

# Public (1896) Department.

ORDINARY MS.

G.O., No. / 2

Dated 7<sup>th</sup> Jan. 1896

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[Despatch Abstract.]

TEMPORARY ESTABLISHMENTS AT THE  
GOVERNMENT PRESS.

Passing orders on the entertainment of----, and requesting the Superintendent, Government Press, to submit a proposition statement for the revision of the Press establishment as shown in the accepted estimate for 1896-97.

# BACK PAPERS.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|------|-----|-------------|-------|------|-----|-------------|-------|
|      |     |             |       |      |     |             |       |

# FURTHER PAPERS.

| G.O. | No.      | Department. | Date.   | G.O. | No. | Department. | Date. |
|------|----------|-------------|---------|------|-----|-------------|-------|
| 93   | Jul 7    | 12-2        | 86      |      |     |             |       |
|      | Cuo 3301 | Pub 989     | 10-2-86 |      |     |             |       |
|      | 140      | 26-2-86     |         |      |     |             |       |

G.  
75  
2,000-26-11-56

Page 152 of Memo

## NOTE FOR THE UNDER SECRETARY.

In reviewing the list of periodic reports & returns for inclusion in the office manual, it has been noticed that the Sup't. Genl. Press does not submit the monthly return of temporary establishments prescribed in G.O. No. 12 Pub. dated 2-1-86.

B-

2. The Sup't. states that he has not entertained any special temporary establishment, & he evidently considers that the return should only be submitted when he employs extra hands.

3. It is for consideration whether, if the order is to be observed, the Sup't. should not submit a nil statement when no temporary hands are employed. Otherwise the return is certain to be lost sight of. On the other hand, the question arises as to whether to submit a

return is at all necessary -  
The S. D. above quoted gave  
the Supt. power to employ all  
temporary hands, when necessary,  
within his budget allotment.  
If a report of the apt. of such  
temporary hands is considered  
necessary, a half yearly or  
annual return would perhaps  
be sufficient.

Cu ~~23-533~~ ~~Al~~  
~~Alfred L. S. King~~  
~~Philip L. S. King~~

NOTE FOR THE AG. H. C. UNDER

Will you kindly go  
into this question of the  
temporary establishment, which  
the Supt. S. D. was, in  
S. D. No. 12 Public of 7-1-96,  
authorized to entertain,  
& of which he was ordered  
to submit a monthly  
return to the C. S., - & let  
me know the facts.

2. The ~~Pres~~ Pres Budget  
provides for certain definite  
items of temporary establish-  
ment under Printing, Dept.,  
Press & Machine Dept.,  
Binding Dept & Type Foundry.  
all these items have I  
presume been regularly  
maintained by you.

3. In S. D. No. 12 of 96, above  
quoted, the Supt. was  
authorized to entertain  
extra temporary establishment,  
if within budget allotment,  
& to submit to the C. S. a  
monthly return of such  
establishment. I would be pleased

4  
to which head in the budget  
the Supt. would debit -  
such extra temporary establishment;  
(that is, if he does entertain  
any) being that there is no  
special lump sum provision  
in the budget for temporary  
establishment. There is a lump  
sum provision for "Piece-  
work establishment". Would  
the S. G. P. debit to this  
head any extra establishment;  
in case he finds it  
necessary to entertain  
heads in branches other  
than the piece work department?  
4. The Under-Secretary  
will probably be able to  
help you in answering  
these questions, or you  
might consult the Supt.  
if necessary. I want to  
have the return added  
to a half yearly or meeting  
one if possible. It seems  
useless to prescribe a monthly  
return. The Supt. will have  
to submit his return when  
he has no items to report.

Cy 25/8/98

[G.  
5-A  
1,000-25 3 190.]

5  
NOTE FOR THE Supt. for. Secy.

Please see the  
annexed note of the S. G. P.  
re temporary establishments  
at the Press. Will you kindly  
reply to the queries marked  
with red chalk, & give your  
opinion on the proposal at  
para 4.

J. P. A.  
11/9/99.  
Public Clerk.

No extra temporary establish-  
ment has been entertained  
since the issue of G. O. No. 12 Public  
dated 7<sup>th</sup> January 1896, and  
there has been no need for a  
monthly return. The monthly  
return is only required when  
an extra temporary establish-  
ment is engaged in the execution  
of G. O. No. 12, in order to meet  
extraordinary pressure of work  
and to avoid delaying the  
outturn of that work. Workmen  
are to be engaged at once, and  
approval of the Chief Secretary  
obtained as soon as possible.

possible afterwards.

2. Whenever charges are incurred under this G.O., they will not be debited to the "Peenook Establishment" but to the "Temporary Establishment" in the respective departments under "Establishment."

Q. Hill  
Govt. Press, }  
Mussas, 5.9.99 } Superintendent.

### Note for the S.A.

The Supt's note does not make the points clearer. The situation appears to be this. Provision was made for the first time in the estimates of 96-97 for certain definite items of temporary establishment under certain depts of the Press. (Vide G.O. no 974 and 995. D) This temp establishment was formally sanctioned in G.O. no 93 and 12-2-96 (O)

In view to proper control  
font directed in G.O. no 12 Pub  
986

7  
986. that, the Supt. should not entertain any temporary establishment without previous sanction except in urgent & special cases, ~~maintained~~ <sup>when</sup> the sanction ~~was~~ might be obtained after the hands were entertained. The monthly return thus appears to have been included only for reporting such cases where temp hands are entertained by the Supt without previous sanction. But at the very outset the Supt. appears to have entertained the full strength of the temp establishment sanctioned, ~~wherever necessary~~ (vide telephonic message 14/1/97 P.) And further, as the Supt. reports, no occasion seems to have arisen since the issue of G.O. no 12 Pub of 96 (B) necessitating the entertainment of temp hands without

8  
without <sup>previous</sup> sanction.  
And hence the non-  
submission of the monthly  
return by the Supt.  
The return may therefore,  
if it is submitted, be <sup>well</sup> referred  
to a <sup>quarterly or even a</sup> half-yearly ~~one~~  
one.

2. As regards the question  
of debit please see para  
2 of the Supt's note. As the  
Supt. reports that the  
full strength of the  
temp. establishment under  
the several depts of the  
Press sanctioned in 88  
93 total of 86 (0) is actually  
under employ at present,  
it is difficult to understand  
~~how the change~~ on account  
of our extra temp.  
establishment (i.e. temp.  
establishment entertained  
in excess of that already  
sanctioned) could possibly  
be debited to the budget  
provision made for the  
same. Perhaps when  
the

vide also his telephonic message  
on the point. Flap A

the Supt. comes & up to  
point for sanction for  
extra temp. hands, he  
would ~~also~~ at the same  
time request sanction for the  
~~transfer~~ <sup>add</sup> certain allotment  
to the provision under  
"Temporary Establishment"  
from savings under certain  
other heads of the Press  
Budget.

