

Public Works (1898) Department.

RAILWAY BRANCH.

G.O., No. 1373-74 *dy*

DATED

7th Nov 1898

[Despatch Abstract.]

*Mr. W. D. Calcutt, Dy. Secy. to Govt.,
By A/ccts. Trichinopoly*

*Sanctioning the application of —
for a month's privilege leave on urgent work
Certificate & ^{directing to} addressing the Govt. of India
for approval of the proposal & place
Mr. Butterfield Chief Accountant, in charge
of the office.*

The Expd addressed

Railway
CURRENT No. 1294

tion for one month's privilege

is sanctioned & the following
notification will be published
in the Fort Saint George Gazette:-

1st class, attached to the 7th pri

glaucius glauculus Raderm.

Account, Trichinopoly, is granted

privilege leave for one month

on urgent medical certificate

under para 17(a), Chap IV Vol. I of a.s. 2010
with effect from 1st November

1900. D. 12. Kato relief. -

The Government of India

to be addressed as requested in

First book of the Examiner letters

To Mr. L. G. O. R. Am. S. 5/11/98 - 500

The First review (1898.)

The Examiner, Ry: Secs
Madras

No. 586

Dated 4. November 1898

Received

Registered

Enclosures 2.

Spare copies

Submitting for the same.

- town of the Local Govt.

an application for one

on outtho privilege leave

on urgent medical certificate

from Mr. W. Rabbitt, Dy

Examiner, By: Assocmt

Trichinopoly.

moderate wing streamer

BACK PAPERS.

FURTHER PAPERS.

P. W. D. Form No. 115.

Application for Leave.

Applicant's name in full Walter Rabbit
Rank Deputy Examiner class I
Division or office of Deputy Examiner Guaranteed Railway effects, Trichinopoly
Nature of leave applied for Privilege
Period of leave one month
From what date 4th November 1898.

In case of application for leave other than privilege, signature of the applicant should be above the certificate at. *

Certified that I have no present intention of applying for any other leave, or of retiring from the Government service within a period of three months from the date on which I may rejoin from the above leave, if granted.

Signature of { (Signed) Walter Rabbitt.
applicant. { Deputy Examiner
dated 2nd November 1898.

No. _____

Recommended. _____

Executive Engineer,
Division.

No.
Recommended.

Dated _____ 189 .

Superintending Engineer, _____ Circle.

Report on Application for Leave.

Statement of leave granted to Mr. H. Rabbitt. previous to this application.

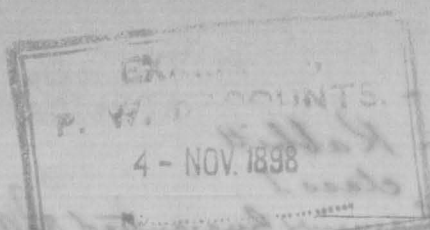
(a) Here note the nature of leave.

No.
With reference to the above application for (b) Privilege leave for one month
from 4 November '98 may be granted to Mrs. H. Rabbitt, Dy Examiner, Class I. under section
article 291 of the C. S. R Code. The leave requires the sanction
of the Government of India. vide para 17 (2) Chap. IV. E. A. Denny
STATION Madras Vol. I. P. H. D. Code. Examiner, P. W. Accounts,
The 4th November 1898. Madras & Coorg Province

(b) Here enter the nature of leave:

NOTES.

Reference to P. W. D. Code.
Chap. IV, paras. 30 to 32.



P. W. D. Form No. 115.

PROVINCE.

1. All applications for leave must be made to, or through the departmental superiors of the applicant in this form; in the case of accountants and members of the upper and lower subordinates, petty or office establishments they should be accompanied by a duly attested extract from the applicant's service book, showing his previous leave and service. This form is not applicable to applications for furlough from Military officers and subordinates, see Vol. 1, Chap. V, paras. 12, 14, 47 and 100.

2. All applications for leave from officers for whom leave and service registers are maintained, will be forwarded by the applicant through the usual channel to the Examiner, who will draw up a statement of previous leave granted to the applicant. If the leave can be granted under the rules, the Examiner will certify the fact. The Examiner will then forward the application and certificate to the officer vested with power to grant the leave or to the local Government or the Administrative Head of a Railway by whom it will be submitted, when necessary, to higher authority.

Application for Leave.

FROM

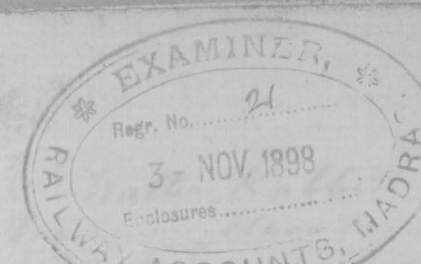
THE

To

THE

Orders by sanctioning authority.

22
P.W.D. No. 1294/98



APPLICATION FOR LEAVE.

[For the several classes of officers by whom, and the particular kinds of leave for which, this form should be used see note 1 on the reverse.]

Applicant's name in full Walter Rabbit
Rank Deputy Examiner
Division or Office of Gen. & Ry. Accounts, Madras District Branch
Nature of Leave applied for (See note 3) Privilege
Period of Leave One month
From what date (See note 4) Immediately 4/11/98

(See note 2)*

I do hereby declare that I have no intention of retiring or of taking furlough, special leave, subsidiary leave, leave on private affairs, or leave on Medical Certificate for three months after my return to duty.

Walter Rabbit

Deputy Examiner

2nd November 1898.

No. _____ Dated _____ 189 ____
Recommended.

Executive Engineer, _____ Division.

