

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No. 1348	Press Mis.
337	
Dated 28.10.1918	1863

Not to be folded or roughly handled

REVENUE DEPARTMENT.
FORT SAINT GEORGE,
28th October 1863.

No. 1,948.

No. 339.

From

J. D. SIM, Esq.,

Secretary to the Government of Fort Saint George,

To

The Under Secretary to the Government of India, Financial Department.

SIR,

I am directed by His Excellency the Governor in Council, with reference to the Proceedings of the Governor General, dated 18th September 1863, Circular No. 43 G. G., to request that this Government may be furnished with three copies of each issue of the Standing Orders in the Forest Department of the Government of India.

I have the honor to be,

Sir,

Your most obedient servant,

(Signed) J. D. SIM,

Secretary to Government.

Exd. S, T. Augustin.

*Proceedings of the Madras Government, Public Works Department,
20th October 1863.*

No. 411. Read the following Proceedings of the Right Honorable the Governor General of India, Public Works Department, dated Simla, 18th September 1863, Circular No. 48 G. G. :—

Modification in mode of issue of Circulars and introduction of Departmental Standing Orders.

His Excellency the Governor General has had under consideration the propriety of making some modification in the present practice of issuing Circulars to the Department, and the following conclusions have been come to in the matter.

2. The business at present transacted in the form of Circulars may be divided into four distinct classes—

I. Orders that affect the existing Code rules, or subsequent rules which have modified the Code.

II. Calls for returns, information, reminders, and routine business.

III. Information of interest circulated.

IV. Circulars relating to Forest or Railway business.

3. It has been the practice up to the present time to issue all these Circulars in consecutive numbers, commencing afresh every year. A large proportion of the orders contained in these Circulars have modified or cancelled portions of the Code, but as the portions thus modified have not always been named in precise terms, the alterations have in some cases escaped attention, and the utility of the Code has consequently been much diminished, while the revision of it, which is now in progress, has become a matter of considerable labour and difficulty.

4. The Governor General observes that these inconveniences may be avoided for the future, by modifying the manner of issuing orders to the Department. Accordingly, as soon as the revised Code is complete, all orders as issued will refer to any part of the Code which they modify, and will state in precise terms the alteration which they cause in the Code.

5. These will be termed "Standing Orders," and will be published monthly in the same type and form as the Code, to which in fact they will form a supplement. An index will be published yearly, and every officer of the Engineer and Upper Subordinate Establishment will be required to make the necessary corrections in the body of his copy of the Code, and to file the standing orders carefully. In this way while every officer will be in possession of the standing rules of the Department, the necessity for any future entire revision of the Code will be prevented; it will be corrected by degrees, and all that will be necessary in the way of a revision will be an occasional reprint for incorporation of the Standing Orders.

6. Similar separate Standing Orders will be established for Railway and Forest business, in connexion with which Codes will eventually be framed for those Departments.

7. The use of Circulars will be confined to calls for information and routine business. They will be divided into Major and Minor Issues, according as they are intended for issue to the Executive Engineers, or only to the Chief and Superintending Engineers and Offices of Account.

8. These changes will come into effect from the beginning of the year 1864, but as the revised Code will not be ready for issue by that time, the Standing Orders of the Public Works Department will not in the first instance always have reference to existing Code Rules. They will therefore be simply distinguished at first, until the new Code be published, by numbers, the subject of each order being noted at the head, and a brief abstract given in the margin; a table of contents with index of the orders will be issued as often as may be convenient.

9. Local Governments and Administrations are requested to state how many copies will be required of each issue :—

1st. Standing Orders, Public Works Department, including a copy for each member of the Engineer and Upper Subordinate Branches.

2nd. Standing Orders, Railway Department.

3rd. " Forest "

4th. Circulars, Public Works Department, Major Issue.

5th. " " Minor "

6th. Circulars, Railway Department.

7th. " Forest "

G. CHESNEY, Major,

Under Secy. to the Govt. of India with the Govr. Genl.

Copies forwarded to all Governments and Administrations for guidance, and to the Public Works Department at the Presidency for information.

(Signed) G. CHESNEY, Major,

Under Secy. to the Govt. of India with the Govr. Genl.

*Proceedings of the Madras Government, Public Works Department,
20th October 1863.*

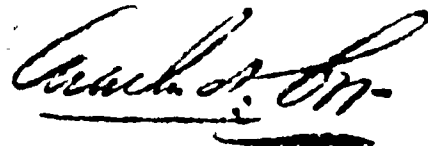
No. 412.

ORDER THEREON, 20th October 1863, No. 3,938.

1. Communicated to the Revenue and Financial Railway Departments.
2. Ordered that the following letter be sent :—

(Here enter No. 3,039, dated 20th October 1863.)

(True Extract.)



Colonel, R. E.,

Secretary to Government.

To the Financial Railway Department.
„ Revenue Department.

Exd. S. T. Augustin.

20/10/63

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Rev. Secy

N^o 1948.

To
The Under Secretary to the
Government of India
Financial Department

Sir,

I am directed by
His Excellency the Governor
in Council, with reference
to the Proceedings of the
Governor General dated 18th
September 1863 Circular
N^o 48, G.O. to request, that
this Govt. may be furnished
with ³ 15 copies of each issue
of the ^{standing orders} Circulars in the
Forest Department of
the Govt. of India.

[Signature]

Fort St. George
28th Oct 63

Recd 1863 Oct 11th
No. of Govt. Order 2538

Proceedings of the
Finance Committee
the 5th Oct 1863

Dated 20th 3 Oct
Recd 23rd 1863.

N^o 1948-2538

Communicating
copy of a Circular issued by
the Secretary General regarding
the expenditure on the
of issue of Circulars and
introduction of Departmental
Standing orders.

N^o 1948-2538

2

2 Decr. 1863. Wash.
D.C. of Govt for Delator.

No 1948.

To
The Under Secretary
to the Govt of America
of 28 Delator. 1863.

To: The Under Secretary
communicating copy of a
Circular issued by the Govt
General regarding the
Circulars and Departmental
standing orders, with orders
thereon.

No 338A 5339.