J.H.  
7/9/88

INDIAN  TELEGRAPHS. *Monthly Number.*

| Code | Class. |
|------|--------|
| 1    | 1      |
| 2    | 2      |
| 3    | 3      |
| 4    | 4      |
| 5    | 5      |
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To

(Office)

**Words.**

Day

11047.

*Minute.*

*Official  
Instructions.*

From

(Office)

To

(Person)

From

(Person)

# 64 Word Form.

2. 200. 17 000

LN.

Sent to

**LN.**

At Mrs. Ets. by

| At  | Hrs. | Mts, by |
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**Telegraph Master.**

F. C. 2.



B

1498

charges incurred  
under Gov. 12 Pub. 47. 271  
are debited to Temporary  
Establishment in the  
respective departments  
under Establishment.

2. As for the submission  
of the return perhaps it  
is better to show it as a  
return to be submitted  
occasionally. The  
same is done in the  
case of some returns  
in the Financial Dep.  
please see Flag A in  
Gov. 832, Pub. 47, 3.12.96.

Perhaps it is useless  
to prescribe a monthly  
return and to be getting  
nil statements every  
month. The object  
for which these returns  
are called for will not  
be fulfilled  
if the returns are  
altered to quarterly  
or half yearly.

instance if a return  
is a half yearly one, and  
does not. I have said if the  
Supt. entertains a  
temporary habit in  
February the Govt. will  
know nothing <sup>about it</sup> till  
4 months have elapsed.

KARL  
12/9/81

for the US.

Please see the notes  
attached. There appears to  
be no object in providing  
a monthly return which is  
not regularly submitted.

2. The S. G. P. contends  
that he is required to submit  
a return only when there  
are questions, extra expenses  
etc. If this be considered,  
the Supt. can receive  
no check on his reports.

3. The Supt. employs  
the full temporary staff  
provided in the Budget.  
If therefore, at a time of  
pressure, he finds it necessary  
to employ extra hands, the

12

paid for within his budget-  
allotment, he must find  
savings under other heads.  
He has not found it necessary  
to employ such extra hands  
since the issue of G.O. No. 12  
Public dated 7.1.76, but  
a time may arise when it  
will be necessary.

4. The monthly return  
prescribed in the G.O. might  
be dispensed with, & the  
Supt. might be told that  
if at any time he finds  
it necessary to employ extra  
hands under the provisions  
of the G.O., he should at  
once report the matter to  
the C.S. for approval.

PA

C.S.  
14.9.81. It seems clear that  
it was not intended that  
a monthly return should be  
submitted, but only a  
return in the month  
following that in which  
Temp est. is established  
He will undertake it so,

13  
and this return may be  
omitted from the list of  
periodical returns.

Dr.  
25. x 9

Ref

Strike this return from the list  
from page 154 of the Office Manual.

~~These returns may be substituted in~~

~~Go No. 12 Pub. of 7-1-96. A B~~

JWS  
24/1/99

4000-  
JWS  
26/1/99

No. 3491.

3122  
Government Press,  
Madras, 27<sup>th</sup> November 1895

Office Note.

As directed in para 6 of G.O.  
No. 937 Public, dated 14<sup>th</sup> instant,  
The Superintendent, Government Press,  
submits that he has revised the  
Press budget estimate and has  
brought the expenditure within  
Rs. 2,47,400 as desired, and  
solicits that the same may be  
accepted in its details to ensure  
the sufficient proportion of  
employes in the several departments  
being maintained for the outturn  
of the work.

2. With reference to paras,  
2, 3, and 4 of the above G.O. it is  
usual

(1) When transferring a compositor  
on time account who is earning  
above Rs. 20 to the permanent  
establishment, to employ him  
at the lower permanent rate viz Rs. 20.

(2) No compositor is put upon  
time account without his average  
earnings for the preceding six  
months being estimated, and  
then the number of hours per day  
is fixed upon his merits.

(3) Only sufficient imposers  
are kept on the regular establishment  
to keep pace with the daily outturn;

extra or time men are employed when there is a pressure of urgent work, or the making up of a bulky paper would delay the regular outturn of other current work.

(4) The promotions amongst examiners, proofreaders and reading boys are made by selection according to their ability, and each person only receives what he is worth.

(5) In the binding department, all persons earning Rs. 10 and less are not eligible for pension - the persons appointed to the salaries qualifying for pension are selected for their ability and length of service in nonqualifying grades.

3. The Superintendent submits with the regard to the increase under Salaries, that it consists of the annual increment to the Superintendent sanctioned in 1893, to the increased salary to the Deputy Superintendent on reengagement in November 1894, and to increased exchange compensation allowances provided for.

4. Under Establishment in the (1) Account Dept. the clerk and packer recently sanctioned for the distribution of publications has been added, in addition to the clerk on Rs. 15 and packer on Rs. 8 provided for in this budget, the necessity for both being -

Rs 80 50  
21 6

This is the  
proper  
classification  
of

explained in office note No. 680, dated 16<sup>th</sup> May 1895. Under (2) Foremen, &c. there is a reduction of one foreman and a transfer of three imposers on fixed salary from piece allotment to the permanent establishment, involving no extra charges to Government. The larger reduction under "Piecework Establishment" arises from (a) the separation of the temporary establishments and overtime charges to permanent establishment from this heading; and (b) the transfers from piece establishment to permanent establishment of a limited number of employes - Under (3) Examining Dept. it is again submitted that the Dept. has been undermined during the past two years, and reading boys are now doing the work of former proofreaders without any adequate pay in proportion to responsibilities, to prevent delays in the outturn of the work. The temporary establishment provides for three proof-readers on Rs. 15 each, and three reading boys on Rs. 5 each, to turn out the old Record work, without this provision the printing of the old records must be stopped. Under (4) Press & Machine Dept. full provision has been made for the establishment required for the new machines added during the past 2½ years and the one

to be added next month. A galley-pressman on Rs. 7 is provided in the temporary establishment for the Old Record work. Under (5) Binding Dept. the Superintendent submits it is impossible for a foreman to issue materials, - supervise the output of 153 workmen employed in three rooms, post his work books, &c., without the help of an assistant foreman, and the services of the assistant foreman are urgently needed in the interests of the work - Under (6) Type Foundry and (7) Servants the small increases asked for have already been explained in office note No. 680 quoted above, and sanction is earnestly solicited for the same.

