

(1) Number of pages 1

(2) Date of repair 2-16-43

(3) Initials of the Referencer X

MADRAS RECORD OFFICE.

Government of Madras.

Public **DEPARTMENT.**

G.O. No. 570

Press
Mrs.

Dated

10.4.

18 80.

Not to be folded or roughly handled

GOVERNMENT OF MADRAS.
PUBLIC DEPARTMENT.

10th April 1880, No. 540.

Annual Reports, &c.

Read the following paper :—

No. 55. *Extract from the Proceedings of the Government of India in the Home, Revenue, and Agricultural Department (Public), dated Fort William, 6th March 1880, No. 10—438-60.*

Read again Home Department Resolution, Nos. 61-2548 to 2569, dated 10th October 1874, circulating to Local Governments and Administrations a modified distribution list of annual reports and other official publications.

Read also the undermentioned correspondence containing the orders of Her Majesty's Secretary of State for India as to the number of copies of certain periodical reports which should be sent to the India Office :—

Despatch from the Secretary of State, No. 51 (Statistics and Commerce), dated 12th April 1877, circulated to Local Governments and Administrations under Home Department Endorsements, Nos. 22—1228 to 1237, dated 23rd June 1877.

Despatch from the Secretary of State, No. 83 (Statistics and Commerce), dated 14th June 1877, circulated to Local Governments and Administrations and to the Sanitary Commissioner with the Government of India under Home Department Endorsements, Nos. 3—145 to 155, dated 8th August 1877.

Office Memorandum from the Department of Revenue, Agriculture, and Commerce, No. 14, dated 9th January 1878, and Home Department Circular to certain Local Governments and Administrations, Nos. 9—327 to 333, dated 19th February 1878.

Despatch from the Secretary of State, No. 79 (Statistics and Commerce), dated 25th April 1878, and Home Department Circular to Local Governments and Administrations, Nos. 3—90 to 99, dated 12th June 1878.

Despatch from the Secretary of State, No. 131 (Statistics and Commerce), dated 11th July 1878, received from the Financial Department under Endorsement, No. 2520, dated 28th August 1878.

Despatch from the Secretary of State, No. 132 (Statistics and Commerce), dated 11th July 1878, received with Office Memorandum from the Department of Revenue, Agriculture, and Commerce, No. 539, dated 15th August 1878.

Despatch from the Secretary of State, No. 144 (Statistics and Commerce), dated 25th July 1878.

Despatch from the Secretary of State, No. 172 (Statistics and Commerce), dated 19th September 1878.

Read also Despatch from Her Majesty's Secretary of State, No. 114 (Statistics and Commerce), dated 11th September 1879 :—

I have had under my consideration the question of rendering Indian Government publications more accessible to the public in this country, and at the same time of restricting their gratuitous supply.

2. The latter object appears to be now adequately provided for. The Indian Governments will send home as many copies only of such publications as are needed for office use, for the institutions and persons to whom I have decided that copies are to be presented, and, similarly, for those to whom the Indian Government may wish copies to be given ; and applications to me for gratuitous supply will be carefully considered, and acceded to only on special reasons being shown either, if the request is for a single copy, by its being presented if it can be spared, or, if the request is for a periodical supply, by the name of the applicant being added to the list of persons or institutions to be supplied gratuitously, in which case the Indian Government will

be informed, in order that the necessary extra copies may be forwarded to this country. In other cases applicants will be replied to that they must purchase the work asked for.

3. In these cases, however, the work required ought to be procurable, and it seems to me for many reasons desirable to render Indian Government publications more accessible to the public. At present, persons who take an interest in various Indian subjects cannot procure the particular books wanted, and sometimes cannot even learn what they are.

4. With the view of enabling the public in England to learn what works are published by the Indian Government and on what subjects, I have given instructions for the compilation of a quarterly list of such publications to be furnished to our agents. Copies of this list will be supplied to your Government and to the Governments of Madras and Bombay, and I request that you will, as far as possible, comply with any applications that you may receive for works included in this list, forwarding them through this office.

