

(1) Number of pages 16
(2) Date of receipt 15.3.1944
(3) Initials of the Referencer [Signature]

MADRAS RECORD OFFICE.

Government of Madras.

Public DEPARTMENT.

G.O. No.	<u>750</u>	Press Mis.
Dated	<u>22.10.18.72</u>	

Not to be folded or roughly handled

Surg. Gen. Govt. Office - Date of submission

Madras
Fort St. George, *11 October* 1892.No. *682*

From

Surgeon Major General W. F. de Fane M.D.
~~THE~~ SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

Madras
Fort St. George,

To

THE CHIEF SECRETARY TO GOVERNMENT,

Public DEPARTMENT.

Sir,

I have the honor to acknowledge the receipt of G. O. N^o 610 dated the *1st* September 1892 Pub. Dep^y reviewing the Report on Civil Hospitals and Dispensaries for 1891.

2. With reference to the remarks regarding the delay in the submission of the Report, I have the honor to observe that on receipt of G. O. N^o 762 Pub. of 7th September 1891 and indeed on two other previous occasions I particularly brought to the notice of Government the difficulties I had to contend with in this respect and which rendered it almost impossible to submit the Report at the early date fixed

Letter N^o 553 dated4th 10/10/91N^o 710 of 19th4th 10/10/90N^o 404 of 8th

May 1890

910 25/7/91

fixed by Government, but I regret that these representations were merely recorded - no alteration was made in the date nor were any practical instructions given as to how the Report was to be expedited without at least temporarily strengthening the Clerical Staff during the working season.

3. These difficulties presented themselves with greater force this year when the triennial Report had to be submitted. In this Report the results of the past 3 years have to be compared and it must necessarily therefore be more elaborate and require more time for its preparation than the skeleton notes. This fact is indeed manifestly admitted by the Government of India in para 1 of its Resolution - recorded in G.O. No 376 Pub. of 12 May/91 in which it is stated that the notes could be submitted two months earlier than the triennial Reports or in other words - that the preparation of the triennial Report would take two months more than the notes.

4. The Report is due to the Govt. of India

India on the 1st of August each year - but has to be submitted by this Dept. by the 25th June at the latest, to enable the Local Government to review it before transmission to the Govt. of India. Accordingly the Report was ready for print at the end of June & sent to the Press during the early part of July but was not received back from the Press until August.

5. The Report could have been finished by the month of June but for the fact that 2 Medical Subordinates - belonging to the Reserve Establishment were attached to the Statistical Dept. for a few months and Clerks from other Departments in the Office were withdrawn and directed to assist in the Statistical Dept. for some weeks to the detriment of their own work. All this was done under the personal supervision of the Secretary in this Office so that as directed by Government every endeavour was made to submit the Report as early as possible.

Yours
no

Again concurrently with the Report that for Presidency & State Hospitals which has been ordered to be submitted separately was in preparation and thus labor was divided and work necessarily delayed. Apart from this the Annual Report on Sanitary Progress and the Special Report on the prevalence of Venereal Affections have to be submitted during the early part of the year, and all these must necessarily absorb labor and time.

6. As regards the alleged simplicity of the Returns, I have respectfully to point out that even granting they are so, they have to be checked & scrutinized before being compiled. There is a set of 7 returns or Statements for each Dispensary including the Financial Statement which latter requires very careful verification so that in connection with the Dispensary Report alone about 3000 statements have to be checked & compiled.

Statement II. In and out patients
 do III Diseases
 do IIIA Surgical operations
 do IIII Class & cases
 do V (Financial) (Revenue)
 do V Part I Fin: expenditure
 do V Part II Fin: investment
 7 forms.

Again this year the form of Financial

Statement was revised and ordered. It was used at once. This necessitated the return of the Statements submitted in the old form and the submission of fresh Statements according to the new instructions. This also in a measure contributed to the delay in the submission of the Report. These forms cannot be filled from the information available in the District Surgeon's Office but have to be obtained from the local Talukdar and the District Board & Municipal Officers.

7. On receipt of the G.O. of September 1891 No 762 instructions were issued to all District and Civil Surgeons with a view to ensure punctuality and correctness in the submission of the Reports and returns - a copy of this Office Circular is enclosed for the information of Government.

8. The following Comparative Statement will show that in other Presidencies the work is much less and lighter than in Madras. The Dispensaries in other Provinces are nearly half of those in this Presidency and owing to the extensive area of Madras Districts communication is not so rapid as

as elsewhere - All these facts point to the necessity of a later date being fixed for the submission of the Madras Report.