(5) It is submitted that the expenses under Salaries are already sanctioned, and are unavoidable; that the expenses under Establishment are reduced although a rearrangement has been made to suit the present needs of the press, as shown in the marginal statement; that supplies are increased by Rs. 50 to meet a necessary charge for petty repairs; and that the increase under Contingencies arises from service postage for despatching official publications recently sanctioned, increase of freight charges, and

\* 121 of the Permanent establishment  
32 of the Temporary establishment.

|                                                          |       | Budget estimates of |          |
|----------------------------------------------------------|-------|---------------------|----------|
| Abstract                                                 |       | 1895-96             | 1896-97  |
|                                                          |       | Rs.                 | Rs.      |
| Salaries                                                 | - - - | 21,750              | 24,000   |
| Establishment                                            | - - - | 1,69,250            | 1,67,796 |
| Allowances                                               | - - - | 580                 | 580      |
| Supplies and Services                                    | - - - | 39,000              | 39,050   |
| Contingencies                                            | - - - | 24,400              | 27,000   |
|                                                          |       | 2,55,060            | 2,58,426 |
| Deduct.                                                  |       |                     |          |
| Cost of Printing for Postal and<br>Telegraph departments | - - - | 2,660               | * 3,026  |
|                                                          |       | 2,52,400            | 2,55,400 |
| Deduct.                                                  |       |                     |          |
| Probable Savings                                         | - - - | 5,000               | * 8,000  |
|                                                          |       | 2,47,400            | 2,47,400 |

\* These figures are based on the rentals of 1894-95.

expenses arising from the outcome of urgent work.

6. In the Govt. Press annual reports the overtime and Piece (temporary) and Piece (piecework compositors) charges are separately given, and it is regretted they were not shown with the same clearness in former years in these budget estimates. The budget estimate for 1896-97 as now submitted gives the fullest details for expenditure in all departments of the press. Attention is invited to the provision made in the budget estimates of the piecework, temporary, and overtime charges in the other five large central presses, viz. Govt. of India, Bengal, Bombay, K. & W. Provinces and Oudh and Burma, as shown in the Consolidated Volume of budget estimates, pages 106, 305, 549, 629 and 1110.

R. Rice  
Superintendent.

To  
The Chief Secretary  
to Government.

From

The Superintendent,  
Government Press,

To

The Chief Secretary  
to Government.

Satd 27<sup>th</sup> }  
received } November 1895

Enclosure 1.

Subject.

Resubmits the budget estimate  
1896-97, within the sanctioned  
estimate of 1895-96.

Statement showing the changes in the  
establishment of the Govt Press as proposed by  
the Superintendent.

| Establishment                                              | Annual change |     |            |
|------------------------------------------------------------|---------------|-----|------------|
|                                                            | +             | -   | Net result |
| <u>Account Dept</u>                                        | Rs            | Rs  | Rs         |
| + 2 Clerks 1(25) 1(15)                                     | 480           | "   | + 480      |
| <u>Composing Dept</u>                                      |               |     |            |
| - 1 Foreman (60)                                           | "             | 720 | - 720      |
| Impress - 1(35) + 1(30) + 1(25) + 2(20)                    | 1140          | 420 | + 720      |
|                                                            |               |     | + 0        |
| <u>Examining Dept.</u>                                     |               |     |            |
| Examiners - 1(60) + 1(55)                                  | 660           | 720 | - 60       |
| Proof Readers - 1(40) + 1(35)                              | 420           | 480 | - 60       |
| + 10 Form Proof-readers                                    | 1548          |     | + 1548     |
| Reading boys - 3(12) - 2(11) + 3(10)<br>+ 2(9)             | 576           | 696 | - 120      |
|                                                            |               |     | + 1308     |
| <u>Press &amp; Machine Dept</u>                            |               |     |            |
| Press clerks + 1(12) - 1(10)                               | 144           | 120 | + 24       |
| Press Machinery + 1(15) - 1(14)                            | 180           | 168 | + 12       |
| Pressmen + 3(13) - 3(12) + 1(10) - 1(9)                    | 588           | 560 | + 48       |
| Inkers + 3(8) - 3(7)                                       | 288           | 252 | + 36       |
| Form carriers + 2(7)                                       | 168           |     | + 168      |
| Galley Pressman - 1(8)                                     |               | 96  | - 96       |
| Act. Foreman + 1(8) - 1(7)                                 | 96            | 84  | + 12       |
| Machine Machinery + 1(16)                                  | 192           |     | + 192      |
| Machine Minders + 3(14) + 2(13) - 1(12)<br>+ 2(11) + 1(10) | 1200          | 144 | + 1056     |
| Layers + 5(8) - 1(7)                                       | 480           | 84  | + 396      |
| Dampers + 1(10) - 1(9)                                     | 120           | 108 | + 12       |
| Counter + 1(8) - 1(7)                                      | 96            | 84  | + 12       |
|                                                            |               |     | + 1872     |

| Establishment                                                                                  | Annual Cost |     |            |
|------------------------------------------------------------------------------------------------|-------------|-----|------------|
|                                                                                                | +           | -   | Net result |
| <u>Binding Dept</u>                                                                            |             |     |            |
| Art. Foreman + 1(25)                                                                           | 300         |     | + 300✓     |
| Gilder + 1(17) - 1(15)                                                                         | 204         | 180 | + 24✓      |
| + 2 Binders + 2(12) + 2(11) + 2(9)<br>+ 4(5½) - 1(8) - 3(7) - 4(4)                             | 444         |     | + 444✓     |
| Standing Pressman + 1(10) - 1(12)                                                              | 120         | 144 | - 24✓      |
| + 2 Numberers + 2(8) + 1(7)<br>- 2(6½)                                                         | 216         |     | + 216✓     |
| + 2 Sewers (6½)                                                                                | 108         |     | + 108✓     |
| Stitchers + 3(3) + 3(2½)                                                                       | 198         |     | + 198✓     |
| Folder + 1(2)                                                                                  | 24          |     | + 24✓      |
| Wheeler - 1(6)                                                                                 |             | 72  | - 72✓      |
|                                                                                                |             |     | + 1218✓    |
| <u>Type Foundry</u>                                                                            |             |     |            |
| Drawers + 1(14) - 1(10)                                                                        | 168         | 120 | + 48✓      |
| Stereotypes + 1(14) - 1(12)                                                                    | 168         | 144 | + 24✓      |
| Machine Casters + 5(10) - 5(8)                                                                 | 800         | 480 | + 120✓     |
| Metal Maker + 1(8) - 1(7)                                                                      | 96          | 84  | + 12✓      |
| Carpenter Boy + 1(5) - 1(4)                                                                    | 60          | 48  | + 12✓      |
|                                                                                                |             |     | + 316✓     |
| <u>Servants</u>                                                                                |             |     |            |
| Parker + 2(8)                                                                                  | 192         |     | + 192✓     |
| Totes + 2(6) - 2(5)                                                                            | 144         | 120 | + 24✓      |
| Scrapers + 2(3½) - 1(3)                                                                        | 84          | 36  | + 48✓      |
|                                                                                                |             |     | + 264✓     |
| <u>Jail Dept (Penitentiary Branch)</u>                                                         |             |     |            |
| Head Warden + 1(40)                                                                            | 480         |     | + 480✓     |
| Wardens + 3(7)                                                                                 | 252         |     | + 252✓     |
|                                                                                                |             |     | + 732✓     |
| This is really not an increase<br>vide remarks at foot of page<br>3 of the 50 form all of part |             |     |            |
| Grand Total                                                                                    |             |     | + 6090     |

No. 974, FINANCIAL, 6TH DECEMBER 1895.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following paper:—

From the Superintendent, Government Press, Madras, dated 27th November 1895, forwarding budget estimates of the Government Press for 1896-97.

