M.R.O. 14—13,000—27-9-24

MADRAS RECORD OFFICE.

Government of Madras.

Revenue **DEPARTMENT.**

G.O. No. 1267 Press ~~Mis.~~

303. 304

Dated 19-7-1864.

Not to be folded or roughly handled

Proceedings of the Madras Government, Revenue Department, 19th July 1864.

No. 303. Read the following Proceedings of the Board of Revenue, dated 2nd July 1864, No. 4,069.

Read the following Proceedings of the Madras Government, dated 17th June 1864, No. 1,046, Revenue Department :—

ABSTRACT.—Reviewing the Board's Proceedings submitting Estimate of charges proposed to be incurred in 1864-65 on account of additional and Temporary Establishments, and calling for information on the charges of certain Districts.

1. Ordered that the above recorded Proceedings be communicated to all Collectors for their information and guidance. The Collector of the Kistna District is requested to submit the information required by Government in paragraph 2 regarding the Establishment recommended by him, for copying English Records of the late Guntoor District. He will also state under what authority he continued the Establishment beyond the period for which it was sanctioned.

2. In reference to the item of Rupees 1,254 for arranging records in South Arcot disallowed by Government, the Board resolve to submit to Government the letter from the Collector of South Arcot dated 18th April 1864, in which he explains fully the necessity for the Establishment which he has proposed. The Collector also states that the sale of the records to be destroyed in the arrangement will in a great measure cover the cost of this Establishment.

3. The Collector of Madura is requested to submit full explanation as to the necessity of the charge of Rupees 84 proposed by him for arranging old records in the Madura Sub-Collector's office but disallowed by Government.

4. The Collector of Coimbatore will submit a report after the close of 1864-65, furnishing the information required by Government in reference to the temporary Survey Establishment, the continuance of which is now sanctioned as recommended by the Collector.

5. The report called for by the Government of India, regarding the Establishment for conducting the sale of escheats in the Malabar District, has just been received, and will be submitted to Government in due course. The Collector will see that the amount sanctioned by Government for the Establishment is Rupees 14,724, exclusive of batta to arbitrators.

6. The particular attention of the Collectors is called to the remarks of Government in paragraph 3 of their Order respecting applications for special Establishments to arrange records. The instructions contained in the orders of Government referred to, should in future be strictly adhered to. The Serishtadar of the Collector's Cutcherry should be held responsible for the complete arrangement of all the Vernacular records of each year, and the Head English Clerk for that of English records. For the arrangement of Talook records Tahsildars should be held responsible. Collectors are distinctly to understand that no applications for special Establishments for the arrangement of records will in future be entertained.

7. The actual charges incurred in certain Districts without the requisite authority in 1863-64, are sanctioned in paragraph 7 of the Order of Government, and the Collectors concerned are requested to take steps to bring them under immediate adjustment. The particulars of these charges are given in paragraph 6 of the Board's Proceedings dated 10th May 1864, already circulated to Collectors.

8. It must be distinctly understood that no charge is to be incurred in excess of the sanction now granted without obtaining special authority. The amount of pay due to the temporary servants for each month should regularly be included in the monthly Contingent Bill, and the payments made after the Bill has been finally passed by the Civil Paymaster. The Treasury Deputy Collector will be held strictly responsible for any infringement of these rules.

No. 304. ORDER THEREON, 19th July 1864, No. 1,267.

Miscellaneous.

Under the explanation afforded in the letter from the Collector of South Arcot submitted with these Proceedings, the Government sanction the employment of a Temporary Establishment for six months, at the total cost of Rupees 1,254, for arranging the Huzur and Talook records of the District. The Board will request the Collector to report upon the amount and character of the work done by the Establishment after six months.

(True Extract.)

(Signed) J. D. SIM,
Secretary to Government.

To the Board of Revenue.
„ the Accountant General.
„ the Civil Paymaster.

Exd. S. T. Augustin.

From the Collector of South Arcot, dated Cuddalore, 18th April 1864, No. 53.

1. In reference to the Board's Official Memorandum, dated the 4th instant, No. 275, I have the honor to submit a Statement showing the cost of additional Establishment which I propose should be entertained in this District for arranging and destroying the records in my own office and in that of the several Taluks.

2. The accumulation of records in every Taluk Cutcherry is enormous, and positively in some there is space for little else; and the recent reorganization of the District into eight, instead of thirteen Taluks as formerly, has greatly increased the quantity of these records, and a chaos of confusion and disorder has followed which needs some special means to do what is required to be done.

3. I have made various calls on the Tahsildars both separately and through the local Gazette to put their records into a proper state; but the ordinary and current work, Revenue and Magisterial, is so pressing that except at the sacrifice of what is due to more important business it would seem impossible to anticipate any real steps being taken in the matter of the arrangement of old records, I am therefore of opinion that, as a temporary measure, a small additional Establishment for the purpose is indispensably required, and that without it the work cannot be satisfactorily and completely accomplished. What I would propose is that the entertainment of eleven Gumastahs and eleven Dufterbunds on the salaries as detailed in the margin be sanctioned for this special duty. This will give two extra men to each Taluk, four to the Huzur Office and two to the Sub-Collector's Office, and under this arrangement I am sanguine that the whole of the records may be arranged, indexed, and set aside for destruction within six months from the date of entertainment and at a cost of Rupees 1,254.

