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Public DEPARTMENT.
G.O., DATED 24-11-91
No. 994

INDEXED.

When given for copying

[Despatch Abstract.]

Calling for lists
of annual reports &
returns from depts
under the Chief Secy
in view to the pre-
paration of a complete
list—

done
25/11



Reports dealt with in the Judicial Department of the Secretariat.	Period to which report relates.	Latest date on which due in the Secretariat.	Date of submission to Government of India.
1. Recoveries of costs in appeals to the Privy Council.	Calendar year ..	15th January ..	15th February.
2. Civil Servants eligible for a seat in the High Court.	Do. . . .	15th do. ..	15th do.
3. Small Cause Court returns	Do. ..	1st February ..	1st March.
4. Suits in which Government is a party	Official year ..	1st April ..	1st May.
5. Jails	Calendar year ..	15th do. ..	1st June.
6. Lunatic Asylums	Do. ..	15th do. ..	1st do.
7. Police	Do. ..	15th July ..	1st September.
8. Registration	Official year ..	15th August ..	1st October.
9. Civil Justice	Calendar year ..	15th do. ..	1st do.
10. Criminal Justice	Do. ..	15th do. . .	1st do.

Reports dealt with in the several departments of the Chief Secretariat.	Period to which report relates	Latest date on which due in the Secretariat	Date of sub. mission to the Govt. of India	Remarks
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Judicial Department.

Public Department

General Administration Report	Various dates	15 th Decr. next after the close of the year to which it relates	Pub 50 539/40	
Report on Vernacular Newspapers	Calendar Year	15 th March	1 st May	
Chemical Examiner's Report	Do.	10 th April	15 th May	
European Vagrancy Returns	Do.	1 st March	1 st April	
Report on Hospitals & Dispensaries	Do.	25 th June	1 st August	
Sanitary Report	Calendar	1 st June	1 st July	
Vaccination Report	Official	1 st July	1 st August	
Monthly Statement of Emigration from Madras	...	...	first of the month following that of report	
Annual Report on Colonial Immigration	Calendar Year	1 st May	1 st July	

Archaeological Report

Epigraphists Report

Madras Observatory Report

At the close of the year } Public 47

10th June.

1st June for the Madras Observatory Report

Marine Department.

Native Passengers ships Act report

Harbour Trust Board Report

Lighthouses Report

Official

Reports dealt with in the several Departments of the Chief Secretariat	Period to which report relates	Latest date on which due in the Secretariat	Date of submission to the G.O.	Remarks.
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Educational Department

Education Report	Official year	1 st Novr.	15 Novr.	The review shd. be submitted to G.O. not later than 1 st Dec. Put 50-639/4-8.25/2
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Report on Publications registered under Act XXV of 67.	Calendar year	1 st March	15 th March
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List of works of scientific, historical & antiquarian interest.	Do	15 th March	1 st April	P.S.O. 4615/12/67
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Madras Medical College Report	Official year	10 th July	15 th August	Period 1/10/67 to 31/12/67. It is requested to be submitted at the earliest for the submission of report.
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Political Department			
Administration reports of Travancore & Cochin	Malayalam year	30 th April	

Do of Pudukkottai	Fasli year	January	
Do of Ranganapalle	Official year	10 th August	
Do of Sandur	do.	do.	

