canara, to the Acting Secretary to the Board of Revenue, dated Mangalore, 11th February 1869, No. 180.

I HAVE the honor to submit the Annual Report on the records of this district, together with a statement showing the progress that has been made in arranging and indexing them during the past year, 1868.

2. It appears that 119 dufters, or about double the number in 1867, remained unindexed at the end of the past year; but the number of dufters of the year appear also to have been about double. Fifty-four duftors, which were reported last year to have remained unindexed in the Cassergode Talook, have since been indexed, and not being of a nature it is necessary to retain, they will be destroyed at the approaching Jummahbundy.

3. On my joining the district, my attention was drawn to the large number of duftors in the Huzoor, containing old and useless records that might be well destroyed, and I was informed that though the Board's sanction* has been received, and repeated orders issued to the Record-keeper for the destruction of a greater part of these, yet the Record-keeper and his Assistant, in addition to the daily increasing heavy current work of searching for and delivering office documents required for reference, furnishing copies of official records to parties in Civil Suits, supplying printed forms to Talook offices, etc., have found it impossible to sort more than 100 useless duftors which are now being destroyed. I then called upon every Officer, including the Sea Customs and Salt Superintendents to report on the present state of their records and the extent to which the Board's instructions for destroying useless papers had been carried out.

* Board's Proceedings, 25th April 1867, No. 2,528.

4. From the reports received I find that there are still many dufters which require to be arranged and indexed, and that out of those arranged and indexed during the last and previous years, the dufters to be kept and those that are to be destroyed have not been separated. This is particularly the case in the offices marginally noted. The large accumulation of records in the two talooks of Mangalore and Udipi must be attributed to the absorption in those talooks of the old Bantwal and Barkur Talooks respectively, on the revision of the Revenue Establishment in 1860. Since that time the work of arrangement which was previously done by four Clerks has fallen on one.

	Rs.
Huzoor	3,824
Mangalore Talook	2,253
Upinangadi do.	733
Udipi do.	1,033
Total...	7,843

5. It appears that in 1866 the large accumulation of old useless records in the Huzoor drew the attention of Mr. Cadell, then Collector, who employed such of the Sea Customs servants as could be spared on the closing of the trading season, in arranging these records. By this means 156 dufters were separated and set aside for destruction; but after a Proceedings† of the Board of Revenue on a petition, purporting to have been pre-

† Board's Proceedings, dated 4th December 1866, No. 8,649.

sented by these Sea Customs servants, complaining of their employment in this manner, the practice was discontinued, and as there were no other means at command, no steps seem to have been taken since towards getting rid of the remaining portion of the useless records.

6. The Huzoor Record-keeper and his Assistant can scarcely spare any portion of their time for this purpose without allowing their current work to fall into arrears. They have to arrange and index papers received from my office and that of my Treasury Deputy, besides performing other duties detailed above—namely, handing over documents in the Huzoor Records required for reference in the Huzoor as well as in the talooks, furnishing copies to private parties, supplying printed forms to the different offices and keeping accounts thereof. They have also to arrange and index the records of the Assistant-Collector's Office, for which no separate establishment is allowed.

7. To clear off all the old and useless records, and for the arrangement and indexing of such as are to be retained, I would propose to entertain a small temporary establishment as marginally noted, at a cost of Rs. 1,035. I request that the Board of Revenue will be pleased to obtain the sanction of Government for entertaining the same from the next official year, 1869-70. I have allowed that one man disposes of four dufters each day on an average.

Offices.	No. of Clerks.	Pay of each.	Period.	Amount.
		Rs.	Months.	Rs.
Huzoor Cutcherry ...	6	15	12	540
Mangalore Talook ...	2	15	9	270
Upinangadi do. ...	1	15	6	90
Udipi do. ...	1	15	9	135
				1,035

8. As regards offices in which the arrears are small, measures will be taken to have the records arranged and indexed as early as possible by the ordinary establishment.

9. The instructions contained in Board's Circular Order No. 43 of 1866 are duly observed.

Enclosure No. 1.—Statement.

The Board resolve to submit this letter to Government, and to recommend that the temporary establishment applied for in paragraph 7 may be sanctioned.

No. 488. Order thereon, 20th May 1869, No. 1,418.