	Rate of pay per month.	Amount for six months.
	Rs. A. P.	Rs. A. P.
11 Clerks.....	12 0 0	792 0 0
11 Dufterbunds..	7 0 0	462 0 0
		1,254 0 0

4. It may at first be objected that funds are wanting to bear this expenditure; but I can unhesitatingly state that the sale to the paper-makers of the records to be destroyed will, in a great measure if not wholly, cover the cost, and I say this from some experience; for I may mention that during the past year Rupees 876 was realized by the sale of old records casually sold and to an extent too trifling as compared with the quantity which will be available for destruction under the proposed systematic arrangment and disposal of the entire records throughout the District; so that I confidently trust the Board will give their support to my recommendation, and that sanction be obtained for entertaining the additional servants for the special purpose adverted to.

Enclosure No. 1.

Abstract.—Estimate showing the additional Establishment required in the District of South Arcot for the year ending 30th April 1865.

Exd. R. H. Lee.

No. 4,069.

PROCEEDINGS OF THE BOARD OF REVENUE, dated 2nd July 1864.

Read the following Proceedings of the Madras Government, dated 17th June 1864, No. 1,046, Revenue Department :—

ABSTRACT.—Reviewing the Board's Proceedings submitting Estimate of charges proposed to to be incurred in 1864-65 on Account of additional and Temporary Establishments, and calling for information on the charges of certain Districts.

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1. Ordered that the above recorded Proceedings be communicated to all Collectors for their information and guidance. The Collector of the Kistna District is requested to submit the nformation required by Government in paragraph 2 regarding the Establishment recommended by him, for copying English Records of the late Guntoor District. He will also state under what authority he continued the Establishment beyond the period for which it was sanctioned.

2. In reference to the item of Rupees 1,251 for arranging records in South Arcot disallowed by Government, the Board resolve to submit to Government the letter from the Collector of South Arcot dated 18th April 1864, in which he explains fully the necessity for the Establishment which he has proposed. The Collector also states that the sale of the records to be destroyed in the arrangement will in a great measure cover the cost of this Establishment.

3. The Collector of Madura is requested to submit full explanation as to the necessity of the charge of Rupees 84 proposed by him for arranging old records in the Madura Sub-Collector's office but disallowed by Government.

4. The Collector of Coimbatore will submit a report after the close of 1864-65, furnishing the information required by Government in reference to the temporary Survey Establishment, the continuance of which is now sanctioned as recommended by the Collector.

5. The report called for by the Government of India, regarding the Establishment for conducting the sale of escheats in the Malabar District, has just been received, and will be submitted to Government in due course. The Collector will see that the amount sanctioned by Government for the establishment is Rupees 14,724, exclusive of batta to arbitrators.

6. The particular attention of the Collectors is called to the remarks of Government in paragraph 3 of their Order respecting applications for special establishments to arrange records. The instructions contained in the orders of Government referred to, should in future be strictly adhered to. The Serishtadar of the Collector's Cutcherry should be held responsible for the complete arrangement of all the Vernacular records of each year, and the Head English Clerk for that of English records. For the arrangement of Taluk records Tahsildars should be held responsible. Collectors are distinctly to understand that no applications for special Establishments for the arrangement of records will in future be entertained.

7. The actual charges incurred in certain Districts without the requisite authority in 1863-64 are sanctioned in paragraph 7 of the Order of Government, and the Collectors concerned are requested to take steps to bring them under immediate adjustment. The particulars of these charges are given in paragraph 6 of the Board's Proceedings, dated 10th May 1864, already circulated to Collectors.

8. It must be distinctly understood that no charge is to be incurred in excess of the sanction now granted without obtaining special authority. The amount of pay due to the temporary servants for each month should regularly be included in the monthly Contingent Bill, and the payments made after the Bill has been finally passed by the Civil Paymaster. The Treasury Deputy Collector will be held strictly responsible for any infringement of these rules.

(A true Extract.)

Secretary.

To J. D. Sim, Esq., Secretary to Government, R. D.,
with copy of letter from South Arcot dated 18th April 1864, No. 53.

Copy to All Collectors.

Exd. J. Wright.

Rev. 1864. Department.
Rs. of Govt for July

No. 1782.

PROCEEDINGS OF THE BOARD OF REVENUE.

Dated 2nd July 1864.
Despatched
Received 8th.
E.I.

No. 4,069.

Rec'd 10 Oct. 65 C.M.O. 2916

Communicating to Collectors, with observations, Order of Government sanctioning Additional Establishments for 1864-65.

Read 19 July
W. Chamberlain

Nos 303 & 304.

Ent. July 64 R18

Dt. 1267.

Under the explanation afforded in the letter from the Collector of South Arcot submitted with the Proceedings the Govt sanction the employment of a temporary establishment for six months at the total cost of Rs. 1254 for arranging the Buzrs and Talook records of the District.

The Board with request the Collector to report

Board's Rec. 19 July
Secy to Govt

Such Payments upon the amount and character of the work done by the establishment after 6 months.

19th July 1864