

- (1) பக்கங்களின் எண்ணிக்கை 276 (199)
(2) புதுக்கித் திருப்பிய நாள் _____
(3) ஆதாரங் குறிப்பவர் சுருக்கொப்பம் _____

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

பெரிசு துறை

அரசாணை எண்.	409	அச்சகம்
மு. கோப்புத் தாள் எண்.		பலவகை
நாள் :	8-5-1889	199

மழக்கவேர கண்டபடி கையாளவே கூடாது.

MADRAS RECORD OFFICE.
Government Records.

Public Department.

G. O. (Printed).

Dated 8-5- 1889.

No. 409

orig
Govt. of {1889} Madras.

PUBLIC.

Issued

Recd.

Encl.

G.O., 8th May 1889, No. 409.

MAY.

Manual of Administration.

Recording, with remarks, the file of replies from
Heads of Departments and Collectors to G.O.,
No. 370, dated 5th April 1888, regarding the use
of the —.

8TH MAY 1889, No. 409, PUBLIC.

GOVERNMENT OF MADRAS.
PUBLIC DEPARTMENT.

READ—again G.O., dated 5th April 1888, No. 370, Public.

READ—also file of replies from the Heads of Departments and Collectors.

ORDER—dated 8th May 1889, No. 409, Public.

Recorded, with the following remarks:—

(1) The papers read above show that the value of the "Manual of Administration" as a work of reference is already sufficiently understood.

(2) His Excellency the Governor in Council does not consider it necessary to add to the expenditure already incurred on the work by reprinting portions thereof in pamphlet form for the use of particular departments, or by reproducing the first three chapters in octavo.

(3) The suggestion that selections from the Manual should be constituted a text book for the standard examinations of Junior Civilians does not commend itself to Government.

(True Extract.)

Chief Secretary.

To all Heads of Departments and
Departments of the Secretariat
„ all Collectors.
„ C. D. Maclean, Esq., C.S.

Exd. A. Raitt.

FINANCIAL. { Accountant-General
Commissioner of Paper Currency

EDUCATIONAL. { Director of Public Instruction
Commissioner for the Uncovenanted Civil Service Examinations

Collector
THE DISTRICT MAGISTRATE OF

Anantapur
North Arcot (Chittoor)
South Arcot (Cuddalore)
Bellary
South Canara (Mangalore)
Chingleput (Saidápet)
Coimbatore
Cuddapah
Ganjam (Chatrapur)
Godáviri (Ocanada)
Kistna (Masulipatam)
Kurnool
Madura
Malabar (Calicut)
Nilgiris (Ootacamund)
Nellore
Salem
Tanjore
Tinnevelly
Trichinopoly
Vizagapatam

DISTRICT AND SESSION JUDGE
OF

North Arcot (Chittoor)
South Arcot (Cuddalore)
Bellary
South Canara (Mangalore)
Chingleput
Coimbatore
Cuddapah
Ganjam (Berhampore)
Godáviri (Rajahmundry)
Kistna (Masulipatam)
Kurnool
Madura
North Malabar (Tellicherry)
South Malabar (Calicut)
Nellore
Nilgiris (Ootacamund)
Salem
Tanjore (Tanjore)
Tinnevelly (Palamcottah)
Trichinopoly
Vizagapatam

pub DEPARTMENT.

List showing the distribution of the Proceedings of Government,
dated 8th May/89 No. 409.

Revenue Department	21
Public Works Department	21
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Local and Municipal Department	21
JUDICIAL.	
Honorable the Chief Justice with C. L.	21
Inspector-General of Police	21
Do. of Jails	21
Do. of Registration	21
Chief Presidency Magistrate	21
Commissioner of Police	21
Judges of the Madras Court of Small Causes	21
Advocate-General	21
Government Solicitor	21
Administrator-General	21
Sheriff of Madras	21
Government Pleader	21
Registrar of Joint Stock Companies	21
PUBLIC.	
Surgeon-General with the Government of Madras	21
Sanitary Commissioner	21
Meteorological Reporter	21
President, Board of Examiners	21
Private Secretary to the Right Honorable the Governor	21
Government Astronomer	21
Superintendent, Government Central Museum	21
Chemical Examiner	21
Superintendent of Stationery	21
Protector of Emigrants	21
Superintendent, Government Press	21
Tamil Translator to Government	21
Telugu do. to	21
Malayalam do. to	21
Canarese do. to	21
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British Consular Agent, Pondicherry	21
POLITICAL.	
Resident in Travancore and Cochin	21
Paymaster, Carnatic Stipends	21
Government Agent at Tanjore	21
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ECCLESIASTICAL.	
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MARINE.	
Presidency Port Officer	21
Chairman, Harbour Trust Board	21

C. D. Macleau & Co. Desp'd 21/5/89

Manual should be ^{instituted} ~~made~~
text books for the ~~same~~ Standard Use of the ~~Manual~~
Examinations of Junior Civilian
does not commend itself to Govt

From Order.

To all Heads of Dep'ts
& Dep'ts of the Sect.
Collectors. 171
C. D. Macleau Esq. 56 21/5/89



PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following paper

again Co. No. 370 of 5 April 1888.
Read file of replies from
the Heads of Dep'ts
and Collectors

Order 8 May 189 No. 409

Remitted with the following remarks

(1) The papers read above show that
the value of the "Manual of Admini-
stration" is clearly apparent & understood

Order.

consideration of the foregoing

papers H.E. the G in C does

not think it necessary to add

to the expenditure ^{directly} incurred

in the ^{work} ~~Manual of Administration~~

by reprinting portions thereof

in pamphlet form for the use

of particular departments, or by

reproducing the first three

chapters in octavo ~~format~~ octavo

(3) 4 May.

The foregoing reports
clearly show that no
useful purpose will be
served either by reprinting
any portion of the Manual
of Administration in octavo
or by reproducing it in a
pamphlet form. H.E. the
G in C is therefore not
prepared to sanction any
further expenditure on
the book which has
already cost a great deal.

(2) The suggestion that
some selections from the

How
4 are

use of the
Manual of Admini-
stration

For orders

Public G.O. 409.
8/5/89

reproduction of the

in an octavo edition of the
first 3 articles with cost
Rs 300. Unless junior
civilians are to be examined
on these articles it does not
seem necessary to reprint them

Wm
10/4.

Please see Note of Hon. Mr. Stokes
when Chief Secretary, in the
original of G.O. No. 370 dated
5th April 1888.
It is submitted that nothing should
be expended in reproducing any
part of Dr. Maclean's work which
has already cost a great deal more
than it is worth.

16/4/88

I adhere to the opinion I expressed
as Chief Secy. I would not incur
any further expense upon the book.
As to the Salem Dist. Manual
I agree with the contents.

Wm
17/4/88

James H. J.
18/4/88

FOR ORDERS.

Journal of the
Salem District
* As this shows see that
has stated note in G.O. No. 370

(b) That it is not necessary to
reprint any portions in pamphlet
form for departmental use
(c) That it is not necessary
to reprint portions
of the Manual in order to
examine junior civilians
therein. The Rev. Mr. J. J. J.
(C. 3652) proposes that the
articles on Geography, History,
Anthropology, should be printed as
a text-book for caste (Mys). That
they be kept before them to obtain
a general adequate knowledge
of Indian History & Geography during
their two years' study at home,
this being one of the subjects
in which they are periodically
examined, & it seems hardly
fair that they should be disadvantaged
at the outset of their careers by
Dr. Maclean's peculiar spelling of
Indian names.
As to Chap. II of the Salem Dist.
Manual with which Mr. White
also proposes to insulate
them, & which extends over
nearly 300 pages, it is submitted
that it is far too much taken up
with matters of detail relating
to the Salem District & is really
useful for general training
(d) It appears from Mr. Cordery's
letter in C. 2791 that the
reproduction of the maps & some

No.

File of Replies to Q.O. 5. April 88 No. 370.

From

Dated

188

FOR ORDERS.

The accompanying book contains the replies from Heads of Departments to Q.O. 5. April 88 No. 370. tabulated under the headings given in para 6 of the Q.O.

Submitted that the abstract prepared in the office together with the current to be referred to Mr. Macdonald for remarks before final orders are passed.

This does not appear necessary. Mr. Macdonald has a partiality for the work, but it is submitted that just as in a position to pass orders without further reference to him.

Taking the suggestions made in para 5 of his note printed in G.O. 5. April 88 it is decided in 370 Pub

it is submitted that

1. The report shows that the book is so much used for official purposes that it is even

Board of Revenue.
(Land Revenue).

(Procs: d/12 October 1888,
N^o 873).

Cur. No. 3797.

The Land Commissioners say
that the book "has been fairly
distributed to all the officers
and Subordinates likely to
make use of it", and that
the generally expressed opinion
is (para: 3) that it has been
of little use.

In para: 4 a Summary is given
of the accounts received from
the Collectors of the use made
of the book, to which attention
is invited.

Please see

It is not thought that any por-
tion of the book
abstracted or
reprinted.

paras. 5, 6 & 7.

The Government is re-
ferred to the separate
communication from
the President, Board of
Examiners (Cir: No 3652)
in which he recommends
that the first three articles
(Geography, History & History)
should be issued in octavo form
as a most useful work to young
Assistants preparing for their
examinations. That Chap.
VI of the Indian Digest
should be included in
the same volume.

Not Recommended
(para: 10).

The Board in the
Dept^y of Separate Revenue
(Procs: d/12 July 1888,
N^o 344).

N^o Cur. No. 2791.

Distribution made among
the Deputy and Assistant
Commissioners of Dist. Sukkur.
Book used freely as a book
of reference at head-quarters.

Suggest that articles on
Salt, opium & Abkari be
reprinted after being brought
up to date. The articles
on Customs and Trade
need not be reprinted.

Departments under the
Revenue Secretariat.

(Procs: d/7 August 1888,
N^o 4645 & 12 September
1888, N^o 5410).

Cur. No. 2791 &
3153 A

1. Board of Revenue.
(Settlement & Agriculture).

Distributed to Deputy com-
missioners of Revenue ^{Settlement} ~~Survey~~
and other officers subordinate
to the Dept^y — Book consulted
3 times.

Not recommended as a settle-
ment Manual has recently
been compiled.

Not Recommended.

2. Superintendent,
Revenue Survey.

Gen. 3153 A
1879

Distributed to Superintendent,
Deputy and office library.

Viz. Vol. I. Chap. II. 43.
Annals of the Land
Vol. II. Nos. I. II. III. B. B.
LXXI

Maps could be introduced
at a cost of Rs. 300, not
including paper and
colouring.

The Government in the Revenue
Dept. consider that the
articles suggested by the Su-
perintendent, Revenue
Survey, to be reprinted
will be of very little
practical use to the Survey
officers and that the new
edition of the Survey Manual
under preparation will
suffice. Further, that the
Manual contains little, if any,
information of practical
utility which does not al-
ready exist in another and
generally more convenient
form.

3. Superintendent,
Government Central
Museum

In Gen. 3153 A 1879.

Not of any real use to him
in his work

Will be glad to get copies
of any reprints.

4. Government Botanist

In Gen. 3153 A 1879.

not necessary

Military Dept.

C. No. 2556

See page 6.

Hegh Cant

Only one copy of the Manual appears
to have been supplied to Dt. Judges
& this is used as a work of reference
in most of the Court Libraries

Dt. Judges of S. Canara,
Chonglepul, Distna
Kurnool, Salem, Tumacully.

Public Endowment to	10p. 61-62
Land Revenue Revenue	112-130
" Collections	130-147
" " Accts. & Return	163-166
Ward Estates	173-175
Wardals	175-176
Customs	259-262
Reg. of Assurance	214-217
Stamps	205-209
Criminal Justice	198-201
Civil Justice	209-214
Pro. to Pub. Prosec.	202
Law of Regulation	265-283
Forests	311-326
Salt	436-445
Abkari	445-456
Opium	456-459
Sanitation	511-518
Chemical Examin.	518-519
Time Money Weight	609-620
Stationery	627-638
Relations with neighboring	
State	9-14 (part 6 & 10)
	41-42
Civil Divisions	62-67
Records Office, Pombh	78-95
Vol. II. Appendix	XLII. XLIII. XLIV
	XLIX. LI. LII. LIV
	LX. XC. XCV
	C. LXX. XCIII

Nil recommendations

Dt. Judges of S. Canara,
Bellary, Madurai,
N. Malabar, S. Malabar,
=bar, Nellore, Tanjore,
N. Arcot, Trichinopoly.

The following Dt. Judges recommend the
printing of extracts but do not specify
any portion of the book -
Cuddapah, Godavari

(1) Dt. Judge S. Canara suggests that
these articles be bound together into a
volume to form a book for
examination of junior Civilian on
annual

Dt. Judge Cuddapah
" " N. Malabar
" " ~~Tandur~~
" " Vizagapatnam

The reply from the Dt. Judge
Gangam is not at hand

Public Works Dept.

Curr. 2790

Local + Munt. Dept.

Curr. 1862

Surgeon General.

Curr. 1611

Sanitary Commr.

Curr. 1581

Supr. Central Museum

Curr. 1600

Postmaster General

Curr. 1616

Supr. Govt. Press

Curr. 1638

Supr. of Stationery

Curr. 2221

Inam Commr.

Curr. 1907

Resident in Travancore + Cochin

Curr. 1715

Comptroller Agent, Pondicherry

Curr. 1507

Paymaster Camille Stipendo

27 copies received have been distributed

2 Copies recd are kept in reference - 1 in the

Office at Madras + 1 in Ootacamund.

1 copy supplied is kept on record for reference

Only one copy received + this is found useful as a work of reference. Suggests that a copy of Vols. I. + II. should be supplied to each Superintendent of Divisions

No copies were sent to his office

Copies of each volume supplied to Residents of Travancore + Cochin - No further was made

One copy recd. Does not recommend its more extended circulation

One copy recd is sufficient for the

Not necessary

States that he shall be glad to have reports of any portion

Nil

Does not advocate the reprinting of the Articles on Stamp relations, the rules of governing these depts. having been separately published

Does not think reprinting of extracts desirable

Not needed.

Not needed

Not necessary

States that he shall be glad to have reports of any portion

Nil

Does not advocate the reprinting of the Articles on Stamp relations, the rules of governing these depts. having been separately published

Does not think reprinting of extracts desirable

Not needed.

Not needed

Not necessary

States that the folio size is somewhat unwieldy

Nil

Does not advocate the reprinting of the Articles on Stamp relations, the rules of governing these depts. having been separately published

Does not think reprinting of extracts desirable

Not needed.

Not needed

States that the size weight of the book makes it cumbersome to read

Not needed

Not necessary

States that the folio size is somewhat unwieldy

Nil

Does not advocate the reprinting of the Articles on Stamp relations, the rules of governing these depts. having been separately published

Does not think reprinting of extracts desirable

Not needed.

Not needed

States that the size weight of the book makes it cumbersome to read

Not needed

Post Office C. no 2964

Bishop's Domestic Chaplain Used as a work of reference.

C. no 2735

Senior Chaplain, Church of Scotland

C. no 1612

Director of Public Instruction Distributed to Inspectors.

C. no 2836

I. G. of Registration

C. no 1519

Registrar Joint Stock

Companies C. no 1562

I. G. of Police

C. no 1563.

a copy for each
D. J. G. 1563
official use

I. G. of Tails

C. no 2693

Articles on Marine Customs and Emigration

Customs

the amount which
the Chief has
under his power the
purpose have

Articles relating to his Department for use of Insps officers

Not needed.

Dr.

Only one copy received. Suggests that Collector be asked to furnish Dr. Superintendents with a copy

Not necessary as information relating to this Police is to be found in the Police Order Book

Portion of Chapter III relating to Tails

Military Dept.

C. No 2886

The following heads of Depts. under
Mily. do not recommend that
extracts be reprinted.

Adj. Genl, Judge Advocats Genl,
Commissary Genl, I. G. Ordnances,

Surge Genl. Mar's Forces, Supd. Army Clothing,

Supd. Remount Dept, Comptroller Mily.

Accounts, Supd. Prisons.

