

Public (1896) Department.

ORDINARY MS.

G.O., No. 559

Dated 23rd May 1896.

[Despatch Abstract.]

MANUAL FOR PUPIL NURSES.

Recording papers relating to the question of editing a-----
in India, pending a further communication on the subject from the
Surgeon-General.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
C	L930		1896				

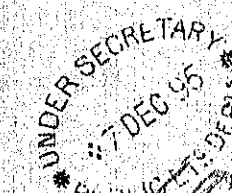
Public (1895) DEPARTMENT.

From

SURGN. MAJOR-GENL. C. SIBTHORPE, F.R.C.P.I.,
SURGEON-GENERAL WITH THE
GOVERNMENT OF MADRAS,
Madras,

To

The Honble the Chief Secy to Govt.
Public Department.



No. 529

ENCLOSURES.

Dated

Recd

Regd 9

December 1895.

No.

L.R.
W.S.
9/12

Subject.

Suggesting that a new
Manual for Pupil Nurses in
India be edited by Surgeon
Lt Col A.M. Cranford.
Lt Col and Surgeon Major
G. Martland M.D. and
J. Smyth M.D. instead of
undertaking a new edition
of the old work which has
nearly all been sold

Manual for Pupil Nurses:-

Pub. 7-7-1871: 20-21 p.c. (1st Edition)

" 15-7-1872: 21-22 p.c. (2nd Edition)

" 7-7-1876: 25-26 p.c. (3rd Edition)

It is

Subd. that the work may be
put in hand and the question
of remuneration settled after
it is completed and Govt has
seen the result.

25/12
1895

I do not see why the question of
remuneration should not be
settled now. The honours suggested
does not seem a by behaviour
me 18/12/95

Have no objection, but before
frustrating the expenditure
should ask whether the
which would serve our purposes
frustrate unnecessary the prepa-
ration of the proposed work, as
not already done in Calcutta
or Bombay -

18/12/95

No. 539

Encl.

From

SURGEON MAJOR-GENERAL G. SIBTHORPE, F.R.C.P.J.

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

Madras,

To

THE Honorable the Chief Secretary to Government
Public Department

SIR,

I have the honor to state that in 1871, a manual for pupil nurses in India was, at the instance of Surgeon General Ralston, prepared by a Committee of Medical officers composed of Surgeon Major Van Someren, Surgeons Harris and Keess and Honorary Assistant Surgeon Harvey and in G.O. No. 1372, Public, dated the 7th September 1871, Government approved of its distribution.

2. Its second edition was prepared in 1872 by Surgeon Major Van Someren and Surgeon Harris and the sale of the manual at the rate of one rupee per copy was approved in G.O. No. 782, Public, dated the 15th July 1872.

3. Since then, the manual has undergone two more editions - the last being in 1887 and the copies are now nearly all sold out.

4. I am strongly of opinion that a revised edition should be prepared and published for the use of the pupils in the training schools of the Madras General and Dying-in Hospitals and for the instruction of ward attendants in other hospitals.

5. The present edition is however in an unsatisfactory state, being obsolete in many matters and often inaccurate and it therefore appears preferable to prepare a new manual rather than undertake a new edition of the old work. If Government approve of this proposal, I would suggest that the preparation of the new manual be entrusted to the medical officers named in the margin and that they be granted an honorarium of Rs 100—each for their labours. When completed, the book should be printed at the Government Press and sold at the present rate of one rupee per copy.

I have the honor to be,

Sr,

Your most obedient servant,

Chitambar

Surgeon-Major General
Surgeon-General

in with the Govt of Madras

Public Current 24125

Ref. No. 3086

27.30.12.95

With advertence to his letter No. 539 of the 6th instant the Surgn. Genl is requested ^{a nursing} to state whether ^{view} Manuals which would serve the purpose in question, & render unnecessary the preparation of the proposed work, do not already exist in Calcutta or Bombay.

from Orders

20/12/95

20/12/95

20/12/95

20th Dec 95

Manual for Nurses

from orders

216.

OFFICE OF SURGEON-GENERAL

WITH THE GOVERNMENT OF MADRAS,

Madras, 18th January 1896.

No 22

Encl.

From

SURGEON-MAJOR-GENERAL C. SIBTHORPE, F.R.C.P.I.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

Madras,

To

THE HON'BLE THE CHIEF SECRETARY TO GOVERNMENT,

Public DEPARTMENT.

SIR,

With reference to your Memorandum No. 3086, Public, dated the 30th December 1895, I have the honour to state that as far as I am aware no such Nursing Manual has ever been compiled in India and those compiled in Europe, many of which are very good are not suitable for Indian requirements.