5. It has, however, been represented to me that it is very desirable that of all publications of any public interest our agents should have at hand one copy for examination by any one inquiring after the work, and a few copies on sale of those for which there is likely to be a demand in order to supply it promptly. I request, therefore, that of all works considered likely to be of any public interest, two copies may be sent to me in addition to those sent for the purposes specified in paragraph 2 above, and that of works of more than ordinary interest, a larger number, not exceeding 10, of extra copies may be forwarded, to be placed on sale with our agents. How many extra copies of each work, within these limits, should be forwarded, is, of course, a matter for the exercise of careful discretion, and this discretion should be entrusted to a really competent officer. But I may point out that the publications most likely to be in demand in this country are those of a statistical nature, such as Gazetteers, those affecting important economic questions, those dealing with sanitary matters of importance, and works relating to Indian history or archaeology.

6. I forward herewith a list of works sold by Messrs. Trübner and other agents during 1878, which will afford some indication of the class of books likely to be in demand.

7. I take this opportunity of reminding your Lordship that at least one copy of every work printed for your Government, or for any of the Local Governments or minor Administrations, should invariably be forwarded to this office. Numerous cases have been brought to my notice of publications of considerable interest and importance not having been received here. I may instance the North-Western Provinces Settlement Reports, which not only relate directly to a very important branch of administration, but contain, it is believed, valuable statistical information, and also Ney Elias' History of the Shans, Menon's History of Travancore, and the Kattywar Directory, of none of which publications have copies been received.

8. I request that you will be so good as to give directions for the carrying out of these instructions to all Local Governments and subordinate Administrations.

RESOLUTION.

In despatches received from time to time Her Majesty's Secretary of State for India has issued modified instructions as to the number of copies of certain reports, which should be transmitted for the use of the India Office. These instructions have been communicated, as received, to Local Governments and Administrations, but the Governor-General in Council considers it will be convenient, and will tend to prevent confusion, if the several orders are collected and embodied for easy reference in a general statement. With this object, a list showing the revised number of copies of all reports which are required by the Secretary of State, and should be transmitted direct to the India Office, is appended to this Resolution; and the Governor-General in Council desires that Local Governments and Administrations and Heads of Departments will be good enough to see that the orders of the Secretary of State are carefully observed.

2. It should be understood that the number of copies of each report, as entered in the appended list, represents the number required by the Secretary of State for office use, and for distribution, in such cases as may appear to His Lordship to be necessary, to the institutions named in the margin.

In the event of the Secretary of State requiring further copies, either for the use of the India Office, or for distribution to other institutions or individuals, the

British Museum; Bodleian Library, Oxford;
University Library, Cambridge; Advocate's
Library, Edinburgh; Trinity College, Dub-
lin; Royal Asiatic Society.

necessary intimation will be given from home to the Government of India, and will be communicated by the Government of India for the guidance of the Local Government or other authority concerned.

3. In paragraph 4 of Despatch No. 114, dated 11th September 1879, the Secretary of State has intimated that, with the view of enabling the public in England to learn what works are published by the Indian Government, and on what subjects, he has given instructions for the compilation of a quarterly list of such publications, to be furnished to the Agents of the India Office. Copies of this list will be supplied to the Government of India and to the Governments of Madras and Bombay, in order that any applications received for works included therein may be complied with, the necessary number of copies being forwarded through the India Office. This quarterly list, on receipt by the Government of India, will be circulated to such Local Governments and Administrations in the Bengal Presidency as the entries therein may affect. The list will also be communicated, if necessary, to the Department or Departments of the Government of India concerned.

4. The attention of Local Governments and Administrations and Heads of Departments is especially invited to the instructions contained in paragraph 5 of the Secretary of State's Despatch, dated 11th September 1879, in accordance with which a competent officer should be nominated by the several departments of the Government of India and by each Local Government and Administration to determine the extra number of copies of each publication of sufficient public interest which should be forwarded to the India Office in addition to the number specified in the annexed list. In the Home, Revenue, and Agricultural Department one of the Under Secretaries to the Government of India will be nominated for this duty. The list mentioned in paragraph 6 of the despatch is circulated herewith.