No. _____ Dated _____ 189 ____
Recommended and forwarded to _____ for favorable consideration.

Superintending Engineer, _____ Circle.

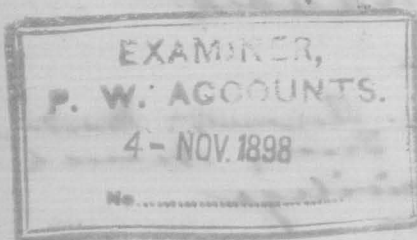
Report of the Examiner, P. W. Accounts.

No. _____ Dated Madras, _____ 189 ____
_____ for _____
from _____ is _____ admissible
to _____
under Article _____ of the Civil Service Regulations.

Examiner of P. W. Accounts, Madras.

To the

ORDERS BY SANCTIONING AUTHORITY.



[Reference to Madras P. W. D. Code,
Edition of 1886,
Para. 569].

P. W. D. FORM,
No. M 193.

FORM No. 2.

[250-18-4-98.]

PUBLIC WORKS DEPARTMENT, MADRAS.

GOVERNMENT OF INDIA.

P. W. DEPARTMENT.

RAILWAY BRANCH.

No. 586

Madras, 4th November 1898.

From *H. H. Hensley Esq^r,*
Offg. Examiner, GUARANTEED RAILWAY ACCOUNTS,

Madras,

To *The Joint Secretary to Government,
Public Works Department,
Railway Branch,
Madras.*

SIR,

I have the honour to submit for the sanction of the Local Government an application for one month's privilege leave on urgent medical certificate from Mr. H. Rabbitt, Deputy Examiner 1st class, attached to my branch office at Trichinopoly.

I propose that Mr. Butterfield, Chief Accountant of my office, should be placed in charge of the Branch office, but that he should continue to work here and visit Trichinopoly once or twice a week.

On the leave being sanctioned a report should be made to the Government of India and sanction obtained to the arrangements proposed during the absence of Mr. Rabbitt, if they are approved by

Application for Leave.

From THE _____

To THE _____

Station _____
Dated _____ 189 . } No.
Reed. _____ 189 . }

Submits an application from _____

endorsed for favorable consideration by the _____

_____ for _____

_____ leave of absence _____

_____ and states

that the leave applied for is _____ admissible under

Article _____ of the Civil Service Regulations.

NOTES.

REFERENCE TO MADRAS P. W. D. CODE,
EDITION OF 1886,
PARA. 569.

1. Classes of officers by whom this form should be used and the particular kinds of leave for which it should be used.

(a) *Civilians of all kinds and Military officers subject to Civil Leave Rules:*
For all kinds of leave.

(b) *Military officers subject to Military Leave Rules:*
Privilege Leave.
Special Leave.

(c) *Warrant and Non-commissioned Officers:*
Privilege Leave.

2. In the case of applications for leave other than privilege, the signature of the applicant should be above the certificate at * [C.S.R., 891].

3. A gazetted officer applying for leave should quote in his application the rule under which he considers himself entitled to the leave [C.S.R., 889 (b) 1].

4. In the case of applications for furlough or special leave, the applicant should state in his application the date from which he proposes to take subsidiary leave as well as the date from which he wishes his furlough or special leave to commence [P.W. Code, para. 571; S.O. No. 1339 of 28-8-90].

5. An application for privilege leave should not be made more than six weeks before the leave is wanted [C. S. R., 890].

6. Officers of the engineer establishment desirous of obtaining furlough to Europe should make their intentions known to the Government three months before the period from which they desire to obtain leave [P.W. Code, para. 570].

7. The different kinds of leave, with the rules under which they are admissible noted against each, are as given below:—

<i>Military officers subject to Military Leave Rules:—</i>	
Privilege Leave	C.S.R., 291.
Special Leave	348.
<i>Military officers subject to Civil Leave Rules and Civilians appointed by or with the special sanction of the Secretary of State, or specially admitted to the benefit of the European Service Leave Rules:—</i>	
Furlough	C.S.R., 340, 343, 344 and 346.
Special Leave	348.
Privilege Leave	291.
Extraordinary Leave	366.
<i>Officers subject to Indian Service Leave Rules:—</i>	
Leave on Medical Certificate	C.S.R., 369.
Leave on Private Affairs	370.
Furlough	371.
Leave without allowances	372.
Privilege Leave	291.

this Government.

I have the honour to be,
Sir,
Your most Obedient Servant,

Yours truly
J. H. H. H.
Examines, Local Railway Accts.
Madras.

From

THE EXAMINER,
GUARANTEED RAILWAY ACCOUNTS,

To

No. _____

Dated _____ 189 .

No. of Enclosures _____

SUBJECT.

No. 1374 *Dep*

Government of Madras.

PUBLIC WORKS DEPARTMENT,
RAILWAY BRANCH.

To

THE SECY. TO THE GOVT. OF INDIA,
P. W. DEPARTMENT.

7th November 1890

SIR,

I am directed to report for the information of the Government of India, that Mr W. Rabbit, B.A. 1st class, attached to the office of Examiner of Guaranteed Railway Accounts, Training, has been granted by this Government privilege leave for one month on request under para 17(a) Chap II, Vol. I of the Railway Accounts, Training, with a special certificate, with effect from 1st November 1890 or date of relief.

2. The Examiner of the Accounts proposes, that this Government approve of the proposal to place Mr Butterfield Chief

Chief Accountant, in
charge of the Branch
office but that he
should continue to work
at the head office and
visit Trichinopoly once
or twice a week. I am
to request the sanction of
the Govt. of India to these
arrangements.

Jd
5.11.94.

Despatched on 7.11.94