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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Rule DEPARTMENT

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Not to be folded or roughly handled

Memorandum
(12) 3

R. S. G.

Memorandum

PUBLIC DEPARTMENT.

MEMORANDUM.

The Government direct the adoption of the following rules in regard to Home Despatches in any Secretariat office where not already in operation :—

With all Despatches to the Secretary of State which are brought into Council for signature, a slip should be put up on which it should be noted in pencil whether the draft has been approved or not. In case the draft has not been approved by the Governor and all the Members, the original papers should be put in the box together with the copy for signature. Despatches of a purely routine character need not be previously circulated; all others should go to the Departmental Member at any rate, and, if it is thought advisable, to the Governor and all Members.

(By Order,)

OOTACAMUND,
27th August 1881.

R. DAVIDSON,
Chief Secretary.

To the Departments of the Secretariat.

Edw. T. O'Connor.

Memorandum
2

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O'ACAMUND,
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To the Departments of the Secretariat.

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MEMO
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11/2/81
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R. DAVIDSON,
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OOTACAMUND,
27th August 1881.

To the Departments of the Secretariat.

Edw. T. O'Connor.

Ms. B. 1. 5. 2.
58

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OOTACAMUND,
27th August 1881.

To the Departments of the Secretariat.

Exd. T. O'Connor.

*memo
to S.C.*

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To the Departments of the Secretariat.

Esq. T. O'Connor.

Public Dept.
Memo 11 088

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W. J. P. 1/2

W. J. P.
and son

To the Dept. of the Secretariat
Dept. for 6/8
1/7