5. Referring to the Secretary of State's remarks in paragraph 7 of the Despatch of 11th September, the Governor-General in Council observes that, as regards the settlement reports, orders have already been issued,* asking all Local Governments and Administrations to send copies of such reports to the Secretary of State.

* Home, Revenue, and Agricultural Department,
Nos. 535 to 543 (Revenue), dated 10th
November 1879.

The Foreign Department will be requested to arrange for the transmission of the other three publications named.

6. The Governor-General in Council trusts that Local Governments and Administrations and Heads of Departments will give their careful attention to the orders contained in this Resolution, both with regard to the number of copies of each report which should in future be transmitted direct to the India Office, and also with especial reference to the instructions communicated in the Secretary of State's Despatch, dated 11th September last.

ORDER.—Ordered that a copy of this Resolution, and of the lists referred to in paragraphs 1 and 4, be forwarded to Local Governments and Administrations; to the several Departments of the Government of India, and to the Superintendent of Port Blair and the Nicobars; the Surgeon-General, Indian Medical Department; the Sanitary Commissioner with the Government of India; the Surveyor-General of India; the Director-General of the Archaeological Survey of India; the Superintendent of the Geological Survey; and the Meteorological Reporter to the Government of India for information and guidance.

(True Extract.)

(Signed) C. BERNARD,
Offg. Secy. to the Govt. of India.

To the Secretary to the Government of Madras.

Statement showing the Number of Copies of Annual Reports and other Official Publications which should be sent to the India Office.

Nature of Reports.	Number of Copies to be sent.	Remarks.
General Administration Report	35	Forty-five copies to be sent when the reports contain "standing information" of a historical character, such as those for the year 1872-73.
Education Report	20	
Emigration Report	15	
Justice (Civil and Criminal) Report	20	
Jail Report	15	
Legal Remembrancer's Report	15	
Municipal Report	15	
Police Report	20	
Registration Report	20	
Report of the Sanitary Commissioner with the Government of India.	60	
Report of Local Sanitary Commissioners ...	35	Two additional copies of each of these reports should be sent to the India Office by book post as soon as they are ready for issue.
All other reports of a sanitary nature, including reports on Hospitals, Dispensaries, and Lunatic Asylums.	35	
Report on Small Cause Courts	15	
Provincial Forest Report	5	
Combined Forest Volume, including the review of the Inspector-General of Forests.	25	
Report on Land Revenue in general	20	
Do. Land Revenue, Survey and Settlement Operations.	20	
Do. Land Revenue or Settlement for separate Districts.	20	
Do. Wards' Estates	20	
Reports on such other subjects as are usually treated under the title of Revenue or Separate Revenue.	20	
Report on the Great Trigonometrical Survey ...	30	
Do. Topographical Survey	30	
Do. Revenue Survey	20	
Report of the Archæological Survey of India ...	20	
Records of the Geological Survey	25	
Memoirs of do. do.	25	
Geological Survey Report	3	
Palæontologia Indica	25	
Official publications relating to Meteorology ...	12	
Periodical lists of Civil Officers and Officers in Civil Employ in all Departments.	6	
Census Reports	40	
Gazetteers	12	
Medical Reports relating to Bushire and other places out of India.	20	
Report on the Inland Trade of British Burma ...	18	
Statement of the Sea-borne Trade of British Burma, with the review of the accounts prefixed.	18	
Report on the trade of the North-Western Provinces and Oudh.	18	
Report on the Trade of the Punjab	18	

Statement showing the Number of Copies of Annual Reports and other Official Publications which should be sent to the India Office—continued.