Suggestions by the J. M. General
will be found in separate

list in C. No 2886

Jail (1888) Department

FROM

THE INSPECTOR-GENERAL

OF JAILS,

To

THE CHIEF SECRETARY

TO GOVERNMENT.

Ootueamund



Dated 4

Received

August 1888

No. 320

ENCLOSURE. *Jail*

SUBJECT.

*Reporting on suggestion
contained in para 5 of
Dr Macrae's note
submitted in L.O. of
5 April 1888, No: 370,
Public.*

Extracts, in pamphlet form,
of that portion of Chapter III
referring to Suits.

The remaining three clauses
of the paragraph need no reply
from me.

I have the honor to be
Sir,

Your most obed^t servant

Amory Dymally.

Inspector General of Suits.

1808

From

Henry A. Spencer Esq.

Supr. General of Sails.

The Chief Secretary to Government,

Cotacaimund

Sir,

In reply to L. C. dated 5 April
1888, No. 370, Public, and your
reminder thereon, I have the

honor to report on the sug-

gestions contained in para.

5 of Dr. Maclean's note on the
Manual of the Administration.

(a) As only one copy of the
Manual has been received by
me, it has been retained for
general reference in my office.

FROM

Col: C. A. Porteus,

ag: INSPECTOR GENERAL

of Police,

No. 2134

Dated 20

Received

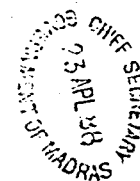
April

1888

No.

SUBJECT.

Informing that a reprinting
of the extracts from Dr. Maclean's
Manual of Administration in
pamphlet form will not serve any
useful purpose so far as the Police
Department is concerned.



in his absence, 20th April 1888.

FROM

Colonel C. J. Porteus

Inspector General of Police,

TO

The Chief Secretary,

to Government,

Sir,

Enclosures.

In reply to G.O. No. 370 Public dated 5th April 1888 communicating Mr. Maclean's note on the "Manual of Administration of the Madras Presidency" I have the honor to inform you that only one copy of this publication was sent to me.

As a book of reference it has a place on the shelf in the room occupied by the Assistant Inspector General.

I do not consider any useful purpose would be served - so far as this Department is concerned -

general reference in my office.

(Ch)

Public

From

S. Haridas
Registrar of Joint Stock Companies
Madras

To The Chief Secretary to Govt
Fort Saint George

Dated 20th
Despatched 20th
Received 23rd } April 1888.

No. 469

Enclosures (nil)

Reporting on the suggestions of Dr. Maclean for the more extended use of "the Manual of the Administration"

From

S. Hari Row.

Registrar of Joint Stock Companies
Madras.

To

The Chief Secretary to Government
Fort Saint George.

Sir

As directed in G.O. no 370 dated
the 5th Instant (Public). I have the honor to
report that Dr. Maclean's Manual of the
Administration supplied to me is itself
being fully utilized both by me and my
subordinates as a book of reference on all
matters therein contained relating to this
department, and that as regards this depart-
ment there seems no necessity for extracts
from the same being reprinted in pamphlet
form for the use of these my very few subordi-
nates who can well refer to the Manual itself
whenever necessary.

I have the honor to be
Sir

Your most obedient St

S. Hari Row
Registrar of J.S.C.'s

111

Madras 20th April 1888

Registration Department.

G. No. 2238.

From,

Geo. Hammett Esq.
Inspector General of Registration
Madras.

To,

The Honorable H. C. Stokes
Chief Secretary to the Government
Madras 18th April 1888.

Sir,

With reference to G.O. Public dated
the 5th April 1888, received this day, I have
the honor to state that I was supplied with only
one copy of the "Manual of Administration", which
I put away with other publications supplied
to me from the Government office.

2. I have had no time to look into
or read the Manual; and I do not think
that any thing will be gained by re-printing
extracts from the Manual in pamphlet,
or other form, for circulation among
the subordinates of this department.

I have the honor to be,

Sir,

Your most obedient servant,

W. Hammett
Inspector General of Registration.
G.H.

5/4/88 No 370

Public
Public Dept

1519

1888

Judicial (1888) Department

"Registration"

From

The Inspector General
of Registrars
Madras.

To The Chief Secretary
to the Government
Madras.

Dated 18th } April 1888.
Received 20 }
G.N. 2238.
Enclosure -

No.

Submitting report called
for on 5.4.1888. No.
370-Pub. on suggestions
made for the more extended
use of the Manual of the
Administration by Dr.
Maclean.

J.S.

Public
1888.

Educational Department.

From

THE DIRECTOR OF PUBLIC INSTRUCTION,

Madras,

To The Honble

THE CHIEF SECRETARY TO GOVERNMENT,

Fort St. George.

SECRETARY
17 AUG 88
DEPARTMENT OF MADRAS

DESPATCHED
15 AUG 88

Dated 15

Despatched

Received 17

August

No. 5909.

ENCLOSURES. u

Subject.

Reporting the distribution
of the Manual of Administration
and suggesting that the
portion relating to the
Department be printed
in pamphlet form

when the matter is re-printed
the information is carried
up to the latest date practicable.

The information would be
useful to Inspecting Officers
and to their subordinates.

Wm. Thompson & Co.,
Scri

Yours to order & command.

W. B. Fyfe.

Director of
Public Instruction.

OFFICE OF THE DIRECTOR OF
PUBLIC INSTRUCTION,

Madras, 15 April 1888

CURRENT NO. 658

No. 5909

From

H. B. GRIGG, Esq., M.A.,

DIRECTOR OF PUBLIC INSTRUCTION,

Madras,

To
The Honble the Chief Secretary
to Government,
Fort St. George.

SIR,

With reference to G. O.
dated 15 April 1888, No. 370 Public,
I have the honor to report
that of the eight copies of
the Manual received in this
Office 6 copies were distributed
to Inspectors, 1 to the Inspectress
of Girls' Schools, and one was
retained in this Office.

2. I think it would
be well to print the portions
relating to this Department
in pamphlet form, provided

CURRENT No. 1612

[2]

Public DEPARTMENT.

From

Rw: Mr Joller

Madras

No.

Dated 25 }
Received 26 } April 88.

Enclosures

SUBJECT.

Stating that one copy of the
Manual of adms. that he has
received is sufficient for all
purposes.

Church of Scotland.
Senior Chaplain's Office,
Madras, 25th April 1888

From

The Rev^d James Jollie
Senior Chaplain,
Church of Scotland
Madras.

To

The Honourable
The Chief Secretary to Government
Madras.

Sir,

With reference to J.C. No 370, Pub^d,
dated 5th April 1888, I have the honor to
state that one copy of the "Report on the Ad-
ministration" (and not any Volume enti-
tled "Manual of the Administration") is
received by the Senior Chaplain of the Church
of Scotland, and kept in his office, and
that so far as the Report on the Admini-
stration is concerned, the one copy
as received at present is sufficient for
all purposes.

I have the honor to be

Sir,

Your obedient servant

James Jollie
Senior Chaplain
Church of Scotland
Madras

Public

Public
I.H. 2735
Govt. of (188) Madras.
ECCLESIASTICAL.

From

REVEREND S. MORLEY,

BISHOP'S CHAPLAIN,

To

THE HON'BLE THE CHIEF SECRETARY

TO GOVERNMENT.

CHIEF SECRETARY
GOVERNMENT OF MADRAS

CHIEF SECRETARY
GOVERNMENT OF MADRAS

Dated

Received

} 7 August

1888.

No. 728

ENCLOSURE.

Ref. to G.O. No 370 of
5th April 1888
re Manual of the Administration

RECEIVED
27th
ECCLESIASTICAL DEPARTMENT,

No. 728

7 August 1888.

"On Vintation"
Bangalore

From

REV. S. MORLEY,

BISHOP'S CHAPLAIN,

To

THE HONORABLE THE CHIEF SECRETARY TO GOVERNMENT,

With the Governor

Madras - Hill

SIR,

I have the honor, by direction of the Right
Rev. the Bishop, in reply to your letter of 2nd inst.
on GO No 370 dated 5th April 1888, re Manual
of the Administration, to state that the Manual
is referred to as occasion requires.

Beyond the general interest of the subjects
treated of, there is not much in the Manual
directly affecting the Clergy, but many of them
would doubtless be glad to have the information
it contains.

His Lordship hopes that in any reprint
the more modern mode of spelling Indian
names may be adopted.

I have the honor to be,

Yours most obedient servant,
S. Morley,
Bishop's Chaplain -

original of 27 July

2881 2191 31

with document

Public 2964
(1888) DEPARTMENT.

From

THE PORT OFFICER,
Madras,

To

THE CHIEF SECY. TO GOVERNMENT,
MARINE DEPARTMENT,
Fort St. George.

No. 44

Dated 28th } August 1888.
Received 29th }

No. 7

Subject.

Requesting sanction for
reprinting in pamphlet form
of the Articles &c in the Man-
ual of Administration
relating to Marine, Customs
and Emigration for dis-
tribution to Port Officer
& Port Commissioners for
information.

of this suggestion I beg that I
may be permitted to revise the
portions appertaining to Marine
in connection with recent changes
and reforms in the Port-Department.

I have the honor to be,

Sir,

Your Obedient Servant,

W. A. Keel

Captain His M.
Presidency Port-Officer.

nmf

No 9
144

Presidency Port Office
Madras 28 August 1888
2964

From

The Presidency Port Officer
Madras

To The Chief Secretary to Government
Marine Department
Fort Saint George.

Sir,

With reference to paragraph
5 of G. O. as per margin, I have the
honor to acquaint you for the in-
formation of Government that a
reprint in pamphlet form of the
articles &c in the "Manual of
Administration" relating to Marine,
Customs, and Emigration, would
be useful for distribution to the
Port Officers and Port Conservators
at the outports for their information.
Should the Government approve
of

No 164 of 1888.

Paymaster General's Office,
Chennai 21 April 1888.

From

Colonel F. C. Underwood, M.D.
Paymaster General's Office
Chennai

To

The Honorable H. C. Stokes, C.S.
Chief Secretary to Government
Fort Saint George

Sir

Adverting to G. O. No. 370 of 5 April
1888 "Public", I have the honor to state that this Office
has received one copy of the Manual of Adminis-
tration from Government, which is considered
sufficient for the use of the subordinates em-
ployed therein.

I have the honor to be
Sir,

Your most Obedient Servant
T. O. Underwood Colonel
Paymaster General's Office
Chennai

Supp

Public (1888) Department

CURRENT NO. 1564

From, The Rajmasti
Jarnati Stipendi
Chepak

To, The Chief Secretary
to Government
Colaba

Dated 21st } April 1888.
Received }
17th April 1888.

States that one copy of the Manual
of Administration which is supplied
to this Office yearly is sufficient
for the use of the Subordinates.

CL. T. NO. 1547

Public Department.

From

Her Britannic Majesty's Consular Agent,

Pondicherry & Karikal.

To

The Chief Secretary
to Government.

No. 261.

Dated 19th April

Received 21st

CHIEF SECRETARY
17th APRIL 1888

Enclosure ..

Stating that one copy
the Manual of the Admin-
-tration was supplied
this Office; & that its
extended circulation
this Department is re-
quired.

19th April 1888.

No 261.

From

C. Harris,
Lieutenant Colonel ~~Bowyer~~ ~~Fisher~~, M. S. C.

H. B. M's Consular Agent, Pondicherry & Karikal.

To

The Honorable A. E. Stokes, C.S.
Chief Secretary to Government.

Sir,

With reference to G. O. No. 370,
Public, of the 5th instant, I have the
honor to inform you that only one
copy of the Manual of the Ad-
-ministration, Volumes I & II, was
supplied to this Office; and that
it does not appear to me that its
more extended circulation in
my Department is needed.

I have the honor to be
Sir
Your most obed^t. servant

C. Harris

H. B. M's Consular Agent
Pondicherry & Karikal.

N^o 54

1915
Resident's Office,

Memorandum 28 May 1888.

From

J. C. Hannington Esquire

Residents in Travancore and Cochin,

To

The Honorable H. E. Stokes

Chief Secretary, to Government,

Fort St. George.

Sir,

With reference to Government order dated 5th April 1888 N^o 370 Public I have the honor to report that in this department nothing has been done with the manual of the Administration beyond supplying a copy of each ^{of the 1st and 2nd} volumes to the Dewans of Travancore and Cochin.

2. I have no wish for a reprint of any portion.

The size and weight of the book, especially the 1st volume, make it a troublesome book to read.

I have the honor to be

Sir

Your most obedient Servant

Hannington

Resident.

J. C.

Public

CURRENT NO. 1915
1888

Political Department.

From

The Resident in Travancore & Cochin,

To

The Chief Secretary to Government,
Fort St. George.

Dated 21 May 1888

Received 25

No. 54-

Enclosure. none



Manual of the
Administration.
Reports that very little
use is made of the -

Public

1638

From

The Superintendent
Govt Press.

To

The Chief Secy, Govt.

Dated 28

Recd. 27

} April 1888

Encl. nil.

Subject



Informing that there is
no need of reprinting the first
3 articles of the Manual of Admini-
stration for the use of this office.

No. 255

Govt. Press, Fort Saint George
25th April 1888

Office note

With reference to G.O.
dated 5th April 1888, No. 370
Public, the Superintendent,
Govt. Press, reports that there
is no need for reprinting
the first 3 articles of the
Manual of Administration
in book size for the use
of his office -

A. Hill
Superintendent

To

The Chief Secretary
to Government

STATIONERY OFFICE,

Madras, 22nd September 1888.

No. 1056.

From

R. W. Barlow Esq^r & Co.

~~The~~ SUPERINTENDENT OF STATIONERY.

To

Madras:

J. F. Price Esq^r & Co.

Chief Secretary to Government
Public Department

SIR,

Colacarnum

With reference to Government Order
dated 5th April 1888, No. 370, and the reminder
thereon dated 18th instant, I have the honor to
inform you that the articles relating to -
"Stationery" and "Stamps" in the 1st and 2nd
volumes of the "Manual of Administration" - the
only volumes furnished to the Stamp Office -
do not require to be reprinted, the rules &c.
governing the departments being separate
ly published, - those relating to stationery
in a pamphlet form under Government Order
dated 7th October 1884, No. 2382, Miscellaneous, and
those relating to stamps in the "Stamp manual", a
proof of a reprint of which revised is now
before the Board, pending their
final

final revision

I have the honor to be

Sir

Your most Obedt Servant

W. W. Moore

Superintendent of Stationary
Eng.

From

R. Barlow Esq. Es.
THE SUPERINTENDENT OF STATIONERY,

CURRENT 1888 MADRAS.

To

J. F. Price Esq. C.S.
As Chief Secretary to Govt.
Financial Department
Ootacamund

No. 1056.

Dated

22^d September

Despatched

22^d - do - 1888

Received

ENCLOSURES.

Nil

Subject.

Manual of administration

*Stating that no
portion relating to
Stamps & Stationery
requires to be re-
printed.*

No 179

1907
Main Commissioner's Office
Madras 22 May 1888.

From

J. Grosse Esquire
Main Commissioner

J.

*The Chief Secretary
to Government.*

Sir,

*I have the honor to submit the report
called for in G. O. dated 5 April 1888 No 370,
Public, with regard to Dr. Maclean's sug-
gestions (a) & (b) which seem to be what
are commended to my attention as Main
Commissioner.*

*No Copies of the Manual of the
administration of the Madras Presidency
were sent to this Office.*

*I do not think it desirable for
any extracts from the Manual to be re-
printed for the use of my subordinates.*

*There is a section about the Main Commission
in Chapter II but it consists almost entirely
of*

of an historical review of works which
has been completed. It enumerates 9 Classes
of Inams but says nothing about the Village
Service Inams which are almost exclusively
what we have to deal with now.

There is nothing in it which
would assist a new Inam Deputy collector
to learn his work or make an office subordi-
-nate more efficient.

I have the honor to be

Sir

Your most obed^t servant

I am

Inam Commissioner

at

CURRENT NO. 1907

1888. Public Sept

From The Insam Commr.

To The Chief Secretary
to Government

CHIEF SECRETARY
GOVERNMENT OF MADRAS
5 MAY 1888

Dated 22nd May 1888.