ORDER—No. 974, Financial, dated 6th December 1895.

The estimates are accepted as shown in the appendix to these proceedings.

2. The Accountant-General will arrange to show the transactions relating to the press in district treasuries under a separate head as in the present estimates.

(True Extract.)

*W. D. Sullivan*  
Chief Secretary.

To the Superintendent, Government Press.

" Public Department. *with C. N. S. 1/22 to be in copy*

" Accountant-General.

Editors' Table.

Exd. T. K. Narayana Iyengar.

[Appendix.

## APPENDIX.

### RECEIPTS.

#### DETAILED ACCOUNT No. XXIII.B.—STATIONERY AND PRINTING—Sale of Gazettes, &c.

|                                                              | Budget Estimate,<br>1896-97. | Revised Estimate,<br>1896-96. | Budget Estimate,<br>1896-96. | Accounts,<br>1894-95. |
|--------------------------------------------------------------|------------------------------|-------------------------------|------------------------------|-----------------------|
|                                                              | RS.                          | RS.                           | RS.                          | RS.                   |
| <b>IMPERIAL.</b>                                             |                              |                               |                              |                       |
| Sale of Civil Account and P.W. Codes .. .. .                 | 600                          | 600                           | 900                          | 600                   |
| <b>PROVINCIAL.</b>                                           |                              |                               |                              |                       |
| Subscription to Gazettes, &c. .. { Secretariat Press .. .. . | 3,700                        | 45,000                        | 4,000                        | 3,714                 |
| .. { District Treasuries .. .. .                             | 300                          |                               |                              | 321                   |
| Indian Law Reports .. { Secretariat Press .. .. .            | 15,000                       |                               | 13,500                       | 14,877                |
| .. { District Treasuries .. .. .                             | 4,000                        |                               | 3,400                        | 3,977                 |
| Sale of Acts and Books, &c. .. { Secretariat Press .. .. .   | 22,000                       |                               |                              | 21,598                |
| <b>TOTAL PROVINCIAL ..</b>                                   | 45,000                       | 45,000                        | 20,900                       | 44,487                |
| <b>TOTAL ..</b>                                              | 45,600                       | 45,600                        | 21,800                       | 45,089                |

#### EXPLANATORY REMARKS.

\* Note.—The receipts of Government Press vary very much from the total figures of Accountant-General's books, as the latter shows the consolidated figures of the whole Presidency on account of the Secretariat Press. The Press receipts are all credited under each head, but the Accountant-General's books show the transaction of District Treasuries also. It is requested that orders may be issued to keep a separate and distinct account of the Government Press independent of the transaction of District Treasuries on account of the Secretariat Press.

#### DETAILED ACCOUNT No. XXIII.C.—STATIONERY AND PRINTING—Other Press Receipts.

|                                                          |        |        |        |        |
|----------------------------------------------------------|--------|--------|--------|--------|
| <b>IMPERIAL.</b>                                         |        |        |        |        |
| Other Press Receipts (East Coast Railway) .. .. .        |        |        | 10,100 | 3,130  |
| <b>PROVINCIAL.</b>                                       |        |        |        |        |
| Private work done by Govern- Secretariat Press .. .. .   | 6,400  | 17,500 | 6,000  | 17,402 |
| ment or Jail Presses. .. .. .                            | 5,500  |        | 12,500 |        |
| Private work done for Munici- Secretariat Press .. .. .  | 5,500  |        | 8,000  |        |
| palities, &c. .. .. .                                    |        |        |        |        |
| Advertisements and Miscellane- Secretariat Press .. .. . | 5,500  |        |        |        |
| ous. .. .. .                                             |        |        |        |        |
| <b>TOTAL PROVINCIAL ..</b>                               | 17,400 | 17,500 | 26,500 | 17,402 |
| <b>TOTAL ..</b>                                          | 17,400 | 17,500 | 36,600 | 20,532 |
| <b>ADJUSTING HEADS.</b>                                  |        |        |        |        |
| Printing work done for Local Funds Act of 1884 .. .. .   | 11,000 | 10,000 | 10,000 | 3,313  |
| Printing work done for Special Funds, &c. .. .. .        | 1,000  |        | 1,090  | 977    |
| <b>TOTAL ADJUSTING HEADS ..</b>                          | 12,000 | 10,000 | 11,090 | 3,189  |
| <b>GRAND TOTAL ..</b>                                    | 75,000 | 73,100 | 69,490 | 74,801 |

\* As the supply of forms, &c., is made by the Superintendent, Government Printing, India, Calcutta, it is therefore not possible for this office to frame an estimate under this head.

### EXPENDITURE.

#### DETAILED ACCOUNT No. 30C.—STATIONERY AND PRINTING—Government Presses.

|                           | Budget Estimate,<br>1896-97. | Revised Estimate,<br>1896-96. | Budget Estimate,<br>1896-96. | Accounts,<br>1894-95. |
|---------------------------|------------------------------|-------------------------------|------------------------------|-----------------------|
|                           | RS.                          | RS.                           | RS.                          | RS.                   |
| <b>SUMMARY.*</b>          |                              |                               |                              |                       |
| SECRETARIAT PRESS .. .. . | 2,47,400                     | 2,47,400                      | 2,47,400                     | 2,42,087              |
| <b>TOTAL ..</b>           | 2,47,400                     | 2,47,400                      | 2,47,400                     | 2,42,087              |

\* Excluding Collectorate Presses.