Nature of Reports.	Number of Copies to be sent.	Remarks.
Report on the Trade of the Central Provinces ...	18	
Do. do. Assam	18	
Do. do. Berar	18	
Report on the Trade and Navigation of Bengal and on the Internal Trade of the Province.	18	
Report on Port Trusts	15	
Do. do. Post Office	15	
Do. do. Light-houses	25	
List of Light-houses and Light Vessels	25	
Report on Customs	20	
Do. on Salt	20	
Do. on Excise	20	
Do. on Stamps... ..	20	
Do. on Income or other Taxes	20	
Do. of the Paper Currency Department	15	
Do. of Money Order Department	15	
Do. on the working of the Mint at Calcutta...	15	
Do. do. at Bombay	15	
Report on the Marine Survey	30	
Wreck Reports	12	
Report on Telegraphs	15	

Sale of Books, Maps, &c., by Agents for India Office during the year 1878.

MESSRS. W. H. ALLEN AND COMPANY (13, Waterloo Place).

[illegible]

MESSRS. TRUBNER AND Co. (57, Ludgate Hill).

Title of Work.	Number of Copies on hand, 1st January 1878.	Number of Copies handed over during 1878.	Number of Copies on hand, 1st January 1879.	Number of Copies sold dur- ing 1878.	Price per Copy.	Gross Price of Copies sold.	Rate of Discount.	Amount of Discount.	Net Price of Copies sold.		
					£ s. d.	£ s. d.	Per cent. Net.	£ s. d.	£ s. d.		
Adi Granth	12	..	5	7	1 11 6	..	..	..	11 0 6		
Maps, Charts, &c.	..	..	..	..	..	..	..	..	9 2 0		
Corpus Inscriptionum Indicarum (Vol. I), Asoka.	..	13	..	13	1 12 0	20 16 0	25	5 4 0	15 12 0		
Gazetteers, Bombay (Vol. II) ..	..	4	3	1	0 14 0	0 14 0	33½	2 4 0	4 8 0		
Do. North-Western Provinces (Vols. I to IV).	..	2	..	2	2 4 0	4 8 0					
Do. Oudh (Vols. I to III) ..	..	1	..	1	1 10 0	1 10 0					
Archæological Survey Reports, Vol. I. Do. do. Vol. III.	..	1	..	13	2 2 0	27 6 0	33½	9 2 0	18 4 0		
	..	13	1								
Forest Flora of British Burma, 2 Vols.	..	11	2	9	1 10 0	13 10 0	25	3 7 6	3 17 6		
Deduct cost of advertising (as per Under Secretary's letter to the Firm, dated 4th September 1878).								6 5 0			
Markham's Memoirs of Indian Sur- veys, 1878.	..	15	2	13	0 10 6	6 16 6	33½	2 5 6	4 11 0		
Catalogue of Maps, &c.	..	10	8	2	0 12 0	1 4 0	33½	0 8 0	0 16 0		
	Copies received up to 31st December 1878.	Copies on hand, 1st January 1879.	Copies disposed of.	Copies sold.							
Markham's "Travels of Bogle and Manning in Tibet."	377	62	22*	293	1 1 0	307 13 0	33½	102 17 8	165 7 4		
Do do. in sheets	1	..	..	1	1 0 0	1 0 0					
Deduct cost of advertising (as per C. M., dated 14th April 1878).						..				..	42 0 0
Deduct also packing and delivering of gratis copies.						..	..	0 8 0			
						308 13 0		145 5 8			
Chambers' Meteorology of Bombay with Atlas.	..	2	2	..	1 10 0	..	33½	..			
Receivable order sent 21st March 1879									230 18 4		

* Viz. :—
Copyright copies 5
To Mr. Markham 12
To Reviewers 5
22

MESSRS. W. B. WHITTINGHAM AND Co. (91, Gracechurch Street, East Corner).

Title of Work.	Number of Copies on hand, 1st January 1878.	Number of Copies handed over during 1878.	Number of Copies on hand, 1st January 1879.	Number of Copies sold during 1878.	Price per Copy.	Gross Price of Copies sold.	Rate of Discount.	Amount of Discount.	Net Price of Copies sold.
Memoirs of Indian Surveys, 1878 ..	..	3	3	..	£ s. d. 0 10 6	..	Per cent. 33½	..	..
Catalogue of Maps, Manuscripts, &c. ..	..	10	10	..	0 12 0	..	33½	..	..

