

ORDINARY, PRINTED.

Public DEPARTMENT.
G.O., DATED *9-2-93*
No. *109.*
110.

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[Despatch Abstract.]

Standing Information

Paper covering re-
garding the revisi-
on of the
by the ^{General} Admini-
stration report
per 1092-93-

8/10/02
13-9-02 ✓

9-2-06 ✓

12/10/38 ✓

READ AGAIN ORDER OF GOVERNMENT, DATED
No.

BACK PAPER, No.

FURTHER PAPER, No. 88.75

ENCLOSURE.

CURRENT No.

60 - a

STATEMENT WITH DITTO.

ORDER, &c., OF GOVERNMENT—A.

PAPERS KEPT OUT OF FILE FOR DESPATCH IN ORIGINAL
(not paged.)

NUMBER OF COPIES
REQUIRED. { Order complete. ☒
Letter only.
Order complete with Letter. 100

N.B.—

A = Print in full.
B = Not to be printed.
P = Print abstract only.
Q = Print heading only.
R = Print, but not for monthly volume.

Star

Wan

1 Feb.
29

From

J. P. Ansell, Esq., C.S.B.,
Deputy Secy. to the Govt. of India.

To

The Chief Secretary to the Government of
Madras

Calcutta the 5th January 1893

Home Department
Public

Sir,

In inviting attention to Home Department
Circular Letter of 16. 534-543, dated the 19th April 1883 on
the orders therein cited, I am directed to remind you that
chapters in the General Administration Report containing that
information will have to be revised and re-written for the
Report for 1892-93. I am accordingly to request that, with
permission of His Excellency the Governor in Council timely
arrangements may be made for the careful preparation of
chapters by officers possessing a special acquaintance with
subjects dealt with.

I have the honour to be,
Sir,

Your most Obedt Servant,

J. P. Ansell

Deputy Secy. to the Govt. of India.

Public DEPARTMENT.

From

The Govt of India
Home Dept.No. 10 Pub
29Dated 5th }
Received " } Jan'y/93.
Enclosures

SUBJECT.

Requesting to make arrangements for the preparation of the chapters in the General Administration Report containing standing information by officers possessing a special acquaintance with the subjects dealt with —

as the first time like to have at the end of the year
arrangement of your experience
in work of this description

+ as
Drafts are a part of
the kind of Dr. — to be the
last of writing out at a
first

7/17/21/93

My dear Maclean.

With reference to

yo. No-109 of this date
which has been comd.
to you I am directed to
inquire whether you
^{could kindly}
~~willing to~~ undertake the
duty of editing the separ-
ate volume of ten chap-
ters that is to be issued

at the end of the year.
~~Maclean~~ desired to restrict
the size of the book, and
to admit no matter into
it except what strictly
belongs to the "red-letter"
chapters of standing
information. You will
~~see that it has been~~
decided that the spelling
is to be ~~Maclean~~. Will
you kindly let me
have a reply at an
early date.

Yours truly

J.B.

6/2

C.B.
7/2/93

101

G.O. 4.6.73 No 584 Pat.

The Govt. of India in their letter No 1674 of 12.5.73, said that an annual report is intended to set out a clear & compact retrospect of the working of the local administration during the year, that it is not the proper object of such a report to provide an annual hand book of information upon such subjects as physical geography and tenure or upon other matters which do not change from year to year, and that provision should be made in each annual report, for matter of standard reference, as well as for matter of annual narrative. The chapters containing standard reference were to be distinguished.

as red letter chapters,
they were to be written up
once for several years to
come in the report for
1872-73, and their
contents were not to be
annually reported except
in the event of some radical
change.

The different subjects
that are to be headed as
under red letters are given
at the end of G.O. 5-824
4.6.73

In G.O. 846, the Govt.
22.6.77
approved Dr. Macleane's
proposal to print se-
parately the auditing
prefaces & this substituting
a periodic Separate Volume
for the periodic mixed report,
specified in G.O. 5-84
4.6.73

The Govt. of India

meanwhile decided
that it was not necessary
to rewrite the chapters
containing auditing
information until
the report for 1882-83
was due.

When a letter similar
to the one under consi-
deration was received
from the Govt. of India
in 1883, they were in-
formed that a volume,
distinct from the annual
administration report,
embodying all infor-
mation of a permanent
nature, ^{would} ~~be~~ be issued
in this Presidency. And
this is Dr. Macleane's
Master Manual of
Administration. He

G.O. 970. A of 14.5.83.

different headings & chapters
but which the Manual
of Administration divides
are exactly similar to
those of the present
Administration report
but only they contain
matters of a permanent
character.

This note is by the clerk
who was on special duty
under Mr. Forbes last year.
J.B.
21/1/33

G.O. d/ 14-5-33, No. 970.

Public Dept.
C.No. 60

The Govt of India reminds the
Govt of Madras that the Chapters in the
General Administration Report contain
standing information will have to be re-
vised & rewritten for the report for
1892-93. A similar reminder was received
in 1883, and in reply India was informed
that it had been decided to embody all
information of a permanent nature in one
volume distinct from the Administration
Report. The book referred to is Vol I of
Dr. Macleane's Manual of the Adminis-
tration. Attention is invited to the
G.O. d/ 22-2-33, No. 333.

