M.R.O. 14—10,000—21-4-22

MADRAS RECORD OFFICE.

Government of Madras.

Revenue **DEPARTMENT.**

G.O. No. 2058 — Press Mis.

335-336

Dated 28—10—1864.

Not to be folded or roughly handled

No. 335. Read the following letter from W. HUDLESTON, Esq., Secretary to the Board of Revenue, to J. D. SIM, Esq., Secretary to Government, Revenue Department, Fort Saint George, dated Chepauk, 1st October 1861, No. 5,288 :—

SIR,

1. I am directed by the Board of Revenue to submit with the following explanation, the accompanying Estimate* received from the Collector of North Canara, amounting to Rupees 420† as shown in the margin, for two temporary Assistant Record-keepers on 20 and 15 Rupees per mensem respectively, to be exclusively employed for one year in his office in indexing 1,002 old Dafters, 110 of which have also to be properly arranged.

* In Collector's letter, No. 109, dated 16th, in Cons. 26th July 1861, No. 4,667.

† 1 Asst. Record-keeper at 20 Rs. per mensem.....=240
1 Do. do. at 15 ,, do. .....=180
420

2. The above Establishment is proposed to be entertained at the Board's suggestion in lieu of a permanent Assistant Record-keeper on Rupees 20 per mensem, applied for by the Collector in his last report on the records of his District, on the ground that before the recent revision of Establishments, there were three Record-keepers in the Huzúr Office of the Canara District on salaries varying from 35 to 15 Rupees, and that an extra servant was now found necessary in the Collector's own office as well to bring up arrears of work and assist in the current duties as to attend the Collector on circuit. The Board, however, while admitting the expediency of affording some extra aid in bringing up work in arrears in a newly formed District, declined to recommend any permanent addition to the new scale of Establishments, which provides two Record-keepers, one for the English and one for the Vernacular Department, on a salary of 40 Rupees each, with an Attender on 10 Rupees attached to each, and which has been found sufficient in much larger Districts than North Canara ; and suggested that whenever there was a press of work in the Record Department one of the Vernacular Clerks might be allowed to assist in its duties, and that when the Collector was on circuit one of the Clerks accompanying should have charge of the current records assisted by one of the Attenders.

No. 56, dated 27th April, in Cons. 4th May 1861, No. 2,763.

Proceedings No. 3,063, dated 12th June 1861.

3. The Estimate herewith submitted for bringing up the work in arrears has been accordingly furnished by the Collector, and as his present fixed Establishment appears to be only sufficient for the performance of current duties, the Board recommend that the extra expenditure be authorized.

4. The charge has been included in the Board's Office in the Supplemental Budget Estimate of 1861-62.

No. 336. ORDER THEREON, 28th October 1861, No. 2,058.

The Government authorize the Collector of North Canara to entertain for a period of one year two Assistant Record-keepers on Rupees (20) twenty and (15) fifteen per mensem respectively, for the purpose stated in this letter, on receipt of sanction to the Supplemental Budget, in which the charge is stated to have been included. A brief explanation of the necessity for entertaining the servants should also be inserted in this Budget.

(Signed) J. D. SIM,
Secretary to Government.

No. 3,063.

Proceedings of the Board of Revenue, dated 12th June 1861.

Read the following letter from W. FISHER, Esq., Collector of North Canara, to W. HUDLESTON, Esq., Secretary to the Board of Revenue, Chepauk, dated Sirsy, 27th April 1861, No. 56 :—

1. I have the honor to report on the progress made up to the end of December 1860, in arranging and indexing the Records in the various Offices in this District.

2. It does not appear that any report was made for the year 1859, owing probably to the Collector's Office being new to their work, and getting through it with difficulty.

3. The accompanying Statements will show the state of records at the close of 1858, and the progress made in arranging and indexing during the years 1859 and 1860.

4. At the close of 1859, there were 7,560 dufters in the various offices, of which 6,013 dufters had been already arranged, and 3,912 indexed. The number of dufters arranged and indexed during the year, were respectively 510 and 528, leaving to be arranged 1,037, and to be indexed 2,083.

