

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No. 1 - 2

Press

~~Mis~~

1 - 3

Dated

4 - 1 - 1865.

Not to be folded or roughly handled

18

*Proceedings of the Madras Government, Revenue Department,
4th January 1865.*

No. 1. Read the following Proceedings of the Board of Revenue, dated 3rd November 1864, No. 7,214.

Read Board's Proceedings, No. 3,612, dated 13th June 1864, and No. 5,702, dated 1st September 1864.

Read also the following letter :—

From Lieutenant-Colonel J. TEMPLE, Superintendent of Stamps, to W. HUDLESTON, Esq., Secretary to the Board of Revenue, dated 2nd September 1864, No. 372 of Fusly 1274.

1. I have the honor, in acknowledgment of Proceedings of the Board of Revenue, dated 1st instant, to state that no increase or change of establishment will be needed on the introduction of English stamped paper as contemplated by the Supreme Government.

2. If the Vernacular value stamp, referred to in paragraph 6 of the letter of the Government of India, be impressed at the Mint, some reduction may be effected in the establishment of this office, and *vice versa* if that stamp be impressed in *this* office.

1. Ordered that the foregoing papers be submitted for the orders of Government.

2. The Government, in their Proceedings No. 1,874, dated 14th October 1863, requested

2 Counters at 15 Rupees each..	..	..	..	30	the sanction of the Government of India to the permanent retention in the Madras Stamp Office of temporary additional establishment* costing Rupees 5½ per mensem, which was employed in examining and folding the water-marked stamp
1 Do. 10 ..	..	..	10		
2 Workers 7 ..	..	..	14		
			54		

paper received from England. In reply the Supreme Government ordered copy of a Report from the Officiating Superintendent of Stamps, Calcutta, on the system of feeding tables used in his office in the treatment of water-marked paper, and requested to know whether the same could not be adopted here, and the entire additional charge above referred to thus saved.

3. The Board in their Proceedings No. 1,212, dated 24th February 1864, communicated the above suggestions to the Mint Master, and the Superintendent of Stamps, whose opinions being favorable to the use of feeding tables in the

* No. 2,053, dated 6th April 1864.
" 2,392, " 20th " "

Stamp Office, the Board in their Proceedings noted in the margin, sanctioned the construction of three tables at a cost of 10 Rupees each. Mr. Norfor, the late Superintendent was however of opinion that the temporary additional establishment could not be altogether dispensed with, but that three Counters on 10 Rupees each monthly were still necessary for the efficient working of the Department.

4. On Colonel Temple's assuming the office of Superintendent of Stamps, the Board in their Proceedings No. 3,612, dated 13th June 1864, requested his opinion as to the necessity of any increase in the establishment, or of any re-arrangements which might be deemed desirable.

*Proceedings of the Madras Government, Revenue Department,
4th January 1865.*

5. The Superintendent's reply is embodied in the Board's Proceedings, dated 1st September 1864, and with it he submits a Tabular Statement involving some changes in his office establishment calculated to involve a charge of Rupees 283 in excess of present cost, as shewn below:—

<i>Reductions in the present Establishment.</i>		<i>Increases in the Proposed Establishment.</i>	
	Rupees per mensem.		Rupees per mensem.
<i>General Department.</i>			
1 Accountant	40	Assistant's pay from 200 to 300	100
1 Clerk	25	<i>Private Goods Department.</i>	
1 Do.	15	1 Clerk from 30 to 35	5
<i>Postal Department.</i>		1 Do. from 25 to 30	5
1 Conocopyllay	21	1 Do. from 15 to 20	5
<i>Double-Stamp Store Department.</i>		<i>Store Department.</i>	
1 Assistant Store-keeper	15	1 Store-keeper on 30 to be called Super- visor and to get 50	20
<i>Press Department.</i>		1 Worker	12
1 Worker	7		
Total Reductions...	123	Total Increases...	117
Cost of the remaining Establishment.	1,013		1,013
Total cost of Present Establishment.	1,136	Total cost of Proposed Establishment.	1,160
			1,136
		Net monthly increase...	24
		Net annual increase...	283

6. The Board consider that the increase of a hundred Rupees proposed to the Assistant's pay; and of 20 Rupees to the pay of the Store-keeper, are not more than the duties and responsibilities devolving on these officers demand. Mr. Norfor, the late Superintendent, in his letter dated 7th January 1864, which is contained in the Board's Proceedings No. 3,612, dated 13th June 1864, above recorded, and in paragraphs 12, 14, and 22 of his letter dated 14th November 1863, which was submitted to Government with the Board's Proceedings No. 7,535, dated 27th November 1863, thus explains the nature of the duties devolving on the Assistant—"The Assistant is responsible for the custody and issue of single stamps, for the counting of double stamps from 5 Rupees and upwards, also for the despatch of Adhesive Stamps, Bills of Exchange, and Postage Stamps, all of which are counted and packed in his presence, likewise for the correctness of the Stock Books, Registers, and other accounts kept in, and furnished by, the office. Also for the correct sealing and examination of stamps impressed on private documents for legal, commercial, and other purposes."

