

ORDINARY, MS.

<i>Public</i>	DEPARTMENT.
G.O., DATED <i>21-11-91</i>	
No. <i>985</i>	

INDEXED.

When given for copying

[Despatch Abstract.]

*Annual reports
which are printed
before submission to
govt to bear the date
on which the last
press are sent to the
press—*

READ AGAIN ORDER OF GOVERNMENT, DATED
18, No. , MISCELLANEOUS.

ENCLOSURE.

CURRENT No.

STATEMENT WITH DITTO.

ORDER OF GOVERNMENT.

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL (not paged).

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25/11/91

Splice
copies

Copied
23/4

A A

N.B.—

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.

3RD NOVEMBER 1891, No. 2742 L., LOCAL AND MUNICIPAL.

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

READ—the following papers:—

Office Note from R. HILL, Esq., Superintendent, Government Press, to the Chief Secretary to Government, dated Madras, 24th September 1891, No. 3190.

With reference to G.O., dated 22nd August 1891, No. 2004 L., the Superintendent, Government Press, submits the following explanation called for in paragraph 2.

2. *Sanitary Engineer's Report.*—The first portion of the manuscripts containing the report was received on the 2nd May; when put into type they made 18 slips, and were all sent out by the 16th May; slips 6 to 18 were returned on the 25th May and second slip proofs were sent out on the 1st June; these were returned the following day; the last of the paged proofs were sent out by the 8th June and were returned on the 12th. The appendices were received on the 25th May; proofs were sent out on the 2nd June and returned the next day; paged proofs were sent on the 9th, and returned with the report on the 12th. Twelve complete copies were sent to the Sanitary Engineer on the 17th. During the printing of this report, enquiries were made and the undersigned was under the impression that this report would be submitted to Government with the Sanitary Commissioner's report, and not separately.

3. *Sanitary Commissioner's Report.*—The first 9 folios of this report were received on the 28th April, and the last folios (322—326) were received on the 6th June; the last slip proofs were sent out promptly, and were quickly returned. The first part of the manuscripts of the appendices were received on the 9th May, and the last appendix (XII) was received on the 15th June. Twelve complete copies were sent to the Sanitary Commissioner on the 1st July.

4. From the above it will be seen that the last manuscripts of the Sanitary Engineer's report were received on the 25th May, and not on the 2nd May as stated by Sanitary Engineer, and that there was no intimation to the Press that the report would be presented to Government separately. The Sanitary Commissioner's report is dated the 28th April; the first manuscripts were received on the same date, and the last manuscripts were received for printing on the 15th June.

5. The undersigned solicits that Government will be pleased to direct that departments printing their reports before submitting them to Government may not date their reports when they send the first portions in for printing, but when the last manuscripts are sent in for printing. The date of receipt in Press of last manuscripts would be the earliest possible date a report could be sent in to Government in manuscript, and the wrong impressions given to Government by departments antedating their reports would cease.

6. The undersigned assures Government that all annual reports receive the best attention of every one in the Press, so that they may be submitted in print as early as possible.

No. 900.

Referred to the Sanitary Engineer and the Sanitary Commissioner for remarks.

(By order.)

(Signed) N. S. BRODIE,
Ag. Assistant Secretary.

FORT ST. GEORGE,
14th October 1891.

From Surgeon-Major J. A. LAING, Sanitary Commissioner for Madras, to the Chief Secretary to Government, dated Fort St. George, 16th October 1891, No. 4195—S.

With reference to your endorsement, No. 900, dated 14th instant, referring for remarks office note of the Superintendent, Government Press, No. 3190, dated 24th September 1891, I have the honour to state that I have no remarks to offer thereon, as no complaint was made by me against the Press in the printing of the Sanitary Report for 1890.

No. T—74.

OFFICE NOTE.

With reference to the office note of the Superintendent of the Government Press, dated 24th September 1891, No. 3190, the Sanitary Engineer begs to remark that the delay in returning proofs was due to his being on tour some 400 miles from Madras, but that the interval between the 2nd and 16th May seems an unnecessarily long time to print a few pages of solid matter, and so does also the time between the 25th May and 1st June for revised proofs. Two or three days ought to have sufficed to print the appendices, which consisted of four pages only. The Sanitary Engineer notes that the date on a report should be the date on which the report is completely ready in manuscript.

MADURA,
19th October 1891.

(Signed) J. A. JONES,
Sanitary Engineer to Government.

No. 4301—S.

Forwarded to Government.

FORT ST. GEORGE,
21st October 1891.

(Signed) J. A. LAING, Surgeon-Major,
Sanitary Commissioner for Madras.

ORDER—dated 3rd November 1891, No. 2742 L., Local and Municipal.

From the papers read above it appears that, though the Sanitary Engineer's report was sent to the Press on the 2nd May 1891, the *appendices* thereto were not forwarded until the 25th idem, and that, though the first portion of the Sanitary Commissioner's report was sent on the 28th April 1891, the last portion was not sent until the 6th June 1891, and the *appendices* not until the 15th idem. The Government agrees with the Superintendent, Government Press, in considering that in cases in which reports are printed before submission to Government, they should bear the date on which the *last* manuscripts are sent to the Press, and accordingly directs that this be done in future.

(True Extract.)

M. B. B. B.
Chief Secretary.

To the Superintendent, Government Press.
" Sanitary Commissioner for Madras.
" Sanitary Engineer.
" Public Department.

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(True Extract.)

M. V. V. V.
Chief Secretary.

To the Superintendent, Government Press.
" Sanitary Commissioner for Madras.
" Sanitary Engineer.
" Public Department.

Exd. A. Raitt.

19/9/91 R No 941 Pub

Public Department
Govt. of {1891} Madras.
LOCAL AND MUNICIPAL.

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Order 21 Nov 91 N 985

Comm: to the Judicial,
Financial, Education
al and Marine
Depts: and to the
Surgeon General.

70B.
for C.S.
20/11

Issued

Recd.

Encl.

G.O., 3rd November 1891, No. 2742 L.

NOVEMBER.

Reports.

Stating that in cases in which annual reports
are printed before submission to Government,
they should bear the date on which the last
manuscripts are sent to Press.

Judicial
Financial } impl
Educ.
Marine

Comptroller Genl. with Govt.

12/11

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27/11/91

IN M.S.

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