M.R.O. 14—13,000—27-9-24.

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No. 306 Press ~~Mis.~~

122 123

Dated 13 3 ~~19~~ 1862

Not to be folded or roughly handled

No. 122. Read the following letter from Captain R. H. BEDDOME, Officiating Conservator of Forests, to J. D. SIM, Esq., Secretary to Government, Revenue Department, Fort Saint George, dated Madras, 7th March 1863, No. 425 :—

SIR,

1. I have the honor to inform you that by the death of Native Surgeon F. Appavoo, the post of Assistant Conservator in charge of the Office of Conservator of Forests at Madras, has become vacant.

2. The duties of the office are chiefly as follows :—To examine the Accounts Current, the Contingent Bills and Abstract Statements from all the different forests, and to countersign the same. To examine and countersign the Pay abstracts from the different establishment. To prepare the monthly Statements of receipts and expenditure from all the forests, and also the material changes anticipated in the Budget.

3. I do not consider that an Assistant Conservator is necessary in the Central Office, but think that a Manager is all that is required, I wish therefore to propose to Government the following alteration in the Establishment :—

Present Establishment.	Per Mensem.	*Proposed Establishment.*	Per Mensem.
	RS.		RS.
An Assistant Conservator in charge of Central Office.....	200	A Manager in charge of Central Office.	125
A travelling Manager...	100	A travelling Clerk.....	75
Travelling allowance for do.....	30		
Total	330	Total.....	200

This will cause a saving of Rupees 130 per mensem.

4. The Manager in charge of the Central Office might have the title of Sub-Assistant Conservator of Forests or that of Registrar, he should have authority to countersign all Abstracts, Contingent Bills, &c., and should be allowed to frank letters as he has to forward all the Pay Abstracts and Contingent Bills and other documents to the different Establishments, and has also to forward all the Government orders and numerous other documents and correspondence to the Conservator.

5. In the event of Government sanctioning this arrangement, I propose to promote my travelling Manager Condasawmy Moodelliar to the charge of the Central Office at Madras, he is an excellent Accountant, and has been carrying on the duties for the last month.

No. 123. ORDER THEREON, 13th March 1863, No. 506.

The alterations proposed in paragraph 3 of this letter are approved. The Government consider the designation of Sub-Assistant Conservator more appropriate for the individual in charge of the Office, as he will have to correspond with several Officers and sign routine papers on behalf of the Conservator during his absence.

(Signed) J. D. SIM,
Secretary to Government.

Office of Conservator of Forests

No. 425. Madras 7th March 1863.

From

Captain C. A. Bidduse

Officiating Conservator of Forests

To

A. D. Scott Esqre

Secretary to Government

Revenue Department

Fort St. George

Sir

I have the honor to inform you that by the death of Captain Congreve I assumed the post of Assistant Conservator in charge of the Office of Conservator of Forests at Madras has become vacant.

2. The duties of the office are chiefly as follows — To examine the Accounts current, the Contingent bills and Abstract Statements from all the different forests, and to Countersign the same. To examine and Countersign the pay Abstracts from the different Establishments. To prepare the monthly Statements of receipts and expenditure from all the forests, and also the material changes anticipated in the Budget.

3. I do not consider that an Assistant Conservator is necessary in the General Office, but think that a Manager is all that is required, I wish therefore to propose to Government

The following alteration in the Establishment.

Present Establishment.		Proposed Establishment.	
One Chief Conservator in charge of Central office	Rs. per annum 2,000	1 Manager in charge of Central office	Rs. per annum 1,200
2 Travelling Managers	1,200	2 Travelling Clerks	720
Travelling allowance do	240		
	3,440		1,920

This would cause a saving of Rs. 1,520 per annum

4. The Manager in charge of the Central office might have the title of Inspector of Conservancy & Forests or that of Registrar, he should have authority to countersign all Abstracts, Contingent Bills &c. and should be allowed to grant Letters as are now granted and the Deputy Conservators and Cocking Clerk Bills and other documents in the Establishment and he also to forward all the Conservators Annual Orders and numerous other documents and Correspondence to the Conservator.

5. In the event of Government sanctioning the arrangement I propose to promote my Travelling Manager Mr. Hadaway Proctor to the charge of the Central office at Madras, he is an excellent Accountant and has been carrying on the duties for the last month.

I have the honor to be,

Sir

Your most obedt. Servant

Wm. Meldrum Captain

Offg. Conservator of Forests

Pro 2d August/58 A 4 to 11
21st April/59 A 22 to 23

Rec'd 1863 Dept
Pro. of Govt Fort William
No. 582.

From

The Offg Secy of Fort St

To

The Secretary to Government
Revenue Department
Fort William Bengal

Dated Fort St George 31st March 1863
Rec'd 9th April

No 426

Encloses are
No. 556 - 18th March
reporting that certain
alterations are being made
in the Central Office Establishment and requests
the sanction of Government
may be obtained
which accordingly

No 122 & 123.

The alterations proposed
in para 3 of this letter are
approved - The Govt consider the
designation of Lab Assistant to
=dervator more appropriate for
the individual in charge of the
office, as he will have to correspond
with the several officers and sign
routines.
Several papers in behalf of the
Conservator during his absence -

Fort St George
18th March 1863

No 506.