Miscellaneous.

Sanction is granted for the employment of a temporary establishment at the aggregate cost of Rupees 1,035 for the arrangement of the records in the district of South Canara. The Board of Revenue will be requested to issue subsidiary instructions on the subject to the Collector, with reference to the Orders of Government noted in the margin.

26th March 1868, No. 773.
1st August ,, ,, 2,067.
12th Dec. ,, ,, 3,093.

Proceedings of the Madras Government, Revenue Department,
20th May 1869.

2. The Collector's list now before Government includes the records of very recent years, and the Board will call for an explanation as to why those of the year 1868 have not been arranged in the manner prescribed in the Order, dated 29th July 1868, No. 1,061, and submit the same to Government. The Board should insist upon that Order being carried out, and should refuse applications for extra establishments for arranging records, which have accumulated from and after Fusly 1267.

3. The Government have referred to the Proceedings of the Board of Revenue, dated 4th December 1866, No. 8,649, quoted by the Acting Collector as authority for having discontinued the practice of employing such of the Sea Customs servants as could be spared on the closing of the trading season in arranging the old records. That Order does not prohibit the practice. On the contrary it upholds it, and very properly directs that the servants in question should be allowed batta when called away from their talooks. The Order of Government noted in the margin is applicable to them. The Board will, therefore, instruct the Acting Collector to revive the practice, and to save as much of the additional cost to be incurred in employing extra hands as may be found possible.

G. O., 2nd February 1869, No. 276.

(True Extract.)

(Signed) R. A. DALYELL,
Acting Secretary to Government.

To the Board of Revenue.
,, the Accountant-General.

Exd. F. R. Bantleman.

Revenue Establishment

No. 1268

PROCEEDINGS of the MADRAS GOVERNMENT.

Under date the 20th May 1869.

Read the following Report of the Board of Revenue.

Submitting letter from Collector of South Canara regarding Pauchetties for establishment for temporary establishment for clearing off old and useless records in Mangalore and for arranging such as are to be retained

Ordered, that Pauchetties be granted for the undermentioned temporary establishment for the purpose of clearing off the old and useless records in the Mangalore Cutcherry and for arranging such as are to be retained.

1 Head Pauchetty at Rupees 15 per mensem.

1 Second Pauchetty at Rupees 12 per mensem.

1 Third Pauchetty at Rupees 10 per mensem.

Rupees 37 per mensem for 3 months Rupees 111

Ordered, that the aggregate sum of Rupees 1035 for the arrangement of the records in the District of South Canara, be granted to the Board.

Govt. of Madras.

REVENUE.

To

THE BOARD OF REVENUE.

&c. &c. &c.

Dated May 20th.

Read.

G. O. 20th May 1869, No. 1418.

MAY.

Nos. 487-488.

Records of South Canara.—Temporary Establishment for arranging them at a cost of Rupees 1,035, sanctioned. Board of Revenue to furnish explanation regarding the non-arrangement of those for 1863.

of Revenue will be requested to issue subsidiary instructions on the subject to the Collector, with reference to the orders of Govt noted in the margin.

2. The Collector's list now before Government includes the records of very recent years, and the Board will call for an explanation as to why those of the year 1868 have not been arranged in the manner prescribed in the Order dated 29th July 1868, P. 1061, and submit the same to Govt. The Board should insist upon that order being carried out, and should refuse applications for extra establishments for arranging records, which have

* 26th March 1868, P. 77
1st August " 2067
12th December " 3693

have accumulated from and after July 1867.

3. The Government has referred to the Proceedings of the Board of Revenue, dated 4th December 1868 P. 8649, quoted by the Ag Collector as authority for having discontinued the practice of employing such of the Sea Customs Servants as could be spared on the closing of the landing season, in arranging the old records. That Order does not prohibit the practice. On the contrary it upholds it, and very properly directs that the servants in question should be allowed to settle whom called away from their Talookas. The Order

of

of Govt. noted in the margin is applicable to them. The Board will therefore instruct the Acting Collector, to revive the practice, and to save as much of the additional cost to be incurred in employing extra hands as may be found possible.

G.O. 2nd Feby 1869, No 276.

4 Copies Tolls By Law with an Inclo Despatch
6 Sets Tolls