Please print the matter
 Vol 5 & furnish the
 info. 66

7th

Reports dealt with in the several Departments of the Chief Secretariat.	Period to which report relates.	Latest date on which due in the Secretariat.	Date of submission to the Government of India.
<i>Judicial Department.</i>			
1. Recoveries of costs in appeals to the Privy Council.	Calendar year	15th January.	15th February.
2. Civil Servants eligible for a seat in the High Court.	Do.	15th do.	15th do.
3. Small Cause Court returns	Do.	1st February	1st March.
4. Suits in which Government is a party	Official year	1st May	22nd May.
5. Jails	Calendar year	15th do.	1st June.
6. Lunatic Asylums	Do.	15th do.	1st do.
7. Police	Do.	15th July	1st September.
8. Registration	Official year	15th August	1st October.
9. Civil Justice	Calendar year	15th do.	1st do.
10. Criminal Justice	Do.	15th do.	1st do.
<i>Public Department.</i>			
1. General Administration Report		Various dates	15th December next after the close of the year to which it relates.
2. Report on Vernacular Newspapers	Calendar year	15th March	1st May.
3. Chemical Examiner's Report.	Do.	10th April	15th do.
4. European Vagrancy Returns	Do.	1st March	1st April.
5. Report on Hospitals and Dispensaries	Do.	25th June	1st August.
6. Monthly Statement of Emigration from Madras.			First of the month following that of report.
7. Annual Report on Colonial Emigration.	Calendar year	1st May	1st July.
8. Archaeological Report			At the close of the year.
9. Government Epigraphists Report.			Do. do.
10. Madras Observatory Report		10th June	
<i>Marine Department.</i>			
1. Native Passengers Ships Act Report	Official year		
2. Harbour Trust Board Report	Do.		
3. Lighthouses Report	Do.		
<i>Educational Department.</i>			
1. Education Report	Official year	1st November	15th November.
2. Report on Publications registered under Act XXV of 1867.	Calendar year	1st March	15th March.
3. List of Works of Scientific, Historical and Antiquarian interest.	Do.	15th March	1st April.
4. Madras Medical College Report	Official year	10th July	1st August.
<i>Political Department.</i>			
1. Administration Reports of Travancore and Cochin.	Malayalam year	30th April	
2. Administration Reports of Pudukota.	East year	January	
3. Do. of Banganapalle	Official year	10th August	
4. Do. of Sandur	Do.	10th do.	

High Date due in Date due with
no Secretariat Cont. of India

Remarks.

1st April No. 663 of 30. 4. 1889, Pub.
376 of 17. 2. 1886. " }

No. 376 of 17. 2. 1886 Pub.

No. 1126 of 7. 10. 1882 Pub.
376 of 17. 2. 1886 " }

No. 913 of 30. 8. 1873 Pub.
254 of 26. 2. 1875 " }
" 376 of 17. 2. 1886 " }

10th October No. 1718 of 4. 8. 1884 Pub.

" " " "

" " " "

" " " "

No. 935 of 24. 7. 1872

10th September No. 663 of 30. 4. 1879

Through the Surgeon General with Govt.

10th June No. 410 of 23. 2. 1886 Pub.

10th April No. 410 of 23. 2. 1886 Pub. Through the Surgeon General with Govt.

Name of Report or Return

Officer or Officers
Submitting Report Period
report

Report on Emigration and Immigration

Protector of Emigrants; years

Accountant General; "

Board of Revenue; "

Consular Agent at Pondicherry
and Karikal. "

Report Showing the number of Passports granted to
pilgrims proceeding to Arabia.

All collectors & magistrates; years

Protector of Emigrants; "

Commissioner of Police; "

British Consular Agent
Pondicherry & Karikal. "

Report of Proceedings of Protector of Emigrants at the

Protector of Emigrants Months

Work of Matrons

Report on Civil Hospitals and Dispensaries

Surgeon General with Govt. years

Report on Victoria Hospital.

The Committee of Management years

Royal Victoria Hospital }

Report - Annual - of the Voluntary Venereal Hospital

Supt. Vol. Venereal Hospital years

Annual Report

Govt. Astronomer years

Annual Report

Chemical Examiner years

Annual Report of the Monegar Choultry.

