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M.R.O. 1-30,000-10-10-30.

MADRAS RECORD OFFICE.

Government of Madras.

Public DEPARTMENT.

G.O. No.	199	Press Mis.
Dated	19-2-	19 1868

Not to be folded or roughly handled

No. 117. Read the following letter from the Collector of Malabar, to the Chief Secretary to Government, Fort Saint George ; dated Calicut, 22nd January 1868, No. 12.

I have the honor to report that the Calicut Civil Hospital and Dispensary building is in much need of repair.

The tiles require shifting, the walls whitewashing, and the pandals replacement before the monsoon.

The flooring is very much broken up. It is of the ordinary chunam of this place—a material which, being friable and absorbent, is very unsuitable for the flooring of a Hospital.

Nothing has been expended by Government on the building for several years.

2. Up to date, a sum of Rupees 25,635-4-11 has been collected for investment as a permanent Hospital and Dispensary

A small sum of Rupees 126-4-11, was made over to the then Civil Surgeon, in September 1867, to meet emergent current demands, the annual funds having fallen very low, and the institution having become indebted.

Fund. Rupees 10,000 of this sum has been invested on mortgage, at 9 per cent. per annum interest payable quarterly ;

whilst Rupees 15,500 has been invested in the Madras Bank of this place at 5 per cent. per annum, the interest being, by the kind consent of the Directors, payable monthly as a special case.

A further sum of about Rupees 2000 and odd towards this fund has been promised, but the collection of the whole is doubtful.

It will be seen that the above sums give an income to the institution of about Rupees 139-0-4 per mensem.

3. The current subscriptions fell very low, partly because many of the Native residents consider themselves absolved from further current subscriptions by having contributed to the invested fund, and partly because many who might fairly be expected to subscribe do not do so. The current subscriptions last year amounted only to about Rupees 58 per mensem.

4. Several meetings on the subject of the Hospital have lately been held, and I beg to submit copies of the proceedings.

The Members of the Committee will sit to work in earnest to enlist more current support.

But a supply of Hospital furniture, bedding, clothing, &c., is emergently required, and the collections, added to the interest from the funded money, will be only sufficient to meet current calls, and occasional periodical ones of this nature.

5. I beg, therefore, to forward the enclosed rough estimate for repairs, and trust that Government will be good enough to sanction the amount required for expenditure.

* Rupees 1000-7-0—vide paragraph 2, Government Order, dated 22nd December 1863, No. 1425, in which it is stated that the repairs of the building will be undertaken by Government.

The estimate has been prepared by the Municipal Overseer, and the work can be carried out by the Hospital Committee if the Government approve ; or it is requested that orders may be issued for the preparation of an estimate, and execution of the works, by the Department of Public Works.

The repairs are much required, and should certainly be completed before the rains, which may be looked for in May.

*Proceedings of the Madras Government, Public Department,
19th February 1868.*

MINUTES of a Meeting of Subscribers and others held at the Collector's Office, Calicut, to consider the position of the Calicut Civil Hospital and Dispensary, and make some arrangements for the future conduct of its affairs.—January 8th, 1868.

The Collector was requested to take the chair.

I. After conversation on the past and present of the Civil Hospital and Dispensary, the following resolutions were proposed by the Chairman, seconded by Mr. Pierce, and carried by the Meeting.

- (1.) That the gentlemen noted* be requested to form a General Committee for the conduct of the affairs of the Calicut Civil Hospital and Dispensary for the current year, and till successors are appointed.

- * 1. Civil Surgeon E. F. Brockman (Ex Officio).
2. Reverend C. Gibson.
3. Mr. G. R. Sharpe.
4. „ G. A. Ballard.
5. „ P. A. Cole.
6. „ R. H. Pierce.
7. „ W. Maylor.
8. „ A. Berry.
9. „ K. Raman Nayar.
10. „ D. Maneckji.
11. „ Choi Kutti.
12. „ Shekara Kurup.
13. „ V. P. D'Rozario (District Moonsiff).
14. „ Velayuda Moodelliar.
15. „ M. Raman Menon.

That the General Committee have power to fill up vacancies and add to their number if necessary.

That their duties be to enlist interest in the Institution, visit it occasionally (entering their names and such remarks as may suggest themselves in the Visitors' Book), and take into

consideration and dispose of any questions of management, &c., that may be brought before them at a general meeting.