7. Colonel Temple thinks that it would be a desirable arrangement to place the Assistant in the Stamp Office on the list of Deputy Collectors, and thus hold out to him the prospect of further advancement.

8. The Board have satisfied themselves that the pay of the Double-Stamp Store-keeper, viz., Rupees 30 per mensem, is quite inadequate to the responsible duty with which he is charged, viz., the final counting and packing of the stock; and that the proposed increase of 20 Rupees to his present pay is reasonable and expedient. The Assistant on 15 Rupees per mensem, whose services are considered unnecessary, is dispensed with in the new arrangement.

9. A small increase of 5 Rupees is proposed to the salary of each of the three Clerks in the Private Goods Department, as this portion of the work is daily increasing in importance and amount, and it is necessary to secure such intelligence as will dispose of the work with correctness and celerity.

10. In the General Department the work is becoming lighter as the Stamp Act is becoming familiar to the District Offices of account, and it is therefore proposed to dispense with the services of an Accountant and two Clerks in that Department.

11. The services of the temporary establishment, alluded to in paragraph 2 above, have been entirely dispensed with.

*Proceedings of the Madras Government, Revenue Department,
4th January 1865.*

12. The Board approve the re-arrangement of the Stamp Office Establishment as detailed in the Tabular Statement herewith submitted, and accordingly recommend that the sanction of the Government of India be obtained to the increased cost, the sanction to have effect from 1st January 1865, as the charge can be met from the savings out of the 5,500 Rupees provided in the Revenue Budget of 1864-65, under the head of "Contingencies" in the Stamp Office.

13. The Board in their Proceedings No. 4,530, dated 19th July 1864, communicated to the Superintendent of Stamps the Proceedings of this Government No. 1,233, dated 14th July 1864, forwarding a letter from the Government of India on the subject of the supply of Stamp paper from England; and in their later Proceedings No. 5,702, dated 1st September 1864, they requested him to state whether he considered his proposed establishment, which the Board have recommended in these Proceedings, to be well suited for the changed system proposed by the Supreme Government. From the last letter above recorded, the Government will perceive that Colonel Temple is of opinion that some reduction may be effected in the establishment now recommended if the vernacular value stamp referred to by the Government of India is to be impressed at the Mint, and not at the Stamp Office.

No. 2. ORDER THEREON, 4th January 1865, No. 1.

Separate Revenue, No. 1.
Stamps.

1. These Proceedings relate to a revision of the Establishment of the Madras Stamp Office, proposed by the Superintendent, and recommended by the Board of Revenue.

2. The present Establishment comprises fifty-three persons, and costs Rupees 1,136 per mensem.

3. The proposed Establishment will consist of forty-eight persons, and cost Rupees 1,160; the increase of expense being Rupees 24 monthly. On the other hand, the services of a temporary Establishment, for examining and folding water-marked paper, which costs Rupees 58, and which

* G. O. 14th October 1863, No. 1,873.

† Financial Proceedings of the Government of India, dated 22nd January 1864, No. 459, in G. O. 18th February 1864, No. 296.

it was proposed to render permanent* at a charge of Rupees 54 per mensem, are rendered unnecessary, partly by the revision, and partly by the use of feeding tables, as suggested in the Proceedings of the Government of India marginally noted†.

4. The chief feature of the revision is an increase of 100 Rupees monthly to the pay of the Assistant, who now receives Rupees 200. The office is one of great responsibility, and its duties have materially increased of late, but the Government consider it sufficient at present to make its emoluments equal to those of a Deputy Collector of the 4th or lowest grade, viz., Rupees 250 per mensem.

5. Colonel Temple's proposal† to include the Assistant in the class of Deputy Collectors is not desirable. It will often happen that the Assistant, though highly efficient in the Stamp Office, has not the special knowledge of Revenue and Judicial subjects, and the experience necessary for employment as a Deputy Collector and Magistrate in the Provinces. He will of course be eligible for such an appointment, if he qualifies for it by passing the requisite tests. Moreover the character of the work in the Stamp Office is not such as to warrant the employment on it of an officer with higher emoluments than those of a 4th Class Deputy Collector.

6. The only other material increase is an addition of Rupees 20 per mensem to the pay of the Double Stamp Store-keeper, to be called Supervisor, and which at present is only Rupees 30, a sum wholly inadequate to the duties of his office.

7. Deducting the 50 Rupees disallowed from the Assistant's salary, the total cost of the revised Establishment will be Rupees 1,110, or Rupees 26 less than the present Establishment.