The Chapters containing standing
information, or "red-letter" chapters
as they are called, are as follows. -

- (a) Physical Features of the Country
Area; Climate and Chief Staples.

These subjects are dealt with in
the first Chapter of the Manual vide
pages (1) and (15). They do not appear
to require rewriting.

- (b). Historical Summary. vide page (110)

Nothing particular under this head
has happened during the past ten years.

1. General System of Public Instruc-
-tion. vide pages 550 to 608.

The above are the headings under which India requires standing information to be published once in ten years. It will be seen from the portions of the Manual to which reference is made that considerable alterations & additions are necessary to bring them up to date. They cannot, however, be embodied in an ordinary administration report of the year 1892-93 which will be issued in December next. The volume would be rendered inconveniently bulky and it would detract from the usefulness of the material for reference during the next ten years. It was so decided in 1883. vide G.O. No. 100 of 1883 and 635 of 1894.

is submitted that a separate book
should be issued on this occasion also
but that its size should be restricted;
it should not be allowed to attain the
proportions of Vol. I of the Manual.

Dr. Macleane proceeds on one month's
privilege leave from the 2nd proximo.
It is probably not necessary to refer
to him on the subject.

If officers concerned are directed
to write up the different chapters &
submit them by the first July next the
matter can be put into type and proofs
corrected, ready to be dealt with by the
officer who will be on special duty
from the 15th September in connection
with the Annual Administration Report.
The extra work entailed on him would be
very little and it would be convenient
to issue both books at the same time.

For orders.

The Madras Chapter
containing the information
which has been collected by
the officers of the Department
and the Madras
Government is being put into
type & will be issued
before the end of the year.
The Madras Chapter
contains the information
which has been collected by
the officers of the Department
and the Madras
Government is being put into
type & will be issued
before the end of the year.

Handwritten notes:
The Madras Chapter
contains the information
which has been collected by
the officers of the Department
and the Madras
Government is being put into
type & will be issued
before the end of the year.
The Madras Chapter
contains the information
which has been collected by
the officers of the Department
and the Madras
Government is being put into
type & will be issued
before the end of the year.

C. No. 80.

ORDER

9 Feb 93

The Government of India
the Government of Madras that the
Chapters in the General Administration
Report containing standing information
will have to be revised and rewritten
the report for 1892-93. A similar

G.O.,d/ 14-5-83, No. 970.

order was received in 1883, and in
1884 the Government of India was informed that it had
decided to embody all information of
permanent nature in one volume, distinct
from the Administration Report. The
Manual referred to is Vol. I of the
Manual of the Administration. A
review of those portions which contain
information shows that considerable
revision is necessary in order to bring
the information up to date.

The Chapters containing
standing information, or red-letter chapters
as they are called, are as follows:

- (a) Physical Features of Country
Area: Climate and Chief Towns
These subjects are dealt with
the first Chapter of the Manual

pages (1) & (15). They do not require re-writing.

(d) Historical Summary. vide page (110)

Nothing particular under this head has happened during the past ten years but the question whether any additions are necessary will be referred to Dr. Mac-

leane for favor of early remarks.

(e) Form of Administration. vide page

78. What is written holds good.

Some additions may suggest them-

selves and with this object Dr.

Maclean will be asked to com-

municate his views. He will be

furnished with a copy of the

Hand-book of Procedure and Prece-

dents to which he may perhaps

think it ^{useful for} convenient to make re-

ference.

(f) Character of Land Tenures & Sys-

tem of Survey & Settlements. vide

pages 96 to 150. The Revenue De-

partment will be requested to re-

vise the pages quoted and bring

the information up to date.

(g) Civil Divisions of the British

Territory. vide page 62. The par-

ticulars under this heading re-

quire checking by the Revenue and

Judicial Departments. The details

in para 64 should be brought

date in the Revenue Department.

65 needs considerable revision.

(f) Details of the Last Census. vide

and Language. Details of Census

taken in the year of report. vide

page 490. This must be completely

altered. The Supt. of Census

tions will be requested by the

Revenue Department to furnish a revision

chapter on the last Census.

(g) Legislating Authority. vide page

This requires attention. The Just

Legislative Depts. will bring the

matter up to date.

(h) General System of Public Instruction.

vide pages 550 to 608. Many corrections

under various heads are necessary.

The Director of Public Instruction

will be requested, through the

Education Department, to rewrite this

portion.

(i) Literary Societies. vide page

Some parts require bringing up

This will be attended to by the

Director of Public Instruction who

with such matters.

(j) Ecclesiastical Jurisdiction. vide

page 620. Paras 810, 813 & 815 parti-

cularly require revision. The Rt. Hon.

the Bishop will be requested by the

Ecclesiastical

9TH FEBRUARY 1893, Nos. 109, 110, PUBLIC.