Received 25

No 179

Submitting the report
called for in G.O. dated 5th
April 1888. No 370. Public,
with regard to the suggestions
made by Dr. Maclean for
the more extended use of the
Manual of the Administration

No. 1990
2546

POSTMASTER GENERAL'S OFFICE,
MADRAS, 30 April 1888.

FROM

H. Farver Esq.

POSTMASTER GENERAL,
MADRAS,

TO

THE CHIEF SECRETARY TO GOVERNMENT,

Public DEPARTMENT,

FORT ST. GEORGE.

SIR,

With reference to G.O. no: 370,
Public dated 5th April 1888, I have the
honor to state, for the information
of Government that only one copy of
Dr. Maclean's Manual of the Administra-
tion has been supplied for the
use of my office, and this I find
very useful as a work of reference.
If any more copies are available
I should esteem it a favour
if volumes I and II could be supplied
for the use of each Superintendent.

of

of Post offices in the Indian Postal
Circle. There are eleven of these
officers; and I consider it would
be a great advantage both
to them and myself if each of
them possessed a copy of the
Manual.

I have the honor to be

Sir,

Your most obed^t servant


John Macpherson
Postmaster General



Public

(188) DEPARTMENT

1686

From

The Postmaster General,
MADRAS.

No. 1990
2546

Dated 20 } April 1888.
Received _____

No. _____



SUBJECT.

Requests the favor of
supplying Depots of Post Offices
with Vols. I & II of Dr. Maclellan's
Manual of the Administration
of the Madras Presidency.

Apd.

No. 223

Government Central Museum

Edmore

Madras 24 April 1888

From

Edgar Thurston Esqrs.
Superintendent Government
Central Museum

To

The Chief Secretary to Government
Public Department
With the Governor
Stone House Hill

Sir,

With reference to Para 5 of Public
G.O. No. 370 of the 5th April, I have the
honor to state that I shall be glad to
get copies of reprints of any portions of the
Manual of Administration that may
be published.

I have the honor to be,

Sir,

Your most Obedient Servant,
Edgar Thurston
Superintendent Government
C. Museum.

CURRENT NO. 1600

Public (1888) Department

From

The Superintendent
Government Central
Museum

No. 223

Dated 24th April
Despatch to 2 1888
Recd 25

No

Subject

Desiring to get copies of
reprints of any portions of
the Museum Administration
which may be published.

No 715

Office of Sanitary Commission
Madras 23rd April 1888

From

Surgeon Major J. L. Ainslie
Offg Sanitary Commissioner

To

The Chief Secretary to Government
Public Department

Sir,

With reference to G.O. No 370 dated
5th April 1888 Public, I have the
honor to state that only one copy
of the "Manual of the Administra-
tion" was furnished to me
which I have kept on record to be
referred to when occasion arises.

I have the honor to be

Sir

Your most obedt Servant
Jas. Anderson Raising
Offg Sanitary Commissioner
for Madras

Public Department
1585

from

Major J. L. Loring
Offg Secy to Govt
for Madras

to

The Chief Secy to Govt
Public Department

Dated 23rd

Despd - 3 April 1888

Recd 23

No 715
CHIEF SECRETARY
25 APR 88
GOVERNMENT OF MADRAS

Encls—

Subject

States that one copy
of the Manual of the Adminis-
tration was furnished
to him which he has on
record.

3652
PUBLIC DEPARTMENT.

From

THE PRESIDENT,

BOARD OF EXAMINERS,

Madras,

To

THE HONORABLE

THE CHIEF SECY. TO GOVERNMENT,

Fort St. George.

CHIEF SECRETARY
24 OCT 88
GOVERNMENT OF MADRAS

No. 455.

Dated 23rd
Despd. 23rd
Recd. 24th

October 1888.

No.

ENCLOSURES.

Subject.

Recommending that orders
may be issued for the reprint
of the first three chapters
of Dr. Maclean's Manual
of Administration with
the 5th chapter of Mr. Leston's
Manual of Salem District
for the use of young
Assistants.

No. 455.

3652.
OFFICE OF THE BOARD OF EXAMINERS,

Madras, 23rd October 1888.

From

THE PRESIDENT,

BOARD OF EXAMINERS,

MADRAS,

To

THE HON'BLE THE CHIEF SECRETARY TO GOVERNMENT,

FORT ST. GEORGE.

SIR,

I have the honor, with reference to the Order of Government, No. 2603, dated 2nd May 1888, to report that, in my opinion, a reprint of the first three Articles of Dr. Maclean's Manual of Administration in a compact octavo volume, would prove a most useful work to young Assistants preparing for their examinations. In its present form the book is exceedingly bulky, and is open only for reference to those Assistants who are resident at the Head Quarters of their Districts, and have access to the collector's library.

2. The information contained in these 3 Chapters is exceedingly valuable, and it would be of much advantage to young Revenue officers if it were generally available to them for reference in their studies.

I would therefore recommend the adoption of D^r. Maclean's suggestion that a reissue of the three Articles be ordered, and that an Edition of 500 copies octavo be struck off.

3. I further would recommend that the 5th Chapter of the 1st Volume of Mr. Le Tanc's Manual of the Salem District be extracted and reprinted in the same volume.

This Chapter contains a most interesting and lucid account of the origin and gradual development of our Revenue System which would also be of very great benefit to young Revenue officers, and I am of opinion

opinion that every Assistant Collector should be required to provide himself with a copy of the work as a text book.

I have the honor to be
Sir

Your most obedient servant

W. I. Whitfield

President, Board of Examiners.

OFFICE OF SURGEON-GENERAL

WITH THE GOVERNMENT OF MADRAS,

Portacammund *28th April* 1888.
~~Fort St. George,~~

No. *0767.*

From

G. Bidie Esq. M.B., C.I.E.

THE SURGEON-GENERAL WITH THE

GOVERNMENT OF MADRAS,

~~Fort St. George,~~

Portacammund.

To

THE CHIEF SECRETARY TO GOVERNMENT,

Public DEPARTMENT.

SIR,

In reply to G.O. No 370 of 5th April 1888, I have the honor to report to His Excellency the Governor in Council that my Office received 2 Copies of the "Manual of Administration", one of which is kept for reference in Madras and one in the Portacammund Office.

2. The work is in my opinion a very valuable compendium of information, and calculated to be of much use in the transaction of public business.
3. The folio size renders it somewhat unwieldy, but if Government sanction the issue of an octavo edition I would recommend, that a copy of it be supplied to each District Surgeon and to each of the larger Presidency Hospitals.

I have the honor to be
Sir,

Your Most Obedt Servant.

Licci M.B., C.I.E.

Surgeon-General - Govt. of Madras.

Public 1888 DEPARTMENT.

From *G. Bidie Esq. M. B. C. J. E.*
THE SURGEON-GENERAL WITH THE

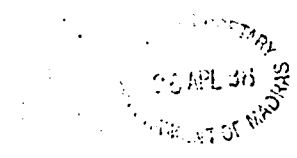
GOVERNMENT OF MADRAS,
Fort St. George

Octacammund.

No. *0767*

Dated *26* } *April* 1888.
Recd. *26* }

No.



SUBJECT.

Submits remarks on
The "Manual of Administration"

CURRENT NO. 1842

Govt. of (188-) *Madras.*
Local & Municipal Department

To

The Public Department

Proceedings, dated *14th May* 1888.
No. *907 April*

Subject.

Recording Government
order Public Department regarding
Manual of the Administration



PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following paper:—

G. O. Public Dept. of 5th April 1888 No. 370 communicating to all collectors & heads of departments, note by Dr. Maclean for report on suggestions made for the more extended use of the Manual of the Administration.

Order thereon of 14th May 1888 No. 9072 (Mis)

Recorded.

(True Extract)

W. V. B. and son,

Under Secy to Govt. P. W. D.

for Chief Secretary.

Copy

To the Public Department.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

* Copy attached.

Read—Proceedings * of Government, Public Department, dated 5th April 1888, No. 370.

Order thereon, 2nd May 1888, No. 2603.

COMMUNICATED to the heads of Departments under the Revenue Secretariat for resp.

2. The reports of Collectors should be submitted through the Land Revenue Commissioners.
(True Extract.)

H. A. Albert

Under Secy to Government.

To the Commissioners of Land Revenue.

- „ Commissioner of Revenue Settlement, and Director of the Department of Land Records and Agriculture.
- „ Commissioner of Salt, Abkari and Separate Revenue.
- „ Superintendent of Revenue Survey.
- „ Inam Commissioner.
- „ Superintendent, Government Central Museum.
- „ Government Botanist and Director, Government Cinchona Plantations.

Copy to Public Department.

Govt. of 188 Madras.
REVENUE

To

The Public Dept.

Dated

Recd. 11 May 88

Encl.

Mis. G.O., 2 May 1888, No. 2603.

SUBJECT.

*Cons. with remark
by G. O. Public Dept. coming to
all collectors and Heads
of Departments make by
Dr. Maclean for report
on suggestions made for
the more extended use of
the Manual of Administra-
-tion-*



BOARD OF REVENUE (LAND REVENUE), 12TH OCTOBER 1888, No. 873.

PROCEEDINGS OF THE BOARD OF REVENUE
(LAND REVENUE).

H. S. THOMAS, ESQ., F.L.S., F.Z.S.
THE HON. W. S. WHITESIDE.

READ—again the following Proceedings of the Board of Revenue (Land Revenue),
dated 17th May 1888, No. 442:—

ABSTRACT.—Communicating to all Collectors for report, Government Order embodying sug-
gestions made by Dr. Maclean for the more extended use of the Manual of Administration.

READ—also the following G.O., dated 21st September 1888, Mis. No. 5651, Revenue:—

ABSTRACT.—Communicating, with remarks, reminder from the Public Department calling
for an early reply to Government Order regarding the more extended use of the Manual of
Administration.

READ—also the following papers:—

From the Collector of	dated	1888,	No.
of Anantapur,	5th June		378.
of Arcot, North,	6th "		896-In.
of Arcot, South,	7th "		195.
of Bellary,	4th "		817.
of Canara, South,	6th "		2035.
of Chingleput,	1st "		561-L.R.
of Coimbatore,	2nd "		484.
of Cuddapah,	21st "		4252.
of Ganjam,	15th "		2583.
of Godavari,	13th "		225.
of Kistna,	16th "		298-Extra.
of Kurnool,	4th "		1779.
of Madras,	13th July		2181.
of Madras,	26th June		270.
of Malabar,	13th August		2441-P.
of Nellore,	28th "		1176.
of Nilgiris,	12th "		338.
of Salem,	2nd June		1398.
of Tanjore,	14th "		346.
of Tinnevely,	23rd August		507.
of Trichinopoly,	5th June		269-4.
of Vizagapatam,	9th "		1376.

RESOLUTION—dated 12th October 1888, No. 873.

The Board beg to reply to G.O., dated 2nd May 1888, Mis. No. 2603, Revenue.

2. The following statement will show that the "Manual" has been fairly distri-
buted to all the officers and subordinates likely to make use of it:—

STATEMENT showing the distribution made by Collectors of the copies of the "Manual of the Administration" supplied to them.

Districts.	Collector.	Collector's Sheristad.	Collector's English head clerk.	Collector's office clerks.	Collector's record.	Treasury Deputy Collector.	English Head Accountant, Collector's office.	Divisional officers.	Sub-Collector's Sheristad.	Head Assistant Collector's head clerk.	Tahsildars.	Deputy Tahsildars.	Chairmen of Municipalities.	Local Fund Boards.	Forest Department.	Customs Department.	Spare copies.	Total.
1. Ganjam	1	1	1	1	1	1	1	7	1	1	3	10	4	1	1	1	1	24
2. Vizagapatam	1	1	1	1	1	1	1	5	1	1	2	12	4	1	1	1	1	28
3. Godavari	1	1	1	1	1	1	1	4	1	1	11	2	2	1	1	1	1	24
4. Kistna	1	1	1	1	1	1	1	4	1	1	11	4	4	1	1	1	1	23
5. Nellore	1	1	1	1	1	1	1	3	1	1	8	4	4	1	1	1	1	18
6. Cuddapah	1	1	1	1	1	1	1	4	1	1	11	4	4	1	1	1	1	23
7. Bellary	1	1	1	1	1	1	1	3	1	1	8	4	4	1	1	1	1	18
8. Anantapur	1	1	1	1	1	1	1	4	1	1	11	2	2	1	1	1	1	20
9. Kurnool	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
10. Madras	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
11. Chingleput	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
12. North Arcot	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
13. South Arcot	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
14. Tanjore	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
15. Trichinopoly	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
16. Madura	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
17. Tinnevely	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
18. Coimbatore	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
19. Nilgiris	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
20. Salem	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
21. South Canara	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22
22. Malabar	1	1	1	1	1	1	1	4	1	1	8	6	6	1	1	1	1	22

* Two copies for each of three Divisional officers and one copy for Special Assistant Agent.

† All to the Deputy Collector of Madras.

‡ Four copies of volume I and two of volume II.

§ Only of volume I.

|| Four of volume I and three of volume II.

3. In spite of this, the generally expressed opinion is that it has been of little use, and that it is undesirable to reprint any portions of it.

4. The Collectors of Godavari, Anantapur, Madura, and, of course, Nellore, make no reference at all to the use that has been made of it; the Collectors of Coimbatore and Trichinopoly say that it has been of no use; the Collector of Madras has used it once in connection with some lists of names; the Collectors of Ganjam, Cuddapah, Bellary, Kurnool, North Arcot, Tanjore, Nilgiris, Salem, Canara, and Malabar say, in a more or less justificatory tone, that it has been used, as a book of reference, *when required*, but do not go into further details; the Collectors of Tinnevely, South Arcot, Chingleput, and Vizagapatam say that it is always kept on their office tables and is constantly referred to; and the Collector of Kistna says that considerable use is made of the book in a quiet way, just as is made of the District Manuals.

5. In regard to the reprint of portions, the Collectors of Ganjam, Cuddapah, Bellary, Anantapur, Godavari, Nellore, Kurnool, Madras, North Arcot, Tanjore, Nilgiris, Salem, and Canara think no reprint is needed; the Collectors of Madura, Malabar, and South Arcot think portions might conveniently be reprinted, but do not say what portions; the Collectors of Trichinopoly and Chingleput point out that the matter contained in the manual is of far too general a nature to be of any practical use to officers, who have to know and work the codes and regulations themselves and not merely to have a smattering of their general purport; the Collector of Kistna fears that separation and reprint in pamphlet form would speedily lead to the book being relegated to the record room and lost sight of, while the very bulkiness and completeness of its present form keeps it alive and in evidence; the Collector of Coimbatore thinks that the first three articles of Chapter I and the greater part of Chapter II might be reprinted; the Collector of Vizagapatam would reprint the following portions:— Chapters I, II and III up to the end of Manufactures and Industries and Appendix Nos. 40, 48, 49, 51-59, 62, 74, 76, 77, 84, 86, 88, 90, 91, 96, 100; and the Collector of Tinnevely would reprint Volume I, pages 88-147, 311-315, 490-498, 511-517, 638-651 and Volume II, Appendix Nos. 48-54 and 100.

6. The Board themselves have made but slight use of the book and do not think any portion of it should be extracted and reprinted.

7. The "Manual" is, as pointed out in the preface to it, partly an introductory gazetteer, partly a resumé of the machinery and general principles of the administration, and partly a collection of useful statistics; in none of these capacities can it be to the official anything more than a work of reference, of more or less value according as its information is complete, accessible and up to date; its importance lies in its encyclopædic completeness; it is a standard work to be kept on the table and used the more constantly as its multifarious contents become more known; to split it up into single articles, to be referred to only when that particular subject was on the Board, would inevitably lead to the eventual disappearance of most of the articles into the record room, there to remain and be forgotten; however able and interesting, they would not be of sufficient calibre to live by themselves. Nor is there any motive of economy in the matter. It will have been seen that the *complete* work is already on record in all the offices that are likely to use it, and no need of an economical reprint for further distribution is, therefore, necessary; officers are not likely to carry the extracts about with them any more than they are to carry about the complete work.

8. The statistics are up to 1883-84, the law up to 1884; in ten years' time, both might be brought up to date, and the "Manual" republished in octavo size; the work is one to be revised and republished periodically.