Directors of Monegar Choultry years

Name of Report or Return	Officer or Officers Submitting Report	Period which report covers	Date due in Secretariat	Date due in Govt of India	G.O. under which due	Remarks.
Progress Report on Archaeology	Govt Epigraphist ; The Archaeological Surveyors Govt					
Annual Report on the working of the Govt Press, Madras and its branch at the Penitentiary	Supt of Govt Press	yearly				
Report on the audit of the Accounts of the Govt Press	Accountant General	yearly				
Annual Report on the working of the ^{Asylum} Lawrence Press Madras and its branch at Coimbatore	Secretary Lawrence Asylum Press	yearly				
Report on the Bangalore Prisoners' Widows and Orphans' Fund	The Hon. President, Bangalore Prisoners' Widows and Orphans' Fund.	yearly				
Annual Report of Triplicane Lingerkhana	Commissioner of Police	yearly	1 st April		No 565 of 28.9.1889 Pub.	
Report on the registration of Births, Deaths & Marriages	Registrar General B. D. M.	yearly			No 902 of 15.9.1888 Pub.	
Report about the result of the Examination of Junior Civilians	President, Board of Examiners					
Statement of Junior Civilians to whom certificates were granted in Survey and Settlement	Board of Revenue ; Supt Madras Survey	Half yearly	January and July		No 1388 of 27.9.1887 Pub. nil	
Statement of Inmates in the Govt Work-house	Commissioner of Police	Quarterly			No 678 of 10.10.90 Pub.	

Name of Report or Return	Officer or officers Submitting Report	Period with report covers	Date due in Secretariat Govt of India	Date due with G.O. under which due	Remarks.
Statement of Lands held by Covenanted Civilians	Board of Revenue ;	Yearly	15 January	No 2353 of 10. Nov 1886 Pub.	
	Inspector General of Police ;	"	"	"	Through Inspector General of Police.
	Comr of Police	"	"	"	
	Inspector General of Taxes ;	"	"	No 879 of 3. May 1884	
	Surgeon General in the Govt.	"	"	No 253 of 10. Nov 1886 Pub.	
Return of operation under European Vagrancy Act	Inspector General of Police ;	Yearly	May or June	No 332 of 13. March 1878 Pub.	
	Commissioner of Police ;	"	10. April	No 663 of 30. April 1879 Pub.	{ Only Brief paras on the Administration Report, viz, Vagrancy.
	All District Magistrates.	"	"		Through Commissioner of Police.
Return of declarations made and Signed before a Magistrate by Newspaper, &c. publishers	Commissioner of Police ;	Half yearly	January and July	No 1518 of 14. Nov 1887 Pub.	
	All Collectors & District Magts.	"	"	"	Through the Military Department.
Return of Military Pensioners of the Native Army employed in Civil Capacities	Superintendent of Pensions	Quarterly			
Returns of Sacred Offices	Roman Catholic Archbishop	Quarterly	A week after close of the quarter	No 109 of 9. June 1880	
Returns of Baptisms and Burials performed by the Rev. the clergy ministering under the Bishop's License, by the Presbyterian ministers and by Laymen.		Quarterly			

Name of Report or Return

Officer or Officers
submitting Report

Period to which Date due in Date due with
report was Secretariat Govt of India G.O. under which due

Remarks

Native Christian Marriages Returns

Roman Catholic Archbishop;

Year

31st December

{ Indian Christian Marriages
Act of 1872 and
No 75 of 24th March 1872

Collectors & District Magistrates;

"

1st October

{ No 180 of 9th Decr 1882 Secy
" 249 of 12th Decr 1883 "
" 21 of 26th Jan'y 1885 "

Supt. Irish Baptist Mission;

Secy Danish Mission Madras;

Resident in Travancore & Cochin;

Secy Free Church of Scotland Mission;

Secy " " " "

Secy London Mission

" Wesleyan Missionary Society;

Certificates of marriages solemnized under the Indian
Christian Marriages Act no XL of 1872, within the limits
of the Madras Presidency.

Quarter

Certificates of marriages performed by the Reverend
the clergy ministering under the Bishop's license
and by the Chaplains of the Church of Scotland.

Quarter

12TH MAY 1891, No. 376, PUBLIC.

GOVERNMENT OF MADRAS.

PUBLIC DEPARTMENT.

READ—the following paper :—

Extract from the Proceedings of the Government of India in the Home Department (Public), under date Simla, the 24th April 1891, No. 11 Pub.—790-801.