I have the honor to be,

Sir,

Your most obedient Servant,

C. Sibthorpe
Surgeon-Major-General.

Surgeon-General

with the Govt. of Madras.

Answer

216 Pub.

Public (1896) DEPARTMENT.

From

SURGN.-MAJOR-GENERAL C. SIBTHORPE, F.R.C.P.I.,
SURGEON-GENERAL WITH THE
GOVERNMENT OF MADRAS,
Madras,

No. 32

ENCLOSURE. Incl

Dated

Received

Regd 20.1.96

No.

SUBJECT.

Intimating that no
Manual for Nurses exists
in India and that those
published in Europe, do
not suit the requirements
of India.

cs.

Mr. S. G. says as far as he
is aware no Manual has
been prepared in India.
Shall he be requested to
ascertain definitely or
may this C. be sub^d to
the H. M. with ref: to his
note of the 18th ultimo?

J. B. B.

21/1/96

Call upon him to definitely
ascertain report

12

24/1.

Public Current 216

Ref. J. 24/1
31-1-96.

With reference to the corres-
pondence ending with his
letter N° 32 d/ the 18th instant,
the Surgeon Genl is requested
to ^{obtain} ~~ascertain~~ definitely ~~the~~
information ^{as to whether a} ~~called for~~
existing Manual is already in use
in any other part of India ^{result}
and to report ~~the same~~ ^{at}
an early date.

J. B. B.

for C.

30/1/96

Ag. Asst. Secy

J. B. B.
30/1/96

W. 24/1
The Surgeon Genl. Recd 24/1
Call blank is required 24/1

(1896.)

Public DEPARTMENT.

From

SURGN.-MAJOR-GENERAL C. SIBTHORPE, F.R.C.P.I.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,



Dated

Received

18
18
Apr 20

1896.

Please say whether the instructions referred to in para 2 have been carried out. Not done by me. 27/4/96
Subject.

States that no nursing manual is in existence in Bengal & recommends that the issue from the Press of the Manual prepared by Mr. Michet be awaited when it will be circulated and if favorably reported on can be adopted as the text book in sick nursing for training schools.

Memo No 241 of 31-1-96

U

Memo No 895

The Surgeon General is requested to be so good as to give the names of the "handbook" referred to in para 1, and to forward the enclosures mentioned in para 2, of his letter No 207 of 17-4-96.

C.S.
23.4.96.

22
27/4/96.

The Surgeon General (memo only)

Desd

1/27/4.

C.S.
23.4.96.

NE

No. *Lower*
17

WITH THE GOVERNMENT OF MADRAS,

Potacamund: 18 April 1896.
Mdras,

From

SURGEON-MAJOR-GENERAL C. SIETHORPE, F.R.C.P.I.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

To

THE HON'BLE THE CHIEF SECRETARY TO GOVERNMENT,

Public DEPARTMENT.

SIR,

With reference to Memorandum No 241 Public dated the 31st January 1896, I have the honor to state that from enquiries made there appears to be no "Nursing Manual" in existence in Bengal, Bombay, North Western Provinces and Oudh or Punjab, but the Director General, Indian Medical Service Simla, states that in the Calcutta & Surge's Hospital Institution the various little handbooks brought out from home are taught.

2. The Inspector General of North Western Provinces and Oudh forwards the enclosed

(1) Manual for Hosp. Nurses by Edward J. Dornville published by J. & A. Churchill

(2) Illustrated Ambulance Lectures by John M. A. Martin published by J. & A. Churchill

copy of rules intended for the guidance of the Nurses of the Ramsay Hospital Naini Tal and states that

these nurses are compelled to learn the marginally noted manuals.

(3) I understand that a Nursing Manual has been under preparation for some time and is now in the Press, written by Mrs. Kishor, Matron Superintendent of the General Hospital. This manual

Read on this
C!

from her hands will doubtless be of in-
estimable value to all nurses in India
and I would recommend that its issue
be awaited, when I will submit a copy
to the Senior Medical Officer General Hospital
and the Superintendent of the Government
Maternity Hospital and if it is reported
upon favorably it can be adopted as the
text book in sick nursing for the training
schools.

I have the honor to be
Sir,
Yours Most Obedt Servant
C. Sibthorpe

Surgeon-Major-General.
Surgeon-General with the Govt. of India.

It is in Calcutta the various little hand-
books brought out from home are taught.
He does not say anything further
about these, nor does he explain how
they come to be "suitable for Indian
requirements".

The Nurses of the Ramday Hospital
Maine Tal, are required to learn the
marginally noted manuals & to follow
certain rules, a copy of which the Super-
intendent forwards.