9. In regard to Dr. Maclean's suggestion (c), the Board's third member as President of the Board of Examiners is addressing a separate communication to Government,

10. As regards (d), the first three articles are no doubt of general interest, but unless the general public are to buy them, the Board do not see who else need them who have not got them already; the general public, however, cannot be forced, and, like

4 BOARD OF REVENUE (LAND REVENUE), 12TH OCTOBER 1888, No. 873.

many other official writings of a similar character, the original and valuable information that is contained in them is probably destined to be simply recorded: the Board do not, therefore, recommend any further reprints of them.

(A true Copy and Extract.)

[Signature]

Acting Secretary.

To the Secretary to Government, Revenue Department.
Copy to all Collectors.

Public (1388)

REVENUE DEPARTMENT.

No.

7338

From The Board of Revenue
(Land Revenue.)



Dated 12th }
Received 23rd } October 1888
Enclosures 5/11/88

No. 873.

SUBJECT.

Submitting to Government
a statement showing how
copies of Dr. Macleod's Manual
of Administration have
been distributed by Collectors
and stating why the Board do
not recommend any further
reprints of any portion of the
book.

BOARD OF REVENUE (SEPARATE REVENUE), 12TH JULY 1888, No. 344.

PROCEEDINGS OF THE BOARD OF REVENUE (SEPARATE REVENUE).

READ—the following G.O., dated 2nd May 1888, Mis. No. 2603, Revenue:—

Read—the following G.O., dated 5th April 1888, No. 370, Public:—

Read—the following paper:—

NOTE.

It has been brought so often to the notice of the undersigned that the use of the "Manual of the Administration," especially in the districts, is not commensurate with the trouble taken in producing it, that he deems it his duty to offer suggestions for its more extended use before the matter grows too much out of date to admit of that being done.

2. Probably the chief reason why the use is not more extended is that the greater part of the copies were handed to Collectors, no special instructions being given as to their application. The routine of a Collector's office is not favorable to initiation in such a matter, and it is to be inferred that most of the copies have merely gone to the "record-room."

3. The undersigned has taken no part of any sort in promoting the circulation of the book. The book was issued impersonally for very good reasons, for otherwise it would have been extremely difficult to obtain the criticism and check of the different departments. But this method has had one disadvantage in leaving the work without any person interested in its dissemination.

4. The first principles underlying each department of the Government administration are set out in these volumes, and it is believed are not to be found elsewhere. These principles must remain true for a long time to come. Even the technical details in the different notices can without much difficulty be kept current by those immediately concerned, the notices having been drawn up in such a way that the framework, at any rate, must be permanent. The historical part of the matter, including the three preliminary articles and all the foot-notes, are not likely to be superseded for some time to come. The second volume contains many useful articles and tabulations. Under these circumstances, there should be means of applying the contents of the book in the practical administration.

5. Among the following suggestions, some may be approved:—

- (a) Heads of departments and Collectors to whom a large number have been supplied may be called on to report what distribution they have made of them; and what use has been made of those retained at head-quarters.
- (b) Heads of departments may be called on to report whether they wish for extracts from the Manual to be reprinted in pamphlet form for the use of their subordinates; the reprint of single articles would in most cases cost no more than the issue of a moderate-sized Government Order.
- (c) The Board of Revenue may be called on to report whether any portions of the Manual should be made text-books for the standard examinations of junior Civilians.

(d) The first three articles are of permanent and general interest. The folio size is a great impediment to their use. They might be reprinted in octavo, the notes being thrown to the end. The Survey office could have no difficulty in reproducing the maps in octavo. The prime cost of a re-issue of 500 copies would be about Rs. 300.

6. With reference to the validity or otherwise of the Manual articles in connection with the above remarks, it may be pointed out that each article (except the three preliminary articles) was sent by the Public Department of the Secretariat at its final stage to the corresponding executive department, and was by the latter passed as correct at the date of publication.

9th March 1888. (Signed) C. D. MACLEANE.

Order—dated 5th April 1888, No. 370, Public.

Dr. Macleane's note will be communicated to all Collectors and Heads of Departments who will be asked to report on the suggestions made in paragraph 5.

(True Extract.)

(Signed) H. E. STOKES,
Chief Secretary.

To all Collectors.
" Heads of Departments.

Order—dated 2nd May 1888, Mis. No. 2603, Revenue.

Communicated to the heads of departments under the Revenue Secretariat, for report.

2. The reports of Collectors should be submitted through the Land Revenue Commissioners.

(True Extract.)

(Signed) H. A. STUART,
Under Secy. to Government.

To the Commissioners of Land Revenue.
" Commissioner of Revenue Settlement and Director of the
Department of Land Records and Agriculture.
" of Salt, Abkari and Separate Revenue.
" Superintendent of Revenue Survey.
" Inam Commissioner.
" Superintendent, Government Central Museum.
" Government Botanist and Director, Government Cinchona Plantations.
" Copy to the Public Department.

RESOLUTION—dated 12th July 1888, No. 344.

Communicated to Deputy and Assistant Commissioners, for information.

2. The Board in the Department of Separate Revenue, beg to report *seriatim* on the suggestions contained in paragraph 5 of Dr. Macleane's note.

5 (a) The twenty-five copies of the Manual supplied to the Commissioner of Salt and Abkari Revenue were distributed as under:—

Three Deputy Commissioners, at 2 each	...	...	...	...	...	6
Ten Assistant " at 1 "	...	...	...	...	...	10
Board's office	...	...	...	...	...	5
Spare copies	...	...	...	...	...	4
						25

The copies retained at head-quarters are being freely used as books of reference, as information, which would otherwise entail a large amount of time and labor to find out, is collected in this Manual under one cover. The Board believe that the copies sent to the Deputy and Assistant Commissioners are also as freely used for reference as those at head-quarters.

5 (b) The articles on salt, opium and abkari may be reprinted after being brought up to date. This will be attended to on receipt of orders on the present reference. There does not appear to be any necessity for reprinting the articles on "Customs" and "Trade" in pamphlet form.

(True Extract.)

Herbert Radley

Secretary..

To the Secretary to Government, Revenue Department.
Copy to Deputy and Assistant Commissioners.

Exd. A. Aubert.

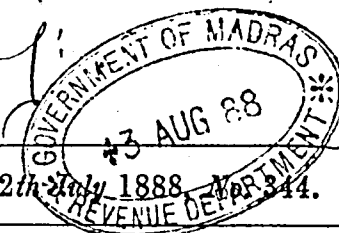
REVENUE DEPARTMENT.
1888.
Board of Revenue
(Separate Revenue),
MADRAS.

No 5240.

Printed July th.

Ady. J. J. J.

Proceedings, 12th July 1888.



Communicating to Deputy and Assistant Commissioners, for information, Government Order circulating note by Dr. Maclean, for report, on suggestions made for the more extended use of the Manual of the Administration; and reporting to Government *seriatim* on the suggestions contained in paragraph 5 of Dr. Maclean's note.

5
9/10/88

To
Director's Office
Ootacamund
July 1888.
From,
M. A. Lawson Esq
Govt Botanist and
Director of Cutchina
Plantations, Nilgiris.
To,
The Secretary to Government
Revenue Department
Ootacamund

Sir,

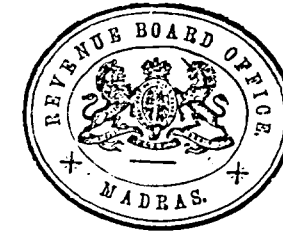
With reference to G. O. No 370 dated the 5 April 1888 - Public - Communicated to me under G. O. No 2603 dated the 2^d May 1888 - Revenue, which I regret had been overlooked, I have the honor to state that it will not be necessary to re-print any portions of the Manual of the Administration for the use of this Department.

I have the honor to be
Sir

Yours most Obedt. Servant.

M. A. Lawson

Govt Botanist and
Director



Proceedings of the Board of Revenue

(Settlement, Land Records and Agriculture).

Dated 18th May 1888.

No. 1065 Misc.

W. Wilson Esq. M.A., B.S.

READ G.O., Revenue Department, dated

2nd May 1888, No. 2603. Misc.:-

Resolution

With reference to sug-
-gestion (a) in para 5 of Dr. Mac-
-lean's note, it is observed that
few copies of the Manual of Admini-

	No. of copies.
* Dy. Commr of Rev. Sett. } Party No I	1
— " — II	1
— " — III	1
— " — IV	1
— " — V	1
— " — VI	1
Insp. of Cattle Diseases	1
Asst. Dir. of Agriculture	1
Govt. Mineralogist	1
Total.	8

- nistration were
supplied to this
Department. Of
these, eight were
distributed as noted
in the margin.

The remaining two copies are on
record

record in this Office and are used for purposes of reference, when necessary.

2. With reference to suggestions (b) and (c), the only section of the book with which this Department is concerned is that relating to Revenue Settlement, but the Commissioner does not recommend its republication in pamphlet form, as the Settlement Manual recently compiled under the orders of Government fully answers the purposes indicated by Dr. Maclean.

3. The three articles referred to in clause (d) may be, as Mr. Maclean observes, of permanent and general interest, but the Board do not consider that

that any public interest will be served by the issue of a reprint of them in Octavo form.

(True extracts)

Myint
Secretary.

The Secretary to Government,
Revenue Dept.

Camp
D.K.

Government Central Museum
Egmore
Madras 16th May 1888

From

Edgar Thurston Esq.
Superintendent Government
Central Museum

To

The Secretary to Government
Revenue Department
With the Governor
Stone House Hill

Sir,

With reference to Para 5 of Public
G.O. No 370 of 5th April 1888 communicated
to me under G. O. Revenue Department
No 2603 of 2nd May 1888, I have the honor
to state that I shall be glad to get copies
of reprints of any portions of the Manual
of Administration that may be published.

I have the honor to be,

Sir,

Your most Obedient Servant,
Edgar Thurston
Superintendent Government
Central Museum.

3

9/25/88

SURVEY OFFICE,

Madras

16 May 1888.

No.

76
G.

From

J. B. Cardoso Esqr.
SUPERINTENDENT, MADRAS SURVEY,

To

THE SECRETARY TO GOVERNMENT,

REVENUE DEPARTMENT.

SIR,

Reference - G. O. dated the
2nd May 1888 No. 2603 Miscella-
neous. Communicating G. O.
No. 370 of 5th April 1888, Public,
regarding the more extended
use of the Manual of the Ad-
ministration by Dr. Maclean.

I have the honor
to report that only 3 copies of the
Manual of Administration
were sent to the Survey Depart-
ment and distributed as
follows: —

1. Superintendent
1. Deputy Superintendent, No II
Party, Bellary
1. Central office Library.

The Maps could be reproduced in
octavo form and would probably not cost
more than the sum mentioned by Dr. Maclean
viz Rs 300. This will not include the
cost of paper or coloring. The

2
P. W. Sec 2791/88

republishing of each Chapter in a separate
octavo volume with the notes as Appendices
in clear readable type would be useful.

I have the honor to be,

Sir,

Yours most obedient Servant

Yours

Superintendent

Madras Survey

Proceedings of the Madras Government.

Read the following:—

- (1) Letter from the Superintendent, Revenue Survey, dated 16th May 1888, No. 76 reporting on Dr. Maclean's suggestions regarding the more extended use of the Manual of the Administration of the Madras Presidency.
- (2) Letter from the Superintendent, Government Central Museum dated 16th May 1888, No. 271 stating that he will be glad to get copies of reprints of any portions of the Manual of Administration that may be published.
- (3) Proceedings of the Board of Revenue (Revenue Settlements, Land Records and Agriculture) dated 18th May 1888, No. 1065 Mis. making certain observations on G. O. communicating for report Dr. Maclean's note on suggestions made for the more extended use of the Manual of Administration.
- (4) Letter from the Government Botanist and Director of Cinchona Plantations dated 12th July 1888, No. 32 reporting that there is no necessity for reprinting portions of the Manual of Administration for the use of the Botanical Department.
- and (5) Proceedings of the Board of Revenue (Separate Revenue) dated 12th July 1888, No. 344 reporting on the suggestions contained in paragraph 5 of Dr. Maclean's note.

Order thereon, 7th August 1888, No. 4645.

The papers read above will be transferred to the Public Department with reference to G. O., 5th April 1888, No. 370. Public.

2. The Superintendent, Revenue Survey, the Government Botanist and the Superintendent, Government Central Museum have not stated whether the Manual has been of any real use to them, while the Commissioner of Revenue Settlement merely says that "it is used for purposes of reference where necessary". These officers will now be requested to report more fully on this point and the Superintendent of Revenue Survey will also be directed to reply definitely to clause (b) of para 5 of G. O., 5th April 1888, No. 370, Public.

(3) No reply has yet been received from the Land Revenue commissioners or the Inam commissioners. They will be requested to expedite the submission of the report called for.
(True Extract)

Acting Secretary to Government.

To

The Public Department. ✓

- " Commissioner of Revenue Settlement, Land Record & Agri- }
- " Commissioner of Salt, Hukari and Separate Revenue Culture }
- " Government Botanist.
- " Superintendent, Revenue Survey.
- " Superintendent, Government Central Museum.

C.R.

GOVT. of 1888 Madras.
REVENUE.

To

The Public Depart-
ment

Dated

Reed.



Encl.

Mis. G. O., 7th Aug 1888, No. 4645

SUBJECT.

Transferring papers con-
taining replies to G. O. cir-
culating note by Dr. Mac-
lean, for report, on
suggestions for the more
extended use of the
Manual of Adminis-
tration.

SURVEY OFFICE,

Madras

18 August 1888.

No. 118
9

From

H. O'C. CARDOZO, Esq.,

SUPERINTENDENT, MADRAS SURVEY,

To

THE SECRETARY TO GOVERNMENT,

REVENUE DEPARTMENT.

SIR,

Reference, G. O. No. 4645, dated 7th
August 1888, enquiring what real
use has been made of the Manual
of Administration by Dr. Maclean.

I have the honor to
report that the chief use in
addition to general reference

hitherto made of the Manual has been;

- 1st to obtain information regarding the Districts
of South Canara and Malabar (before the
publication of the Malabar District Manual)
- 2nd to obtain a simple transliteration table
for the revised Survey Manual.

2. With reference to clause (b) para
5 of G. O. No. 370 dated 5 April 1888, communi-
cated with Revenue Department No. 2603, dated
2nd May 1888, a reprint of Chapter II, Volume I -
Administration of the Land - would be useful

to Survey Officers. Part of the article on
Survey will require revision, especially Sec-
tions 96 and 97, as the method of Survey there
described has recently been changed.

The following extracts from the Second
volume will also be useful.

Appendices.

- Nº 1. Physical Geography
- " 2. Meteorology.
- " 3. Geology.
- " 10. Latitudes and Longitudes.
- " 11. Topographical details.
- " 12. Descriptive account of the South
Canara District.
- " 62. Notes on the settlement of revenue
in 13 Districts.

I have the honor to be,

Sir,

Your most obedient servt

W. Smith

Superintendent
Madras Survey

No 507

Government Central Museum
Ceylon

Madras 22nd August 1888

From

Edgar Thurston Esq

Superintendent Government
Central Museum

To

The Secretary to Government
Revenue Department
With the Governor
Stone House Hill

Sir,

With reference to G. O. No 4645
dated 7th August 1888 I have the
honor to report that I have not hitherto
found the Manual of Administration
to have been of any real use to me in my
official work, though I have, on rare
occasions, had recourse to it for obtaining
information which could have been
obtained, less conveniently, from other
sources. The Manual is occasionally
referred to in the Museum Library,
by Press writers among others.

I

Pub 315-378

I have the honor to be,
Sir,
Your Most Obedient Servant,
Edgar Thurston -
Superintendent Government
Central Museum.

No 52
From

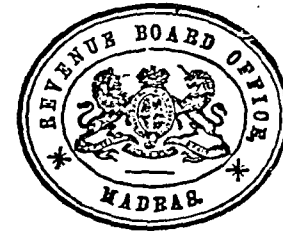
Director's Office
Potacamund 23rd Augt 1888
M. L. Lawson Esq.
Govt Botanist and Director of
Cinchona Plantations
Nilgiris

To,
The Secretary to Government
Revenue Department
Potacamund
Sir,

With reference to G.O. No 4645
dated the 7th August 1888 - Revenue -
I have the honor to inform you that the
subject matter of the "Manual of the
Administration" does not treat of
those things, which officers of this
Department have need to seek in-
formation upon.

