

Public (1895) Department.

ORDINARY MS.

G.O., No. 1008

Dated 12th Dec: 1895

[Despatch Abstract.]

CIVIL LIST.

Directing the Accountant-General to make certain alterations in the--from the first quarter of 1896, and requesting him to favour Government with his views on the general arrangement of the List which appears to be susceptible of improvement

For S. George
11-3-95

My dear Rawlins,
I write to remind you
~~that I have had no~~
~~reply to my~~ only reply to my O.O.
of the 24. Jan'y 1895 ^{last} regarding
certain alterations in the
oil list.

C^o
10.3.95
L. B. [unclear]
S. [unclear]

W. Rawlins Esq. [unclear]
(rec'd 12/3/95)

FURTHER PAPERS.

No.	Department.	Date.	G.O.	No.	Department.
4394		95			
448		96	219	12-2-96	
1095		96	579	1-6-96	
2878	Pub.	96	1177	5-11-96	

Ottawa, Ont.
11th July 1895

My dear Harrison

I write to remind you
that I have had no reply to my
D.O.s of the 24th Jan^y and 11th Mar
last to Rawlins regarding certain
alterations in the Civil list.

h
11/11/95

26

F. C. Harrison Esq.

A.K.
Ottawa, Ont.
11/7.

[$\frac{G}{9}$]

2,000-2-4-03.

Current No.

DEPARTMENT.

From

T. C. Harrison Esq^{re}
Folk. St. George

No.

Dated 13th July 1895

Received 14th _____

Regd 15th _____

Enclosures

SUBJECT.

Re alteration in the Civil
List.

D.O. Number wanted

123

13/7

Being up to 15th Regd

Cl

7/4/95

ACCOUNTANT GENERAL'S OFFICE,
FORT ST. GEORGE,

the 12th of July 1895.

CHIEF SECRETARY
GOVERNMENT OF MADRAS
14 JUL 1895

My dear Mr. [unclear]
I have received your letter

I am not aware of the existence of
your letter of January and
have relating to attention in
the list. My assistant in
charge of that branch is an
unfortunate person and has been
by examination. He tells me he will
be and hurry up. Yrs sincerely
J. Harrison

780 5657
780 7619

Coacameo
10^o Oct^r 189.

My dear Mr. Harrison.

your D.O. of the 13th July has
I have not as yet had a
~~Please let me know when I may expect~~
a reply to my D.O. of the 24th January
last to Mr Rawlins regarding certain
alterations in the Civil List.

~~Cd.~~ 4/10/95

F.C. Harrison Esq.

~~copy
sent to Mr. Rawlins
10/10/95
Bons
Cd.
17/10/95~~

CHIEF
SECRETARIAT,

D. O.
No. 207

Dated, 10. 10. 189.

SD. 10-10-95, al. 388.

[G]
9
2,000-15-8-05

Current No.

DEPARTMENT.

From

F. C. Harrison Esq

No.

Dated 18th
Received 18th
Rep^d 19th } October 1895
Enclosures 1

SUBJECT.

Regarding certain
alterations in the Civil
List

I made enquiries at the H.C. office
to-day that no order of the Local
Authority for the full of the road (as shown)
appear to have been made.

11/30/10
L.O. 824th from 1895 is put up with
the 2nd of the 1895 and is not used

ACCOUNTANT GENERAL'S OFFICE,
FORT ST. GEORGE,

the ~~SECRET~~ of Oct 1895

18 OCT 95

SECRET

My dear Mr. Pici

Yours d.v. of the 29th January and
reminder of the 18th Feb. about certain
attention in the civil list.

I see no objection to the mission of
Col. S. O. & Co. for the police. They
were introduced under S. O. 559 of
2nd Sept. 1890.

2. The list of advocates & vakils might
be left out - pages 136-142. The
information should always be

available in unofficial publication

3. Perhaps the P.W.N. production list
might be omitted - pages 232-237.
There is a separate list.

4. ~~This is simply unnecessary to retain the~~
list of members against civilians
on pages 1, 3, 24.