Read—the following papers on the subject of the dates on which the several annual reports should be submitted by Local Governments to the Government of India :—

* * * * *

Letter from Government of Madras, No. 540, dated 25th July 1890.

* * * * *

Resolution—

With Home Department circular letter of the 13th January 1890, Local Governments and Administrations were furnished with two lists showing (1) the date fixed for the submission of some of the annual reports received in this department and the actual dates on which they had been received during the past three years, and (2) the reports and returns for the submission of which no dates had been fixed, the dates on which they had reached this office during the last three years, and the dates on which it seemed reasonable to the Government of India to expect their punctual submission. It was requested that any suggestions for the alteration of the dates already fixed or then proposed in the circular should be communicated for the consideration of the Government of India.

The attention of Local Governments and Administrations was particularly drawn to the possibility of fixing substantially earlier dates for the submission of commentaries in the shape of notes which had taken the place of annual reports in two out of every three years in certain cases, under the orders contained in Home Department Resolution, No. 28—1579-95, dated 15th July 1887. The Government of India were of opinion that such notes could well be submitted two months earlier than the triennial reports on the same subject.

The Registrar of the Calcutta High Court was at the same time requested to report if the Honourable Judges had any objection to fixing the 1st of July in each year as the date for the submission to the Government of India of the Civil and Criminal Justice Reports for Bengal and Assam.

2. After carefully considering the replies to the circular of the 13th January 1890, the Governor-General in Council is pleased, in modification of previous orders on the subject, to fix the dates shown in the statement appended to this resolution as the latest dates for the submission of each report.

3. As regards reports which are submitted triennially, tabular statements and notes only being submitted in intermediate years, the Government of India find it impracticable, in view of the opinions expressed by Local Governments, to fix earlier dates for the submission of the notes than those fixed for the submission of the reports.

4. The Governor-General in Council desires to impress upon Local Governments and Administrations that the dates now fixed as shown in the statement appended to this resolution are the latest dates for the submission to the Government of India of the several reports mentioned, and His Excellency in Council hopes that in the case of many reports the Local Governments and Administrations will find it possible to submit them at an earlier date. The Government of India also take this opportunity of calling the attention of Local Governments and Administrations to the despatch from Her Majesty's Secretary of State for India, No. 101 (Statistics), dated 20th November 1890, communicated with Home Department endorsement, No. 1—34-43, dated the 9th January 1891, and trust that care will be taken to ensure the punctual transmission of two early copies of every printed report to the India Office.

Order—

Ordered that a copy of this Resolution be forwarded to the Local Governments and Administrations for information and guidance; and that a copy be communicated to the High Court of Judicature at Calcutta for the information of the Honourable Judges.

(True Extract.)

(Signed) C. J. LYALL,
Secy. to the Govt. of India.

To the Government of Madras.

ENCLOSURE.

STATEMENT showing the dates fixed by the Government of India for submission of annual reports to the Home Department.

Name of Report or Return.	Latest date for submission to the Government of India.
General Administration Report	15th December next after the close of the year to which it relates.
Report on destruction of wild beasts and poisonous snakes ..	15th April in each year.
Municipal Report	1st December.
Report on Vernacular Newspapers	1st May.
Statement of Civil Servants who have become eligible for a seat in the High Courts.	15th February.
Statement of recoveries of costs in appeal to the Privy Council.	15th February.
Education Report	15th November.*
Jail Report	1st June.
Chemical Examiner's Report	15th May.
Sanitary Report	1st July.
European Vagrancy Returns'	1st April.
Registration Report	1st October for Local Governments. 1st August for Local Administrations.

* The reviews of Local Governments on this report should be submitted not later than the 1st December.

Statement showing the dates fixed by the Government of India, &c.—cont.