GOVERNMENT OF MADRAS.

PUBLIC DEPARTMENT.

READ—the following paper :—

From J. P. HEWETT, Esq., C.I.E., Deputy Secretary to the Government of India, Home Department (Public), to the Chief Secretary to the Government of Madras, dated Calcutta, 5th January 1893, No. 1-Pub.—29.

In inviting attention to Home Department Circular letter, No. 16—534—543, dated the 19th April 1883, and the orders therein cited, I am directed to remind you that the chapters in the General Administration Report containing standing information will have to be revised and re-written for the report for 1892—93. I am accordingly to request that, with the permission of His Excellency the Governor in Council, timely arrangements may be made for the careful preparation of the chapters by officers possessing a special acquaintance with the subjects dealt with.

ORDER—dated 9th February 1893, No. 109, Public.

The Government of India reminds the Government of Madras that the chapters in the General Administration Report containing standing information will have to be revised and re-written for the report for 1892—93. A similar reminder was received in 1883, and, in reply, the Government of India was informed that it had been decided to embody all information of a permanent nature in one volume, distinct from the Administration Report. The book referred to is Volume I of Dr. Macleane's Manual of the Administration. A perusal of those portions which contain standing information shows that considerable revision is necessary in order to bring the record up to date.

2. The chapters containing standing information, or "red-letter" chapters as they are called, are as follows :—

(a) *Physical Features of Country, Area, Climate and Chief Staples.*—These subjects are dealt with in the first chapter of the Manual—vide pages (1) and (15). They do not require re-writing. X 29.

(b) *Historical Summary.*—Vide page 110. Nothing particular under this head has happened during the past ten years, but the question whether any additions are necessary will be referred to Dr. Macleane for favour of early remarks. X 78.

(c) *Form of Administration.*—Vide page 78. What is written holds good. Some additions may suggest themselves, and with this object Dr. Macleane will be asked to communicate his views. He will be furnished with a copy of the "Hand-book of Procedure and Precedents" which may be useful for reference. X 4.

(d) *Character of Land Tenures and system of Survey and Settlements.*—Vide pages 96 to 130. The Revenue Department will be requested to revise the pages quoted and bring the information up to date. X 34.

14 5
11 2
25

20
B. D. Macleane Esq. G. C. I. E.
with book
The Revenue Dept. 7
Judicial — 1
Legislative Dept. — 1
Educ. — 1
Ecol. — 1
Supr. Govt Press. 172

despatched
24/2/93
17-2-93

Col.
9 Feb.

110

3013.
6/2/93.

(4) (e) *Civil Divisions of the British Territory.*—Vide page 62. The particulars under this heading require checking by the Revenue and Judicial Departments. The details in paragraph 64 should be brought up to date in the Revenue Department. Paragraph 65 needs considerable revision.

10 (f) *Details of the last Census, Tribes and Language. Details of Census if taken in the year of report.*—Vide page 490. This must be completely re-written. The Superintendent of Census Operations will be requested, in the Revenue Department, to furnish a revised chapter on the last census.

14 (g) *Legislating Authority.*—Vide page 265. This requires attention. The Judicial and Legislative Departments will bring the matter up to date.

56 (h) *General system of Public Instruction.*—Vide pages 550 to 608. Many corrections under various heads are necessary. The Director of Public Instruction will be requested, in the Educational Department, to re-write this portion.

12 (i) *Literary Societies.*—Vide page 538. Some parts require bringing up to date. This will be attended to by the Director of Public Instruction who deals with such matters.

(j) *Ecclesiastical Jurisdiction.*—Vide page 620. Paragraphs 810, 813 and 815 particularly require revision. The Right Reverend the Bishop will be requested, in the Ecclesiastical Department, to furnish a revised chapter under this head.

3. Departments and officers concerned should give this matter their early attention. On this occasion each subject will form a chapter and the ten chapters will be issued as a separate volume, together with the ordinary Administration Report for 1892-93. The spelling of names of places, of languages, &c., should be in accordance with the Hunterian method. Particular attention is directed to this instruction. The Superintendent, Government Press, will, on demand, furnish proofs with the least possible delay. Further instructions as to date of submission, &c., will issue shortly.

(True Extract.)

C. A. GALTON,
Ag. Chief Secretary.

To C. D. Maclean, Esq., I.C.S.
" the Revenue Department.
" the Judicial
" the Legislative
" the Educational
" the Ecclesiastical
" the Superintendent, Government Press.

ENDORSEMENT—dated 9th February 1893, No. 110, Public.

Copy to the Government of India, Home Department (Public), with reference to Mr. Hewett's No. 29, dated 5th January 1893.

C. A. GALTON,
Ag. Chief Secretary.

Exd. A. Grubert.

Govt. of {1893} Madras.
PUBLIC.

Issued

Recd.

Encl.

G.O., &c., 9th February 1893,
Nos. 109, 110.

FEBRUARY.

"Standing Information."

Passing orders regarding the revision of the
— for the General Administration Report for
1892-93.