

(1) Number of pages 16.  
(2) Date of repair 15.3.1944  
(3) Initials of the Referencer [Signature]

# MADRAS RECORD OFFICE.

Government of Madras.

*Public* DEPARTMENT.

|          |       |                                       |             |
|----------|-------|---------------------------------------|-------------|
| G.O. No. | 730   | <del>Press -</del><br><del>Mis.</del> | <i>Mis.</i> |
| Dated    | 7. 9. | 18 93..                               |             |

Not to be folded or roughly handled

*Establishment. Surgeon-General's Office -  
Increase of*

OFFICE OF SURGEON-GENERAL

WITH THE GOVERNMENT OF MADRAS,

Madras, *11 August* 1893.No. *404*

From

SURGEON MAJOR-GENERAL W. F. DEFABECK, M.P.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

Madras,

To

THE Hon'ble the Chief Secretary to Govt.  
Public Department.

SIR,

With reference to para 3 of my letter No. Of 246 dated the 14<sup>th</sup> July, I have the honor to request the favor of early sanction of Government to the immediate embarkment of two additional Clerks and one attendant for duty in this Office.

2/ The work has enormously increased during the last few years and with the present limited Establishment sanctioned at a time when the work was not half as heavy as it now is it is impossible to keep it current.

3/ Assistance is mostly required in the Current and Record Departments, and also in the Statistical branch during the working season of the year viz: from 1<sup>st</sup> January to 31<sup>st</sup> July. At present the current Department is unable to go through the daily work allotted

to it and during the first 7 months of the year it becomes necessary to withdraw Clerks from this and other Departments of the Office to assist in the Statistical branch with a view to the annual Report being expedited and submitted in time.

This causes great confusion and large accumulation of arrears with the result that the despatch of public business is much retarded. Unless therefore an additional Copyist on Rs 20 per mensem is sanctioned it will be impossible to keep the work current.

4. The Record Department calls for more urgent attention. It is impossible to expect one man to do all the duties required of a Record Keeper in an important Public Office.

There is in my opinion full work for 3 men if the records are to be kept in anything like a satisfactory <sup>state</sup>. However I recommend that an Assistant Record Keeper on Rs 25 and an attender on Rs 10/- per mensem may be sanctioned. Without this extra Establishment it will be impossible to preserve the important records extending nearly over a period of 100 years or to keep in order the current records which are so constantly required for reference by each Department in the Office. At present there is extreme confusion in this Department and it is likely to increase unless

unless immediate steps are taken to remedy the same.

57. On receipt of the sanction of Government the necessary proposition statement will be submitted.

I have the honor to be  
Sir

Yours most Obedt. Servant.

Wm. H. H. H. H. H.

Surgeon General with the  
Govt. of Madras

Public (1893) DEPARTMENT.

From

SURG. MAJOR-GEN. W. F. DEFABECK, M.D.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

Madras,

No. 404

Dated

Recd.

Regd 12. viii 93  
No.



Subject.

Applying for increase  
the Office Establishment of  
the Surgeon General with  
the Government of Madras.

Make Sent to Madras for papers  
14/8 Recd  
18/8

Public DEPARTMENT.

No. 2195 & 2248.

From The Surgeon General.

Dated 11<sup>th</sup> & 16<sup>th</sup> Aug 1893.

FOR ORDERS.

The Surgeon Genl.  
applies for the following  
additional office estab:  
1 Asst Record Keeper - 25/-  
1 Clerk - - - - - 20/-  
1 Attender - - - - - 10/-

Please see L.P. of  
22.10.92, No. 730, and of  
11.11.89, No. 900.

19/8 The S.G. comes up again for more  
hands but he gives no figures  
to show that work has materially in-  
creased since 1889 when Dr. Bird  
got out of Capt. increase of pay  
for part of his establishment. It is  
submitted that the S.G. should  
be called upon to send up a statement  
showing the difference between the  
amount of work which his office had  
to do in 1889 and that turned out  
in 1892-93.

Dec  
23/8

22/8/93

Madras. 16 Dec 1944. 189

Encl

From

**SURGEON-GENERAL WITH THE**

GOVERNMENT OF MADRAS.

**MADRAS**

THE Honble the Chief Secy: to Government  
Public Department.



With reference to para 1 of  
No. 592 Public dated the 2<sup>nd</sup> August 1904  
I have the honor to state that in my  
letter no. 404 dated the 11<sup>th</sup> instant  
I have submitted proposals for  
increasing the Establishment in  
this office, and trust that early  
sanction will be accorded to the same.

I have the honor to be

Sir

Yours most obedient Servant,

Surgeon-General with the Govt. of

Public (1893) DEPARTMENT.

Pub. No. 592 932 2 8 93 Ac  
- 900 D 11-11-89  
Foil 15168 20-8-81 Ac  
Pub 7368 22-10-92

From S. M. Genl. W. F. de Fabeck  
SURGEON-GENERAL WITH THE  
GOVERNMENT OF MADRAS,  
Madras,

Ref. No. 2195  
No. 1491. D/25/8/93.