I have the honor to be
Sir
Your Most Obedient Servant
M. L. Lawson
Govt Botanist and Director

sd/ll



Proceedings of the Board of Revenue

(Settlement, Land Records and Agriculture).

Dated 23rd August

1888.

No. 2261 Ins

W. Wilson Esquire, M. A. C. S.

READ *Proceedings of the Madras Government, dated 7th August 1888, No. 4645 Ins.*

Resolution.

With reference to para 2, the Board beg to state, that the occasions on which Mr. Maclean's Manual has been of any use to this Department,

Collection of information have been few. It was consulted when information for Mr. Baden Powell's manual was wanted regarding the land revenues of the Presidency. B. P. Nos. 2387 Ins. 21st April 87. and the history of the acquisition of the several districts comprised in it. It was consulted also on one occasion in reference to the standards of instruction imparted in the various grades of educational institutions.

(True extract)

W. Wilson
Secretary.

To The Secretary to Govt. Rev. Dep^y
Exd. *W. Wilson*

Rb 3153 of 88
3

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following:-

1. Letter from the Superintendent,
Madras Survey, dated 18th August
1888, N^o 118.
2. Letter from the Government,
Botanist and Director of Cinchona
Plantations, dated 23rd Aug^t 1888, N^o 52.
3. Letter from the Superintendent,
Government Central Museum,
dated 22nd Aug^t 1888, N^o 507.
4. Proceedings of the Board
of Revenue (R.S.L. & A.) dated
23rd August 1888, N^o 2261. Mis.

==

Order thereon, 12th Sept^r 1888, N^o 5410.

The papers read above will
be transferred to the Public Department
in continuation of G. O. dated 17th
Aug^t 1888, N^o 4645.

2. With reference to the sug-
gestion of the Superintendent of Revenue

Survey that certain portions of
the Manual should be reprinted,
it is observed that the articles
mentioned by him would
prove of very little practical
use to officers of the Survey Dept.
As far as Settlement is concerned
all that is necessary is con-
tained in the Settlement Manual,
and all the information required
by Survey officers for the perform-
ance of their ordinary duties
should be given in the
new edition of the Survey
Manual, now under preparation.

3. The Manual has been
occasionally used in the Revenue
Secretariat, but it contains
little if any information of
practical utility which does
not already exist in another and
generally more convenient form.
/ True Extract /

To
The Public Dept.

C. C. C.
Secretary to Govt.

Public CURRENT NO. 3153A

Govt. of Madras.

REVENUE

To

The Public Dept.

Dated

Recd.



Encl. 4

Mis. G.O., 12 Sept. 1888, No. 5410.

SUBJECT.

Transferring with
remark communicating
from certain officers offering
opinion on the use of
Manual of Administration
by Dr. Macleane.

609 to 620	80 to 87	Miscellaneous - Time, money weights, measures &c.		
9 to 14	5 to 10	Relations with Neighbouring States and Provinces.		
9 to 14 to 19	5 to 15 to 14	Hyderabad	Hyd. Suby. Force	2
9 to 20 to 26	5 to 15 to 23	Central Provinces	Nagpur Force	2
9 to 26 to 32	5 to 24 to 36	Mysore & Coorg.	Bangalore Div.	2
		British Burma	Burma Div.	2
		Andaman & Nicobars	(one pamphlet)	
		Straits Settlements		
		Relations with attached Native States.		
35 to 39	41 to 44	Travancore.	Southern District	2
39 to 40	45	Cochin	(one pamphlet)	
40 to 41 to 5	46	Pondicherry		
251 to 259	347 to 351	Marine		

54 to 56	Note 2 } para 60 }	Zemindaries: Sketch account of the Vizir - diagram Zemindaries	Eastern District (one pamphlet.)	2
257 to 259	347 to 351	Marine		
do	do	do		
35, 41 to 43	41, 47 to 48	Relations with attached Native States		
		Bungainpally Sundoor		
1 and 2		Appendix I. Physical Geography of the Presidency		
3 to 7		Appendix II. Meteorology of the Presidency		
47		Appendix X. Cosmectics of Sattels and Longitudes arranged by Districts		
48 to 50		Appendix XI. Topographical		
257 to 267		Details relating to the Presy. Appendix XL. Madras chronology logical annals with inclusion of the Principal dates of years Indian History	For the use of Officers of this Department in Divisions, Districts etc generally - in one pamphlet.	16.
271 to 278		Appendix XLII. Chronological List of Territories acquired by the British within the Presidency and their brief subsequent History		
378 to 392		Appendix LV. Location of Marine Officers from Calcutta to by Insular, with particular laws regarding their charges		
505 to 520		Appendix XL. Local varieties of weights and measures etc. referred by Districts.		

Appendix XI. Descriptive
accounts of Districts,
Localities ten in or con-
nected with the Presidency.

51 and 52	Introduction & Announcements.
62 to 65	Canara (South).
68 to 71	Cochin.
71 to 73	Comblatons.
73 to 74	Cooroor.
89 to 90	Laccadive Islands.
95 to 98	Madura.
99 to 107	Malabar.
107 to 111	Nazherry Hills.
116 to 118	Putacurum.
118	Podocottak.
118 to 119	Quilago.
121 to 130	Tanjore.
130 to 133	Tinnevely.
133 to 136	Thanjavore.

Southern Dist.
on pamphlet.

2.

136 to 139	Trichinopoly.
142 and 143	Wellington.
143 to 145	Wynnad.

146 to 167	Appendix XIII. Coast survey of the Presidency from West to East.
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168 to 169	Appendix XIV. Table of light houses round the coast of the Madras Presidency, West to East.
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207 to 223	Appendix XV. Sketch of the internal administration of Thanjavore State.
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423 to 425	Appendix LXIV. Lists connected with the Marine Department. List of Ports for landing and shipment of goods for sea.
------------	--

51, 52 & 53	Appendix XI	
58 to 61	Instructions to Amantapur	
62	Bellary	
74 to 77	Bangalorepally	
83 to 89	Cuddalore	
115 & 116	Hurnool	2.
119 & 120	Nellamallays	(one pamphlet.)
125 & 126	Hurnool St	
51 & 53 to 56	Ramanadray	
56 to 58	Chindoor	
65 to 68	Oreot (North)	
77 to 79	- do. (South)	
79 to 81	Chingleput	
82 to 84	Gajane	
90 to 95	Gadavary	
112 to 115	Tristric	
132 to 142	Madras	
	Vellore	
	Vizagapatnam	

Eastern District 2

146 to 167	Appendix XIII. Coast survey of the	
168 & 169	Providence from West to East.	
279 to 281	Appendix XIV. Table of Legation	
	Appendix XLIII. History of the	
	Intelligences at Fort Saint	
	George from the British times	
	to the present day	
282 to 287	Appendix XLIV. History of towns	
	on the Madras Coast	
423 to 425	Appendix XLV. List connected	
	with the Marine Dept.	
	(List of Ports & Sea	
	Appendix XII	
51 & 116	Instructions to Nandichong	
120 to 124	Salun	
124 & 125	Shivarays	2.
145	Yerand	(one pamphlet.)

146 to 167

168 + 169

423 to 425

Appendix xiii. Coast survey of

the Bay from West to East.

Appendix xiv Table of Light House

Appendix Lxv List of connected

with the Marine Dept

(List of Port Sea Saw

Belgium St.
(one pamphlet.)

2.

Separate pamphlet
already published.

Maps prepared for the Matras
Manual of the Administration

For the use of offi-
cers of this Dept.
in Buenos,
Sts. dea generally.

16.

Ct. Mr. Gual's office,
Batacamund,
11th July '88

Mr. Gual's office,
Colonel,
Ct. Mr. Gual's office,
Batacamund,
11th July '88

Statement showing the several portions of the "Manual of the Administration of the Madras Presidency" (Vols. i and ii) a reprint of which will be useful to the several officers of this Department in Divisions and Districts of the Madras Command.

Pages.	Paras	Subjects	To be reprinted in in pamphlet form for the use of the officers of this Deptt. in the District named	No. of Copies Required.	Remarks.

Volume I.

For the use of Officers of this
Department in Divisions, Dis-
tricts & generally.

16

These three articles
have already been
published as a
separate Book

Geography, Ethnology
and History

1 to 188

1 to 188

Relations with Foreign Euro-
pean Powers.

1 to 188

1 to 188

Civil Divisions

62 to 67

62 to 67

Special agencies.

68 to 77

68 to 77

Land Revenue Tenures

112 to 130

112 to 130

Land Revenue Collectors

130 to 147

130 to 147

Land Revenue Establishment

147 to 163

147 to 163

Land Revenue Commissioners

166 to 173

166 to 173

Military

244 to 250

244 to 250

Public works.

315 to 387

315 to 387

Preliminary

495 to 533

495 to 533

General Branch

Buildings & Works Branch

- do -

581 to 598

581 to 598

Railways -

598 to 614

598 to 614

For the use of
Officers of this
Department
in Divisions,
Districts & generally.
In one form.
Sheet.

16

COMMISSARY GENERAL'S OFFICE,

No. 1164.

Madras, 11 May 1888.

FROM

Colonel J. C. Gunning
THE COMMISSARY GENERAL,

TO

THE SECRETARY TO GOVERNMENT,

MILITARY DEPARTMENT,

with the Governor
FORT SAINT GEORGE.

Stone House Hill.

SIR,

With reference to P.G. No. 3,019 dated 5th May 1888 forwarding a copy of P.G. Public Department No. 370 dated 5th April 1888, I have the honor to state that only one copy of the "Manual of the Administration" has been received in my office, which is retained as a book of reference.

2 The work concerns more the Civil Administration than the Military Department, and I am consequently

Consequently unable to offer any
suggestions as to how its utility
can be increased, nor do I consider
it necessary that any portions of
the Manual should be reprinted
in pamphlet form, for circulation
to the officers of my Department.

I have the honor to be

Sir

Your most obed^t serv^t

~~Wm~~ ^{Wm} Murray Colonel
Commissary-General

MS

Circle

CU

NO. 1840

FROM

THE COMMISSARY GENERAL,

Madras,

TO

THE SECRETARY TO GOVERNMENT,

MILITARY DEPARTMENT.

Dated

11

Recd.

14

May 1888.

No.

1164

Enclosures.

Informing that the
Manual of the Adminis-
tration concerns the Civil
Administration.

CHIEF SECRETARY
14 MAY 88
GOVERNMENT OF MADRAS

Reports Administrative

No.

30754

Government of Madras.

MILITARY DEPARTMENT,

Cotacamund, the 23rd August 1888.

CHIEF SECRETARY
23 AUG 88
GOVERNMENT OF MADRAS

Read the following:

From the Public Department, no: 370,
dated 5 April 1888.

Proceedings of Government, Military
Department, no 3119 dated 5 May 1888.

From the Adjutant General, no: 191
dated 19th June 1888.

From the Quarter Master General,
no 2477-a. dated 11 July 1888.

From the Judge Advocate General, no:
191 dated 16th May 1888.

From the Commissary General, no:
2894 dated 10th July 1888.

From the Inspector General of Ordnance
no: 6/27 dated 12th May 1888.

From the Surgeon General, Her
Majesty's Forces, no 1381. dated 21st May 1888.

From the Surgeon General with
the Government of Madras no 150 dated 25 May 1888.

From

From the Superintendent, Army Clothing.

Madras, no 55 dated 11th July 1888.

From the Superintendent of Pensions no.

1525 dated 10th August 1888.

From the Superintendent, Reserve Regiment.

Depot House, no 147 dated 11th July 1888.

From the Controller of Military Accounts

&c. dated 30 July 1888.

Order: — of the officers
named above those marginally
noted have no suggestions to
offer that will tend to increase
the utility of the "Manual of
Administration" nor do they
recommend that extracts from
the Manual should be printed
in pamphlet form for the
use of their Departments.

Adjutant General.

Judge Advocate General.

Commissionary General.

Inspector General of Ordnance

Surgeon General, Her Majesty's Forces.

Superintendent, Army Clothing.

Superintendent, Regiment Depot

Controller of Military Accounts

Superintendent of Pensions.

2. — The Surgeon-General with
Government has already reported ^{*}vide his no. 9/150 dated 25th May 1888.

Hosur

(I)

The horses purchased and kept
at this Depot are all Australians.

Northern and Persian Horses are
now purchased in Bombay.

(II)

The average price paid by Govern-
ment for Australians for the British
service was, up to the end of 1887-88, £50
per Horse - but it has this season been
altered to Rupees 650 per Horse.

The average price paid for Austra-
lians for the Madras Native Cavalry is
Rupees 550 per Horse.

(True Copy)

W. Kennedy Herbert, Brigadier General
Secretary to Government.

cl.

From the Superintendent Remount
Depot, to the Secretary to Government, Military
Department, No 417) dated Hosur 11th July 11

With reference to P. M. G. No 3019
of 5th May 1888, I have the honor to report for the
information of Government, that so far as this
Department is concerned, the reprinting in
pamphlet form of Extracts from the Manual
of the Administration of Madras for the use of
the subordinates of the Remount Department
appears unnecessary.

The subordinates in this Depart-
ment, who could read and profit by the
general information contained in the Manual
are very few - and the details contained in
it regarding the Remount Department
are out of date and have undergone many
changes - For instance.

1) There is no stabling accommoda-
tion for 1000 Horses at the Remount Depot,
Hosur

From the Quarter Master General, to the
Secretary to Government, Military Department,
no 2477 A dated Octacornund 11 July 1880.

Referring to P.M. G. no. 3117 of 5 May 1880, I
am desired to forward the accompanying statement
showing the several portions of the "Manual of the
Administration of the Madras Presidency" (Volumes
I & II) a reprint of which will be useful to officers
of this Department in Divisions and Districts of the
Madras Command, and to state that, if the extracts
noted were reprinted in pamphlet form,
Octavo size, their utility as books of reference
would be considerably increased.

2. — I must take this opportunity of mention-
ing that this office has not yet been furnished with
a copy of Volume III of the Manual which is under-
stood to be a Glossary and Index containing
minor items of information relating to the
articles in Volumes I and II arranged alphabetically
with Index to those volumes.

(True copy)

A. K. M. Herbert Brigd. Genl.
Secretary to Government.

on the subject to the Government
in the Civil Department.

"Registers of military pensioners of
good character and physical fitness
and who are desirous of obtaining
employment, have been opened at
the different Civil and Military
stations throughout the Presidency
and Government officials, Railway
officials, mercantile firms &c. can
obtain the services of competent and
frugal worthy men on application
to any officer in charge of Pensioners,
or direct to the Superintendent of
Pensioners, Madras."

3. — The Superintendent of Pensions
suggests that the marginally noted
information in regard to application
for the services of Military pensioners
might be embodied in the Manual
of Administration.
4. — Copies of the letters from
the Quarter Master General and
the Superintendent Reserve
Remount Depot together with
the original statement submitted
by the former officer, will be
forwarded to the Public Depart-
ment for consideration.

(True extract)

A. K. M. Herbert Brigd. Genl.
Secretary to Government.

The Public Department,
with one original statement.

2886

From

The Military Dept

No 5754

Dated }
Recd } 23 Aug 88

One me.

Reporting on the more extended
use of the Madras Manual
of Administration.

Abstract of replies to G. O.
dated 5th April 1888, No. 370, Public.

Arcoth (North).

Mr. G. S. Broke.

States that he has no sugges-
tions to offer as to the more extended
use of the Manual.

Arcoth (South).

Mr. R. S. Benson.

Reports that the only copy
of the Manual supplied to his court
has been kept in the Library for refer-
-ence. States that no portion of the
Manual is of practical value in the
administration of Civil Justice
and that, if means are available,
he would much prefer that the Dis-
-trict Munsifs should be supplied
with certain legal books of reference,
rather than with parts of the Manual
of Administration.

Bellary.

Mr. J. D. Goldingham.