## EXPENDITURE.

## DETAILED ACCOUNT No. 30C.—STATIONARY AND PRINTING,—Government Presses—cont.

|                | Numbers. |          | DETAILS.                                                                                | Budget Estimate, 1896-97. |          | Revised Estimate, 1896-96. |        | Budget Estimate, 1895-96. |          | Accounts, 1894-95. |          |
|----------------|----------|----------|-----------------------------------------------------------------------------------------|---------------------------|----------|----------------------------|--------|---------------------------|----------|--------------------|----------|
|                | 1895-96. | 1896-97. |                                                                                         | RS.                       | RS.      | RS.                        | RS.    | RS.                       | RS.      | RS.                | RS.      |
| Salaries—      | 1        | 1        | SECRETARIAT PRESS.                                                                      |                           |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | GOVERNMENT PRESS.                                                                       |                           |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Superintendent (600—40—1,000) ..                                                        | 10,160                    |          |                            |        | 9,680                     |          | 9,432              |          |
|                | 1        | 1        | Deputy Superintendent (333—600) ..                                                      | 6,000                     |          | 20,000                     |        | 5,000                     |          | 5,333              |          |
|                | 1        | 1        | Assistant Superintendent (300—350) ..                                                   | 4,200                     |          |                            |        | 4,200                     |          | 3,918              |          |
|                |          |          | Exchange compensation allowance ..                                                      | 3,915                     |          | 3,900                      |        | 3,863                     |          | 3,122              |          |
|                |          |          | Deduct—Probable savings ..                                                              | 24,275                    |          |                            |        | 22,743                    |          |                    |          |
|                |          |          |                                                                                         | 275                       |          |                            |        | 993                       |          |                    |          |
|                |          |          | TOTAL SALARIES ..                                                                       |                           | 24,000   |                            | 23,900 |                           | 21,750   |                    | 21,800   |
|                |          |          | (1) Account, Publication and Store departments.                                         |                           |          |                            |        |                           |          |                    |          |
| Establishment— | 1        | 1        | Accountant (110) ..                                                                     | 1,320                     |          |                            |        | 1,320                     |          | 1,320              |          |
|                | 2        | 2        | Cashkeeper and Storekeeper (70) and (60) ..                                             | 1,560                     |          |                            |        | 1,560                     |          | 1,560              |          |
|                | 8        | 10       | Clerks 1 (40), 1 (35), 1 (30), 2 (25), 2 (20), 2 (15) and 1 (14) ..                     | 2,868                     |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Under-warehouseman (20) ..                                                              | 240                       |          |                            |        | 2,388                     |          | 2,374              |          |
|                |          |          |                                                                                         |                           | 5,988    |                            |        | 240                       |          | 240                |          |
|                |          |          | (2) Composing departments.                                                              |                           |          |                            |        | 5,508                     |          |                    | 5,494    |
|                |          |          | Assistant, Foremen, Imposers, &c.                                                       |                           |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Assistant (100) ..                                                                      | 1,200                     |          |                            |        | 1,200                     |          | 1,220              |          |
|                | 9        | 8        | Foremen 3 (70), 4 (80) and 1 (50) ..                                                    | 6,000                     |          |                            |        | 6,720                     |          | 6,667              |          |
|                | 25       | 28       | Imposers 4 (30), 12 (25) and 12 (20) ..                                                 | 7,920                     |          |                            |        | 7,200                     |          |                    |          |
|                | 2        | 2        | Despatching clerks (20) and (14) ..                                                     | 408                       |          |                            |        | 408                       |          | 7,077              |          |
|                |          |          | Overtime allowance ..                                                                   | 600                       |          |                            |        |                           |          |                    |          |
|                |          |          |                                                                                         |                           | 16,128   |                            |        |                           | 15,528   |                    | 14,954   |
|                | 453      | 450      | Piecework establishment ..                                                              | 68,748                    |          |                            |        | 84,116                    |          | 78,068             |          |
|                |          |          |                                                                                         |                           | 68,748   |                            |        |                           | 84,116   |                    | 78,068   |
|                |          |          | (3) Examining department.                                                               |                           |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Head examiner (150) ..                                                                  | 1,800                     |          |                            |        | 1,800                     |          | 1,770              |          |
|                | 17       | 17       | Examiners 1 (100), 1 (90), 1 (80), 1 (70), 2 (65), 2 (60), 3 (55), 3 (50) and 3 (45) .. | 12,480                    |          |                            |        | 12,540                    |          |                    |          |
|                |          |          | Confidential allowance (20) ..                                                          | 240                       |          |                            |        | 240                       |          | 11,852             |          |
|                | 20       | 20       | Proof-readers 6 (40), 4 (35), 2 (30), 2 (25), 3 (20) and 3 (15) ..                      | 7,140                     |          |                            |        | 7,200                     |          |                    |          |
|                | ..       | 10       | Forme-proof readers 3 (14), 3 (13), 4 (12) ..                                           | 1,548                     |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Gazette indexer (20) ..                                                                 | 240                       |          |                            |        | 240                       |          |                    |          |
|                | 38       | 38       | Reading boys 10 (10), 5 (9), 7 (8), 13 (7) and 3 (5) ..                                 | 3,684                     |          |                            |        | 3,804                     |          | 10,624             |          |
|                |          |          | Temporary establishment—                                                                |                           |          |                            |        |                           |          |                    |          |
|                |          |          | Proof-readers 3 (15) ..                                                                 | 720                       |          |                            |        |                           |          |                    |          |
|                |          |          | Reading boys 3 (5) ..                                                                   |                           |          |                            |        |                           |          |                    |          |
|                |          |          | Overtime allowance ..                                                                   | 1,800                     |          |                            |        |                           |          |                    |          |
|                |          |          |                                                                                         |                           | 29,652   |                            |        |                           | 25,824   |                    | 24,246   |
|                |          |          | (4) Press and Machine department.                                                       |                           |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Overseer (150) ..                                                                       | 1,800                     |          |                            |        | 1,800                     |          | 1,800              |          |
|                | 1        | 1        | Press clerk (12) ..                                                                     | 144                       |          |                            |        | 120                       |          |                    |          |
|                | 1        | 1        | Engine driver (45) ..                                                                   | 540                       |          |                            |        | 540                       |          |                    |          |
|                | 1        | 1        | Press mistry (15) ..                                                                    | 180                       |          |                            |        | 168                       |          |                    |          |
|                | 34       | 34       | Pressmen 3 (13), 11 (12), 8 (11), 6 (10), 6 (9) ..                                      | 4,476                     |          |                            |        | 4,428                     |          |                    |          |
|                | 34       | 34       | Inkers 9 (8), 25 (7) ..                                                                 | 2,964                     |          |                            |        | 2,928                     |          |                    |          |
|                | ..       | 2        | Forme carriers (7) ..                                                                   | 188                       |          |                            |        |                           |          |                    |          |
|                | 11       | 10       | Galley pressmen 6 (8), 5 (7) ..                                                         | 900                       |          |                            |        |                           |          |                    |          |
|                | 1        | 1        | Fireman (15) ..                                                                         | 180                       |          |                            |        | 996                       |          |                    |          |
|                | 1        | 1        | Assistant fireman (8) ..                                                                | 96                        |          |                            |        | 180                       |          |                    |          |
|                | ..       | 1        | Machine mistry (16) ..                                                                  | 192                       |          |                            |        | 84                        |          |                    |          |
|                | 16       | 23       | Machine minders 3 (14), 3 (13), 6 (12), 4 (11), 7 (10) ..                               | 3,204                     |          |                            |        |                           |          | 13,638             |          |
|                | 14       | 18       | Layers 7 (8), 11 (7) ..                                                                 | 1,596                     |          |                            |        | 2,148                     |          |                    |          |
|                | 6        | 6        | Takers-off 3 (3), 4 (7) ..                                                              | 528                       |          |                            |        | 1,200                     |          |                    |          |
|                | 1        | 1        | Roller-caster (10) ..                                                                   | 120                       |          |                            |        | 528                       |          |                    |          |
|                | 2        | 2        | Dampers (10), (8) ..                                                                    | 216                       |          |                            |        | 120                       |          |                    |          |
|                | 1        | 1        | Counter (8) ..                                                                          | 96                        |          |                            |        | 204                       |          |                    |          |
|                |          |          | Temporary establishment—                                                                |                           |          |                            |        | 84                        |          |                    |          |
|                |          |          | Galley pressman 1 (7) ..                                                                | 84                        |          |                            |        |                           |          |                    |          |
|                |          |          | Overtime allowance ..                                                                   | 2,500                     |          |                            |        |                           |          |                    |          |
|                |          |          |                                                                                         |                           | 19,984   |                            |        |                           | 15,528   |                    | 15,438   |
|                |          |          | Carried over ..                                                                         |                           | 1,40,500 |                            |        |                           | 1,46,504 |                    | 1,38,900 |