5. Similar on pages 84 to 85.

6. Pages 85 to 90. Date of Present
appt. may be omitted. This given
in the production list.

7. Pages 125, 126, 120-123, 167, 180. Date
of appt. might be omitted. If the
information is required it can be

10 11
gathered from the History of service.

8. Pages 245 to 296. 'Number' salary
and date of appt. may perhaps
be omitted. The information is given
in the respective production lists.

9. Jones made some more radical
suggestions. I enclose his note (to
be returned). If Govt. wish to go
into them I will do what can
be done.

Mr. C. M. T. Total Service. From diary
- appt. 9. J. H. Harris
Salary & Allowance?
115 - 119.

D. O. 8/14-11-95

My dear Mr. Harrison,

Many thanks for your D.O. of the 18th October, regarding the Civil list. Will you please let me know whether you see any objection to the issue of the enclosed order. Morris' suggestion seems on the whole to be good and the order will give you an opportunity of coming up officially in regard to them.

Yours sincerely,

12/11/95

Handwritten notes in left margin:
18/10/95
copy 1/2
manuscript
the 18th Oct 1895
CJ

Handwritten notes in left margin:
to return the
manuscript to
the 18th Oct 1895

Handwritten notes at bottom right:
To the Act. Genl.
with orig. encl. ref. 18/11/95

Papers to be read in proceedings:—

Again G.O., dated	189	, No.
Again G.O., dated	189	, No.
Current No.	of 189	, dated , from
" "	, 189	, " , "
" "	, 189	, " , "

ORDER.

It is observed that there are various unnecessary entries in the Civil list, which is not intended to contain information which should be obtained from the History of Services of Gazetted officers.

2. The following will in future be omitted:—

- (i) The numbers shown against Indian Civilians on pages 1,3,4 and 84.
- (ii) The columns "Number" in the graduation lists on pages 85-93 and "Date of present appointment" on pages 85-90;
- (iii) The columns "Total Service", "Appointed" and "Salary" on pages 96-102 the pay being shown at the head of each class of Dy. Collectors e.g. "First Class Number 1 - Pay Rs. 700 ";
- (iv) The column "Total Service" on pages 107 and 107 A;
- (v) The column "Salary and Allowance" on pages 115-119 ;
- (vi) The columns "Total service" "Year of first appointment to the

5/12/95
Civil List
CS
S.D.

done
1/12/11
1/12/11

CIVIL
LIST

451

1/12/11

W7
1/12/11

Salt Department" and "Salary" on pages 125 and 126, the pay of each grade being shown at the head e.g. "First grade- Number 2 - Pay 800 " and the entry of House Rent being made in the "Remarks column" - "H.R. Rs.46-2-6".

(vii) The columns "Salary" and "Date of first appointment to Department" on pages 130-133; the only case in which the pay is graded is that of the Superintendent and his actual emoluments should be shown in the "Remarks" column.

(viii) The lists of Advocates, Vakils and Attorneys on pages 136-142.

(ix) The columns "Total Service" and "Salary and Allowance" on pages 145 and 146.

(x) The columns "Salary", "Year of appointment to the Army", "Date of appointment to the Police", "Actual performance of Police duty" and "Period passed on leave since entering Police" on pages 167-181. The words "of Police" are unnecessary in the headings and the pay of the appointment should be shown with the heading Inspector General, Commissioner for the town of Madras, and Assistant Commissioner for the town of Madras.

(xi) The Public Works Department gradation list on pages 232 - 237 A.

(xii) The numbers shown against Indian Civilians, the salary entry and the dates in the distribution lists on pages 245-296.

In all the above cases salaries which ~~are~~ differ from the grade pay

should be shown in the "Remarks" column which should also mention any allowances drawn in excess of the pay.