Does not think any use
would be made of re-prints from the
Manual of single articles by any of
his Judicial Subordinates, but requests
that a second copy of the entire Manual
in two volumes may be supplied to be
placed in the Law Library for being
perused by Taluks and others.

Canara (South)

Mr. J. W. Best.

States that a single copy
of each of the volumes I, II, and III
was received by him and retained
at

at head. quarters. Thinks that Appendix III in Volume II, pp. 330-377, "Law under subject heads" might be printed in pamphlet form and supplied to all courts and officers and that, in addition to the first three articles (Geography, Ethnology and History) in Volume I, it is advisable to have re-printed the articles on Land Revenue Tenures, Collections and Accounts and Returns (pp. 112-130, 130-147 and 163-166); Thar's Estates (pp. 173-175); Escheats ~~re~~ (pp. 175-176); Customs (pp. 259-262); Salt (pp. 436-445); Abkary (pp. 445-456) and Opium (pp. 456-459) — the two parts together forming a volume — and given as a text-book for examination to junior civilians on their arrival.

Suggests that extracts from the Manual, i.e., the articles on Land Revenue Tenures and Collection and Civil Justice, Law and Legislation, be re-printed and sent for the use of District Munsifs, as no spare copies of the Manual were sent for distribution.

Coimbatore

Coimbatore.

Mr. G. D. Irvine.

Suddapah.

Mr. R. Jewell.

Suggests that extracts from the Manual may be supplied to the District Munsifs to whom the Manual has not been distributed.

Thinks it a good idea to have extracts from the Manual re-printed in pamphlet form for the use of subordinates and that the first three articles might well be re-printed in octavo, with the notes thrown to the end. States that the only copy of the Manual (Volumes I and II) supplied to the District Court is occasionally used as a work of reference.

Ganjam.

Mr. M. R. Wld.

States that extracts from the Manual relating to the Civil and Revenue Administration, re-printed in pamphlet form for the use of the District Munsifs' Courts, might be of use, but he doubts it.

Godavari.

Mr. C. A. Bird.

Suggests that extracts from the Manual may be re-printed in octavo in pamphlet form for the use of the subordinate Judges and District Munsifs.

Kistna.

Mr. G. F. Mackenzie.

States that the Manual is constantly referred to by him and

Chingleput.

Mr. J. P. Fiddian.

X 1130 1307
1130 1307
1130 1307
1130 1307

and that he has no suggestions to offer as to its more extended use.

States that the Manual is used as a book of reference in the District Court and thinks it would be advantageous to have extracts from the portions noted below printed in octavo, for supply to the District Munsifs.

Volume I.

Relations with neighbouring States.

Hyderabad - pp. 9-14 (paras. 6-14)

Do with attached native states.

Banaganapalle - pp. 41-42 (para. 47)

Civil Divisions.

Introduction.

Divisions relating to Law and Justice } pp. 62-67 (paras. 62-65)

Revenue Districts.

General form of administration. } pp. 78-82 (paras. 74-83)

General Establishments. pp. 82-88 (paras. 84-89)

Records and Office Routine. } pp. 88-95 (paras. 90-92)

Stamps. pp. 205-209 (paras. 254-263)

Civil Justice. pp. 209-214 (paras. 264-274)

Registration of Assurances. } pp. 214-217 (paras. 275-277)

Law and Legislation. pp. 265-283 (paras. 359-378)

Sanitation

Kurnool.

Mr. H. H. O'Farrell.

Sanitation. pp. 511-518 (paras. 712-719)

Time, money, Weights &c. } pp. 609-620 (paras. 800-807)

Stationery } pp. 637-638 (paras. 830-831)

Volume II

Chapters XII, Kurnool, XXXII, XXXIII, XXXIX, XLVIII, XLIX, LI, LII, LIII, LIV, LXX and XCIII.

Madura.

Mr. H. J. Ross.

States that the only copy of the Manual received in the District Court has hitherto been unused by anybody and that he is not prepared to recommend that extracts be re-printed for the use of his subordinates. Thinks it would be well to test the accuracy of the Manual as regards Madura District before the issue of any extracts (should such a course be decided upon), seeing that in the case of Malabar, three whole saluks have been omitted in Appendix LXXVIII (page 433, Volume II).

Malabar (North).

Mr. A. F. Cox.

States that it does not seem desirable to re-print any portion of the Manual in pamphlet form.

and that he has no suggestions to offer as to its more extended use.

States that the Manual is used as a book of reference in the District Court and thinks it would be advantageous to have extracts from the portions noted below printed in octavo, for supply to the District Muncifs.

Volume I.

Relations with neighbouring states.

Hyderabad - pp. 9-14 (paras. 6-12)

Do. with attached native states.

Banaganapalli - pp. 41-42 (para. 47)

Civil Divisions.

Introduction.

Divisions relating to Law and Justice. } pp. 62-67.
(paras. 62-65)

Revenue Districts.

General form of administration. } pp. 78-82 (paras. 74-83)

General Establishments. pp. 82-88 (paras. 84-89)

Records and Office Routine. } pp. 88-95 (paras. 90-92)

Stamps. pp. 205-209 (paras. 254-263)

Civil Justice. pp. 209-214 (paras. 264-274)

Registration of Assurances. } pp. 214-217 (paras. 275-279)

Law and Legislation. pp. 265-283 (paras. 359-378)

Sanitation.

Kurnool.

Mr. H. H. O'Farrell.

Public Works Department.
Kotaramund 13 August 1888.

No 520 D.



Memorandum

In reply to para 5 (a) of Mr. Maclean's note printed with L. O. dated 5th April 1888 No 370 Public, the undersigned has the honor to annex a statement shewing the distribution made of 27 copies of the Manual of Administration received in this Office. The copies retained in the Chief Engineer's Office are found to be valuable books of reference to the Officers and Assistants. Controlling Officers to whom the work has been distributed, report that the books have been retained in their Offices for reference.

2. With respect to para 5 (b) the undersigned does not recommend the reprint in pamphlet form of any portion of the

the Manual for the use of the Public
Works Department.

I am at all times
Chief Engineer. P. W. D.

No. 520. D.
A

Transferred to the Public Depart-

I am at all times
Secretary to Govt. P. W. D.

Public Works Department }
Potacumunda 13th August 1888 }

To the Public Department.

Distribution of 27 copies of Vol. I and II
of the Manual of the Administration of the
Madras Presidency.

	Copies
Chief Engineer for Irrigation	2
Consulting Engineer for Railway	2
Six Superintending Engineers (each)	6
Central Office Bank Restoration Scheme	1
Consulting Architect to Government	1
Examiner P. W. Accounts	2
Examiner Railway Accounts	1
Examiner State Ry. Accounts	1
Engineer-in-Chief, Madras State Railway Surveys	1
Engineer-in-Chief Bellary District State Railway	1
General Superintendent P. W. Stores	1
Superintendent Madras Harbour Works	1
Chief Engineer's Office	4
Public Works Library	3
27 copies	

I am at all times

Secretary to Govt. P. W. D.

CURRENT NO 2796
Public Dept

From

The C.W.D

No 5208

27 13. 8. 8
R/14/8/88

Regarding the more extended
use of the Madras Manual of
Administration.

Sanitation.

CURRENT NO.

Public
Judicial { 1888 } Department.

No.

FROM

THE REGISTRAR OF THE HIGH COURT
OF JUDICATURE AT MADRAS,
APPELLATE SIDE.

CHIEF SECRETARY
24 OCT 1888
DEPARTMENT OF MADRAS

Dated 2nd October
Received Li } 1888.

No. 2509.
Enc: one.

Submitting an abstract
of replies of the District Judges
to G.O. 5th April 1888, N^o. 370 Public,
and suggesting the supply
to all District Judges, of a
second copy of Dr. Maclean's
Manual of Administration
of the Madras Presidency
for exclusive use in the Bar
Library. —

No. 2509. High Court of Judicature,
Madras, 2^d October 1888.

From

J. M. Horsfall Esquire,
Registrar of the High Court
of Judicature, Appellate Side,
Madras.

To

J. F. Price Esquire,
Acting Chief Secretary
to Government,
Fort Saint George.

Sir,

With reference to G. O. dated
5th April 1888, No. 370, Public, I am
directed to send you an abstract
of the replies of the District Judges
who were consulted on the subject.

2. The High Court can make no
better suggestions for the further
diffusion of the Manual than that
parts of it should be reprinted
in pamphlet form for the use of
the District Munsifs and others,
as has been suggested by several
of the District Judges and that a
second copy of the entire Manual
should

should be supplied to each Dis-
trict Judge for exclusive use
in the Bar Library.

I have the honor to be,

Sir,

Your most obedient servant,

Sam Houston
Registrar.

Sanitation... pp. 511-518 (paras. 712-719)
 Time, money, } pp. 609-620 (paras. 800-807)
 Weights & mea. }
 Stationery } pp. 637-638 (paras. 830-831)
 Department }

Volume II

Chapters XII, Kurnool, XXXII, XXXIII,
XXXIX, XLVIII, XLIX, LI, LII, LIII, LIV,
LXX and XCIII.

Madura.
 Mr. H. J. Ross.

States that the only copy
 of the Manual received in the Dis-
 trict Court has hitherto been un-
 used by anybody and that he is
 not prepared to recommend that
 extracts be re-printed for the use
 of his subordinates. Thinks it would
 be well to test the accuracy of
 the Manual as regards Madura
 District before the issue of any
 extracts (should such a course be
 decided upon) seeing that in the case
 of Malabar, three whole taluks have
 been omitted in Appendix LXVII (page
 433, Volume II).

Malabar (North)
 Mr. A. F. Cox.

States that it does not
 seem desirable to re-print any
 portion of the Manual in pamphlet
 form.

form for the use of the subordinates in the Judicial Department, that the suggestion to re-print the first three articles in octavo form appears to be good and that if the sale were entrusted to some of the Madras bookselling firms, Government allowing the usual trade discount, it would probably be largely increased and the existence of the work brought prominently before the public.

States that the copies supplied to the District Court and the two subordinate Judges' Courts are placed in the Bar and Court Libraries for the use of Pleaders and that the subordinate Judge of Palghat mentions that only one of the Pleaders appears ever to have referred to it. Adds that he has no wish that extracts from the Manual should be re-printed in pamphlet form for the use of his subordinates.

States that Chapter II of Volume I may be re-printed in octavo size for the use of junior civil servants

Malabar (South)
Mr. L. Moore.

Nellore.
Mr. K. Ramachandra
Aiyar.

servants and the uncovenanted officers employed in the Revenue Branch and remarks that, to save time, the compiler himself might have named the portions which he considers would be useful, if re-printed in pamphlet form, to enable District officers to report on the usefulness of the portions so selected.

Salem.
Mr. C. W. W. Martin.

Reports that the only set of the Manual received in the District Court has been placed in the Court Library but has not hitherto been used for reference. Thinks that the extracts noted below may, with advantage, be re-printed in pamphlet form for the use of the Judicial Department.

Volume I.

Chapter I.

Para. 2. Geography. The Congoo Country.

Paras. 62-63. Civil Divisions.

" 74-83. General form of Administration.

" 90-92. Records and Office Routine.

Chapter II.

Law. paras. 141, 175, 192, 206.

Wards'

Wards' Estates - *see* (paras) 210-213.

Escheats - paras. 214-216.

Chapter III.

Stamps - paras. 254-263.

Civil Justice - " 264-274.

Registration of }
Assurances. } " 275-279.

Law and }
Legislation. } " 359-378.

Chapter IV.

Forests - " 415-439.

Volume II.

Appendix IIV. Law under subject
heads - pp. 330-377.

" LXII - Notes on settlement
of Salem District,
pp. 416-417.

" XC - Local weights
and measures,
Salem - pp. 516-518.

" C - Notifications and
Rules &c. which
have the force of
Law - pp. 548-564.

Regrets that he is unable
to see any advantage in carrying
out the suggestions made in para.
5. of the G.O.

Simnevelly.

Tanjore.
Mr. A. J. Knox.

Simnevelly.
Mr. W. F. Grahame.

States that the extracts noted
below may be re-printed in pamphlet
form for the use of the Judicial
Subordinates and that the Manual
appears to have been intended
more for the Revenue than for
the Judicial Department.

Volume I.

1. Public Endowments.

2. Civil Division.

Division relating to Law
and Justice.

3. General Establishments.

4. Wards' Estates.

5. Escheats &c.

6. Criminal Justice.

7. Fees to Public Prosecutors and Pleaders.

8. Stamps.

9. Civil Justice.

10. Law and Legislation.

11. Chemical Examiner.

12. Stationery Department.

Volume II.

List of stations containing courts
for Civil Justice.

Trichinopoly.
Mr. W. L. Thorburn.

States that only one copy
of the Manual (Volumes I and II)
was received in his court and that
it

it was placed in the Bar Library
for the use of the members.

Thinks it would be an
advantage to re-print the first
three articles in octavo.

Vizagapatam.

Mr. J. Keble.

High Court of Judicature,
Appellate Side,
Madras, 2nd October 1888.

J. Keble

Registrar.

Ex. H.

Enclosure to High
Court's letter dated 2^d
October 1888, 2^o 2509.

Anantapur Collector's office
Dated 27 April 1888.

No. 298

From

W. G. Underwood Esquire
Acting Collector
Anantapur.

To

The Chief Secretary to Government
with the Governor Stonehouse
Hill.

Sir,

In reply to G. O. No. 370 of the
5th current Public Department, I have the
honor to state that the copies of the manual
of Administration supplied to this district
have been distributed to ^{the} Divisional Officers
Tahsildars and Deputy Tahsildars.

2. I do not think it necessary to reprint
Extracts from the manual for the use of
Subordinates.

I have the honor to be
Sir

Your most obedient Servant

W. G. Underwood

For Acting Collector

W. G. Underwood
25/5/88

1640
Public Department.

From

The Collector of
Anantapur.

To

The Chief Secretary to
Government with
the Governor's House
Madras.
Will
acknowledge.

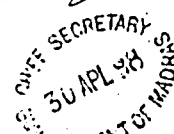
No. 298

Dated

Despatched

Received

27 } April 1888.
30 }



Enclosures No.

Subject

Informing that the copies
of Manual of Adminis-
tration have been
distributed.

no 684
In

North Arcot Collector's Office
Paluvamoor 11th May 1888.

From

A. Le Franc Esquire
as Collector of North Arcot.

To

The Chief Secretary
to Government
Fort Saint George.
Public Department.

Sir,

With reference to para 5 of
G.O. dated 5th April 1888 No 370 (Public),

2 Copies for the use of Collector's Office,
one is in the Office and the other
in the record room.

4 Copies, 1 for each Divisional
Officer

1 Copy for Treasury Dy Collector

9 Copies, 1 for each Tahsildar

7 Copies, 1 for each Zemindar
Dy Tahsildar

2 " , 1 for the Chairman
of Bellary & the others
for Malappuram Chairman.

25

I have the honor
to report that 25 Copies
of the Manual of
Administration
were received in this
Office and they were
distributed as
noted in the margin.
No use has been
made of the

Copies at Head Quarters.

2. If possibly any one should
wish to refer to any article, the size
of

of the volume would be no obstacle
to his doing so. A reprint would
merely, in my opinion, be throwing
away more good money which
the State can ill afford.

I have the honor to be

Sir
Yours most obedient servant

McTear,
Agent

Ch

From

NO. 1798

THE COLLECTOR of

South Arcot.

To

THE

Chief Secretary
of Government
Public Dept.

Dated 11th

Received 12th

May

1888

No.

684

In

ENCLOSURE.

Subject.

Reporting that 25 Copies
of the Manual of Ad-
ministration were
received & distributed
& that no use has been
made of them at Head
Quarters.

CHIEF SECRETARY
12 MAY 88
GOVERNMENT OF MADRAS

SOUTH ARCOT.

NO. 59.

Collector's Office,
Cuddalore,
7th August 1888.

FROM

Henry Sewell Esquire,
Collector of SOUTH ARCOT.

TO

The CHIEF SECRETARY TO

GOVERNMENT,
Public Department,
MADRAS.

SIR,

Reference - Official Memorandum dated
2nd August 1888 Public Department.

