

# Public (1896) Department.

ORDINARY MS.

G.O., No. 802

Dated 4<sup>th</sup> Aug: 1896.

INDEXED.

[Despatch Abstract.]

SERVICE BOOK.

Communicating to heads of departments under the Chief Secretary, proceedings, Pension Department, considering it unnecessary to file a copy of the correspondence relating to the suspension or dismissal of a Government servant with the---or to submit a copy of such correspondence along with a pension application and laying down the procedure to be adopted in cases where the order directing suspension or dismissal is not sufficiently full and where the order itself is not forthcoming.

# BACK PAPERS.

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CURRENT No.

*Public Dept.*

Gobt. of {1896} Madras.

PENSION.



Issued 29/7

Recd. 31-7-96

Regd 1-8-96

G.O., No. 551, 4th July 1896.

JULY.

## Service Book.

Considering it unnecessary to file a copy of the correspondence relating to the suspension or dismissal of a Government servant with the — or to submit a copy of such correspondence along with a pension application, and laying down the procedure to be adopted in cases where the actual order directing suspension or dismissal is not sufficiently full and where the order itself is not forthcoming.

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*Order No 802 of 4 August 1896.*

*mit*

*Communicated to all Heads of Dept under the Chief Secretary*

*C.W. 4.8.96*

*To*

*All Hds of Dept under the C.S. (p) dtd 25/7/96*

Public DEPARTMENT.

List showing the distribution of the Proceedings of Government  
No. 802 dated 4 August 1896.

|                 |                                                  |    |    |    |    |
|-----------------|--------------------------------------------------|----|----|----|----|
|                 | <del>Revenue Department</del>                    | .. | .. | .. | .. |
|                 | <del>Public Works Department</del>               | .. | .. | .. | .. |
|                 | <del>Marine Department</del>                     | .. | .. | .. | .. |
|                 | <del>Local and Municipal Department</del>        | .. | .. | .. | .. |
|                 | <del>Pension Department</del>                    | .. | .. | .. | .. |
| JUDICIAL.       | Honourable the Chief Justice with C.L.           | .. | .. | 6  |    |
|                 | Inspector-General of Police                      | .. | .. | 6  |    |
|                 | Do. of Prisons                                   | .. | .. | 6  |    |
|                 | Do. of Registration                              | .. | .. | 2  |    |
|                 | Chief Presidency Magistrate                      | .. | .. | 2  |    |
|                 | Commissioner of Police                           | .. | .. | 2  |    |
|                 | Judges of the Madras Court of Small Causes       | .. | .. | 1  |    |
|                 | Advocate-General                                 | .. | .. | 1  |    |
|                 | Government Solicitor                             | .. | .. | 1  |    |
|                 | Administrator-General                            | .. | .. | 1  |    |
|                 | Sheriff of Madras                                | .. | .. | 1  |    |
|                 | Government Pleader                               | .. | .. | 1  |    |
|                 | Crown Prosecutor                                 | .. | .. | 1  |    |
|                 | Registrar of Joint Stock Companies               | .. | .. | 1  |    |
| PUBLIC.         | Surgeon-General                                  | .. | .. | 6  |    |
|                 | Meteorological Reporter                          | .. | .. | 1  |    |
|                 | President, Board of Examiners                    | .. | .. | 1  |    |
|                 | Private Secretary to His Excellency the Governor | .. | .. | 1  |    |
|                 | Government Astronomer                            | .. | .. | 1  |    |
|                 | Protector of Emigrants                           | .. | .. | 1  |    |
|                 | Superintendent, Government Press                 | .. | .. | 3  |    |
|                 | Tamil Translator to Government                   | .. | .. | 1  |    |
|                 | Telugu do. to do.                                | .. | .. | 1  |    |
|                 | Malayalam do. to do.                             | .. | .. | 1  |    |
|                 | Canarese do. to do.                              | .. | .. | 1  |    |
|                 | Hindustani do. to do.                            | .. | .. | 1  |    |
| POLITICAL.      | British Consular Agent, Pondicherry              | .. | .. | 1  |    |
|                 | Superintendent, Archaeological Survey            | .. | .. | 1  |    |
|                 | Government Epigraphist                           | .. | .. | 1  |    |
|                 | Resident in Travancore and Cochin                | .. | .. | 4  |    |
|                 | Paymaster, Carnatic Stipends                     | .. | .. | 1  |    |
|                 | Political Agent, Pudukkottai (Trichinopoly)      | .. | .. | 1  |    |
| POLITICAL.      | Do. Sandur (Bellary)                             | .. | .. | 1  |    |
|                 | Do. Banganapalli (Kurnool)                       | .. | .. | 1  |    |
|                 | Government Agent, Tanjore                        | .. | .. | 1  |    |
|                 | Special Agent, South Arcot                       | .. | .. | 1  |    |
| ECCLESIASTICAL. | The Right Reverend the Bishop of Madras          | .. | .. | 2  |    |
|                 | Venerable the Archdeacon of Madras               | .. | .. | 2  |    |
|                 | Senior Chaplain, Church of Scotland              | .. | .. | 3  |    |
| FINANCIAL.      | Accountant-General                               | .. | .. | 4  |    |
|                 | Commissioner of Paper Currency                   | .. | .. | 1  |    |
|                 | Superintendent of Stationery                     | .. | .. | 1  |    |

Dated  
22/8

Dated  
22/8/96

Dated  
25/9/96

EDUCATIONAL.