*Proceedings of the Madras Government, Revenue Department,
4th January 1865.*

Including the temporary Establishment of Rupees 51 per mensem, referred to above in paragraph 3, the total saving will amount to 80 Rupees monthly.

8. The Government approve of the proposed scale, with the alteration in the Assistant's salary specified above in paragraph 4, and resolve to recommend it for the early sanction of the Government of India.

9. In paragraphs 8 to 12 of his letter to the Board, dated 22nd August 1864, the Superintendent describes a change which he has introduced in the working of the Department and which is objectionable, because it necessarily increases the quantity of fully stamped paper in store, a result which Government have always endeavoured to prevent. The object which the Superintendent had in view, viz., equalizing the work of his office, can be attained in a great measure by altering the periods at which Indents are received. Instead of every Collector indenting quarterly, one-third of the indents should be sent in the first, one-third in the second, and the remainder in the last month of the quarter. The work will thus be more evenly distributed through the year, while the store will be kept at a minimum. It is a matter of very great importance that the final stamp should be impressed at the latest period practicable, and that the stock of fully stamped paper should always be as small as possible.

* Letter to Board, dated 2nd September 1864, No. 372.

10. The Board appear to have misapprehended Colonel Temple's statement,* that if the vernacular value stamp is impressed, as the Government of India have proposed, at the Mint, some reduction may be effected in his Establishment, and *vice versa* if that stamp is impressed in his office. His meaning evidently is that there will be simply a transfer of men, to or from the Mint, not that there will be any actual reduction or increase.

11. The other parts of the correspondence submitted by the Board do not need remark.

(True Extract.)

(Signed) J. D. SIM,

Secretary to Government.

To the Board of Revenue.
~~the Accountant General.~~
~~the Civil Engineer.~~

Exd. S. T. Augustin.

REVENUE DEPARTMENT.
FORT SAINT GEORGE,
4th January 1865.

No. 3.
From

J. D. SIM, Esq.,
Secretary to the Government of Fort Saint George,

No. 2.

To
The Secretary to the Government of India.

SIR,

Separate Revenue, No. 2.

Stamps.

Procs. Board of Revenue, 3rd November 1864, No. 7,214, with enclosures.

Procs. of Govt. dated 4th January 1865, Nos. 1, 2.

1. I am directed to forward, for the favorable consideration and orders of the Government of India, the accompanying correspondence relative to a proposed revision of the Establishment of the Madras Stamp Office.

2. The chief feature of this revision is an increase of Rupees 50 per mensem (instead of Rupees 100, as recommended by the Board of Revenue and the Superintendent) to the pay of the Assistant, who now receives Rupees 200. The office is one of great responsibility, and its duties have materially increased of late; and it is but fair that its emoluments should be made equal to those of a Deputy Collectorate of the fourth or lowest grade, viz., Rupees 250 per mensem.

3. The only other material increase is an addition of Rupees 20 monthly to the pay of the Double Stamp Store-keeper, to be called Supervisor, and which at present is only Rupees 30, a sum wholly inadequate to the duties of his office.

4. The other alterations proposed, and which are shewn in the enclosed Tabular Statement, do not need special notice.

5. The present Establishment comprises 53 persons, and costs Rupees 1,136 per mensem.

6. The proposed Establishment will consist of 48 persons, and cost Rupees 1,110, or Rupees 26 less than the existing scale. Including the Establishment of Rupees 51 per mensem referred to in the paper marginally* noted, and which has been dispensed with, the total saving will amount to Rupees 80 monthly.

* Tabular Statement to Government of India, 14th October 1863, No. 1,874.

7. The Government are satisfied of the necessity of this revision, and they direct me to recommend the proposed scale for the early sanction of the Government of India.

I have the honor to be,

Sir,

Your most obedient servant,

(Signed) J. D. SIM,

Secretary to Government.

Exd. S. T. Augustin.

No. 7,214.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 3rd November 1864.
Read Board's Proceedings, No. 3,612, dated 13th June 1864, and No. 5,702, dated 1st September 1864.

Read also the following letter :—

From Lieutenant-Colonel J. TEMPLE, Superintendent of Stamps, to W. HUDLESTON, Esq.,
Secretary to the Board of Revenue, dated 2nd September 1864, No. 372 of Fasli 1274.

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2. If the Vernacular value stamp referred to in paragraph 6 of the letter of the Government of India be impressed at the Mint, some reduction may be effected in the establishment of this office, and *vice versa* if that stamp be impressed in *this* office.

1. Ordered that the foregoing papers be submitted for the orders of Government.

2. The Government, in their Proceedings No. 1,874, dated 14th October 1863, requested the sanction of the Government of India to the permanent retention in the Madras Stamp Office of temporary additional establishment* costing Rupees 54 per mensem, which was employed in examining and folding the water-marked stamp

* 2 Counters at 15 Rupees each..	30
1 do. 10 " ..	10
2 Workers 7 " each..	14
	54

paper received from England. In reply the Supreme Government ordered copy of a Report from the Officiating Superintendent of Stamps, Calcutta, on the system of feeding tables used in his office in the treatment of water-marked paper, and requested to know whether the same could not be adopted here, and the entire additional charge above referred to thus saved.