(2.) That the members of the General Committee elect two of their number to form a Managing Committee with the Civil Surgeon, who shall be an Ex-officio Member of both the General and Managing Committees. That the Managing Committee meet monthly at least; attend to the collection, expenditure, and audit of the current Hospital funds; and generally supervise the current arrangements.

(3.) That the General Committee shall meet as necessity arises, or on requisition of any three of its members, or of the Managing Committee, and that six form a quorum.

(4.) That the Committees respectively form any rules that may be necessary for the conduct of business, the decision of the General Committee at a Meeting being final till reversed by some subsequent General Committee Meeting.

II. It was resolved that the gentlemen who assent to act on the General Committee meet at the Collector's office at 5 P. M. on Monday, the 13th instant, for business.

The Collector was requested to communicate with the proposed members of the General Committee who were not present at the Meeting.

III. The Meeting then separated.

(Signed) G. A. BALLARD,
Chairman.

MINUTES of a Meeting of the Members of the General Committee for the Civil Dispensary held at the Collector's Office, Calicut, 13th January 1868.

- PRESENT.
Reverend C. Gibson.
Mr. E. F. Brockman.
„ G. A. Ballard.
„ P. A. Cole.
„ A. Berry.
„ R. H. Pierce.
„ D. Maneckji.

The Collector was requested to take the chair.

The Proceedings of the last Meeting were then read.

*Proceedings of the Madras Government, Public Department,
19th February 1868.*

The Gentlemen noted* have intimated their assent to act on the General Committee.

- * 1. Mr. E. F. Brockman.
2. Reverend C. Gibson.
3. Mr. G. A. Ballard.
4. „ P. A. Cole.
5. „ R. H. Pierce.
6. „ W. Maylor.
7. „ A. Berry.
8. „ D. Maneckji.
9. „ Shekara Kurup.
10. „ Velayuda Moodelliar.
11. „ M. Raman Menon.

It was resolved that a draft set of rules, to regulate the procedure at General Committee Meetings and give coherence to their proceedings generally, be drawn up by the Civil Surgeon, circulated among the members as far as possible, and submitted to the next General Meeting.

Similarly, a draft set of rules be prepared and submitted for the guidance of the Managing Committee.

The following Gentlemen were requested to form the Managing Committee.

The Civil Surgeon. Mr. Cole. Velayuda Moodelliar.

Mr. Berry kindly consented to act as Honorary Secretary.

The next Meeting is fixed for Monday the 20th instant, at 5 P. M.

(Signed) G. A. BALLARD,
Chairman.

MINUTES of a Meeting of the Members of the General Committee for the Calicut Civil Dispensary held at the Madras Bank, Calicut, on the 20th January 1868.

PRESENT.

- Reverend C. Gibson.
Mr. G. A. Ballard.
„ E. F. Brockman.
„ P. A. Cole.
„ A. Berry.
Velayuda Moodelliar.
K. I. Raman Nair.
Shekara Kurup.
Mr. R. H. Pierce.

Mr. Ballard was requested to take the chair.

2. Certain rules for the conduct of business by the General and Managing Committees and management of the Institution were read and passed.

3. Resolved that copies of the rules be submitted for the information of Government.

4. Resolved that an application be made to Government for a sum of Rupees 1250, to carry out the repairs to the building, and provide certain necessary furniture as per estimate annexed.

5. Resolved that the Managing Committee fix an early day at their convenience for meeting to transact business.

(Signed) G. A. BALLARD,
Chairman.

Rules for the guidance of the Managing Committee of Civil Dispensary, Calicut.

That the Managing Committee consist of three members, who shall be chosen by the General Committee, for arranging and settling all matters connected with the current working of the Dispensary.

2. That the Committee meet once at the commencement of every month for the purpose of auditing the accounts, &c., of the past month.

3. That if any urgent matter has to be decided in the interval between meetings, papers upon that subject shall be circulated for consideration and votes.