Name of Report or Return.	Latest date for submission to the Government of India.
Report on Local Boards	1st November for Local Governments. 1st October for Local Administrations.
Report on Escheats	1st June.
Police Report	1st September for Local Governments. 1st July for Local Administrations.
Civil Justice Report	1st October.
Criminal Justice Report	1st October.
Report on Hospitals and Dispensaries	1st August for Local Governments. 1st June for Local Administrations.
Vaccination Report	1st August for Local Governments. 1st July for Local Administrations.
Report on Lunatic Asylums	1st June for Local Governments. 15th May for Local Administrations.
Small Cause Courts Returns	1st March.
Report on Publications registered under Act XXV of 1867.	15th March.
List of Works of Scientific, Historical, and Antiquarian Interest.	1st April.
Return of Arms in possession of the Burma Police	End of February.
Madras Municipal Report	1st October.
Madras Medical College Report	15th August.
Bombay Municipal Report	15th November.
Report on the working of the Deccan Agriculturists' Relief Act.	1st July.
Report on the working of the Police on the Great Indian Peninsula, Bombay, Baroda and Central India and other Railways.	1st July.
Report on the working of Police in the Town and Island of Bombay.	1st July.
Calcutta Municipal and Health Officer's Report	1st November.
Police Administration Report of Calcutta and its Suburbs ..	1st July.
Report on the Calcutta Medical Institutions	1st July.
Eden Sanitarium Report	1st July.
Legal Remembrancer's Report	For Bengal, 15th June. For North-Western Provinces and Oudh, 1st July.
Report on the Agra Medical School	1st September.
Report on the working of Part I of the Criminal Tribes Act in the North-Western Provinces and Oudh.	1st August.
Return of Suits in which Government is a party	1st May.

ORDER—dated 12th May 1891, No. 376, Public.

Communicated to departments concerned, for guidance.

2. Attention is called to G.O., dated 22nd January 1891, No. 57.

3. As the 1st May is now fixed as the latest date for the submission of the report on Vernacular Newspapers, it will be sufficient if the reports of Translators are received in proof in the Public Department before the 15th March, instead of the 1st March as at present. Endeavours should, however, be made to submit them earlier if

possible. In view of the change in the date of submission of the triennial report on Hospitals and Dispensaries to the 1st August, the Surgeon-General will take the necessary steps to ensure the report being submitted to the Public Department by the 25th June at latest. The date for the submission of the "brief notes" remains unaltered. The date for the submission of the General Administration Report will be noted.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Revenue Department.
„ the Judicial Department.
„ the Educational Department.
„ the Local and Municipal Department.
„ the Surgeon-General with the Government of Madras.
„ the Sanitary Commissioner for Madras.
„ the Chemical Examiner.
„ the Accountant-General.
„ the Commissioner of Police.
„ the Translators to Government.
„ all District Magistrates.

Gobt. of {1891} Madras.
PUBLIC.

Order in the E.S. Dept.
of 15 June 1891 No 461

Communicated to the
Director of Public Instruction
for information & guidance

2. The list of works of
-Refic, Historical and
Antiquarian interest should
in future reach Govern-
ment not later than the
15 March.

(True Extract)

W. H. D. S. R.
By Under Secy

G.O., 12th May 1891, No. 376.

MAY.

Annual Reports and Returns.

Communicating, with remarks, to departments
concerned, resolution of the Government of India,
Home Department, fixing the latest dates of sub-
mission of the — to that department.

7TH JULY 1891, No. 1349, JUDICIAL.

GOVERNMENT OF MADRAS.
JUDICIAL DEPARTMENT.

READ—again the following paper:—

G.O., dated 3rd September 1890, No. 1460, Judicial.

ABSTRACT.—Communicating to Heads of Departments, Public Department order regarding
the submission of annual reports and returns by the dates prescribed.

READ—also the following paper:—

G.O., dated 12th May 1891, No. 376, Public.

ABSTRACT.—Communicating, with remarks, to departments concerned, resolution of the
Government of India, Home Department, fixing the latest dates of submission of the annual
reports and returns to that Department.

ORDER—dated 7th July 1891, No. 1349, Judicial.

As the Government of India has not in every case accepted the dates proposed by
this Government in its letter, dated 25th July 1890, No. 540, Public, for the submis-
sion of periodical reports and returns to the Home Department, it has become neces-
sary to revise the dates upon which such reports and returns are due with this
Government.