It is observed that a  
considerable increase in  
the cost of the Surgeon  
General's office estab<sup>t</sup>  
was sanct<sup>d</sup> in G.O. d<sup>y</sup>  
11.11.89, No. 900. Dr. de  
Fabeck is requested to  
submit a statement  
showing the difference  
between the amount  
of work which his office  
had to do in 1888/89 and  
that turned out in 1892/93.  
/ from orders /

5013  
24/VIII

25/8/93

Dated 16 August 1893  
Received

No.

SUBJECT.

Stating that he has  
submitted proposals for  
increasing the Establishment  
in the Office & trusting early  
sanction will be accorded  
thereon.

The Surg. Genl.

W. F. de Fabeck  
25/8

No. 456

Encl. one.

From

SURGEON MAJOR-GENERAL W. F. DE FABECK, M.D.

SURGEON-GENERAL WITH THE  
GOVERNMENT OF MADRAS,  
Madras,

To

THE Honble the Chief Secy to Government  
Public Department,

SIR,

With reference to Public Depart-  
ment memorandum no. 1491 dated  
the 25<sup>th</sup> August 1893, I have the honor  
to state that in 1889 Government  
was pleased, on the recommendation  
of my Predecessor, to grant an increase  
of pay to the Establishment (excepting  
however the manager, although his  
case was specially brought to notice)  
on account of the poor scale of  
salaries and the increased re-  
sponsibilities of the clerks. The  
present is an application to increase  
the Establishment itself by 2 clerks  
and an attendant to meet the work  
in the Office, which has steadily  
increased during the last  
10 years.

2. In compliance with the  
wishes

23.8.93  
OFFICE OF SURGEON-GENERAL  
WITH THE GOVERNMENT OF MADRAS,  
Madras, 31<sup>st</sup> August 1893.

wishes of Government I enclose a comparative statement showing the work turned out in this Office during 1888 and 1892 from which it will be seen that there has also been rapid growth of correspondence &c. during the last 4 years.

3 It may further be pointed out that the number of Hospitals and Dispensaries at the end of 1888 was 375 and at the end of 1892 the number had increased to 449. This means increase in correspondence, Indents (which are always submitted in triplicate and should be checked), Returns &c. - In addition to this Government has directed that Jail Returns should be verified and checked in this Office.

4. As already represented by me the Record Department has not been and could not be efficiently managed owing to want of sufficient clerks. The several transfers which this Office underwent during the last 10 years have had a very prejudicial effect on this Department of the Office, and I consider it

it necessary, if the records of the Office are to be accurately and correctly kept that an extra clerk and an attendant should be entertained.

I have the honor to be,  
Sir.

Your most obedt. servant.

J. H. S. S. M. Genl  
Surgeon General  
with the Govt. of Madras

LD

ms 80 986-7  
25-5-92

Public (1893) DEPARTMENT.

From

SURG. MAJOR-GEN. W. F. DE FABECK, M.D.,

SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

Madras,

To

No. 456

ENCLOSURES: 1.

Dated 31<sup>st</sup>

Recd.

August 1893.

No.



Subject.

Submitting a comparative statement showing the work turned out in the office during 1888 and 1892.

WITH ORDER

25/8/93  
The Surg. Gen. has been  
informed by the Surg. Gen. that  
the information called for in  
regard to the increase of  
work in his office during the  
past 4 years.

25/8/93  
3/9  
It is nothing very much and  
probably the increase comes from  
the part of more routine work.  
It is submitted that if any increase  
at all is allowed on clerk on Rs. 25  
at the outside would be ample.

4/9/93

It is thought a case is made out  
for any increase.

4/9/93

Currents 2195, 2248, 2306.

Order of 7<sup>th</sup> Sept 1893, No. 730.

The Govt. does not  
consider that a case  
has been made out  
for any increase of  
establishment.

(from orders)

25/8/93  
6/9

4/9/93

To the Surg. Gen.

4/9/93

Statement showing the work in the Office of the Surgeon General with  
the Govt. of Madras at the end of 1888 and 1892.

| Year  | Number<br>of letters<br>received | No. of letters<br>sent and<br>despatches<br>out. | Remarks. |
|-------|----------------------------------|--------------------------------------------------|----------|
| 1888- | 10138                            | 9853                                             | 2532     |
| 1892- | 11851                            | 10439                                            | 2839     |
|       | 1713                             | 586                                              | 307      |

Madras  
31<sup>st</sup> August 93

W. F. De Fabeck  
Surgeon General  
with the Govt. of Madras

12

*Pubre no 2464*

*160 Sub*  
*1 3 SC*

*765 Pub*  
*5 10 SC*

READ AGAIN ORDER OF GOVERNMENT, DATED  
18 , No. , MISCELLANEOUS.

ENCLOSURE.

CURRENT No.

STATEMENT WITH DITTO.

ORDER OF GOVERNMENT.

A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BRING MEANT FOR DISPATCH  
IN ORIGINAL (not paged).

N.B.—

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- Q = Copy heading only.

[ $\frac{9}{11}$ ]

16-5-11  
24-11-11  
21-2-13  
22-6-18

ORDINARY, MS.

|                    |
|--------------------|
| Public DEPARTMENT. |
| G.O., DATED T-9-93 |
| No. 730            |

**INDEXED.**

*When given for copying.*

[Despatch Abstract.]

Considering that no case has been  
made out by the Surgeon General  
for any increase of establishment  
in his office