

Public (1896) Department.

ORDINARY MS.

G.O., No. 948

DATED 3-9-96

INDEXED.

[Despatch Abstract.]

Directing the maintenance
from & after the 1st Sept/96
by each dept. under the chief
Secy of a separate list of
periodical reports and returns
due to it; and furnishing each
dept. with a copy of the list
pertaining to it brought up to date.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

G.
24.
500-22-4-96.

Public DEPARTMENT.

Papers to be read in proceedings :—

Again G.O., dated 6th November 1895, No. 913, Public

Again G.O., dated 189 , No.

Current No. of 189 , dated , from :

" " " 189 , " , "

" " " 189 , " , "

H.O.
The front relating to
the Dept will be
sent down by the
mail on 3 or 3 days.
12/9/96
21/9/96

ORDER. No. 948 of 3 Sep. 96.

From and after the 1st of September 1896, each Dept of Govt under the Chief Secy will maintain a separate list of periodical reports and returns due to the Dept ^{it} concerned instead, as has hitherto been the practice in accordance with the order above, of one comprehensive list being kept up in the Public Dept. Each Dept will now be furnished with a copy of the list pertaining to it brought up to date.

To under Chief
The Depts of the Secretariat
The Financial Dept
All Heads of Depts
The Ecclesiastical Dept
The Judicial Dept
The National Dept
to furnish the Dept concerned

28.8.96.

18/9/96

Ref

Pub

Take the necessary action and let me know when the transaction is completed. You will be responsible for Pub & Encl lists being kept up to date.

noted

JOB
28.8.6.

C.A.

Please see draft G.O. put up. An order is necessary with reference to G.O. no 913, Public, 6th Nov 95.

W.S.W.

28/8/96

I have no objection but should prefer to have some copies of the Individual & Encl. lists, so that there may be no break, before the change is introduced.

28.8.6.

Ref

Sec

28.8.6.

28.8.6.

28.8.6.

28.8.6.

28.8.6.

28.8.6.

28.8.6.

U.S.

S.A.

NOTE FOR THE

Ind: & Educ

Ind: & Pol.

It will save time and labour if each dept will keep its own list of periodical reports and returns up to date. At present no particular object is gained by a consolidated list being maintained in Public - but on the other hand it entails unnecessary copying of lists and an increase of work in the office. Each Department could very easily keep its own list up to date - and I hope U.S. & S.A. will agree to this being done in future.

Departmental lists corrected up to date are put up with this note - so that the change would involve no arrears of work.

JOB

27.8.6.

I quite agree as to the expediency of the change. The P.H. can find references already kept up to date in those depts. Please let the P.H. have proper notice.

When given for copying 6/7
When copied 7/9
When examined 7/9
When signed 7/9 } 1895

READ AGAIN G.O., No.
189

DATE:

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.--

A = Copy in full.
B = Not to be copied
P = Copy abstract only
Q = Copy heading only