5. Of these, 638 dufters have been arranged and 618 have been indexed during the past year; 375 dufters, however, have accumulated during this period, but 25 have been absorbed in arranging the records. Hence 749 dufters remain to be arranged, and 2,103 to be indexed, as per accounts up to 31st December 1860.

6. It would appear that more progress has been made in the past year than in 1859, but the difference is chiefly owing to a large number of accounts which can be easily and quickly disposed of, having been arranged in the Kundapur Taluk during the past year.

7. In some Taluks arrangement has proceeded much faster than indexing, and in others the reverse is the case. Altogether a fair amount of work has been done, but the number of dufters to be arranged is still large. The new Establishments will hardly be able to do the current work; and I must look for little progress, I fear, in the arrangement of the old records in future.

8. In consequence of this state of the records in this District, special Establishments were sanctioned some years ago, and to them the progress reported is mostly due. These Establishments have now been swept away, and some of the fixed Establishments have also been struck off on the closing of various Peishkar's offices and the absorption of the Bilghi Taluk.

9. In the margin,* a comparative Statement is given of the strength of the old and existing Record Establishment, and the great reductions that have taken place will be seen at a glance.

	1859.	1860.
* Collector's Kacheri	0	
Sub-Collector's ditto	1	..1
Additional Sub-Collector's ditto	2	
Honore Tahsildar's Kacheri	2	..1
Peishkar's Kacheri at Batkal	1	
Kundapun Tahsildar's Kacheri	2	..1
Peishkar's Kacheri at Byndur	1	
Ankola Tahsildar's Kacheri	2	..1
Deputy Tahsildar's Kacheri at Sedashighur	1	1
Supa Tahsildar's Kacheri	2	
Yellapur Tahsildar's Kacheri	1	..1
Peishkar's Kacheri at Hallial	2	
Sonda Tahsildar's Kacheri	1	
Peishkar's Kacheri at Banavasi	2	..1
Bilghi Tahsildar's Kacheri		
	21	7
Net decrease		14

10. I do not, however, propose at present to press for any additional servants except for my own office, as during the monsoon, I think the Revenue Inspectors appointed under Mr. Pelly's scheme, may be employed in working up arrears in the Taluks.

11. After gaining the experience which the next few months will afford me, I will, if necessary, address the Board on the subject, as it is important that the old records should be speedily rendered easy of access, if only to save the time of the fixed Establishment, who will be fully occupied when all are arranged, in supplying references, and in filing and indexing current Records.

12. For my own Office, I believe that aid is very necessary, both to bring up the work in arrears, and to assist the Record-keeper in performing current business; whilst it is desirable that an Assistant Record-keeper should attend the Collector on circuit, be in charge of current Records, and see

to obtaining references, re-filing papers no longer required, and to the disposal of Taluk records called up for the purpose of furnishing copies of documents to applicants.

13. There were three Record-keepers in the Canara District Huzur Office, with salaries varying from Rupees 35 to 15 Rupees per mensem. Rupees 20 per mensem would suffice for the pay of the Assistant Record-keeper now asked for.

ENCLOSURE No. 1.

ABSTRACT.—Memorandum showing the arrangement of Record in the Zillah of North Canara for the year 1859.

ENCLOSURE No. 2.

ABSTRACT.—Memorandum showing the arrangement of the Record in the Zillah of North Canara for the year 1860.

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1. In this letter the Collector reports on the arrangement of Records in his District up to the end of 1860, and after detailing the progress made applies for the services of an Assistant Record-keeper for his own Department on a salary of 20 Rupees a month, both to bring up work in arrears, and to assist the Record-keeper in performing current business.

2. The Board observe that extra aid is necessary for bringing up work in arrears in a newly-formed District; and if the Collector will furnish the Board with an Estimate of the cost of additional Establishment required for the purpose, they will submit it for the sanction of Government.