I have the honor to state that the report
therein called for has been already forwarded
to the Board of Revenue (Land Revenue) with
reference to their Proceedings dated 17th
May 1888 No. 442 passed on G.O. dated 2nd
May 1888, No. 2603 Revenue in which they
direct that the report should be submitted
through them.

I have the honor to be,

Sir,

Your most obedient servant,
Wm. Sewell
Collector.

W.S.

CURRENT NO. 1789

1888.

Public Department.

From

The Collector of
South Arcot.

To

The Chief Secretary
to Government
Madras.

Dated

9th

Despatched

Received

CHIEF SECRETARY
13 AUG 88
1888

DESPATCHED

No. 59

9 AUG. 83

ENCLOSURE

Subject.

Stating that the
report regarding the
copies of Manual of
Administration has been
already sent through the
Board.

N^o 1789.

South Canara Collector's Office,
Camp Muckh, 16th May 1888

From,

J. H. Wynne Esquire,
Ag. Collector of South Canara,

To,

The Chief Secretary to Government,
Public Department,
Fort Saint George.

Sir,

With reference to G. O. dated 5th April
1888, N^o 370, Public, I have the honor to state
that fifteen copies of each of Volumes I & II of
the Madras Manual of Administration were
supplied to this office with simple advices of
their despatch.

2. On receipt of the Volumes, they were
distributed as shown
in the margin, ⁺leaving only two
spare copies in the
Collector's office
of which one has
recently been given to the newly appointed
Additional General Duty Deputy Collector
for the use of his office.

	N ^o of copies
* Collector	1
Head Off ^r Collector	1
Genl. Duty Dy. Collector	1
Tahsildars	5
Dy. Tahsildars	5
Spare copies	2
	15

3. The above distribution now
leaves a single spare copy in my office
which

which is accessible to all the employees therein.

I have the honor to be

Sir,

Your most Obedt Servt

P. J. Jones

Ag: Collector

1576
Public (1888) DEPARTMENT.

From,

The Collector
of Coimbatore.

To,

The Chief Secretary to Government,
Public Department,
Madras.

No. 347

Dated 23rd

Received 24

} April 1888

No.



Encs. Nil

SUBJECT.

Reporting with reference
to Dr. Maclean's suggestions
in para 5 of his note embodied
in LPO 370 Pub for the more
5 4 88 extended use of the Manual
of Administration —

Instructions of Junior Civilian;

(d) - Each of the first three articles
might be reprinted separately.

2. I hope this opportunity will
be seized to throw into appendices
the present foot notes, which now
at once interrupt reading and
through their small print cannot
be read; and to do away with
a system of transliteration which
is not only opposed to the orders
of Government but is perhaps the
worst on record.

I have the honor to be,
Sir,
Your most obedient servant,

Donald B. B. B.

Postg. Collector.

J.R.V.

No. 347 Coimbatore Collector's Office
22nd April 1888

From

J. H. S. Premenheere Esquire
Ag. Collector of Coimbatore

To

The Honorable H. E. Stokes
Chief Secretary to Government
Public Dept., Madras

Sir,

With reference to G.O. dated
5th April 1888, No. 370, Public, I
have the honor to report as follows.

(a) - Twenty five copies of the
manuals of the Administration
were received and were distri-
buted as shown in the margin.
I am informed no use has
been made of them by the
office establishment; I am of
course unable to say how far
they were used by previous
Collectors.

(b) - I think most of Chapter
II (Administration of the Land)
might be reprinted in a more
convenient form.

(c) - and might be utilized in the

Collector - 1
Div. Officers - 4
Dep. Dy. Collector - 1
Sahsildars - 10
Dy. Sahsildars - 7
Huzur Khistadar - 1
Record Room - 2
26

Public

CURRENT NO. 1574

FROM

THE COLLECTOR OF THE
CHINGLEPUT DISTRICT.

TO

Chief,
THE SECY. TO GOVERNMENT,
Public DEPARTMENT,
MADRAS.

Dated 20th } April 1888.
Despatched }
Received }

No. 52
for 88

ENCLOSURES. "

DESPATCHED

21. APR 88

SUBJECT.

CHIEF SECRETARY
24 APR 88
GOVERNMENT OF MADRAS

Furnishing the information
called for in G.O. No. 370
Public dated 5th instant regarding
the manual of the
administration.

right direction. The descriptive notices of each district in the appendices are worthy of being classed with the district Manuals as materials from which the Revenue questions set by the District Committee for the half yearly standard examination, may be set.

I have the honor to be,
sir,
your most obedient servant,

J. Lee Warner
Collector.

copied
at

been placed freely before the public in the first instance, its further pilorage on the part of the Government is unnecessary. I have great faith in the publishers and the public knowing their own mind; and if the book answers a public need, the useful parts will be republished, and the book made more accessible to the public in the most convenient form for general reading. It is true that ⁱⁿ the folio size it is unwieldy and rather tiresome to read.

The print of the notes is especially aggravating to weak eyes; but these are hardly sufficient reasons for the State now incurring additional expenditure in ordering a reissue in the pamphlet form for distribution gratis.

3. As regards the selection of parts of the book for the standard examination of Junior Civilians, I venture to observe that the author's notices or resumes of the practical administration of the Presidency are useful for Statesmen or members of Parliament, who have to turn to a particular subject, and have no time to make further original research; but are not suitable to be made a subject of examination, the purpose, which these examinations have in view, being to test the acquaintance of the younger officers with the Regulations and Acts themselves; but I have no doubt that every young civilian is glad to have such a work to turn to ⁱⁿ the collector's library, as it certainly leads his studies in the right.

Re/No. on No. 52
298

Chingleput District,
COLLECTOR'S OFFICE,
SAIDAPET, 20 April 1888

DESPATCHED

FROM

J. Lee Warner Esquire

21 APL 88

COLLECTOR OF THE
CHINGLEPUT DISTRICT.

TO

The
Chief SECRETARY TO GOVERNMENT,
Public Department, MADRAS.

SIR,

In reply to the order of Government dated 5th April 1888, No. 340, I have the honor to state that 20 copies of the Manual were supplied to this District, and distributed to all the principal subordinate offices. The Manual is treated as a standard book of reference and is made accessible to any officer attached to the Revenue Department who wishes to consult it in the office. I can not speak with positiveness of the practice of other Divisional Officers; but I am continually referring to the book myself, which I consider to be a very valuable adjunct to an office library.

2. As regards the future dissemination of the work, I think that if the book has been

REVENUE DEPARTMENT.

From

The Collector of
BELLARY.

To

The Chief Secretary to Government
Public Department
Madras.

Index NO. 817

Dated 1 } May 1888
Despatched. 3 }

ENCLOSURES.

Subject. 3 MAY 1888
SECRETARY
GOVERNMENT OF MADRAS

Reporting upon the suggestion made by Mr. Maclean regarding the use of the Manual of the Administration.

Bellary Dt. Magistrate's Office.

Index No. 817

Dated

1 May 1892

From, N. S. A. Goodrich Esquire
District Magistrate of
Bellary.

To,
The Chief Secretary to Government
Public Department. MADRAS.
SIR,

With reference to G. O. No 370
(Public) dated 5th April last, I have
the honor to report that 18 copies of
the Manual of the Administration
were received and distributed to 3
Divisional officers, 8 Tahasildars, 4
Deputy Tahasildars and the remaining 3
copies are retained in this office. These
books are referred to whenever any
information desired is thought
likely to be contained therein. As
all the chief officers of the District have
been

been supplied with copies, I think
it is unnecessary to reprint any extracts
from them.

I have the honor to be
Sir
Your most obedient servant.

A. G. G. G.
Collector

1887

Public.

1888.

From,
The Collector of
South Canara.

To,
The Chief Secretary to Government,
Public Department,
Fort St. George.

Dated 16th May }
Received } 1888.

No. 1789.

ENCLOSURES. —

Subject.

Reporting how the
copies of the Madras Manual
of Administration supplied
to this District have been
distributed

No 3232

Cuddapah Collector's
Office 9th May 1888

From

E. J. Sewell Esquire
Acting Collector of
Cuddapah

To

The Chief Secretary
to Government
Madras

Sir,

I have the honor to report
as requested in Government Order
No 370 Public dated April 5th 1888.

2. Twenty two copies of the manual were
received in this District. Of these
one was placed in the Record room
and one retained for the Collector's
Office, the other 20 copies were
distributed to the four Divisional
Officers, the Treasury Deputy Collector
the Eleven Tahsildars and four

Deputy Tahsildars possessing separate offices.

3. The Manual is used by the Collector's office whenever the information contained in it is required.

It is believed that the same may be said of Divisional offices.

4. I do not think that there would be any great advantage in supplying extracts from the Manual to any subordinates in the Revenue Department other than those who have already free access to it.

I have the honor to be,
Sir,
Your most obedt. servt.

Ch. B. S. J. S.
Acting Dy. Collector
for Collector

5-5-88

P. J. J. J.
No 1781
REVENUE
JUDICIAL
DEPARTMENT

FROM
THE COLLECTOR AND DISTRICT
MAGISTRATE OF CUDDAPAH.

To *Chief*
THE SECRETARY TO GOVERNMENT
Public DEPARTMENT

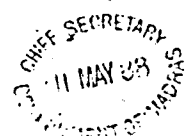
Madras.

Dated 9th }
Despatched } May 1888

No 3232

ENCLOSURES

SUBJECT



Referring to G.O. No 370 dated
5th April 1886, reports that
the copies of Manuals
of Administration have
been distributed to several
Offices.

No. 3800

Gangan Collection Office
Chakrapur 16th August 1888

From

29/7
J. G. Horsfall Esquire
Collector

To

Gangan

The Chief Secretary
to Government
Public Department
Ooty

Sir,

Referring to your reminder dated
2nd instant for the report in connection
with the Manual Administration,
I have the honor to state that with
reference to the Government Order
Miscellaneous No. 2603 Revenue dated
2nd May last communicated with
Board's Proceedings No. 443 17.5.88 which
directed that the report called for
should be submitted to Government
through the Board in the Land Revenue
Department, I submitted my report ac-
cordingly to the Land Revenue Com-
missioners, the gist of which is that
the manual in question has been used
in the Head quarter Station as a book
of reference and that as the copies

There of have been distributed to
all divisional and Taluk officers
in the District there is no need of
publishing a pamphlet of extracts
from the Manual.

I have the honor to

be

Your Most Obedt servt.

Henry G. Small
Collector

HSR
GRK

2917
Ganjam District.

From

THE

Collector

of

GANJAM.

To

THE

Chief Secretary to Government
Public Department
Ootacamund

Dated

16th

August

1888.

Received

No. 3800

Encl.

Subject.

Stating that the report regarding
the intended use of the Manual of
Administration called for in G.O.
Miscellaneous No. 2603 (Revenue),
dated 2nd May last, has been
submitted to the Commissioner of
Land Revenue.

No. 225

Godavari District
Collector's Office
Godevara 13th June
1888.

From

Mr. A. H. Appell Esquire

Collector

Godavari District

To

The Secretary to the

Commissioners of

Land Revenue

Madras.

Sir, In reference to clause (A)
para 5 of Dr. Maclean's note
printed with the Board's Proceedings
No. 442 of 17th May last, I have
the honour to report the copies
of the "Manual of the Adminis-
tration" received here have been
distributed to the Divisional Office.

cop. Tahildars and deputy
Tahildars: two copies being re-
ferred in the Nagar Records
for reference.

I have to be
Signed/ G. A. Kappal

Collector

No. 12

Submitted to Government

with reference to their official

(Post card)

Memorandum dated 2nd August

1888 Public Department.

Received
10/8/88
of for Collection

Godavari District
Collector's Office
Goswami 10/8/88
1888
JK

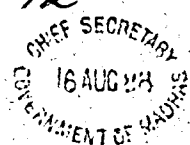
CURRENT NO 2820

Revenue {1888} Department.

From

The Collector,
Godavari District.

No. 12



Dated 10th
Despatched
Received 16

August 1888

No.

SUBJECT.

Submitting copy of the
office letter to Board
(Land Revenue) No. 225
dated 13th June 1888
reporting how the
copies of the "Manual
of administration"
received have been
distributed.

Extra No. 298
18-6-88.

Kistna District collector
Office Masulipatam
dated June 1888.

From

A. J. Arundel Esquire
Collector

Kistna District

To The Secretary to the Commissioners
of Land Revenue
Madras.

Sir,
I have the honor to reply to Board's
Proceedings No. 442 dated 17th May regarding
the Manual of Administration, and to
the suggestions (a-b-d) for extending its use.

2. (a) Twenty four copies were sent to this
District and were distributed as follows

- 4 collector's office = { 1 collector
3 English Record Room
- 1 Subcollector.
- 1 Head Assistant Collector.
- 1 Temporary Deputy Collector.
- 1 General Charge Deputy Collector.
- 1 Treasury Deputy Collector.
- 11 Tahsildars.
- 2 Independent Deputy Tahsildars.
- 2 Municipalities

24

3. The volumes contain information of much

interest but the work is essentially one for
reference and not for continuous perusal.
Its unwieldy size alone indicates its destiny
in this respect. It is in short a Gazetteer
for the Presidency with more information
on administrative matters than is usually
found in works of that description. It is
natural for an author or compiler to be
interested in the fate of his literary offspring
but I question whether the use of a book
of official reference can advantageously
or permanently be forced. The work must
rest on its own merits as with the manuals
of the Districts which are of much use
in a quiet way, so it must be left to
seekers for information from this Manual
of Administration to obtain from it
what they want when they want.

4. (b)

4. (b) I do not think any appreciable
good would ensue from reprinting and
circulating portions of the book. Extracts
from a book of reference issued in pamphlet
form will sink at once out of sight
among the mass of similar productions
in the Record-rooms. A book of reference
has a value of its own; an extract from
it in the form of a pamphlet being of
no immediate or engrossing interest, will
at once be swept into limbo. How often
does any official take a pamphlet out
of a Record-room for any purpose whatever?

5. (c) I think it would be a serious
mistake to saddle junior Civilians with
the Compulsory study of the book or
of any portions of it. Their standard
examinations are quite ample and heavy

might at present, and the danger is
lest they be swamped with book-work
to the detriment of active outdoor interests,
which are essential to the making of
a good district officer. Whatever may
be done with the book, I would specially
deprecate its being thrown as an additional
examination burden on Junior Assistants.

b. (d) The first volume containing
the first three articles forms a book of
reference in itself less in substance than,
but of the same unwieldy size as, the
other two volumes. If the present edition
is exhausted, a reprint in Octavo size
sufficient to issue a copy to every
divisional officer might be on account
of its size more frequently referred to.

It will however be as before simply a
book of reference and the circulation of
copies should be considered with this view.
If it is reprinted, I would urge that
the antiquated spelling (e.g. Menoo,
Keloggoo, mantavaundloo, Saraswatee &c.)
be abandoned for that recognized by
the Government of India.

I have the honor to be
Sir
Your most obedient servant
(Signed) A. F. Arncliffe
Collector.

(True copy)

A. F. Arncliffe
Collector.

Copy
11/12

Enclosure in letter dated 13 August
1888 No. 4456 from the Collector,
Kistna, to the Secretary to Government
Public Department
Madras.

No. 4456

Kistna District Collector's
Office Masulipatam
13 August 1888.

FROM,

A. J. Arundel Esquire,
Collector,

Kistna District.

TO,

THE Chief Secretary to Government
Public Department

SIR,

With reference to Official Memo-
randum (Public Department) No-dated
2^d Instant calling for an early reply to
G.O. No. 370 dated 5th April last regarding
the "Manual of the Administration", I
have the honor to enclose a copy of my
report (Extra No. 298/18-88) on the subject, forward-
ed to the Commissioners of Land Revenue
agreeably to para 2 of G.O. Rev. Misc.

No.

Sub No 297/88

No. 2603 dated 2^d May last

I have the honor to be

Sirs

Your most obedient servant

A. A. A. A.
Collector

Camped
P.W.

CURRENT NO 2847
Public 1888 Department.

From,

The Collector
Kistna.

To,

CHIEF SECRETARY
GOVERNMENT
The Chief Secretary,
to Government
Public Department
Madras

Date: 13 August 1888

Despatched

Received 20th

No.