Provinces	No. of Dispensaries	Pages in Print
Madras	432	238*
Bombay	254	66
Bengal	272	71
N. W. Provinces & Oudh	274	87
Punjab	228	90

* includes State Hospital Report

9. Under the circumstances explained in the preceding paras, I am sure Govt. will agree with me in what I state from actual personal experience that it is impossible for this Department to submit the Civil Dispensary and State Hospital Reports, in print on the 25th June each year. I request that the Government of India may be addressed with a view to the date of submission of the Report to that Government being altered at least to 1st September so that this Department may submit it to the Local Government on the 1st August. To ensure the submission of the Report by this Dep^t on the 1st August it is indispensable that

that the Clerical Staff should be strengthened especially as Government views with disfavor the temporary utilization of Medical Subordinates' services. I therefore request immediate sanction for the entertainment of a permanent Clerk on Rs 25 a month to assist in the Statistical Department. I say permanent as in addition to assisting in the checking & compilation of the several Annual Dispensary Returns he will be required throughout the year to check and compile the monthly Jail Returns - a work which has recently been transferred to this Office by Government. It may be mentioned that in the Office of the Sanitary Commissioner with the Govt. of India 2 Special Clerks are exclusively employed on this work. The necessary proposition Statement will be submitted on receipt of the sanction of Govt. which it is requested may be accorded as early as possible to admit of arrangements being made for the Jail work.

10. It was not considered necessary to obtain the Special sanction of Govt.

for

for the temporary employment of 2 Medical Subordinates at the Office to assist in the Statistical Department as they belonged to the Reserve Establishment and their employment therefore did not entail any extra expenditure to Government.

In fact it has been usual since 1885 to attach a reserve Medical Medical Subordinate to the Office for about 3 months in the year to assist in the Statistical Deptth during the preparation of the Annual Returns. This Department moreover is not single in having recourse to such an arrangement. The Principal Medical Officer & Mr. Jones has generally a reserve Apothecary attached to his Office throughout the year.

I have the honor to be
Sir

Yours most Obedt. Servant

W. H. Jackson
Surgeon General

Surgeon General with the
Govt. of Madras

N^o 6232
Circular

Government having fixed a much earlier date for the submission of the Annual Civil Dispensary Report by this Office, the Surgeon-Genl. requests that District Medical Officers will do their utmost to cooperate with him in this matter and submit their Reports on Civil Hospitals & Dispensaries in their respective Districts accurately & punctually that the work of compilation in this Office may be facilitated.

2. The 31st January is the "due date" for the submission of the District Annual Returns but with the new monthly form which has been specially drawn up facilitating the compilation of Annual Returns there could not be any difficulty in submitting the Annual Returns long before the "due date".

3. After the submission of the monthly Return of sick for November the figures for the preceding 11 months should be at once compiled and District Medical Officers should insist on their subordinates reporting before the 25th of December that this has been done. By this means the Annual Return, with the exception of the financial statement will be in greater part finished only requiring the working out of some averages which can be

at once done when the December monthly return has been completed & its figures incorporated with those of the previous 11 months.

4. Attention should specially be paid

to the marginally noted Circulars in the preparation of these returns.

{ N^o 41 of 16 Decr 1886.
" 182 of Jan'y 189
nos 7 & 8 of Augt 1890.

5. Local Boards & Municipalities should receive notice from District Medical Officers that the financial Statement will be required at an early date

Office of Supn: Sent into the
Govt. of Madras, Madras
6th November 1891

(By order)

(Sd) G. B. Browning

As Secy. Supn: Sent into the
Govt. of Madras

True copy
Wm. Mackenzie
Secy.

As Secy. General into the
Govt. of Madras

26

Date,

2736



Explanation of delay to noticed
in the Review of Report on Civil
Hospitals & Dispensaries, '91.

Hm

READ AGAIN ORDER OF GOVERNMENT, DATED
18, No. MISCELLANEOUS.

ENCLOSURES.

CURRENT No.

STATEMENT WITH DITTO.

ORDER OF GOVERNMENT.

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

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22-6-18 ✓

ORDINARY, MS.

Public DEPARTMENT.
G.O., DATED 22-10-92
No. 730.

INDEXED.

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[Despatch Abstract.]

Desiring to alter the
date of submission
of the report on Civil
Works & dispensing
or to postpone the
advt. work sites
for —