4. That special meetings of the Committee may be called at the requisition of two members.

*Proceedings of the Madras Government, Public Department,
19th February 1868.*

5. That meetings of the General Committee shall be called at the requisition of all members of the Managing Committee.
6. That two days notice shall be given, in writing, of any intended special meeting of the Managing Committee.
7. That ten days notice shall be given, in writing, to the General Committee of an intended meeting, and that the notice shall mention the object of this meeting.
8. That the proceedings of every meeting shall be recorded in a "Minutes Book," to be signed by the Chairman.
9. That all bills shall be presented to the Managing Committee at meetings, for audit and disposal.
10. That the Honorary Secretary shall pay bills duly audited and passed by the Managing Committee.
11. The Honorary Secretary shall prepare a Debtor and Creditor Account which shall be submitted to the Managing Committee at each of their monthly meetings.
12. That a quarterly statement showing the income and expenditure of the Dispensary from all accounts shall be prepared by the Honorary Secretary, and shall be submitted to the Managing Committee at the meeting in the ensuing quarter.
13. That an annual statement be prepared by the Honorary Secretary, showing the receipts and expenses during the past year, for submittal to the General Committee at its quarterly meeting each January.
14. That the Managing Committee shall receive tenders for dieting sick, &c., and shall make such contracts as seem fitting.
15. That a "Remark Book," or "Visitors' Book," be kept at the Dispensary, for the entry of remarks of subscribers and members of the General Committee.
16. That the "Remark Book," or "Visitors' Book", be produced at every meeting of the Managing Committee for taking into consideration any suggestions offered therein.

(True copy.)

(Signed) G. A. BALLARD,
Collector.

CALICUT CIVIL DISPENSARY.
Rules for the guidance of the General Committee.

- That the General Committee consist of fifteen members.
2. That a Chairman be elected at each meeting.
 3. That six members of the Committee shall form a "quorum."
 4. That the General Committee shall meet on the second Monday in each quarter for the purpose of receiving the Report of the Managing Committee regarding the working of the Dispensary and discussing any matters relative thereto.
 5. That the General Committee shall meet at any time on a requisition in writing, addressed to the Honorary Secretary, of all the members of the Managing Committee, or on a similar requisition of any three Members of the General Committee, for the purpose of deciding upon any special point, and that a notice shall be issued ten days previously, stating the subjects of discussion to be laid before such meeting. No subjects to be discussed at any special meeting unless notice according to the preceding rules has been duly given.
 6. Subjects duly brought to the notice of a meeting shall be disposed of by the votes of the majority of the members present.
 7. That when votes are even, the Chariman has a "casting vote."
 8. That a record of the Proceedings of each meeting shall be kept, and shall be signed by the Chairman of the Meeting.

(True Copy).

(Signed) G. A. BALLARD,
Collector.

*Proceedings of the Madras Government, Public Department,
19th February 1868.*

CIVIL DISPENSARY.

Bye-Laws.

- That the Dispensary shall be open to the inhabitants requiring its aid, irrespective of race or caste.
2. That such patients only as cannot be efficaciously treated as out-patients be admitted as in-patients.
 3. That the patients recommended by the subscribers of the Institution shall have priority of claim, as regards admission as in-patients.
 4. That no person laboring under infectious disease be admitted into the Institution.
 5. That "incurables" be not eligible for admission.
 6. That all patients be required to abide by the orders of the Civil Surgeon (or, in his absence, the medical subordinate) so long as they remain in the Hospital.
 7. That patients who have the means of doing so diet themselves.
 8. That the bye-laws be translated into the following Vernaculars and suspended in each ward, viz:—

Tamil.

Malayalam.

Hindoostanee.

And that the scale of dieting be also hung in each ward, translated into the Vernacular, for the information of the patients.

9. That the building be open at all reasonable hours to the inspection of all respectable visitors.
10. That all persons (except those able to pay without inconvenience) attending between the hours of 6-30 A. M., and 9 A. M. be entitled to medicines without charge.

(True Copy).

(Signed) G. A. BALLARD,
Collector.

No. 118. ORDER THEREON, 19th February 1868, No. 199.

Adverting to paragraph 2 of the Orders of Government dated the 22nd December 1863, No. 1425, the Governor in Council sanctions the repair of the Civil Dispensary and Hospital at Calicut being carried out at the public expense.

2. The estimate and papers received with the letter from the Collector of Malabar will be referred to the Public Works Department, in order that, if the estimate be approved of, instructions may be issued for the provision of funds, and for the execution of the repairs prior to the setting in of the monsoon in the Western Coast.

(True Extract).

Chief Secretary.

To the Collector of Malabar.

- „ Public Works Department, with estimate.
„ Accountant General.
„ Inspector General, Medical Department.

Exd, J. H. Burns.

Minutes of a Meeting of the members of
the General Committee for the Calicut Civil
Dispensary held at the Madras Bank, Calicut
on the 20th January 1868.

