

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No.	1662	Press
		Mis.
52.53		
Dated	5-8-1862	

Not to be folded or roughly handled

*Proceedings of the Madras Government, Revenue Department,
5th August 1862.*

No. 52. Read the following Proceedings of the Madras Government in the Financial Railway Department, dated 8th July 1862, No. 367.

Read the following :—

No. 2,213A.

OFFICE MEMORANDUM.

General.

To avoid the multiplication of records, it is requested that the instructions contained in the accompanying Circular to P. W. Authorities under the direct control of the Government of India may be attended to in forwarding formal papers, as, for instance, copies of letters to the Secretary of State, from the Office of the P. W. Secretary to the Government of Madras in the Railway Branch.

FORT WILLIAM,
PUBLIC WORKS DEPARTMENT,
13th June 1862.

(Signed) R. STRACHEY, Lieut.-Col., R. E.,
Secy. to the Govt. of India.

To the Secretary to the Government of Madras.

CIRCULAR No. 54 of 1862.

FORT WILLIAM, PUBLIC WORKS DEPARTMENT, 13th June 1862.

General.

In order to avoid the multiplication of needless records, it is directed that all documents of every description submitted by P. W. Officers to superior authority for information only, and not requiring any special explanation to be annexed to them, shall henceforth be sent up under docket only.

2. This is not to be interpreted as in any way absolving Officers who are bound to express opinions on matters forwarded through them, from the performance of that duty; though, where the opinion may be given in a few words, there will be no objection to its being incorporated in the docket.

3. These instructions will apply to communications to the Government of India as well as to all other authorities.

Communicated to the several Departments of the Secretariat for information and guidance.

(True Extract.)

(Signed) A. J. ARBUTHNOT,
Acting Chief Secretary.

No. 53.

ORDER THEREON, 5th August 1862, No. 1,662.

Ordered to be recorded.

(Signed)* P. P. HUTCHINS,
Acting Deputy Secretary to Government.

FINANCIAL RAILWAY DEPARTMENT.
PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following:—

No. 2,213 A.
OFFICE MEMORANDUM.

To avoid the multiplication of records, it is requested that the instructions contained in the accompanying Circular to P. W. Authorities under the direct control of the Government of India may be attended to in forwarding formal papers, as, for instance, copies of letters to the Secretary of State, from the Office of the P. W. Secretary to the Government of Madras in the Railway Branch.

(Signed) R. STRACHEY, Lieut. Col., R. E.
Secy. to the Govt. of India.

FORT WILLIAM,
PUBLIC WORKS DEPARTMENT,
13th June 1862.

To the Secretary to the Government of Madras.

CIRCULAR No. 51 of 1862.
FORT WILLIAM, PUBLIC WORKS DEPARTMENT, 13th June 1862.

In order to avoid the multiplication of needless records, it is directed that all documents of every description submitted by P. W. Officers to superior authority for information only, and not requiring any special explanation to be annexed to them, shall henceforth be sent on under docket only.

— This rule is to be interpreted as in any case where Officers who are bound to give opinions on matters forwarded through them, from the performance of that duty; though, where the opinion may be given in a few words, there will be no objection to its being incorporated in the docket.

3. These instructions will apply to communications to the Government of India as well as to all other authorities.

ORDER THEREON, 8th July 1862, No. 367.

Communicated to the several Departments of the Secretariat for information and guidance.
(True Extract.)

A. J. ARBUTHNOT,
Acting Chief Secretary.

To the Departments of the Secretariat.

Revenue Department

20 June 1862

Exd. F. Cartledge.

Volume 1862
No. of 1862

Printings of the
Protestant
Church of the
West

Printed by
J. W. Smith
No. 1862

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