3. The following further alteration will improve the Civil list:

(i) The columns "District" and "Station" should follow that of "Name" on pages 147-152.

(ii) The Jail dept. list on pages 162-163 might be put into tabular form with appropriate columns. The Inspector General of Prisons will be requested to report on the point.

(iii) The columns "Languages passed" and "Rewards in Languages" should precede the column "Name" on pages 184-191

(iv) Suitable abbreviations should be introduced throughout the lists, these being explained in a prefatory note.

4. The Accountant-General will introduce the above changes in the lists for the first quarter of 1896, and he will be requested to favour Government with his views on the general arrangement of the list which appears to be susceptible of improvement.

To

The Accountant-General.

,, I.G. of Prisons (para.3(iii))

GOVERNMENT OF MADRAS.

FORT ST GEORGE

29 JANUARY 1895

My dear Rawlins,

It strikes me that the Police Depart-
-ment list on page 167, ~~etc~~ of the civil list
must give a good deal of correction work in
which might be avoided. Column 5 (year of
appointment to the "army") might be omitted
altogether and columns 8 (actual perform-
-ance of Police duty) and 9 (period passed on
leave since entering police) need not, I think,
give months and days. They do not appear to
be necessary at all. Will you please let me
have your opinion on these points as well as
any other suggestions that may occur to you
in view to reducing unnecessary entries in any
portion of the list.

Yours sincerely

(Signed) J. F. PRICE

T. W. Rawlins Esq.

(True Copy)

W. S. S. S.

Chief Superintendent.

No 3773.

Government of India
Finance Department.

Resolution

Simla the 25th September 1871

The Governor General in Council considers it advisable that a standard arrangement should be established for the Civil lists issued by the various Governments in India. A list of departments and appointments has accordingly been drawn up, and is appended to this resolution. The arrangement followed is that of the Civil list at it is requested that it may as far as possible be adopted in the preparation of Civil lists in future.

2. It is not intended that every Government should adopt in its entirety the whole of the arrangement proposed. In some of the Governments all the departments do not exist, and in some of the provinces it may not be deemed necessary to enter all that do exist. Some of the Governments, moreover, may find it convenient in their Civil list information

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1

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which finds no place in the classification hereto attached. On matters such as these the Governments may continue to exercise their own discretion. But it is requested that such of the information included in the list annexed to this resolution, as each Government may think proper to record in its Civil list, may be arranged in the order and indexed by the number indicated by the Standard arrangement.

(3) The Governments are requested to submit, for consideration at an early date, any suggestions they may desire to offer for improvements in the arrangements.

Order: — Ordered that the foregoing Resolution (with appendix) be communicated to all local Governments and Administrations, the Comptroller General, the Accountants General and the Deputy Accountants General in independent charge, for information.

(Sd) W. S. Hand

Under Secy to the Govt of India

19
Appendix

Part I — The Government.

Governor or Lieutenant Governor
Personal Staff.

Members of Council.
Members of Legislative Council
Secretaries, Under Secretaries &c to Government.

Part II Gradation lists.

A. Civil Service gradation list (in Bengal
North Western Provinces Madras & Bombay)

Column 1. Number.

" 2. Name

" 3. Dates of arrival in India
— both first arrival and subsequent
arrivals from furlough or leave on
Medical Certificate.

" 4. Date of Commencement of
Service.

" 5. Length of actual service

" 6. Substantive appt and date
thereof.

" 7. Officiating appointment & date
thereof.

" 8. Pay.

" 9. Acting allowance

10. Remarks (noting whether on leave
or not; also any additional allowance.)

- B - officers in the Commission (graded)
 C - officers on furlough or special leave
 (including sick leave)
1. Number (Consecutive)
 2. Name
 3. Number in graduation list
 4. Date on which leave begins
 5. Length of leave
 6. Date on which leave ends.

Part III. Land Revenue & General Administration.