## EXPLANATORY REMARKS.

*Salaries.*—Under this head there is an increase of Rs. 2,250, of which Rs. 480 is for the progressive increase of salary to the Superintendent, the increase of pay to the Deputy Superintendent from Rs. 416½ to 500 (*vide* G.O., No. 808, Public, dated 29th November 1894), which amounts to Rs. 1,900 annually, Rs. 52 to exchange compensation allowances payable on the salaries of the Superintendent and Deputy Superintendent, and the remainder is due to the unusual large saving of Rs. 993 shown in 1895-96 Budget.

*Establishment.*—There is a decrease of Rs. 1,454 on the grant for current year caused by the savings effected by abolition of the Military department, and by the transfer of nearly Rs. 5,000 from piece to permanent establishment to suit the present conditions of the work, for which sanction is solicited. Temporary establishments and overtime allowances are provided under the head of each department as required in paragraph 69A of the instructions for preparation of budget estimates, which were hitherto availed from the general piece allotment, and this allotment is proportionately reduced. One clerk on Rs. 25 and a pucker on Rs. 8 are also included in this as sanctioned in G.O., No. 791, Financial, dated 11th October 1895.

Estimates for the full sanctioned scale of permanent establishment have been provided; the savings that may be effected on account of stop-pages are deducted from the gross total of expenditure.

