

Public (1899) Department.

ORDINARY PRINTED.

G O., No. 268

DATED 4-3-99

INDEXED.

[Despatch Abstract.]

Certificates for leave or retirement

Directing that information
regarding the extent of service and previous
sick leave should invariably be given
by heads of offices in the descriptive roll
of post servants who may be sent
before medical officers to obtain —

4-3-99

BACK PAPERS.

G.O.	No.	Department.	Date.	G O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Dates
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Cus.	2565788	(P.P.)		=122-5-2-00-			

Government (1899) of Madras.
PUBLIC.

Reed.

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Enclosures

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1899

G.O., No. 268, 4th March 1899.

MARCH.

Certificates for Leave or Retirement.

Directing that information regarding extent of service and previous sick leave should invariably be given by heads of offices in the descriptive roll of Government servants who may be sent before medical officers to obtain—.

GOVERNMENT OF MADRAS.

PUBLIC DEPARTMENT.

READ—the following paper:—

From Surgeon-General C. SIBTHORPE, C.B., F.R.C.P.I., Surgeon-General with the Government of Madras, to the Chief Secretary to Government, dated Madras, 22nd February 1899, No. 182.

In enclosing copies of Civil Medical Forms Nos. 31 and 32, which are required to be filled in by medical officers when drawing up cases for leave or retirement, respectively, I have the honour to state that such statements of case should afford information regarding the extent of service and previous sick leave of the applicant. As such information is not at present given by heads of departments in their requisitions, medical officers have either to rely on the statement of the applicants themselves or to apply to the head of their department for it, the latter course giving rise to unnecessary delay and correspondence. I would suggest therefore that Government may be moved to issue orders that in future such information should be invariably given by heads of offices either in their requisitions on medical officers for certificates or in the descriptive rolls of the persons on whose behalf medical certificates are applied for.

ORDER—No. 268, Public, dated 4th March 1899.

The information indicated by the Surgeon-General should invariably be given by heads of offices in the descriptive roll of Government servants who may be sent before medical officers to obtain certificates for leave or retirement.

(True Extract.)

G. STOKES,
Chief Secretary.

To all departments of the Secretariat.
„ Heads of Departments under the Chief Secretary.

Ed. P. Seshtharam.

Medical Certificate.

I, _____
_____ do hereby certify that _____

is in a bad state of health, and I solemnly and sincerely declare that, according to the best of my judgment, a change of air is essentially necessary to his recovery, and that the circumstances of his case are such as to render leave of absence for a period of _____ highly desirable, the leave to date from _____.

Station _____ }
_____ 189 . }

Name

Rank.

Designation.

No. _____ of 189 .

Surgeon-Major-General
Surgeon-General with the
Government of Madras

Madras, }
_____ 189 . }

[P. T. O.]

(Certificate for retirement on invalid pension or gratuity.)

CERTIFIED that I have carefully examined

son of

1	2	182	32.2.99
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a

in the

His age is by his own statement years and by appearance about

years.

I consider

to be completely and permanently incapacitated for further service of any kind or in

the Department to which he belongs in consequence of

His incapacity does not appear to me to have been caused by irregular or intemperate

habits.

STATION,

Date

189

Name.

Rank.

Designation.

NOTE.—[If the incapacity is obviously the result of intemperance, substitute for the words in italics "In my opinion his incapacity is the result of irregular or intemperate habits."]

Countersigned.

Surgeon-Major-General.

Surgeon-General with the Government of Madras.

Statement of case of

Rank and Name

Department

Age

Disease

Habits

Total service

Amount of previous sick leave with dates

Date of return from last sick leave and from what station

MEDICAL HISTORY.

The nature of present illness, its symptoms, causes and duration, &c., should be stated here.

1. Rank.
2. Name.
3. Department or Office.
4. Marks of identification.
5. Age.
6. Service.
7. Sick leave granted during the service.
8. Disease or cause of Disability.

Public (1897) Department.

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OFFICE OF THE
DIRECTOR OF
MADRAS

No. 182

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indicated by the Surgeon General should invariably be given by heads of. Officers in the descriptive roll of fort. servants who may be sent before medical officers to obtain certificates for leave or retirement.

Cs
25.2.99

76 all Dept of the Secretariat
all Heads of Dept
under the Ch. Secy. J

11-3-94

SUBJECT
Requesting that necessary
orders may be issued to the
heads of departments to furnish
information regarding the
extent of service and previous
sick leave obtained by
officials for whom medical
certificates are applied for.

BACK PAPERS.

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LETTER OF GOVERNMENT.

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