In Memo N^o 895 d/27.4.96 Dr.
Sibthorpe was asked to name the
"handbooks from home" referred to
above & to forward the enclosures
mentioned in para 2 of C. 1377.

He states in reply (C. 1639)
that the names are not given in the
communication from the D. G. Civil
Hospitals, ^{who has been written to for the} ~~Bengal~~ ^{only} ~~the~~ ^{enclosure}
he sends in the copy of the rules
referred to above.

In para 3 of Current 1377
Dr. Sibthorpe says that a Nursing Manual
prepared by Mr. Nesbet, Maternity
of the Genl. Hosp., is now in the Press &
"will doubtless be of inestimable
value to all nurses in India".

He suggests that, if reported on
favorably by the Senior Medl Officer,
Genl. Hosp. & the Superd. for Maternity
Hosp. it may be adopted as the
textbook in sick nursing for the
training schools.

It is submitted that
pending a further communication
these proceedings may be
"Recorded".

ORDER N^o 5598
23rd May 1896
Recorded pending a
further communication on the
subject from the Surg. Genl.
C.S.
18.5.96
S. G. (all g/Depd)
29/5/96

Nursing Manual

* Manual for Hosp. Nurses
by E. J. Dornville } Published by
(*) Illustrated Ambulance Lectures } J. & A. Churchill
by J. M. H. Martin

Ship B FOR ORDERS.

H. M.

Hon W. H. W. Bliss C.S.E.

21/5
22/5

Public DEPARTMENT

Cs Nos 4125 of 1895 + 216, 1377 + 1639 of 1896

FOR ORDERS.

* Brig. Surgeon Col. A. M. Cranfoot M.B.
Surgeon Major J. Smyth M.D.
Surgeon Major J. Smyth M.D.

Endt N° 3086 d/20.12.95

x slip A

x Endt N° 241 d/31.1.96

In his letter N° 539 d/16.12.95 the Surgeon General suggested that, as the present edition of the Manual for pupil nurses in India was in many respects inaccurate and obsolete, the preparation of a new Manual might be entrusted to the medl. officers noted in the margin, who should be granted an honorarium of Rs 100 each.

The Surgeon General was, in accordance with the H. M's instructions, requested to state whether a Nursing Manual, which would serve the purpose in view & render unnecessary the preparation of the proposed work, did not already exist in either Calcutta or Bombay.

In Current 216 A. Sibthorpe replied that so far as he was aware no such Manual had ever been compiled in India & that those compiled in Europe, many of which were very good, were not suitable for Indian requirements.

This not being considered satisfactory he was called upon for definite information, which he submitted in Current 1377.

He reports that, from enquiries made there appears to be no "Nursing Manual" in existence in Bengal, Bombay, & at Poona & Oudh, or the Punjab; but that the Director Genl, P. M. S., Simla states that

(1896.)

Public DEPARTMENT.

From

SURGN.-MAJOR-GENERAL C. SIBTHORPE, F.R.C.P.I.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

CHIEF SECRETARY
12 MAY 1896
GOVERNMENT OF MADRAS
No. 487

Dated 11 }
Received 12 } May, 1896.

Rego 13-5-96

Enclor. one

Subject.

Stating that the names of the hand-
of
books Nursing will be intimated
on receipt of certain information
applied for from Simla.

To avoid further comm.

Remembered to be sent after

No record. A. M. Cranfoot
A short notice of the contents
and subject of the book.

Recorded

[1]
OFFICE OF SURGEON-GENERAL

WITH THE GOVERNMENT OF MADRAS,

No. 2781

Botacampund
Madras, *11th* May 1896.

From

SURGEON-MAJOR-GENERAL C. SIETHORPE, F.R.C.P.I.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

To

THE HON'BLE THE CHIEF SECRETARY TO GOVERNMENT,

Public DEPARTMENT.

SIR,

With reference to Memorandum No. 895, Public, dated the 27: April 1896, I have the honour to state that the names of the hand-books therein referred to are not given in the communication from the Inspector General of Civil Hospitals, Bengal, who has been written to for the same.

2. The enclosure called for is herewith sent.

I have the honour to be,

Sir,

Your most obedient Servant,

C. Siethorpe

Surgeon-Major-General.

Surgeon-General with the

Government of Madras.

FAL, NAINI TAL.

NURSING-HOME.

(17.) Nurses should remember, that when attending the sick, they must be quiet in their manner, patient, attentive and cheerful. Invalids are frequently fretful and unreasonable, but no provocation will justify a nurse for rudeness to her patient. Any grievance she may have in this respect should be reported to the Lady-Superintendent, who will take whatever action may be necessary.