## EXPENDITURE.

## DETAILED ACCOUNT No. 30C.—STATIONERY AND PRINTING—Government Presses—cont.

| Establishment<br>cont. | Numbers. |          | SECRETARIAT PRESS—cont.<br>GOVERNMENT PRESS—cont.                                | Budget Estimate,<br>1896-97. |          | Revised Estimate,<br>1895-96. |     | Budget Estimate,<br>1895-96. |     | Accounts,<br>1894-95. |          | EXPLANATORY REMARKS. |
|------------------------|----------|----------|----------------------------------------------------------------------------------|------------------------------|----------|-------------------------------|-----|------------------------------|-----|-----------------------|----------|----------------------|
|                        | 1895-96. | 1896-97. |                                                                                  | RS.                          | RS.      | RS.                           | RS. | RS.                          | RS. | RS.                   | RS.      |                      |
|                        |          |          | Brought forward                                                                  |                              | 1,40,500 |                               |     |                              |     |                       |          |                      |
|                        |          |          | (5) Binding department.                                                          |                              |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Foreman (60)                                                                     | 720                          |          |                               |     |                              |     |                       | 1,38,200 |                      |
|                        | 1        | 1        | Assistant foreman (25)                                                           | 300                          |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Binding clerk (15)                                                               | 180                          |          |                               |     | 720                          |     |                       |          |                      |
|                        | 1        | 1        | Gilder (17)                                                                      | 204                          |          |                               |     |                              |     |                       |          |                      |
|                        | 49       | 51       | Binders 3 (13), 3 (12), 3 (11), 4 (10), 5 (9), 9 (8), 9 (7), 5 (6), 4 (5), 6 (5) | 4,920                        |          |                               |     | 180                          |     |                       |          |                      |
|                        | 3        | 3        | Standing pressmen (10), (8), (5)                                                 | 276                          |          |                               |     | 180                          |     |                       |          |                      |
|                        | 1        | 1        | Embossers (9)                                                                    | 108                          |          |                               |     | 4,476                        |     |                       |          |                      |
|                        | 6        | 8        | Numberers 4 (8), 4 (7)                                                           | 720                          |          |                               |     | 300                          |     |                       |          |                      |
|                        | 2        | 2        | Perforators 2 (6)                                                                | 144                          |          |                               |     | 108                          |     |                       |          |                      |
|                        | 7        | 9        | Sewers 4 (4), 5 (4)                                                              | 456                          |          |                               |     | 504                          |     |                       |          |                      |
|                        | 11       | 17       | Stitchers 5 (3), 6 (3), 6 (2)                                                    | 606                          |          |                               |     | 144                          |     |                       |          |                      |
|                        | 7        | 8        | Folders 8 (2)                                                                    | 192                          |          |                               |     | 348                          |     |                       |          |                      |
|                        | 3        | 3        | Machine cutters (11), (10), (9)                                                  | 360                          |          |                               |     | 408                          |     |                       |          |                      |
|                        | 3        | 2        | Wheelers 2 (7)                                                                   | 168                          |          |                               |     | 168                          |     |                       |          |                      |
|                        | 6        | 6        | Machine rulers 1 (12), 1 (11), 1 (10), 2 (9), 1 (8)                              | 708                          |          |                               |     | 360                          |     |                       |          |                      |
|                        | 5        | 5        | Machine layers 3 (5), 1 (4), 1 (4)                                               | 282                          |          |                               |     | 240                          |     |                       |          |                      |
|                        | 5        | 5        | Do. takers-off 2 (3), 3 (2)                                                      | 162                          |          |                               |     | 708                          |     |                       |          |                      |
|                        |          |          | Temporary establishment—                                                         |                              |          |                               |     | 282                          |     |                       |          |                      |
|                        |          |          | Extra binders 1 (8), 4 (7), 6 (6), 6 (5), 7 (4), 4 (3), 4 (2)                    | 1,800                        |          |                               |     | 162                          |     |                       |          |                      |
|                        |          |          | Overtime allowance                                                               | 200                          |          |                               |     |                              |     |                       |          |                      |
|                        |          |          | (6) Type Foundry.                                                                |                              | 12,506   |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Foreman (40)                                                                     | 480                          |          |                               |     | 9,288                        |     |                       | 8,385    |                      |
|                        | 1        | 1        | Mechanical engineer (35)                                                         | 420                          |          |                               |     |                              |     |                       |          |                      |
|                        | 2        | 2        | Type-cutters (25), (20)                                                          | 540                          |          |                               |     | 480                          |     |                       |          |                      |
|                        | 2        | 2        | Dressers (14), (12)                                                              | 312                          |          |                               |     | 420                          |     |                       |          |                      |
|                        | 1        | 1        | Stereotyper (14)                                                                 | 168                          |          |                               |     | 540                          |     |                       |          |                      |
|                        | 10       | 10       | Machine casters 5 (10), 5 (9)                                                    | 1,140                        |          |                               |     | 264                          |     |                       |          |                      |
|                        | 1        | 1        | Hand caster (8)                                                                  | 96                           |          |                               |     | 144                          |     |                       |          |                      |
|                        | 1        | 1        | Striker (7)                                                                      | 84                           |          |                               |     | 1,020                        |     |                       |          |                      |
|                        | 1        | 1        | Metal maker (8)                                                                  | 96                           |          |                               |     | 96                           |     |                       |          |                      |
|                        | 1        | 1        | Rubbers 5 (5), 5 (4)                                                             | 540                          |          |                               |     | 84                           |     |                       |          |                      |
|                        | 10       | 10       | Stokers 5 (3), 7 (3)                                                             | 462                          |          |                               |     | 84                           |     |                       |          |                      |
|                        | 12       | 12       | Setters 3 (2), 4 (2)                                                             | 186                          |          |                               |     | 540                          |     |                       |          |                      |
|                        | 7        | 7        | Carpenter (15)                                                                   | 180                          |          |                               |     | 462                          |     |                       |          |                      |
|                        | 1        | 1        | Do. boy (5)                                                                      | 60                           |          |                               |     | 186                          |     |                       |          |                      |
|                        | 1        | 1        | Temporary establishment—                                                         |                              |          |                               |     | 180                          |     |                       |          |                      |
|                        |          |          | Type-cutter (10)                                                                 | 120                          |          |                               |     | 48                           |     |                       |          |                      |
|                        |          |          | (7) Servants.                                                                    |                              | 4,884    |                               |     |                              |     |                       |          |                      |
|                        | 2        | 2        | Messengers (12), (10)                                                            | 264                          |          |                               |     | 4,548                        |     |                       | 3,901    |                      |
|                        | 1        | 1        | Attender (10)                                                                    | 120                          |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Lascar (8)                                                                       | 96                           |          |                               |     | 264                          |     |                       |          |                      |
|                        | 3        | 3        | Packers 2 (8), 3 (7)                                                             | 444                          |          |                               |     | 120                          |     |                       |          |                      |
|                        | 1        | 1        | Head peon (10)                                                                   | 120                          |          |                               |     | 96                           |     |                       |          |                      |
|                        | 15       | 15       | Peons 5 (8), 10 (7)                                                              | 1,320                        |          |                               |     | 252                          |     |                       |          |                      |
|                        | 1        | 1        | Glazier (7)                                                                      | 84                           |          |                               |     | 120                          |     |                       |          |                      |
|                        | 1        | 1        | Masalchee (8)                                                                    | 96                           |          |                               |     | 1,320                        |     |                       |          |                      |
|                        | 1        | 1        | Cartmen 2 (7)                                                                    | 168                          |          |                               |     | 84                           |     |                       |          |                      |
|                        | 2        | 2        | Toties 2 (6)                                                                     | 144                          |          |                               |     | 96                           |     |                       |          |                      |
|                        | 2        | 2        | Sweepers 3 (4), 2 (3), 2 (3)                                                     | 300                          |          |                               |     | 168                          |     |                       |          |                      |
|                        |          |          | Total                                                                            | 3,156                        |          |                               |     | 120                          |     |                       |          |                      |
|                        |          |          | PENITENTIARY BRANCH.                                                             |                              | 1,61,046 |                               |     |                              |     |                       |          |                      |
|                        |          |          | (a) Composing department.                                                        |                              |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Foreman (120)                                                                    | 1,440                        |          |                               |     | 1,63,232                     |     |                       | 1,53,339 |                      |
|                        | 1        | 1        | Deputy foreman (60)                                                              | 720                          |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Storekeeper (50)                                                                 | 600                          |          |                               |     | 1,440                        |     |                       |          |                      |
|                        | 2        | 2        | Imposers (25), (20)                                                              | 540                          |          |                               |     | 720                          |     |                       |          |                      |
|                        | 1        | 1        | Proof-reader (25)                                                                | 300                          |          |                               |     | 600                          |     |                       |          |                      |
|                        |          |          | (b) Press and Machine department.                                                |                              |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Mechanical engineer (60)                                                         | 720                          |          |                               |     | 540                          |     |                       |          |                      |
|                        | 1        | 1        | Pressman (10)                                                                    | 120                          |          |                               |     | 360                          |     |                       |          |                      |
|                        | 2        | 2        | Machine minders (12), (11)                                                       | 276                          |          |                               |     |                              |     |                       |          |                      |
|                        |          |          | (c) Binding department.                                                          |                              |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Assistant foreman (25)                                                           | 300                          |          |                               |     | 720                          |     |                       |          |                      |
|                        | 4        | 4        | Binders 1 (15), 1 (9), 2 (8)                                                     | 480                          |          |                               |     | 120                          |     |                       |          |                      |
|                        | 1        | 1        | Machine ruler (9)                                                                | 108                          |          |                               |     | 276                          |     |                       |          |                      |
|                        |          |          | (d) Servants.                                                                    |                              |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Peon (7)                                                                         | 252                          |          |                               |     | 300                          |     |                       |          |                      |
|                        | 2        | 2        | Cartmen 2 (7)                                                                    |                              |          |                               |     | 480                          |     |                       |          |                      |
|                        |          |          | (e) Jail department.                                                             |                              |          |                               |     |                              |     |                       |          |                      |
|                        | 1        | 1        | Head warder (40)                                                                 | (a) 480                      |          |                               |     | 108                          |     |                       |          |                      |
|                        | 3        | 3        | Warders 3 (7)                                                                    | (a) 252                      |          |                               |     | 252                          |     |                       |          |                      |
|                        |          |          | House-rent allowance for warders                                                 | 162                          |          |                               |     |                              |     |                       |          |                      |
|                        |          |          | Total                                                                            | 6,750                        |          |                               |     | 718                          |     |                       |          |                      |
|                        |          |          | TOTAL ESTABLISHMENT                                                              | 1,67,796                     |          |                               |     | 163                          |     |                       |          |                      |
|                        |          |          |                                                                                  |                              | 1,64,000 |                               |     | 6,018                        |     |                       | 6,488    |                      |
|                        |          |          |                                                                                  |                              |          |                               |     | 1,69,250                     |     |                       | 1,59,827 |                      |

(a) Formerly included under Supplies and Services—Printing and Binding at Jail Presses—vide note on page 140 of C.B.E. for 1895-96.



