M.R.O. 14—10,000—21-4-22

MADRAS RECORD OFFICE.

Government of Madras.

Revenue **DEPARTMENT.**

G.O. No. 1720 Press ~~Mis.~~

92-93.

Dated 20 —12— 1859.

Not to be folded or roughly handled

Proceedings of the Madras Government, Revenue Department, for the month of December 1859.

No. 92. Read the following letter from W. HUDLESTON, Esq., Acting Secretary to the Board of Revenue; to J. D. BOURDILLON, Esq., Secretary to Government, Revenue Department, dated 1st December 1859, No. 4941.

In Con. 2d Novr. 1859, *No.* 5433.

In reply to the Proceedings of Government, dated 1st November 1859, No. 1480, R. D., calling the Board's attention to a Notification published at page 425 of the issue of the Madura Gazette, dated 14th October last, and requesting their opinion on the distribution therein ordered to be made of official papers in view to the preservation of such only as are of permanent value, I am directed by the Board to state that the Collector's order appears to have been issued in pursuance of the instructions contained in their Circular order of 26th January last, and is, in their opinion, not only unobjectionable but decidedly judicious and likely to prove of advantage.

2. It will be observed that it is limited to the case of papers received *from the Táluqs* at the Huzur, so that the originals, where future reference may by any possibility be necessary, will be forthcoming in the taluqs, and the proceedings held at the Huzur will afford the necessary clue to trace them.

3. The only papers which appear to the Board likely to need preservation among those which the Collector proposes to destroy, are such as relate to the appointments and "dismissals of servants."

4. On this point they will require the Collector to afford them further information, but as in such cases the order directing the appointment or dismissal will be on the record, and will, doubtless, show the reasons for its issue, and the original record will be in the taluq, it may probably appear on further inquiry, that the exception is not needed.

No. 93. ORDER THEREON, 20th December 1859, No. 1720.

The Government agree in general with the Board in their opinion of the order of the Collector of Madura referred to in this proceeding; and it appears to them that the Board may properly call the attention of all Collectors to it, and enjoin its adoption and observance in all districts.

2. On one point, however, the Government differ from the Board; they are of opinion that the Collector's office ought on no account to depend on the táluq kachahri for the preservation of its records; and if the Collector's list of papers to be destroyed contains any at all likely to be required again for reference, such papers ought to be retained. Orders of appointment and dismissal of public servants were probably included in the list by Mr. Clarke, because the periodical establishments returns contain the information; but if this is not the case in sufficient detail as to grounds of dismissal, the orders should not be destroyed.

3. It appears to Government that the copies kept in the táluqs of papers destroyed at the Collector's office, may also properly be destroyed, after a suitable lapse of time. It is observed that the Collector's order is silent as to what that time should be.

4. The Government understand by the term "destroyed," that the papers will be sold to the highest bidder to be again used in the manufacture of paper.

(Signed) J. D. BOURDILLON,
Secretary to Government.

No. 4941.

From

W. HUDLESTON, Esq., Acting Secretary to the Board of Revenue.

To

J. D. BOURDILLON, Esq., Secretary to Government, R. D.

SIR,

In Con. 2d Novr. 1859. No. 5433. In reply to the Proceedings of Government, dated 1st November 1859, No. 1480, R. D., calling the Board's attention to a Notification published at page 425 of the issue of the Madura Gazette, dated 14th October last, and requesting their opinion on the distribution therein ordered to be made of official papers in view to the preservation of such only as are of permanent value, I am directed by the Board to state that the Collector's order appears to have been issued in pursuance of the instructions contained in their Circular order of 26th January last, and is, in their opinion, not only unobjectionable but decidedly judicious and likely to prove of advantage.

2. It will be observed that it is limited to the case of papers received *from the Taluks* at the Huzur, so that the originals, where future reference may by any possibility be necessary, will be forthcoming in the taluks, and the proceedings held at the Huzur will afford the necessary clue to trace them.

3. The only papers which appear to the Board likely to need preservation among those which the Collector proposes to destroy, are such as relate to the appointments and "dismissals of servants."

4. On this point they will require the Collector to afford them further information, but as in such cases the order directing the appointment or dismissal will be on the record, and will, doubtless, show the reasons for its issue, and the original record will be in the taluk, it may probably appear on further inquiry, that the exception is not needed.

REVENE BOARD OFFICE,
Fort Saint George.
1st December 1859.

I have the honor to be,
Sir,
Your most obedient servant,

W. Hudleston

Acting Secretary

Exd. J. Wright.

Rev Dep.t

No 1720

Proceedings of the Madras Government

Under date the 20th Oct.r 1859

Read the following

letter from the Sec.y Secretary

to the Board of Revenue.

(Here enter 1st Oct.r /59 No. 4941)

Submitting the Board's opinion with reference to the Pro: of Govt. 1st Nov.r 1859 R.P. No. 1480, that the notification published by the Collector of Madura in his District Gazette of the 14th October last regarding the distribution of Official papers in view to the preservation of such only as are of permanent value is not only unobjectionable but decidedly judicious and likely to prove of advantage.

The Government agree in General with the Board in their opinion of the order of the Collector of Madura referred to in this Proceeding; and it appears to them that the Board may properly call the attention of all Colls.rs to it, and enjoin its adoption and observance in

10th Nov.r 1859 No 9

Revenue 1859 Nov.r
Paid Pro: 24th Dem
No 2263

From
The Secretary to the
Board of Revenue
To The Secretary to
Government
Fort St. George

Dated 1st Dec.r 1859
Rec.d 3rd Dec.r
No 4941

Submitting the Board's opinion and proceedings of the 20th Ult.o on the Pro: of Govt. 1st Nov.r 1859 No 1480, that the Notification published by the Collector of Madura in his District Gazette of the 14th October last regarding the distribution of Official papers in view to the preservation of such only as are of permanent value is not only unobjectionable but decidedly judicious and likely to prove of advantage.

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6 Copies
To
The Board of Rev. Despd 25th

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3. It appears to Govt that the copies kept in the Talugs of papers destroyed at the Collrs Office, may also properly be destroyed, after a suitable lapse of time. It is observed that the Collector's order is silent as to what that time should be.

4. The Government understand by the term "destroyed", that the Papers will be sold to the highest bidder to be again used in the manufacture of Paper.

Revenue 1859 Dept.
Pro: of Govt. 20th Decr.

No. 1720.

Pro: of the Madras Govt.
Of 20th Decr/59.

Rec: of the Bd of Rev. 30th
Appl: of No. 1085 in Pro: 4th Nov
No. 98-99.

Pro. Madras Govt. in the
Pub. Dept. 25th March 63
& No. 757. in Pro

Agreeing in general
with the Board in their
opinion of the Madras
Collectors order regarding
the distribution of Official
papers in view to the
preservation of such only
as are of permanent
value.

No. 92 & 93.