

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No. 210

414-415

Dated 24-1-1866.

Mr

Not to be folded or roughly handled

*Proceedings of the Madras Government, Revenue Department,
24th January 1866.*

No. 414. Read the following letter from the Acting Sub-Secretary to the Board of Revenue, to the Secretary to Government, Revenue Department, Fort Saint George, dated Madras, 11th January 1866, No. 241 :—

1. With advertence to the Government Order, under date 22nd March 1861, No. 674, I am directed by the Board of Revenue to report, for the information of Government, that they purpose discontinuing the issue of Miscellaneous Circular Orders on a separate file, from the commencement of the present year.

2. After five years' experience, the Board find that the practice of separating the Circulars into two series is productive of inconvenience and confusion, as it occasionally happens that an important Standing Order, on some particular point, is lost sight of, owing to the Proceedings in which it occurs being placed on the *Miscellaneous* file, in accordance with their *general* tenor, and as, under the present system, much time and labor is expended in indexing and filing separately a large number of Proceedings of a very temporary interest.

3. All Proceedings of the Board are now issued, and collected monthly into a volume, a copy of which is supplied to each Collector. It is quite unnecessary, therefore, that a separate file should be maintained of any Proceedings, except those containing instructions relating to procedure, or those modifying existing Orders. In future then, the Board propose to print, and to present, all papers which would, under the present plan, appear as Standing or Miscellaneous Circular Orders, in their ordinary daily Proceedings only, copies being of course at once sent to all Collectors, and, at the end of each month, to supply each Collector with a file of spare copies of the "Standing Orders" issued during the month, to be filed separately in the offices of himself and his subordinates.

No. 415. ORDER THEREON, 24th January 1866, No. 210.

Miscellaneous.

The Government will leave this matter to the Board's discretion.

(True Extract.)

(Signed) J. D. SIM,

Secretary to Government.

To the Board of Revenue.

Exd. J. H. Burns.

No. 241.

From C. G. MASTER, Esq., Acting Sub-Secretary to the Board of Revenue,
To J. D. SIM, Esq., Secretary to Government, Revenue Department.

SIR,

With advertence to the Government Order, under date 22nd March 1861, No. 674, I am directed by the Board of Revenue to report, for the information of Government, that they propose discontinuing the issue of Miscellaneous Circular Orders, on a separate file, from the commencement of the present year.

2. After five years' experience, the Board find that the practice of separating the Circulars into two series, is productive of inconvenience and confusion, as it occasionally happens that an important Standing Order, on some particular point, is lost sight of, owing to the Proceedings in which it occurs being placed on the *Miscellaneous* file, in accordance with their general tenor, and as, under the present system, much time and labor is expended in finding and filing separately a large number of Proceedings of a very temporary interest.

3. All Proceedings of the Board are now issued in print, and collected monthly into a volume, a copy of which is supplied to each Collector. It is quite unnecessary, therefore, that a separate file should be maintained of any Proceedings except those containing instructions relating to procedure, or those modifying existing Orders. In future then, the Board propose to print, as at present, all papers which would, under the present plan, appear as Standing or Miscellaneous Circular Orders in their ordinary daily Proceedings only, copies being of course at once sent to all Collectors, and, at the end of each month, to supply each Collector with a file of spare copies of the "Standing Orders" issued during the month, to be filed separately in the offices of himself and his subordinates.

I have the honor to be,

Sir,

Your most obedient servant,

REVENUE BOARD OFFICE,

Madras,

11th January 1866.

C. G. Master
Acting Sub-Secretary.

Erd. J. Wright.

Received 1/6/1903
411/215

Proc 1506 Department
Transferring Agency:

No. 143.
From the Acting Sub-Secretary to the Board of
Revenue,
To the Secretary to Government, R. D.

Dated 11th January 1906.
200/13-4-11
0222.15-11

No. 241.

Reporting that the Board intend discontinuing
from the current year the present year the
issue of Miscellaneous Circulars on a separate file
from the Board's Proceedings.

cc Mr. Stanley
H. H. C. de

cc Mr. Stanley

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