3. The Board in their Proceedings No. 1,212, dated 24th February 1864, communicated the above suggestions to the Mint Master, and the Superintendent of Stamps, whose opinions being

* No. 2,053, dated 6th April 1864.
" 2,392, dated 20th April 1864.

favorable to the use of feeding tables in the Stamp Office, the Board in their Proceedings noted in the margin, sanctioned the construc-

tion of three tables at a cost of 10 Rupees each. Mr. Norfor, the late Superintendent was, however, of opinion, that the temporary additional establishment could not be altogether dispensed with, but that three Counters on 10 Rupees each monthly were still necessary for the efficient working of the Department.

4. On Colonel Temple's assuming the office of Superintendent of Stamps, the Board in their Proceedings No. 3,612, dated 13th June 1864, requested his opinion as to the necessity of any increase in the establishment, or of any re-arrangements which might be deemed desirable.

5. The Superintendent's reply is embodied in the Board's Proceedings, dated 1st September 1864, and with it he submits a tabular statement involving some changes in his office establish-

Proceedings of the Madras Government, Revenue Department, 4th January 1865.

REVENUE DEPARTMENT.—Statement of revised Establishment in this Department recommended for the sanction of the Government of India.

REVENUE DEPARTMENT.—Statement of revised Establishment																																							
No.		Date.	Office to which the proposition refers.	NATURE OF CHARGE.		CHARGES.			PROPOSITION.								Casual or Extraordinary.	GROUNDS OF PROPOSITION.	Local Government's recommendation.	ORDERS OF THE GOVERNMENT OF INDIA.																			
						Year.	Ordinary.	Extra-ordinary.												Total.	Permanent.		Temporary.		Home Department.	Financial Department.													
																					Increase per month.	Decrease per month.	Increase per month.	Decrease per month.		Remarks.	Remarks.	Orders.											
PRESENT SCALE.						PROPOSED SCALE.				Increase per month.		Decrease per month.		Increase per month.		Decrease per month.		Period.	Period.	Period.	Period.																		
RS. A. P.						RS. A. P.				RS. A. P.		RS. A. P.		RS. A. P.		RS. A. P.						RS. A. P.																	
GENERAL STAMP OFFICE, MADRAS.																				1 Assistant to the Superintendent		200 0 0		1 Assistant to the Superintendent		250 0 0													
																				General Department.				General Department.															
																				1 Head Accountant... ..		70 0 0		1 Head Accountant... ..		70 0 0													
																				1 Accountant		50 0 0		1 Accountant		50 0 0													
																				1 Do.		40 0 0		1 Do.		40 0 0													
																				1 Do.		30 0 0		2 Clerks at 25 Rs. each		40 0 0													
																				3 Clerks at 25 Rupees each... ..		75 0 0		1 Record-keeper		35 0 0													
																				1 Clerk		15 0 0		Private Goods Department.															
																				1 Record-keeper		40 0 0		1 Clerk		30 0 0													
																				Private Goods Department.				1 Do.		25 0 0													
																				1 Clerk		30 0 0		1 Do.		20 0 0													
																				2 Clerks at 25 Rupees each... ..		50 0 0		1 Do.		40 0 0													
																				1 Clerk		15 0 0		Postal Department.															
																				1 Clerk		40 0 0		1 Clerk		21 0 0													
																				2 Conicapillays at 21 Rs. each.		42 0 0		1 Conicapillay		60 0 0													
																				Single Stamp Store Department.				1 Supervisor... ..		*50 0 0													
																				1 Store-keeper		60 0 0		1 Do.		45 0 0													
																				1 Assistant do.		20 0 0		1 Do.		20 0 0													
																				3 Counters at 10 Rs. each		30 0 0		1 Clerk		30 0 0													
																				Double Stamp Store Department.				2 Workers at 15 Rs. each		48 0 0													
																				1 Store-keeper		*30 0 0		4 Do. at 12 Rs. each		60 0 0													
																				1 Assistant do.		15 0 0		6 Do. at 10 Rs. each		56 0 0													
																				2 Counters at 15 Rs. each		30 0 0		8 Do. at 7 Rs. each		15 0 0													
																				1 Do.		10 0 0		Office Servants.															
																				Press Department.				1 Moochee		16 0 0													
																				1 Stamper		45 0 0		2 Peons at 8 Rs. each		42 0 0													
																				2 Counters at 12 Rs. each		24 0 0		6 Do. at 7 Rs. each		5 0 0													
																				1 Pressman		12 0 0		1 Sweeper		2 0 0													
																				2 Pressmen at 10 Rs. each		20 0 0		1 Scavenger															
																				9 Workers at 7 Rs. each		63 0 0																	
																				Office Servants.																			
																				1 Moochee		15 0 0																	
																				2 Peons at 8 Rupees each		16 0 0																	
																				6 Do. at 7 Rupees each		42 0 0																	
																				1 Sweeper		5 0 0																	
																				1 Scavenger		2 0 0																	
																				53 Total		1,136 0 0		48		1,110 0 0		26 0 0											

Vide letter to the Secretary to the Government of India, dated 4th January 1865, No. 2.