- A - Classified list of appointments reserved for members of the Civil Service or officers of the Commission
 B - Classified list of settlement appointments
 C - List of the higher uncovenanted Executive Service (Deputy Collectors &c)
 D - List of the Subordinate Executive Service (Tahsildars &c)

Part IV. Forest Department

Part V. Excise Department.

Part VI. Assessed Taxes.

List of Special Assessors

Part VII. Customs Department

- A. Superior appointments
 B. Preventive Service List.

Part VIII. Salt Department.

Part IX. Opium Department.

Part X. Stamps & Stationery

Part XI. Mint.

Part XII. Post Office

Part XIII. Telegraph Department

Part XIV. Survey Department.

Part XV. Accounts Department.

Part XVI. Judicial.

- A - High Courts and Law Officers of Govt.
 B - Classified list of appointments reserved for members of the Civil Service or officers of the Commission.
 C. Small Cause Courts.
 D. Subordinate Judicial Service.

Part XVII - Jails Department.

List of officers and appointments connected with jails.

Part XVIII - Registration Department.
Graduation List of Registration Officers and appointments.

Part XIX. Municipalities & Autonomous Magistrates and other officers connected with Municipalities and Autonomous.

Part XX - Police Department.
Graduation List of Police officers and
appointments.

Part XXI - Marine Department.
Port officers.
Pilots.
Other Officers.

Part XXII - Educational Department.

Part XXIII - Ecclesiastical Department.
List of Chaplains & other officers
List of other clergymen receiving allow-
ances from Government.
List of Marriage Registrars.

Part XXIV - Medical Department.
List of Civil Surgeons and
Medical officers of Districts.
List of appointments connected with
Sanitation, Vaccination, Asylums
and Hospitals.

Part XXV - Political Depart-
ment
List of officers in political employ

Part XXVI - Public Works
Department
List of Public Works officers
Do - Do - (Railway) officers

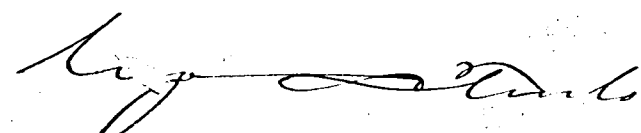
Part -

Part XXVII - Miscellaneous
Officers not included in the above
(Emigration, Meteorology, Botanical
gardens, Cotton Department &c. &c.)

Part XXVIII - Amovary Magistrates.
List of Honorary Magistrates.
List of Justices of the Peace.

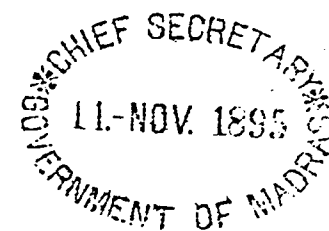
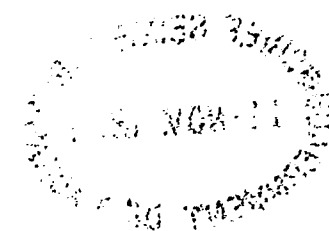
Part XXIX - Distribution List.
A List of Divisions, Districts, Sub Divi-
sions, Municipalities & Cantonments.
B. List of officers at the head quar-
ters of Government.
C. Distribution List by Districts
Form for B & C.
1 Name
2 Appointment
3 Remarks.

(True Copy)

By 
Chief Superintendent.

LE

Names to be entered
in the order of Depart-
ments, Parts III to
XXVIII.



N^o 3134.

FORT ST GEORGE,
Accountant General's Office,
11th November 1895.

Forwarded to the Chief Secretary to
Government with reference to his Telephonic
message dated 7th November 1895.

Pro Stadi
Chief Superintendent.
Stadi

(1895) Department

From The Accountant General
Madras

To The Chief Secy Robert
Public Works

No 3134

Dated 11 }
Recd 11 } hours -
Regd 12 }
Enclosures 2 }

Subject

Forwarding copies
of correspondence
regarding the representation
of the Civil Lists.