2. Accordingly, in supersession of the list specified in G.O., dated 25th July 1890,
No. 540, Public, communicated with G.O., dated 3rd September 1890, No. 1460,
Judicial, the following statement will be communicated to all Heads of Departments
under the Judicial Department.

3. The Government desires to strongly impress upon all officers concerned the
necessity of strictly observing the dates prescribed:—

Reports dealt with in the Judicial Department of the Secretariat.	Period to which report relates.	Latest date on which due in the Secretariat.	Date of submission to Government of India.
1. Recoveries of costs in appeals to the Privy Council.	Calendar year ..	15th January ..	15th February.
2. Civil Servants eligible for a seat in the High Court.	Do. ..	15th do. ..	15th do.
3. Small Cause Court returns	Do. ..	1st February ..	1st March.
4. Suits in which Government is a party	Official year ..	1st April. ..	1st May.
5. Jails	Calendar year ..	15th do. ..	1st June.
6. Lunatic Asylums	Do. ..	15th do. ..	1st do.
7. Police	Do. ..	15th July ..	1st September.
8. Registration	Official year ..	15th August ..	1st October.
9. Civil Justice	Calendar year ..	15th do. ..	1st do.
10. Criminal Justice	Do. ..	15th do. ..	1st do.

(True Extract.) *substantially*
Under Secy P. H. D.
for Chief Secretary. *M. J. E.*

To the Honourable the Chief Justice, with C.L.:
" Inspector-General of Police.
" " " of Jails.
" " " of Registration.
" Surgeon-General with the Government of Madras.
" Chief Judge of the Court of Small Causes, Madras.
" Accountant-General.
" Public Department.

Exd. P. L. Pereira.

Public Dept. C. No.

Gobt. of {1891} Madras.
JUDICIAL.

Issued
Recd. 22-7 Encl.

G.O., 7th July 1891, No. 1349.

JULY.

Annual Reports and Returns.

Communicating, with remarks, to Heads of Departments, a revised statement of the dates of submission of the — to this Government and the Government of India, Home Department.

N.C.
Madras.

Public Dept.
Currents 1901 & 2164

You will see from the attached slip for what under 24 Nov 91 N 994 purpose this file has been prepared. It is intended to publish a complete statement showing the dates on which all reports are due with India & with the local Govt. I have not been able to take it up. Kindly put someone at Madras on to the job & let him have a draft statement ready for me by the time I join at Madras. It must be complete & contain the latest dates. I am not able to say whether the file is complete.

J.B.
21/9

In view to the preparation of a complete list of reports submitted to the Govt. of India, under the Chief Secretary, those forwarded by them to the Govt. of India, with due dates, depts. under the Chief Secy are requested to furnish lists for compilation. In cases where due dates have not been fixed it would be well to have this done in view to the issue of a complete list, which would, it is thought, be found very useful.

Dept. of the Chief Secy
20/9/91
M.S.

Such a list does not now exist & its usefulness would be undoubted.

J.B.
20/11

Public Department.

Proceedings of the Madras Government.

Read the following:—

Proceedings of the Public Department dated
12th May 1891, No. 376.

Proceedings of the Judicial Department dated
7th July 1891, No. 1349.

Order of 24th November 1891, No. 994.

In view to the preparation of a complete list of reports, returns &c submitted to departments under the Chief Secretary and of those forwarded by them to the Government of India, with due dates, departments under the Chief Secretary are requested to furnish lists for compilation. In cases where due dates have not been fixed it would be well to have this done in view to the issue of a complete list, which would, it is thought, be found very useful.

(True Extract)

(Signed) J.F. Price
Chief Secretary.

READ AGAIN ORDER OF GOVERNMENT, DATED
18. , No. , MISCELLANEOUS.

ENCLOSURES.

CURRENT No.

10th

*cleared
30/11/91*

*Cybernetics
26/11*

STATEMENT WITH DITTO.

ORDER OF GOVERNMENT.

A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL (not paged).

N.B.—

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- Q = Copy heading only.