Favorable.

(Signed) J. D. SIM,
Secretary to Government.

FORT SAINT GEORGE
4th January 1865.

Exd. S. T. Augustin.

ment calculated to involve a charge of Rupees 288 in excess of present cost, as shown below :—

<i>Reductions in the Present Establishment.</i>		<i>Increases in the Proposed Establishment.</i>	
	Rupees per mensem.		Rupees per mensem.
<i>General Department.</i>		Assistant's pay from 200 to 300 100	
1 Accountant	40	<i>Private Goods Department.</i>	
1 Clerk... ..	25	1 Clerk from 30 to 35... ..	5
1 Do.	15	1 Do. from 25 to 30... ..	5
<i>Postal Department.</i>		1 Do. from 15 to 20	5
1 Canacapillay	21	<i>Store Department.</i>	
<i>Double-Stamp Store Department.</i>		1 Store-keeper on 30 to be called Super- visor and to get 50	20
1 Assistant Store-keeper	15	1 Worker	12
<i>Press Department.</i>		Total Increases... ..	147
1 Worker	7		1,013
Total Reductions... ..	123	Total cost of Proposed Establishment.	1,160
Cost of the remaining Establishment... ..	1,013		1,136
Total cost of Present Establishment... ..	1,136	Net monthly increase... ..	24
		Net annual increase... ..	288

6. The Board consider that the increase of a hundred Rupees proposed to the Assistant's pay, and of 20 Rupees to the pay of the Store-keeper, are not more than the duties and responsibilities devolving on these officers demand. Mr. Norfor, the late Superintendent, in his letter dated 7th January 1864, which is contained in the Board's Proceedings No. 3,612, dated 13th June 1864, above recorded, and in paragraphs 12, 14, and 22 of his letter dated 14th November 1863, which was submitted to Government with the Board's Proceedings No. 7,535, dated 27th November 1863, thus explains the nature of the duties devolving on the Assistant—"The Assistant is responsible for the custody and issue of single stamps, for the counting of double stamps from 5 Rupees and upwards, also for the despatch of Adhesive Stamps, Bills of Exchange, and Postage Stamps, all of which are counted and packed in his presence, likewise for the correctness of the Stock Books, Registers, and other accounts kept in, and furnished by, the office. Also for the correct sealing and examination of stamps impressed on private documents for legal, commercial, and other purposes."

7. Colonel Temple thinks that it would be a desirable arrangement to place the Assistant in the Stamp Office on the list of Deputy Collectors, and thus hold out to him the prospect of further advancement.

8. The Board have satisfied themselves that the pay of the Double-Stamp Store-keeper, viz., Rupees 30 per mensem, is quite inadequate to the responsible duty with which he is charged, viz., the final counting and packing of the stock; and that the proposed increase of 20 Rupees to his present pay is reasonable and expedient. The Assistant on 15 Rupees per mensem, whose services are considered unnecessary, is dispensed with in the new arrangement.

9. A small increase of 5 Rupees is proposed to the salary of each of the three Clerks in the Private Goods Department, as this portion of the work is daily increasing in importance and amount, and it is necessary to secure such intelligence as will dispose of the work with correctness and celerity.

10. In the General Department the work is becoming lighter as the Stamp Act is becoming familiar to the District offices of account, and it is therefore proposed to dispense with the services of an Accountant and two Clerks in that Department.

General Stamp Office.

	Year	Revenue		Charges		Total		Net	
		Ordinary	Extraordinary	Ordinary	Extraordinary	Revenue	Charges	Surplus	Deficit
Actual as per Receipts and Disbursements	Actual 1270- A.D. 1860/61	Rs. A.P. 18,48,798 8 2	Rs. A.P. 1,22,540 14 4	Rs. A.P. 46,585 3 4	Rs. A.P. 86,427 10 6	Rs. A.P. 19,71,339 6 6	Rs. A.P. 13,30,12 13 10	Rs. A.P. 18,38,326 8 8	" "
	Actual 1271- A.D. 1861/62	26,33,465 3 10	19,688 7 3	80,200 7 6	133,063 15 5	28,30,352 11 1	2,13,264 6 11	26,17,088 4 2	" "
	Actual 1272- A.D. 1862/63	20,03,257 6 "	1,10,125 4 "	84,773 12 10	67,320 9 3	21,13,382 10 "	15,20,94 6 1	19,61,288 3 11	" "
	Actual 1273- A.D. 1863/64	24,57,000 " "	83,000 " "	90,000 " "	67,000 " "	25,40,000 " "	157,000 " "	23,83,000 " "	" "
	Estimated as per sketch Estimated								

