

Public Works (1898) Department.

RAILWAY BRANCH.

G.O., No. 117. R

DATED 21st Jan'y 1898.

[Despatch Abstract.]

Gratuity.

Sanction is accorded to the payment of
a — of Rs 600 equal to 6 months pay to
J. Russell, Chief Guard, Madras Railway.

100/12

Indexed.

2/10/12

11. Date paid

RULES FOR GRANT OF GRATUITIES.

The rules under which gratuities may be given on retirement from the service are quoted below, and all applications must be made on this form.

The forms will be kept in the Stores and may be had on application by departments.

When sickness is the reason given for leaving the service, the application must be supported by a certificate from the Company's Medical Officer.

GOVERNMENT RULING AS TO PAYMENT OF GRATUITIES TO SERVANTS OF GUARANTEED RAILWAY COMPANY.

Nature of Gratuity.	PROPOSED POWERS OF SANCTION.		Remarks.
	Consulting Engineers to the Government of India for Railways.	Governments of Bombay and Madras.	
Government of India Circular No. V. Railway, Simla, the 18th July 1895.			
(1).—Gratuities to servants for serious injuries received in the performance of their duties which render them unfit for further service.	Up to 6 months' pay in each case, subject to a maximum of Rs. 150.	Up to 6 months' pay in each case, subject to a maximum of Rs. 200.	<i>17th August 1895</i> All sanctions to be recorded in the Minutes of Meeting with full particulars, and the amounts of gratuities previously sanctioned, to be brought forward from the commencement of the calendar year.
(2).—Gratuities on retirement to servants who were permanently employed and received a daily or monthly scale of pay.	Up to 6 months' pay, subject to a maximum of Rs. 500 to any individual. Gratuities should not be granted to employees who have served less than 15 years, nor in any case unless the claim be supported by a medical certificate of unfitness for further service. After a service of 15 years, gratuities may be granted as follows:— Between 15 and 20 years, 5 months' pay. Not less than 20 years, 6 months' pay. Subject in both cases to above maximum.	Up to 6 months' pay, subject to a maximum of Rs. 1,000 to any individual. Gratuities should not be granted to employees who have served less than 15 years, nor in any case unless the claim be supported by a medical certificate of unfitness for further service. After a service of 15 years, gratuities may be granted as follows:— Between 15 and 20 years, 5 months' pay. Not less than 20 years, 6 months' pay. Subject in both cases to above maximum.	All sanctions to be recorded as under Article (1). The whole sum at credit of retired servants in the Provident Fund should be carefully taken into account and the gratuity awarded according to the necessities of the case. The amount in the Fund should be recorded in the Minutes of Proceedings.
(3).—Gratuities to servants on the permanent establishment, who are discharged in consequence of	Under 5 years' service ... Nil. From 5 years to under 10 years' service, 1 month's pay From 10 do 15 do 2 months' pay From 15 years service and upwards 3 do		All sanctions to be recorded in the Minutes of Meeting with full particulars.

Government of India Circular No. VI. Railway, Simla, the 18th July 1895.

(1).—Gratuities to widows or families of employees, in case of death resulting from injuries received on duty.	Up to 6 months' pay in each case, subject to a maximum of Rs. 150.	Up to 6 months' pay in each case, subject to a maximum of Rs. 200.	All sanctions to be recorded in the Minutes of Meeting with full particulars, and the amounts of gratuities previously sanctioned to be brought forward from the commencement of the calendar year.
(2).—Rewards or bonuses to servants for exceptional service.	Up to Rs. 100 in each case, for specially courageous or meritorious service in the discharge of his duties, and provided that the service rendered has been attended with considerable risk of bodily injury or danger to the life or property of the servant concerned, or that it has been instrumental in averting serious accident or important loss to the Railway.	Up to Rs. 200 in each case, for specially courageous or meritorious service in the discharge of his duties, and provided that the service rendered has been attended with considerable risk of bodily injury or danger to the life or property of the servant concerned, or that it has been instrumental in averting serious accident or important loss to the Railway.	All sanctions to be recorded as under Article (1). The service should be quite exceptional and should not include mere instances of good conduct.
(3).—Gratuities to the widows or families of deceased servants in cases of destitution.	Up to Rs. 100 in each case of destitution, provided the man had served 20 years or more. The gratuity not to exceed 6 months' pay.	Up to Rs. 200 in each case of destitution, provided the man had served 20 years or more. The gratuity not to exceed 6 months' pay.	All sanctions to be recorded as under Article (1). The whole sum at credit of deceased servant in the Provident Fund should be carefully taken into account, and the gratuity awarded according to the necessities of the case. The amount in the Fund should be recorded in the Minutes of Proceedings.