3. The Board do not consider that a permanent addition is needed for the Record Department, nor is it necessary that an Assistant Record-keeper should attend the Collector on his circuit. In the new scale of Establishment the Collector is provided with two Record-keepers, one for the English and the other for the Vernacular Department on a salary of 40 Rupees each, with an Attender of 10 Rupees attached to each. Whenever there is a press of work one of the Vernacular Clerks may be allowed to aid the Record-keepers. When the Collector is on circuit one of the Clerks accompanying should have charge of the current records aided by one of the Attenders. The Board cannot entertain any proposition for additional strength in the Record Department, as the new scale of Establishment has been considered sufficient in much larger Districts than North Canara.

(A true Copy and Extract.)

(Signed) W. HUDLESTON,
Secretary.

To W. Fisher Esq., Collector of North Canara.

Exd. J. Wright.

No. 5,288.

From W. HUDLESTON, Esq., Secretary to the Board of Revenue,

To J. D. SIM, Esq., Secretary to Government, R. D.

SIR,

1. I am directed by the Board of Revenue to submit with the following explanation, the accompanying Estimate* received from the Collector of North Canara, amounting to Rupees 420† as shown in the margin, for two temporary Assistant Record-keepers on 20 and 15 Rupees per mensem respectively, to be exclusively employed for one year in his office in indexing 1,002 old Dafters, 110 of which have also to be properly arranged.

* In Collector's letter, No. 109, dated 16th, in Cons. 26th July 1861, No. 4,667.

	Rs. Annually.
† 1 Asst. Record-keeper at 20 Rs. per mensem...	=240
1 Do. do. at 15 „ do. ...	=180
	420

2. The above Establishment is proposed to be entertained at the Board's suggestion in lieu of a permanent Assistant Record-keeper on Rupees 20 per mensem, applied for by the Collector in his last report on the records of his District, on the ground that before the recent revision of Establishments, there were three Record-keepers in the Huzur Office of the Canara District on salaries varying from 35 to 15 Rupees, and that an extra servant was now found necessary in the Collector's own office as well to bring up arrears of work and assist in the current duties as to attend the Collector on circuit. The Board, however, while admitting the expediency of affording some extra aid in bringing up work in arrears in a newly formed District, declined to recommend any permanent addition to the new scale of Establishments, which provides two Record-keepers, one for the English and one for the Vernacular Department, on a salary of 40 Rupees each, with an Attender on 10 Rupees attached to each, and which has been found sufficient in much larger Districts than North Canara; and suggested that whenever there was a press of work in the Record Department one of the Vernacular Clerks might be allowed to assist in its duties, and that when the Collector was on circuit one of the Clerks accompanying should have charge of the current records assisted by one of the Attenders.

No. 56, dated 27th April, in Cons. 4th May 1861, No. 2,768.

Proceedings No. 3,063, dated 12th June 1861.

3. The Estimate herewith submitted for bringing up the work in arrears has been accordingly furnished by the Collector, and as his present fixed Establishment appears to be only sufficient for the performance of current duties, the Board recommend that the extra expenditure be authorized.

4. The charge has been included in the Board's Office in the Supplemental Budget Estimate of 1861-62.

I have the honor to be,
SIR,
Your most obedient servant,

Secretary.

REVENUE BOARD OFFICE,
Chepauk,
1st October 1861.

Copy to W. Fisher, Esq., Collector of North Canara.

Exd. J. Wright.

Rev 1861. Departt
No 147 Govt for October
Rs 2603

From

The Secretary to the
Board of Revenue

To

The Secretary to
Government R.D

Dated 1st October 1861.

Desp. 9 Do.
Rec. 10th Do.
Encl 4-

No 5288.

Submitting an estimate of Rs 420 from Collector of North Canara for the temporary entertainment of two Assistant Record-keepers to index 1002 old D/ a/c 110 of which have also to be properly arranged.

With an order
No 7058. 28th October

No 2038

The Govt authorize the Collector of North Canara to entertain for a period of one year two Assistant Record-keepers on Rs 120/ twenty, and 15/ fifteen per mensem respectively, for the purpose stated in this letter, on receipt of sanction to the Supplemental Budget in which the charges is stated to have been included. A brief explanation of the necessity for entertaining the servants should also be inserted in this Budget.

Fort St George
28th October 61

14 Copies
Board of Revn with 3 Encls
3 Accountant General
3 Civil Pay Masters

No 335 & 336-

22 October 1861