[$\frac{G}{9}$]
2000-12-8-95.

Current No. 712

DEPARTMENT

From

F. C. Harrison Esq

No.

Dated 27 }
Received 27 } - 11-95
Regd 28 }
Enclosures 1 }

SUBJECT

Stating that ^{he} has no
objection to the issue of the
enclosed order.

D.O. 451: 14.11.95
D.O. 388: 10.10.95

ACCOUNTANT GENERAL'S OFFICE,
FORT ST. GEORGE.

the 27th of November 1895.

My dear Mr Price,

Your D.O dated 14th Instant.

I see no objection to the issue of
the enclosed order.

The following additions and al-
-terations are however necessary. The question
of the general arrangement of the Civil
list is engaging attention.

Item (i) After "84" add 114, 121, 124, 127, 134,
135, 143, 144, 162, 167, 229, 231, 240, 241,
242 and Index or it might be noti-
-fied that all numbers of gradation
list may be omitted from other parts
of the list.

Item (ii) Before "85-93" add 77, 78, 79, 80
and 81 and after "90" add 93.

Item (iv) Before "106 and 107 A" add 94.

Item (x) Pages 167-181 should be altered
to 167 - 180.

The

The letters J.C.S will be substituted for
C.S wherever it occurs in the List.

Yours sincerely,

H. Mani

This Hon'ble Mr J. F. Price C.S.I.,

[G.
24.]

200-5-10-95.

DEPARTMENT.

Papers to be read in proceedings:—

Again G.O., dated	189	, No.
Again G.O., dated	189	, No.
Current No.	of 189	, dated , from
" "	" 189	, " , "
" "	" 189	, " , "

ORDER. No 1008 of 12 Dec '95

It is observed that there are various unnecessary entries in the Civil list, which is not intended to contain information which should be obtained from the History of Services of Gazetted officers.

2. The following will in future be omitted:—

(i) The numbers shown against Indian

Civilians on pages 1, 3, 4 and 84, 112, 120, 127, 134, 135, 143, 144, 163, 167, 229

(ii) The columns "Number" in the

77-81, 82
gradation lists on pages 85-93 and "date

of present appointment" on pages 85-90;

(iii) The columns "Total Service"

"Appointed" and "salary" on pages 96-104, the

pay being shown at the head of each class

of Dy. Collectors e.g. "First Class -

Number 1 - Pay Rs. 700";

(iv) The column "Total Service" on

pages 106 and 107 A;

(v)

(v) The column "Salary and allowance" on pages 115-119;

(vi) The columns "Total Service" "Year of first appointment to the Salt Department" and "Salary" on pages 125 and 126, the pay of each grade being shown at the head e.g. "First grade - Number 2 - Pay 800" and the entry of House Rent being made in the "Remarks column" e.g. "H.R. Rs.46-2-6".

(vii) The columns "Salary" and "Date of first appointment to Department" on pages 130-136; the only case in which the pay is graded is that of the Superintendent and his actual emoluments should be shown in the "Remarks" column.

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(xi)

(xi) The Public Works Department gradation list on pages 232-237 a.

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(i) The columns "District" and "Station" should follow that of "Name" on pages 147-152.

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4. The Accountant-General will introduce the above changes in the lists for the first quarter of 1896, and he will be requested to favour Government

With

with his views on the general arrange-
ment of the list which appears to be
susceptible of improvement.

CS.
29.11.95

12
2.12.95

Civil List

CS.
4/12

The Secy. Gen. ✓
P.H.S. Dept. for
Criminal Justice

To,

The Accountant General.

.. Inspector General of Prisons.

(Para 3 (ii))

Recd.
12/12

Note for CS

Not this one please

CS
12/12
Handwritten notes
8/12

UNDER SECRETARY
7 DEC 95
PUBLIC AFFAIRS