Director of Public Instruction ..  
Commissioner for Government Examinations ..  
Superintendent, Government Museum ..

THE DISTRICT MAGISTRATE OF

Anantapur ..  
North Arcot (Chittoor) ..  
South Arcot (Cuddalore) ..  
Bellary ..  
South Canara (Mangalore) ..  
Chingleput (Saidapet) ..  
Coimbatore ..  
Cuddapah ..  
Ganjam (Chatrapur) ..  
Godavari (Gocanada) ..  
Kistna (Masulipatam) ..  
Kurnool ..  
Madura ..  
Malabar (Calicut) ..  
Nellore ..  
Nilgiris (Ootacamund) ..  
Salem ..  
Tanjore ..  
Tinnevely ..  
Trichinopoly ..  
Vizagapatam ..

THE DISTRICT AND SESSIONS  
JUDGE OF

North Arcot (Chittoor) ..  
South Arcot (Cuddalore) ..  
Bellary ..  
South Canara (Mangalore) ..  
Chingleput ..  
Coimbatore ..  
Cuddapah ..  
Ganjam (Berhampore) ..  
Godavari (Rajahmundry) ..  
Kistna (Masulipatam) ..  
Kurnool ..  
Madura ..  
North Malabar (Tellicherry) ..  
South Malabar (Calicut) ..  
Nellore ..  
Nilgiris (Ootacamund) ..  
Salem ..  
Tanjore ..  
Tinnevely (Palamcottah) ..  
Trichinopoly ..  
Vizagapatam ..

Lead the following paper:-

Go

No. 551, PENSION, 4TH JULY 1896.

78

GOVERNMENT OF MADRAS.

PENSION DEPARTMENT.

READ—the following Proceedings of the Board of Revenue (Separate Revenue),  
Mis. No. 1775, dated 30th April 1896 :—

Read—endorsement of the Deputy Commissioner, Southern Division, dated 31st  
January 1896, No. 433, submitting copy of Calicut Assistant Commissioner's  
letter requesting instructions as to what is to be done when the original or  
copies of suspension orders, &c., are not forthcoming in the offices concerned  
to file with the service books, and Board's reference thereon to the Accountant-  
General, Madras, dated 14th March 1896.

Read—also the following letter from F. C. HARRISON, Esq., Officiating Accountant-  
General to the Government of Madras, to the Secretary to the Commissioner  
of Salt, Abkari and Separate Revenue, dated 1st April 1896, No. 3-  
I.A.E. :—

With reference to Board's Reference on General Register No. 1226, dated the  
14th March 1896, I have the honour to state that in the cases in which the originals  
or copies of all orders relating to suspension, &c., are not forthcoming in the records  
of the offices concerned, statements in writing may be obtained from the individuals  
concerned and their contemporaries as to the cause and duration of suspension, &c.,  
and attached to the service books.

2. As it is desirable that these instructions should be carried out by all Heads of  
offices generally a reference to Government on the subject is suggested.

Resolution—Mis. No. 1775, dated 30th April 1896.

With reference to paragraph 16 of the circular of the Collector of Trichinopoly,  
communicated with G.O., Mis. No. 4849, Revenue, dated 10th December 1894, the  
Assistant Commissioner, Calicut Sub-division, raised the question as to what should be  
done in cases in which entries as to suspension, &c., have already been made in the  
service books, but copies of the orders cannot be attached to the service registers in the  
absence of records. The Accountant-General was requested to favour the Board with  
his opinion as to whether, in the cases referred to, statements in writing may be obtained  
from the individuals concerned and their contemporaries as to the cause and duration  
of the suspension, &c., for attachment to the service books. The letter read above is  
his reply, in which he agrees with the views of the Board, but suggests a reference to  
Government as these instructions should be carried out by all heads of offices generally.  
The Board accordingly requests that Government will be pleased to issue instructions  
on the subject for the guidance of all officers.

(True Extract.)

(Signed)

EDMUND MILLETT,  
Assistant Secretary.

Isal

To the Secretary to Government, Revenue Department.  
Copy to the Deputy Commissioner, Southern Division.

No. 551, PENSION, 4TH JULY 1896.

Endorsement No. 1020-R.

Transferred to the Pension Department.

OOTACAMUND,  
15th May 1896.(Signed) A. T. ARUNDEL,  
Ag. Secretary to Government.

READ—also paragraph 5 (c) of the Accountant-General's circular without date in connection with pension applications instructing that "in all cases of suspension or dismissal, a true copy of the correspondence relating thereto should be forwarded in addition to the short explanation required under head 3 of the third page of the application form."

ORDER—No. 551, Pension, dated 4th July 1896.

The Government considers that it is unnecessary to file with the service book a copy of the correspondence, often very lengthy, relating to the suspension or dismissal of a Government servant and that no useful purpose is served by submitting a copy of such correspondence with a pension application. In cases where the actual order directing suspension or dismissal is not sufficiently full, a brief statement of the reasons on which the order was based is all that is required. Where the order itself is not forthcoming, a short summary of any available evidence as to its nature and the circumstances in which it was passed should be attached to the service book or pension application.

(True Extract.)

Ag. Under Secretary to Government.

To the Accountant-General.  
 " the Board of Revenue (Separate Revenue).  
 " the Public Department,  
 " the Revenue Department,  
 " the Public Works Department,  
 " the Local and Municipal Department,  
 " the Marine Department,

for communication to Heads of Departments  
under them.

Exd. C. M. Brisson.

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READ AGAIN G.O., No.  
189

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH  
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