(18.) Nurses, when off duty, are not permitted to remain in the hospital or duty-room. They must either go out or remain in the Home.

(19.) Nurses may only receive visitors during their hours off duty.

(20.) Nurses must implicitly and cheerfully obey all orders given by the Lady-Superintendent, whether in the Home or the Hospital.

(21.) Nurses must always appear in uniform except when going out for a walk or visiting. Full uniform must be worn both on day and night-duty.

(22.) Nurses are requested to aim at tidiness in all things, especially in their attire. They must not appear at meals, dressed in a slovenly or untidy manner.

(23.) Nurses, when off duty, are recommended to make a point of obtaining as much fresh air as possible.

(24.) The day-nurses must go to bed at 10 P. M. and all lights (except night-lights) must be out by 10-30 P. M.,

(25.) The nurses are to observe punctually the hours for their meals. No meals will be allowed in the bed-rooms, unless a nurse be on the Sick-List.

(26.) When a nurse feels ill, she must at once report herself to the Lady-Superintendent, who will inform the Assistant Medical Superintendent.

(27.) The hours and time allowed for meals are as follows :—

Choti Hazari	...	6-30 A. M.	20 Minutes.
Breakfast	...	9-30 A. M.	30 "
Tiffin (cold)	...	1-0 P. M.	20 "
Tea	...	5-30 P. M.	30 "
Dinner	...	7-30 P. M.	30 "

(28.) No nurse shall accept a present from a patient or friend of a patient without the sanction of the Lady Superintendent.

(29.) A nurse, who persistently breaks any of these rules, will be reported to the Medical Superintendent and will render herself liable to suspension or even dismissal at the discretion of the Committee.

By order of the Committee.

GEORGINA B. MACVITIE.

Lady-Superintendent.

C. P. LUKIS, M.B., F.R.C.S.,

Medical Superintendent.

RAMSAY HOSPITAL

RULES FOR THE

(1.) During the season the nurses must rise early so as to finish their Choti Hazari and be in the wards at the appointed time.

(2.) Nurses must invariably be punctual in relieving one another.

(3.) Weather permitting, the nurses are to open the windows of their bedrooms, so as to air them properly, before going on duty. They must also see that nothing is left lying about.

(4.) The day-nurses will go on duty punctually at 7 A. M. in the season and at 7-30 A. M. in the winter they will come off duty at 9 P. M.

(5.) Whenever practicable, the day-nurses will be allowed from one to two hours off duty daily : but, should the Hospital work require it, these hours of relaxation may be shortened or withheld entirely.

(6.) If they can be spared, nurses will receive one whole day's holiday in the month : any longer period can only be given with the sanction of the M. S.—All applications for leave must be submitted through the Lady-Superintendent.

(7.) Nurses must not leave the Hospital precincts without asking and obtaining leave from the Lady-Superintendent.

(8.) Nurses must not, without special permission, be absent from the home after 10 P. M. When such permission has been obtained, they must return punctually at the hour appointed.

(9.) Weather permitting, the night-nurses must make a point of going out daily for 1½ hours either after breakfast or afternoon tea.

(10.) The night-nurses must take 6 or 7 hours consecutive rest.

(11.) The night-nurse must take her breakfast and dinner with the day nurses, unless otherwise ordered : afternoon tea will not be served in bedrooms.

(12.) Night-nurses will take a cup of tea, coffee or cocoa at 1 or 2 A. M., and Choti Hazari at 5-30 A. M., before commencing the morning's work.

(13.) The night-nurse will look over the nurses' rooms every morning, before she retires and report, in a book supplied for the purpose, any disorder or want of cleanliness.

(14.) Those nurses, who have no ayah, must make their own beds (turning the mattress daily), as well as dust and tidy their rooms. They will be allowed 10 minutes for this purpose every morning after breakfast. The throwing of articles out of window or over the verandah is strictly forbidden.

(15.) Each nurse will, according to her place on the roster, take night-duty for a week at a time ; one or more being appointed according to circumstances.

(16.) Nurses must not indulge in loud laughing or talking among themselves either in the Home or Hospital : they are particularly requested to observe this rule during the time that the night nurse is resting.

NAINI TAL.

The 6th March 1893

at 1053
5 of 9

When given for copying _____
When copied _____
When examined _____
When signed _____

189

READ AGAIN G.O., No. _____
189 _____ DATED _____

CURRENT No. _____

ENCLOSURES TO O. No. _____

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO

PAPERS NOT PILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—
A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.