Note.—The word "families" in items (1) and (3) includes only the legitimate children, being minors, and father or mother of the deceased employee when dependent on him for support.

(No. 11.)

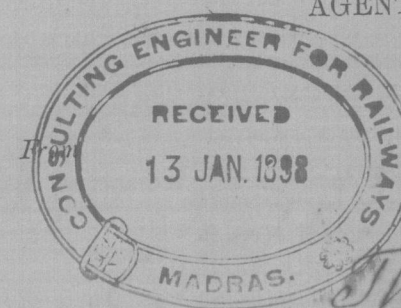
No. 9740
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MADRAS RAILWAY.

5,000—14-11-85.

AGENT AND MANAGER'S OFFICE,

MADRAS, 11th January 1898.



The Agent and Manager M. R. Coy.

To

The Consulting Engineer for Railways, Madras.

SIR,

I have the honour to request that you will kindly communicate sanction to the payment of a gratuity of six months pay, Rs. 600/-, to Chief Guard J. Russell of the Traffic Department. The amount standing at his credit in the Provident Institution is Rs. 907-10-11. An application on the usual form with the Medical Officer's Certificate is enclosed.

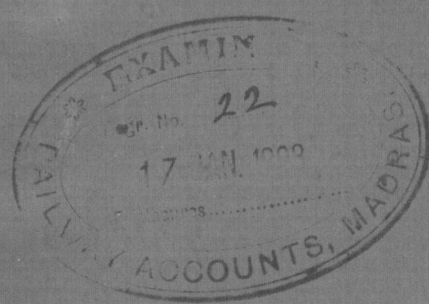
I have the honour to be,
Sir,
Your most obedt. Servant,

M. R. Coy.
Agent & Manager.

Enc/2.

(to be kindly returned)

OFFICE OF THE CONSULTING ENGINEER FOR RAILWAYS,
Madras, 17th January 1898.



No. 140

OFFICE NOTE.

Letter from the Agent *Manager Madras* Railway, No. *9740*
dated *11th January* 1898, forwarded to the Examiner of Railway
Accounts *for favour of remarks.*

[Signature]

for E. R.

14/1/98

EXAMINER'S REPLY.

The gratuity proposed is ad-
missible, and requires the
sanction of the Local Govt.
The sanction, if accorded, should
be recorded at the next Official
meeting.

Sanction 880.
W.F. 187.488

[Signature]
E.R.

From
MADRAS RAILWAY.
The Agent and Manager.
To
The Consulting Engineer
for Railways.
Dated
1888
Recd.

No.

*I have the honour to re-
spond to your letter of the 11th inst.
in relation to the payment of gratuity
to Chief Engineer of the Madras
Railway. The amount standing at his credit in the
Railway Fund is Rs. 1000-0-0.
The gratuity proposed is admissible
and requires the sanction of the Local Govt.
The sanction, if accorded, should be recorded
at the next Official meeting.*

*Very truly yours,
W.F. 187.488*

Note.—The word "families" in items (1) and (3) includes only the legitimate children, being minors, and father or mother of the deceased employé when dependent on him for support.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following

Letter from the Agent
& Manager Madras Ry } H. No. 9740 of 11th January 1898.
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Sanctioned.

40/19/1/18 R

R

To the Agent & Manager Madras Ry
Examin. & Ry. Accts.

Deposited 21/1/98