Extract from Office Home Department to Government of India = ment of propo- = sition refers

No. Date

General Stamp Office

Madras General Stamp Office
1861

Nature of Charges
Permanent
Proposed Scale

Reposition
Permanent
Temporary
Casual
Grounds of Proposition
Extraordinary

Orders of the Government of India
Local Government
Home Department
Financial Department
Remarks
Orders

Superintendent 200 "	Assistant to the Superintendent 300 "	100 "
Assistant to the Superintendent 70 "	General Department 70 "	
1 Head Accountant 50 "	1 Head Accountant 50 "	40 "
1 Accountant 40 "	1 Accountant 40 "	
1 Clerk 30 "	1 Clerk 30 "	25 "
1 Clerk at 5 Rupees each 75 "	2 Clerks @ 25 Rs each 50 "	15 "
1 Clerk at 15 "		
1 Record Department 40 "	1 Record Keeper 40 "	
Private Goods 30 "	Private Goods Department 35 "	5 "
1 Clerk at 15 Rupees each 50 "	1 Clerk 30 "	5 "
2 Clerks at 15 "	1 Clerk 25 "	
1 Clerk at 15 "	1 Clerk 20 "	
Postal Department 40 "	Postal Department 40 "	21 "
1 Clerk at 21 Rs each 42 "	1 Clerk 21 "	
2 Concillaries Department 60 "	1 Concillary 60 "	
1 Store Keeper 20 "	1 Supervisor 50 "	20 "
1 Assistant at 30 "	1 Clerk 45 "	
3 Clerks at Store Department 30 "	1 Clerk 20 "	15 "
Double Stamp 30 "	1 Clerk 30 "	12 "
1 Store Keeper 15 "	2 Workers at 15 Rs each 30 "	
1 Assistant at 30 "	4 Clerk at 12 Rs each 48 "	
2 Counters at 10 "	6 Clerk at 10 Rs each 60 "	7 "
1 Clerk at 10 "	8 Clerk at 7 Rs each 56 "	
Press Office 45 "		
1 Stamp 72 "	1 Mooshee 15 "	
1 Clerk at 20 "	2 Peons at 8 Rs each 16 "	
2 Messengers at 63 "	6 Clerk at 7 Rs each 42 "	
Office Peons 15 "	1 Sweeper 5 "	
1 Mooshee 15 "	1 Scavenger 2 "	
2 Peons at 8 Rs each 16 "		
6 Clerk at 7 Rs each 42 "		
1 Sweeper 5 "		
1 Scavenger 2 "		

Total Rupees 1136 "

The increasing importance of the duties of the Assistant appear to justify the recommendation for an increase to his Salary.

The labors of the Private Goods Clerk are increasing in severity.

The Supervisor of the Packing Room hitherto on the receipt of only Rupees 30-00 has responsible duties to perform which should be adequately remunerated.

Superintendent of Stamps

Mr.

Dec-29/27/64.

Enclosure to Mr. 3/12/27
July 12/74.

Mr. 3/12/27
July 12/74

Memorandum
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The papers above recorded relate to a revision of the establishment of the Madras Stamp office, proposed by the Superintendent and recommended by the Board of Revenue.

The present establishment comprises 53 persons and costs Rs 1136 per mensem.

The proposed establishment will comprise 148 persons and cost Rs 1100. the increase of expense being Rs 24 mensem. On the other hand the services of a temporary establishment

[Signature]

W.D.M.

establishment, which cost
Rupees 50 and which
it was proposed to render
permanent at a charge
of Rs 54 per mensem
are rendered unnecessary,
partly by the revision and
partly by the use of feed-
ing tables as suggested
in the letter of the Secy of
India marginally noted.
The chief feature of the
revision is an increase
of 100 Rupees monthly to the
pay of the Assistant who
now receives Rs 200. There
can be no doubt that the
office is one of great res-
ponsibility and that its
duties have greatly in-
creased - but it seems
to me that it will be suf-
ficient at present to
make its emoluments
equal to those of a Deputy
Collectorate of the 4th or
lowest

Financial Secy of the Govt
of India 7222 January
1864, No 459

lowest grade, viz Rs 250 per mensem -
Colonel Semples
proposal to include the
Assistant in the
class of Deputy Collector
is not at present desi-
rable, as the present
Assistant, though high-
ly efficient in the stamp
office, has not the
special knowledge
of Revenue and judi-
cial subjects and ex-
perience necessary for
employment as a Depu-
ty Collector and Magis-
trate in the Provinces.
He will, of course be
eligible for such an
appointment, if he is
qualified

qualified for it - but by passing in etc -
- no doubt - Ep
the character of the
work is not such as
to warrant the employ-
-ment on it of an officer
of higher standing than
a 4th class by Collector.