MR. EDWARD STANFORD (55, Charing Cross).

Maps, Charts, &c. ..	..	..	..	..	0 10 6	1 1 0	33½	0 7 0	136 1 4
Memoirs of Indian Surveys, 1878 ..	..	3	1	2	0 10 6	1 1 0	33½	0 7 0	0 14 0
Catalogue of Maps, &c. ..	..	10	..	10	0 12 0	6 0 0	33½	2 0 0	4 0 0
Memoirs on the Mountains and River Basins of India. ..	..	3	2*	1	0 3 0	0 3 0	33½	0 1 0	0 2 0
Receivable orders sent 2nd May 1879 and 8th May 1879 ..									140 17 4

MESSRS. H. S. KING AND Co. (65, Cornhill).

Abstract of Indian Surveys, 1873-74..	..	2	..	2	0 1 6	0 3 0	33½	0 1 0	0 2 0
Maps, Charts, &c. ..	..	..	..	..	..	..	..	..	1 14 8
Receivable order sent 29th April 1879 ..									1 16 8

* Returned by Mr. Stanford unsold.

Summary—Net Amounts of Sales of Books, &c., by Agents for the year 1878.

On account of Sales—	£ s. d.
By Messrs. Allen and Company ..	99 0 2
Do. Trübner and Company ..	230 18 4
Do. H. S. King and Company ..	1 16 8
By Mr. Edward Stanford ..	140 17 4
	472 12 6

Messrs. Whittingham and Company have certain books on sale, but up to 31st December 1878 had not disposed of any copies.

No. 56. ORDER THEREON, 10th April 1880, No. 540.

The duty referred to in paragraph 4 of the Resolution will be performed by the Under Secretary, Public Department.

(True Extract.)

R. DAVIDSON,
Chief Secretary.

Exd. T. O'Connor.

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18-1-17
26-7-22

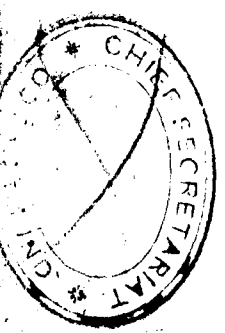
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PUBLIC.

Dated April 10th.
Issued
Recd.
Encl.
G.O. 10th April 1880, No. 540.

APRIL.
Nos. 55-56.

Annual Reports, &c.—The duty of determining the extra number of copies of each publication of sufficient interest, which should be forwarded to the India Office in addition to the number specified in the list annexed to Government of India Resolution of 6th March 1880, to be performed by the Under Secretary to Government, Public Department.



R. D.
11 MAR 80

No. 10
438/60.

Extract from the Proceedings of the Government of India in the Home, Revenue and Agricultural Department (Public),—under date Fort William, the March 1880.

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British Museum; Bodleian Library, Oxford;
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(True Extract.)

C. Bernard

Offg. Secretary to the Govt. of India.

To The Secretary to the
Government of Madras.

R. D.
11 MAR 80

Statement showing the number of copies of Annual Reports and other official publications which should be sent to the India Office.

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Jail Report ...	15	
Legal Remembrancer's Report ...	15	
Municipal Report ...	15	
Police Report ...	20	
Registration Report ...	20	Two additional copies of each of these reports should be sent to the India Office by book post as soon as they are ready for issue.
Report of the Sanitary Commissioner with the Government of India.	60	
Report of Local Sanitary Commissioners ...	35	
All other reports of a sanitary nature, including reports on Hospitals, Dispensaries, and Lunatic Asylums.	35	
Report on Small Cause Courts ...	15	
Provincial Forest Report ...	5	
Combined Forest Volume, including the review of the Inspector-General of Forests.	25	
Report on Land Revenue in general ...	20	
Ditto Land Revenue, Survey and Settlement Operations.	20	
Ditto Land Revenue or Settlement for separate Districts.	20	
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