GOVT. of {1895} Madras.  
FINANCIAL.

Pub. No. 937 d. 14-11-95  
847 d. 10-10-95

Issued

Recd. 11-12-95 Encl.  
Case 3122 and notes in  
original referred to not received  
from the despatch  
G.O. No. 974, 6th December 1895.

grm 16/12/95

DECEMBER.

Budget Estimates.

Accepting the — of the Government Press for  
96-97.

Financial dept.

C.No. 3122

FOR ORDERS

The Supt., Govt. Press, re-  
submits his budget estimate as directed  
in G.O. No. 937, d. 14th Novr. 1895.  
The allotment for piece work establish-  
ment has been placed at Rs. 68,748 against  
Rs. 84,116 in the budget estimate for the  
current year. Of this difference of Rs.  
15,368, the Supt. has allotted to

\* Temporary establishment Rs. 2,724  
\* Over-time — — — — — 5,100  
total Rs. 7,824

Of the balance (Rs. 7,544), he proposes  
to transfer from piece to permanent  
establishment to the extent of Rs. 6,090  
as shown in the statement appended to  
this note. As regards this transfer,  
attention is solicited to art. 414 of  
the C.S.R. under which piece workers  
in the Press hold pensionable offices.  
The transfer will not appreciably affect  
pension charges. This leaves a balance  
of the piece work allotment amounting  
to Rs. 14,544 which is the difference between  
the totals against the establishment  
at the foot of page 3 of the estimates

2. In the estimates there are  
the following increases

Salaries Rs. 2,350 ✓  
Supplies and services 50 ✓  
Contingencies — 2,520 ✓  
Total Rs. 4,820 ✓

\* Examining Dept — 720 ✓  
Press & Machine " 84 ✓  
Binding " 1800 ✓  
Type Foundry " 120 ✓  
2724 ✓

Composing Dept — 600 ✓  
Examining " — 1800 ✓  
Press & Machine " — 2800 ✓  
Binding " — 200 ✓  
6100 ✓

Have not the time to  
point out all these details  
with Mr. Hill or should  
be glad to do so. Let him  
have his way provided he  
doesn't go beyond the budget  
provision of the current year  
(Rs. 247,400)

6/12/95

*from this last lot*

Deducting Rs.1,454 remaining from the piece work allotment there is an excess of Rs.3,366. This is adjusted by raising the probable savings by Rs.5,000 and the amount to be recovered from the postal and telegraph depts. by Rs.366. The increase under salaries is inevitable. Under contingencies service postage has been raised on account of the despatch of Govt. publications from the press, but there will be a corresponding decrease in expenditure in the Chief and Rev. Secretariats. The Chief Secretariat budget has already been reduced by Rs.500 on this account.

3. The temporary establishments included in the estimates are apparently those at present actually employed and there is no provision for temporary establishments which may be required during the course of the year. Perhaps in view of the facts in para 2, the probable savings may be reduced by Rs.3,000

Govt. Press Budget Estimate for 1896-97

(FOR ORDERS)

H.M.

G.  
25  
300-5-10-95

DEPARTMENT.

C. No.

*without his sanction for*  
FOR ORDERS.

*Then there ought to be a system of monthly returns of temporary establishments and to be submitted to the C. for approval. This is the only way I can think of for securing proper control.*

*Emergency jobs which the ordinary staff cannot cope with (for instance the papers connected with Mr. Baines special duty) come in and that if he has to apply for sanction for temporary establishments it means very considerable delay. The transfer from "temporary" to permanent do not as it were would ordinary be the case involve pecuniary charges as the temporary establishment of the person in this respect on the same footing as the permanent. It appears to take more on "permanent" as a rule on a lower rate of pay to begin with.*

LD  
4/12/95

*CP. 29.11.95* Mr. Hill has been to me and explained matters. The explanation is a long one and I submit that Mr. Hill might attend upon H.M. and explain to him the points to which description has been taken. For instance as regards book binding he is quite willing to work on the same system as at Calcutta but points out that he does not have an establishment (as is done at Calcutta to supervise a clerk) again as regards temporary hands, he points out that

Proc. Bd.

E

FOR ORDERS.

H. E. THE GOVERNOR.

THE HON'BLE MR. H. W. BLISS, C.I.E

THE HON'BLE MR. J. GROSE.

Transferred to the  
Public Department

In Chief Secretary

\* Only for such months  
as it has been found  
necessary to employ  
the extra staff  
(since amended) 24/4/55

Read again

G.O. N° 937 Sub-dpt. No. 1

Financial Current 3122

Public - 4193.

Order N° 12 of 7 Jan 96

mis

In para 7 of G.O. N° 937

Sub-dpt. No. 1 having the Supdt.  
Govt Press, was <sup>directed</sup> requested

to entertain no temporary  
Estab<sup>t</sup> without the previous  
sanction of Govt. In special  
cases, however, when the ordinary

staff cannot cope with the  
work, <sup>to be done by</sup> ~~it will be necessary~~  
to <sup>employ</sup> ~~employ~~ the necessary

temporary Estab<sup>t</sup> without  
previous sanction (if within  
the budget allotment)  
and ~~with submission~~

<sup>containing full particulars</sup>  
A monthly <sup>return</sup> of all  
temporary hands <sup>suggested should be sent</sup> for the  
approval of the Chief  
Secretary.

2. The Supdt will submit  
at an early date a proposed  
statement for the revision of  
Press Estab<sup>t</sup> as shown in the  
estimate for 1896/97 accepted  
by the Govt Dept.

974 3rd d/6.12.95

Temporary Establishments  
at the Govt Press

from Orders

31.12.95

2013

6/1/96

from Orders

at the Govt Press

Given for copying  
Copied  
Examined  
Signed

189

AGAIN G.O., No.  
189

DATED

PRESENT No.

CLOSURE TO C. No.

ORDER OF GOVERNMENT .. .. A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH  
IN ORIGINAL.

N.B.--

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- Q = Copy heading only.