4456

Enclosure

Subject.

Enclosing a copy of
C. M. S. report.
Extra 298
18.6.88 on the subject
of the Manual of the
Administration.

No. 1155-

Enclosure.

FROM

KURNOOL COLLECTOR'S OFFICE
Kurnool
Dated 25th April 1888
Charles Knapp Esquire
COLLECTOR OF
KURNOOL.

TO

Chief
THE SECRETARY TO
GOVERNMENT
Public DEPARTMENT.

Sir,

Referring to para 5 (a) of
Mr. Maclean's note Communi-
-cated with G.O. dated 5th Current,
No. 370 Public, I have the honor
to append below a statement
showing the distribution made
of the 20 volumes of the Manual
of Administration received in
this office.

2. Every possible use is being

made of the copy in this office -
as a book of reference on
points of general information.

Divisional officers 4
Tahildars 8
Dy Tahildars 5
Chairman Municipal
Council 1
Local Fund Board 1
Office use 1
20

I have the honor to be
Sir

Your most obedient servant

Khadi Nawaz Khan
Director
for Collector

Ans

CURRENT # 1644
1888.

Public
Correspondence Department.

FROM

Khadi Nawaz Khan

~~The~~ Collector of Kurnool.

TO

Chief to Government
THE SECRETARY OF THE BOARD
Public
DEPARTMENT OF
6 Stalcomand
LAND REVENUE,

Triptitane,

MADRAS.

No. 1155

Dated 25th } April 1888.
Received 30 }

ENCLOSURES. -

Subject

CHIEF SECRETARY
30 APR 88
DEPARTMENT OF MADRAS

Appending a statement
showing the destruction
made of the 20 Volumes of
the Manual of Administration
received by the Collector of
Kurnool, and stating that
one copy
it is being used in his
Office.



The following distribution is made of Dr Maclean's "The Manual of the Administration of the Madras Presidency".

No of copies received - 22.

- 1. Collector
- 1. Subcollector
- 1. Head Assistant Collector
- 1. Temporary Dy Collector (now General Dy Collector, Melur Division).
- 1. Assistant Collector (newly posted)
- 1. Treasury Dy Collector.
- 1. General Charge Dy Collector.
- 1. Kazi Christadar.
- 1. District Forest Officer.
- 1. English Record
- 6. Sahidars.
- 16
- 6 spare copies in the Record.

Total 22 copies

(Enc 3)

Ed. E. Evans
Collector

Thompson

For Collector

Copy to be

Madura collector's office
26 June 1888.

No 270

From
The Collector of Madura.

To
The ag. Secretary & the Comptroller of
Land Revenue
Madras.

Sir,

With reference to the Board's Proceedings
No 442, dated 17 May last, Land Revenue,
I have the honor to enclose herewith a list
showing the distribution of copies of Mr
Maclean's Manual of Administration.
2. I think that Mr Maclean's suggestions
contained in para 5, (b), (c) and (d) of his
note embodied in the Proceedings &
under reply may be adopted, if there
is no objection on the score of cost.

I have &c

E. E. Turner
Collector

(True copy)

Thompson
For Collector

Copies
of
to be

2
No. 2873/84

Madura collector's office
26 June 1888.

No 270
From
The Collector of Madura.
To
The ag. Secretary & the Comptroller of
Land Revenue
Madras.

Sir,
With reference to the Board's Proceedings
No 442, dated 17 May last, Land Revenue,
I have the honor to enclose herewith a list
showing the distribution of copies of Mr
Maclean's Manual of Administration.
2. I think that Mr Maclean's suggestions
contained in para 5, (b), (c) and (d) of his
note embodied in the Proceedings &
under reply may be adopted, if there
is no objection on the score of cost.

I have &c
E. E. Turner
Collector

(True copy)

Thompson
For Collector

ENCLOSURE No. /

In a letter

FROM

THE COLLECTOR,
MADURA.

No. 43.

Dated 14th August 1888.

No.

Copy of letter from the Collector,
to the Commissioner of Land Revenue
No 270, dated 26th June 1888.
with a list.

No 43

Madura Collector's office
14th August 1888.

From

E. Lister Esquire.
Collector of Madura.

To

The Honorable J. R. Price.
My Chief Secretary to Government.
Public Department.
With the Government.
Stone House Hill.

Sir,

With reference to the Government official memorandum, dated 2nd August 1888, Public Department, I have the honor to state that a reply to the above reference which was communicated with the Board's Proceedings, No 442, of 17th May 1888, Land Revenue, has already been submitted to the Board and that a copy of the same is herewith sent.

I have the honor to be
Sir,
Your most obed^t. Serv^t
J. Lister
Collector

Copy
1888

Public (1888) DEPARTMENT.

FROM

THE COLLECTOR,
MADURA,



No. 43

ENCLOSURE: 7

Dated 14th } August 1888.
Received 16 }

No.

SUBJECT,

Letting that a reply has already been submitted to the R. regarding the distribution of copies of Dr Maclean's Manual of Administration & that a copy of the same is enclosed.

Malabar Collectors Office
Calicut 14th August 1888.

To,
The Secretary to the Commissioners
of Land Revenue,
Madras.

Sir,

Adverting to the Board's Proceedings dated 17th May 1888, No. 442, I have the honor to report that copies of the

"Manual of the Administration of the Madras Presidency" received from

Vol I — 23 copies

Vol II — 24 "

Divisional Officers — 7 copies

Tahsildars — 9 "

Collector — 1 "

Collector's Office — 3 "

Total 20 copies

Government were distributed to Divisional Officers and Tahsildars as noted on the margin

2. On a consideration of the reports of the various Divisional Officers, I am of opinion that it would be convenient to have portions required for various Departments published in pamphlet form and issued to all Public Offices. The book has been used occasionally in my office for purposes of reference.

I have.

Ed. J. W. F. Dumerque
Ag. Collector

True copy submitted to the
Chief Secretary to Government, Public
Department, with reference to G.O. no
370 dated 5th April 1888, and reminder
dated 2nd August 1888.

Malabar Collectors Office
Calicut 1st August 1888
W. D. D. V.
Ag Collector

Public DEPARTMENT.

CURRENT NO.



FROM Collector
THE DISTRICT MAGISTRATE OF
MALABAR.

TO
THE CHIEF SECRETARY
TO GOVERNMENT.

Botacumund

Dated. August 13th 1888

Despatched.

Received. 16 August 1888

No.

ENC:

SUBJECT

Submits copy of letter to
Board (Land Revenue),
suggesting that portions
of the Manual of admini-
stration may be published
in pamphlets & issued to
all Public officers -

Accepted G.D.P.

N^o 1091
Eng:

Nellore Collector's Office,

9th August 1888.

From C. D. Macleane, Esq.,

Collector of Nellore.

To the Chief Secretary to Government,
Public Department,
Fort Saint George

Sir,

With reference to the official
memo dated 2nd August 1888 and
G.O. No: 370 dated 5th April 1888,
I have the honor to state that there
are no further recommendations
from this District beyond what is
contained in the note.

I have the honor to be,
Sir,

Your most obedient servant

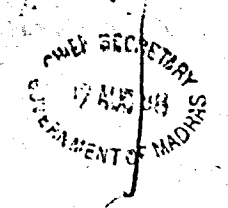
Utharkarum

Sept 14 Aug 1888

Deputy Collector
for
Collector

2
=

From the Collector of



Nellore.

To The Chief Secretary
to Government
Public Department
Fort St George

Dated 9th August 1888
No. 1091

Re Subject.

Replying to G. O.
No. 270 of April 1888 that
there are no recommendations
- a time from the District
beyond what is contained
in the note.

Nilgiri Collectors Office
Ootacamund 23 April 1888.

No 26

From,

L. R. Burrows Esquire,
Collector of Nilgiris.

To,

The Chief Secretary to Government,
Public Department,
Ootacamund.

Sir,

With reference to para 5 of Dr
Maclean's Note printed in G. O. dated 5th
April 1888, No 370, Public, I have the honor
to report on the suggestions made so far
as they concern this Office:-

(a) 14 Copies of Volume I and 12 copies
of Volume II of the "Manual of the Administration"
were supplied to this Office. They were distributed
as follows:-

	Vol. I	Vol. II
Collector	1	1
Head Asst Collector	1	1
District Forest Officer	1	1
Deputy Collector	1	1
Sheristadar	1	1
3 Deputy Tahsildars	3	3
Ootacamund Municipality	1	1
Coonoor	1	1
Record Keeper	4	2

CURRENT NO 1575

Public

From The Collector of

Milgires

To

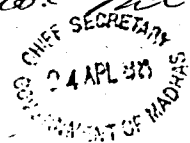
The Chief Secretary to
Government
Public Department

Calcutta

Dated 23 } April 1888
Recd 24 }

No 26

Encls. 2



Private

Manual of Administration

Reporting on Dr. Maclean's
Suggestions regarding the
Madras Manual of Administra-
tion.



Salem Dist. Col.'s Office,
30. April 1888.

No. 1098

FROM

G. MacWATTERS, Esq.,

Col. & Dist. Magt. of Salem.

To

Chief
The Secretary to Government,
Public Department.

SIR,

Volume I

Divisional officers - 4
Sahaidars - 9
Forest Branch - 1
Treasury & Collector - 1
Sherstads - 2

Chauhan of
Municipalities 3
Huzur office - 4

Volume II

Divisional officers - 4
Sahaidars - 9
Forest Branch - 1
Treasury & Collector - 1
Sherstads - 2
Huzur office - 4

21

I have the honor to state in

reply to G O No 370 dated 5 April 1888,
that the copies of Dr. Maclean's Manual
have been distributed as noted in
the margin. All officers likely to

require to refer to it have already got
copies and I see no advantage in

having extracts printed in pamphlet
form so far as mere District ad-
ministration is concerned.

I have the honor to be

Sir
Your most obedient servant,

G. MacWatters
Collector.

Impud

1705
Public Department.
G. Nas Watten Szw
From the Collector

and District Magistrate,
Salem.

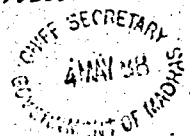
To The Chief Secretary Govt
Public Department

Dated 30 April 1888.

No. 109 D

Subject.

Stating that the copies of Dr.
Maclean's Manual have been distrib-
uted as noted within.



TANJORE, COLLECTOR'S OFFICE,

No. 312

CAMP,

1888.

29 May
Point Calmire

FROM

E. Gibson

ESQUIRE,

COLLECTOR,

TANJORE,

To

The Hon'ble H. E. Stokes
Chief Secretary Government
Public Department

SIR,

In reply to G. O dated 5th April
Collector - 1. 1888 No. 370. I have
Collector's Sheristadar - 1. the honor banner
D^y English H^d Clerk - 1. in the margin a
D^y office clerk - 1. list showing the
Record - 2. manner in which
Divisional officers - 5. the 24 copies of
Treasury Deputy Collector 1. the manual of
Tahsildars - 9. the manual of
Sub Collector's Sheristadar 1. Administration
Collector's Eng: H^d Sec^y 1. have been dis-
H^d Asst. Clerk H^d clerk - 1. tributed in this -
24

District. The distribution is such as to
make the work accessible to all who
have occasion to use it, and I beg

No reason for reprinting any part of it.
It is essentially a book of reference
in office and for that purpose the
folio form is as good as any other.

I have the honor to be,
Sir,
Your most Obedt. Servt.
C. C. C. C. C.
For Ag. Collector

It
is

CURRENT NO. 1967

PUBLIC DEPARTMENT.

FROM

THE COLLECTOR OF
TANJORE.

TO

THE *Chief* SECRETARY
TO GOVERNMENT,
Public DEPARTMENT,
Madras.

Dated 29
Received 31

May 1888.

No. 312

ENCLOSURE *Feb.*

Subject. 31 MAY 88

Reporting how the Copies of
Manual of Administration
supplied to this District were
distributed stating that a
reprint of extracts from the
Book is unnecessary.

Trichinopoly Collectors Office
24th April 1888.

No. $\frac{35}{2}$

From, W. A. Willock Esquire
Ag. Collector of
Trichinopoly.

To,

The Chief Secretary to Government,
Public Department,
Coimbatore.

Sir, In reply to para. 5. of
Dr. Maclean's letter printed
in G. O. No. 370 Public, dated 5th
April, I have the honor to state
that Copies of the Manual of
Administration have been
distributed to D. officers,
Tahsil dars, and Deputy Tahsil dars,
to practical use is made
of the Copies retained at Head
Quarters. The information
contained cannot possibly
take the place of the various
Codes and Standing Orders to
which reference is necessary
when any question arises for
decision. I have just referred

to this volume in connection with a couple of simple matters connected with Jails and Stamps which have lately been before me and find, as might be expected, that they give only such ^{very} general information as to be of no assistance. I have no doubt but that the same would be the case in most practical questions.

2. I doubt whether any portions could be included in the text books for Assistant Collectors with advantage. The general idea of the Administration of the Presidency which they would derive from a perusal of selected portions would be valuable, but not to an extent worth requiring them to actually prepare for examinations in them. Time spent on studying the portions directly connected with their work would be wasted as the information they contain is acquired more fully elsewhere.

It would, however, be an excellent thing if each Junior Civilian was on arrival sent a copy for his use while in Madras. I feel sure that the greater portion of Volume I would invariably be attentively read and a great deal of valuable general information derived therefrom.

I have the honor to be
Sir
Your most obed^t servant
W. W. W.
Ag. Collector.

CURRE

1888

Department.

From

The *Ag.* Collector of

Trichinopoly,

To

The *Chief Secretary to Govt*
Public Department
Ootacamund

Dated. 24

Despd. 24

Recd.

April 1888

No. 35

Enclosures.

2

26 APR 88

Submitting report on
suggestions made for the
more extended use of the
Manual of administration

No. 1063

From,

W. G. Turner Esquire,

Collector,

Visagapatam.

To,

The Honorable W. E. Stokes,

Chief Secretary to Government,

Ootacamund.

Sir,

I have the honor to reply to Dr. Maclean's sugges-
- tions in connection with his manual of administration, and
referred for report on 5 April 1888 No. 370 Public.

(a) 28 copies each of *Manual*. It were supplied to 12 off-
fices were distributed as follows -

To	5	Divisional Officers	5
"	2	Subdivisions	2
"	12	Deputy Tahsildars	12
"	1	The Collector	1
"	4	Chiefs of Municipalities	4
		Total	24

leaving 4 copies in my own office. Of these 1 copy is
always on my table for reference. One copy is placed in the
library. One copy is placed with the Sheristadar and one copy is
kept with the *Chief Clerk* for the use of the various
departments. The arrival of Mr. A. J. Forbes

a copy was supplied to him.

(b) There is no doubt the volumes are rather bulky and heavy and it will certainly be more convenient if the books are rearranged in parts and reprinted in Octavo. The following portions may I think be usefully reprinted for the use of subordinate revenue officers.

Volume I. Chapters I & II.

Chapter III to the end of Manufactures & Industries.

Volume II Appendices Nos.

XL

XLVIII

XLIX

L I to L IX

L X II

L X X IV

L X X V I

L X X V II

L X X X IV

L X X X V I

L X X X V II

X C

X C I

X C II

X C III

X C IV

X C V

X C VI

X C VII

X C VIII

X C IX

X C X

X C XI

X C XII

X C XIII

X C XIV

X C XV

(c) Refers to the Board of Revenue.

I think that it will serve a very good purpose if the manual is made a text book for the examination of Junior Civilian.

(d) Vide reply to (b).

I am, Sir, very respectfully,
Your obedient servant,
J. H. M. S.

W 449-278th May 1889

THE COLLECTOR

VIZAGAPATAM.

THE CHIEF SECRETARY

TO GOVERNMENT,

FORT ST. GEORGE.

Dated

27th May

Received

April 1888.

No. 1063

~~ENCLOSURE~~

SUBJECT.

CHIEF SECRETARY
4 MAY 88
GOVERNMENT OF MADRAS

Submitting report called for
in G.O. 5th April 1888, no. 370. Patta
in reply to Dr. Macleod's suggestions
in connection with his manual
of Administration.