The only other
material increase is
an addition of Ru-
-pees 20 per annum to
the pay of the double
stamp store-keeper which
at present is only Ru-
-pees 30 - a sum wholly in-
-adequate to the duties
of his office.

Seducting
the 50 Rupees
from

good
gp

certainly

from the Assistant. The
total cost of the revised
establishment will be
Rupees 1116 or 26 less than
the present establishment.
Including the temporary
establishment the total
saving is 80 Rupees annually.
In paras 8 to 12 the
Superintendent describes
a change which he has in-
troduced in the working
of the Department ap-
parently without the
Board's cognizance - and
which is objectionable, be-
cause it necessarily in-
creases the quantity of
fully stamped paper in
store - a result which
Government have always
endeavoured to prevent.
The object which the Su-
perintendent had in view
viz equalising the work
of his office - can be at-
tained, in a great measure
by

by returning the papers at
which Indents are received.

Instead of issuing collections
indenting quarterly, one
third of the Indents should
be sent in the first, one
third in the second and
the remainder in the last
month of the quarter. The
work will thus be more
evenly distributed through
the year while the stock
will be kept at a mini-

imum. It is a matter of
very great importance - clearly -

that the final Stamp
should be impressed at the
latest period practicable
and that the stock of
fully stamped paper
should always be as
small as possible.

The Board ap-
pear to have misappre-
hended Colonel Temple's
statement that if the
Vernacular Stamp
is

unimpaired - as the
Government of India have
proposed - at the least
some reduction may be ef-
fected in his Department,
and vice versa if that
Stamp is impressed in his
office. His meaning evi-
dently is that there will
be simply a transfer of
men, to or from the Mint,
not that there will be any
actual reduction or in-
crease.

The other parts of the
correspondence do not
need remark.

212

Revenue Department
No. 1.

Proceedings of the Madras Government
Under date the 4th January 1865

Read the following
Pro. of the Board of Revenue.

Submitting in the remarks letter
from the Supt. of Stamps stating
that the revision establishment al-
ready proposed will not require
to be increased or changed on the in-
troduction of long list stamps
proper, & that some reduction may be
effective if the vernacular revenue stamps
referred to by the Govt. of India
to be improved at the Mints

(Here enter 3rd & 4th Nos. 7, 214)

1 These Proceedings relate
to a revision of the establish-
ment of the Madras Stamp
office, proposed by the Su-
perintendent, and recommended
by the Board of Revenue.

2 The present establish-
ment comprises 53 persons
and costs Rs. 1136 per mensem.

3 The proposed establish-
ment

establishment will consist of 48 persons, and cost Rupees 1160; the increase of expense being Rs 24 monthly. On the other hand, the services of a temporary establishment for examining and folding water marked paper, which cost Rupees 58, and which it was proposed to render permanent at a charge of Rs 54 per mensem are rendered unnecessary, partly by the revision, and partly by the use of feeding tables, as suggested in the L^o of the Gov^t of India marginally noted.

4. The chief feature of the revision is an increase of 100 Rs monthly to the pay of the Assistant, who now receives Rs 200. The Gov^t had no doubt that the office is one of great responsibility, and that its duties have materially increased but

G. O. 14th Oct. 1863, No 1872

* Final L^o of the Gov^t of India of 22nd Jan^y 1864 No 459 - in G. O. 18th Feb^y 1864 No 296.

* Supd^t letter ^{to 18th} 23rd Aug^t 1864 para 4

but ~~it seems to the Gov^t~~ the Government consider it ~~that it will be~~ sufficient at present to make its emoluments equal to those of a deputy Collector of the 4th or lowest grade, viz Rs 250 per mensem.

5 Colonel Temple's proposal to include the Asst in the class of deputy Collector is not at present desirable, and it will often happen that the present Assistant, though highly efficient in the stamp office, has not the special knowledge of Revenue and Judicial subjects, and the experience necessary for employment as a Deputy Collector and Magistrate in the Province. He will of course be eligible for such an appointment, if he qualifies

qualifies for it by

paying the requisite

Moreover
tests, but the character
of this work ^{in the stamp office} is not such

as to warrant the em-

ployment in it of an of-

ficer ^{with} higher ^{emoluments} ~~standing~~
than a ^{those of} 4th Class Dy. Collector.

6. The only other

material increase is an

addition of Rupees 20

per mensem to the pay

of the double stamp storekeeper,

to be called Supervisor, which

at present is only Ru.

pees 30 a sum wholly

inadequate to the duties

of his office.