Present

Revd. C. Gibson

Mr. G. A. Ballard

" E. J. Blockman

" P. A. Jole

" A. Berry

Velayuda Mudaliar

R. J. Raman & Vaia

Shehara Kurup

Mr. R. H. Pierce.

Mr. Ballard was requested to take the chair.

1. Certain Rules for the conduct of business by
the General and Managing Committee and
management of the Institution were read and
passed.

2. Resolved that copies of the rules be sub-
mitted for the information of Government.

3. Resolved that an application be made
to Government for a sum of Rupees 1250 to
carry out the repairs to the Building and provide
certain

The sum of Rupees
1250 is to be
made for the purpose
of carrying out the
repairs to the building
and providing certain

certain necessary furniture as per Estimate
annexed.

5. Resolved that the Managing Committee
fix an early day at their convenience for
meeting to transact business.

Signed/ G. A. Ballard
Chairman

(True Copy)

S. J. Ballard
Collector

Rules for the guidance of the Managing Committee of Civil Dispensary Calicut

1. That the Managing Committee consist of 5 or 6 members who shall be chosen by the General Committee for the arranging & settling all matters connected with the current working of the Dispensary.
2. That the Committee meet once at the commencement of every month for the purpose of auditing the accounts &c. of the past month.
3. That if any urgent matter has to be decided in the interval between meetings papers upon that subject shall be circulated for consideration & votes.
4. That special meetings of the Committee may be called at the requisition of two members.
5. That meetings of the General Committee shall be called at the requisition of all members of the Managing Committee.
6. That two days notice shall be given, in writing, of any intended special meeting of the Managing Committee.
7. That 10 days notice, shall be given, in writing to the General Committee of an intended meeting & that the notice shall mention the object of this meeting.
8. That the proceedings of every meeting shall be recorded in a "Minutes Book" to be signed by the Chairman.
9. That all Bills shall be presented to the Managing Committee at meetings for audit and

disposal.

10. That Honorary Secretary shall pay bills duly audited and passed by the Managing Committee.

11. The Honorary Secretary shall prepare a D^r and C^t account which shall be submitted to the Managing Committee at each of their monthly meetings.

12. That a quarterly Statement showing the income & expenditure of the Dispensary from all accounts shall be prepared by the Honorary Secretary & shall be submitted to the Managing Committee at the meeting in the ensuing quarter.

13. That an annual Statement be prepared by the Honorary Secretary showing the Receipts and Expenses during the past year & submitted to the General Committee at its quarterly meeting each January.

14. That the Managing Committee shall receive tenders for dictating such &c. & shall make such contracts as seem fitting.

15. That a "Remark Book" or "Visitor's Book" be kept at the Dispensary for the entry of Remarks of subscribers & members of the General Committee.

16. That the "Remark Book" or "Visitor's Book" be produced at every meeting of the Managing Committee for taking into consideration any suggestions offered therein.

(True Copy)

Garnash
Collector.

Calicut Civil Dispensary
Rules for the guidance of the
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1. That the General Committee consist of 15 members.

2. That a chairman be elected at each meeting.

3. That 6 members of the Committee shall form a "quorum".

4. That the General Committee shall meet on the second Monday in each quarter for the purpose of receiving the Report of the Managing Committee regarding the working of the Dispensary, & discussing any matters relative thereto.

5. That the General Committee shall meet at any time on a Requisition in writing addressed to the Honorary Secretary of all the members of the Managing Committee or on a similar requisition of any 5 members of the General Committee for the purpose of deciding upon any special point; and that a notice shall be issued 10 days previously, stating the subjects of discussion to be laid before such meeting. No subjects to be discussed at any special meeting unless notice according to the preceding rules has been duly given.

6. Subjects duly brought to the notice of a meeting shall be disposed of by the votes of the majority.

of the members present.

7. That when votes are even the Chairman has a "casting vote."

8. That a record of the Proceedings of each meeting shall be kept and shall be signed by the Chairman of the meeting.

True copy

Esmond
Clerk

19 Feb 1868 No 199 15 ✓

According to paragraph 2 of
the Orders of Government dated
the 22^d December 1863, h. 1425,
the Governor in Council sanc-
tions the repair of the Civil
Dispensary and Hospital at
Calicut being carried out at
the public expense.

2. The Estimate and paper
received with the letter from
the Collector of Madras will
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