7. Deducting the
50 Rupees disallowed

from.

and resolve to recom-
mend it for the early
sanction of the Govt.
of India

from the Assistant's salary
the total cost of the revised
estab^t will be rupees 1110,
or Rs. 26 less than the
present establishment.
Including the temporary
establishment of Rs. 54 per
mensem referred to above
in para 3, the total saving
will amount to 80 Rupees
monthly. —

8. — The Govt. approve and
sanction the proposed scale,
with the alteration in the Assistant's
salary specified
above in para 4, and grant
authority for its taking ef-
fect from 1st Jan. 1865. The
sanction will be reported
to the Govt. of India for
confirmation. —

9. — In paras 8 to 12 of his
letter to the Bd. of 22nd Augt.
1864 the Supd^t describes
a change which he has
introduced in the working
of the Department appa-
rently, without the Bd.'s

acquiescence

will

~~recognition~~ and which
is objectionable, because
it necessarily increases the
quantity of fully stamped
paper in store - a result
which Govt have always
endeavoured to prevent.

The object which the Su-
perintendent had in view,
viz, equalising the work
of his office, can be at-
tained in a great measure
by altering the period at
which Indents are received.
Instead of every Collector in-
denting quarterly, one-third
of the Indents should
be sent in the first, one-
third in the second, and
the remainder in the
last month of the quar-
ter. The work will thus
be more evenly distribu-
ted through the year, while
the store will be kept at

Letter to Bd of 2 Sept 64
p. 3/2.

at a minimum. It is a
matter of very great im-
portance that the final
stamp should be impressed
at the latest period prac-
ticable, and that the stock
of fully stamped paper
should always be as small
as possible. —

10. — The Board appear
to have misapprehended
Colonel Temples' statement
that if the vernacular
value stamp is impressed,
as the Govt of India
have proposed, at the
Mint, some reduction
may be effected in his
establishment, and vice
versa if that stamp is
impressed in his office.
His meaning evidently
is that there will be
simply a transfer of
men, to or from the
Mint, not that there
will

will be any actual re-
duction or increase.

11. The other parts
of the correspondence
submitted by the Board
do not need remarks.

JM

14. Bd of Rev. History

Local

At present

7. S. G. of India

40

4

3-6-97

Revenue 1865 Dept.
Pro: of Gov: for Army.

No. 1.

Pro: of the Madras Govt
21/4th January 1865.

Pro. No. 157-159
14-10-63
" 309-310
17-12-63
" 233-34
14-7-64
" 7-8
1-8-64
" 291
18-1-65

No. 1/2.

Forwarding to Gov:
Government of India the
revised Scale of Stamp
establishment.

7 copies sent for 1

RD

11-2.

The Secretary to the Govt of India.

Mr,

I am directed to for-
ward, for the favorable
consideration and orders
of the Govt of India, the
accompanying correspondence
relative to a proposed revision
of the Establishment of
the Madras Stamp Office.

2. The chief feature
of my revision is an
increase of Rs 50 per
month (instead of Rs 100
as recommended by the B.R.
of Rs and the Asst. Secy) to
the pay of the Assistant,
who now receives Rs 200.
The office is now of great
responsibility, and its duties
have materially increased
of late; and it is but
fair that its emoluments
should be made equal
to those of a Deputy.

The B.R. No 3rd Nov 1864 No 7214
in the enclosure.
Pro of Govt thereon

LD

Collectorate of the 4th
or lowest grade, viz Rs
250 per mensem.

3. The only other
material increase is an
addition of Rs 20 monthly
to the pay of the Double
Stamp Duty Keeper, to be
called Supervisor, and which
at present is only Rs 30,
a sum wholly inadequate
to the duties of his office.

4. The other alterations
proposed, and which
are shown in the enclosed
Tabular Statement, do
not need special notice.

5. The present es-
tablishment comprises
53 persons, and costs Rs
1136 per mensem.

6. The proposed
establishment will con-
sist of 48 persons, and
cost Rs 1110 or Rs 26 less
than the existing scale.
Including the Establish-

* Tabular Statement to
Govt of India 14 Oct 1863
No 1874.

ment of Rs 54 per mensem
referred to in the paper
marginally noted, and
which has been ~~to be~~
dispensed with, the total
saving will amount to
Rs 80 monthly. -

7. The Govt are
satisfied of the necessity
of this revision, and
they direct me to recom-
mend the proposed
scale for the early
sanction of the Govt
of India.

Fort St. George
4th January 1862

17

3-6-99

Received 1865
No: of Govt for Ferry.

No. 2.

To
The Secretary to the
Govt of India.
H. C. Lang: 1865.

According to the
Paranalla. Consideration
and orders of the Government
of India, the ac-
cording cases, and
also relative to a report
revision of the Govt with
view of the Indian
Office.

Ad 3-

[illegible]

Tabular Statement