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M.R.O. 1-38,000-16-10-22.

MADRAS RECORD OFFICE.

Government of Madras.

Public DEPARTMENT.

G.O. No.

1438

Press
~~Mis.~~

Dated

16-11-1967

Not to be folded or roughly handled

Read the following papers:—

No. 116. From the Inspector General of Ordnance and Magazines, to the Chief Secretary to Government, Fort Saint George; dated Fort Saint George, 20th September 1867, No. 166.

Ordnance Department.

I have the honor to submit a brief sketch of the operations of the Stationery Depôt for the year 1866-67.

2. These operations during the past year necessarily extended over a period of only eleven months under the action of G. O. G., No. 213, dated 2nd June 1866.

3. Annexed is a Statement (marked A) detailing particulars of receipts and issues during the period under review.

	A.	RS.	A.	P.	RS.	A.	P.
Remaining 1st May 1866.....					2,24,399	8	8
Receipts from England.....	1,48,214	14	8				
Do. Gun Carriage Manu- factory.....		344	12	5			
Do. Local purchases.....	68,865	12	4				
Do. Surplus Articles, as per Order of Govern- ment, dated 18th July 1866.....		4,142	5	0			
Do. Miscellaneous.....		5,810	13	8			
					2,27,373	10	1
					4,51,778	2	9
Issues—Deficient Articles, as per Order of Govern- ment, dated 18th July 1866.....		4,425	0	5			
Do. to Public Offices, and sales in 1866-67.....		2,56,697	8	7			
					2,61,122	9	0
Remains 31st March 1867.....					1,90,655	9	9

It will be observed that stock, which on the 1st May 1866 stood at Rs. 2,24,399-8-8, was increased on the one hand by Rupees 2,27,378-10-1, and decreased on the other by Rupees 2,61,122-9-0, thus leaving on 31st March 1867 a balance of Rupees 1,90,655-9-9, a sum which represents material below the requirements of the service for one year. This may seem inconsistent with the particulars given in Statement marked A, wherein the receipts from England are set down at Rupees 1,48,214-14-8, while the receipts

from the same source in the previous year only valued Rupees 18,524-0-8. This is explained by the circumstance that the shipments which arrived from England in 1866-67 did not wholly belong to the requisitions for the year in which they were received, but in compliance with Indents for the previous year, and immediately on arrival were absorbed by Departments waiting for the same, and to which they were due.

4. The stores per *Rachel, Hindostan, Queen of the North, and Roxburgh Castle*, have all been thus received, and I beg to request that the Right Honorable the Secretary of State for India may be moved to arrange for the timely despatch of stores from England. The Indents of the Stationery Depôt have invariably been despatched fifteen months before the articles demanded therein are required for use, so that ample time is thereby afforded for arrangements being made by the Home authorities for despatching sufficiently soon the supplies required by the Stationery Depôt.

5. In addition to the inconvenience experienced by the late arrival of Stationery stores from England, difficulty was occasioned by the unexpected demand made by the Military Finance Department for Stationery for printed Monthly Pay Lists to Corps, Batteries, and Individual Offices.

6. The Superintendent of Stationery has brought to notice the description of the cases in which stores recently received have been packed. These cases have been found heavier than those formerly received. The country carts employed for the removal of the packages from the beach to the Stationery Depôt, and their

*Proceedings of the Madras Government, Public Department,
16th November 1867.*

conveyance to stations in the Mofussil, carry only 1000 lbs. each, and some of the packages recently to hand weigh 624 lbs. gross; consequently only one case can be conveyed at a time in a single cart, thereby increasing the charge for the conveyance of Stationery stores. The Superintendent of Stationery, therefore, suggests that the cases be, in future, limited to 3 Cwt. in the gross, and on no account to exceed 500 lbs. in weight, in which suggestion I concur.

7. Printing paper does not appear to be used by Departments for forms as largely as could be desired. This paper is so much cheaper, and so much better adapted for documents of a temporary character, that I would recommend Government issuing stringent orders on the subject; 657,410 Quires of writing paper were issued during 1866-67, while the issues of printing paper of all descriptions aggregated only 112,635, or a little less than one-sixth of the former. Forms not required for permanent record, and long and frequent reference, should not be printed on any other than printing paper.

8. The cost of the Stationery Depôt Establishment, including the salary of the Superintendent, aggregated for the eleven months under notice..... RS. A. P.
7,097 0 0
But against this must be set off cash realized by—

	RS.	A.	P.
1.—Commission.....	186	6	1
2.—Sale of waste paper, packing materials, &c.....	3,081	3	2
3.—Forfeiture of deposit.....	18	15	11
4.—Profit realized on sale of Indian Atlas, Sheets, Maps, &c.....	482	3	11
	3,768	13	1

Thus making the actual cost of the Stationery Depôt Establishment..... 3,328 2 11

Which is only about $\frac{1}{2}$ per cent. of the total *bona fide* receipts and issues, viz., Rupees..... 4,88,500 0 0

No. 335.

MEMORANDUM.

The Under Secretary to Government, Public, &c., Departments, is directed to inquire whether there was any charge incurred for freight on account of Stationery stores received from England during 1866-67; and, if so, why it was omitted in paragraph 8 of the letter from the Inspector General of Ordnance and Magazines, dated 20th September last, No. 166, as a charge against the Depôt.

FORT SAINT GEORGE,
4th November 1867.

(Signed) F. BRANDT,
Under Secy. to Govt.

To the Inspector General of Ordnance and Magazines.

*Proceedings of the Madras Government, Public Department,
16th November 1867.*

No. 117.

No. 218.

OFFICIAL MEMORANDUM.

To the Under Secretary to Government, Public Department,

Who is informed, with reference to his Memorandum, No. 335, dated 4th November 1867, Public Department, that the charge of freight was incurred during the year 1866-67 by the Stationery Depôt, but was not separately shown, having been included by the Superintendent of Stationery in the value of the articles received from England. The expenses on account of freight are not wholly borne by the State, but rateably by Government and purchasers (Staff and Regimental Officers), and Departments privileged to obtain supplies from the Depôt on payment Indents.

INSPECTOR GENERAL'S OFFICE,
FORT SAINT GEORGE,
7th November 1867.

(Signed) G. W. Y. SIMPSON, Colonel,
Inspr. Genl. of Ordnance
and Magazines.

No. 118. ORDER THEREON, 16th November 1867, No. 1438.

In his letter above recorded, the Inspector General of Ordnance and Magazines details the operations of the Stationery Depôt during the year 1866-67.

2. The value of the stock at the beginning of the year was Rupees 2,24,399-8-8, and the Depôt received supplies from England valued at Rupees 1,48,214-14-8; from local purchases at Rupees 68,865-12-4, and from other sources at Rupees 10,297-15-1, the total value of supplies being Rupees 2,27,378-10-1; deducting the money value of the issues, viz., Rupees 2,56,697-8-7, and of the stores found deficient, Rupees 4,425-0-5, Rupees 1,90,655-9-9 appears to be the net value of stock at the close of the year under review.

3. The attention of the Secretary of State will be drawn to the delay in the arrival of the stores per ships noted in the margin, as pointed out in paragraph 4 of the letter, with a request that future shipments of Stationery may be made in sufficient time to meet the requisitions for the year to which the Indents may relate.

4. The attention of the Secretary of State will also be solicited to the remarks contained in paragraph 6, relative to the weight of the cases in which Stationery stores recently received from England have been packed, in view to the issue of the necessary orders that no cases containing such stores shall, in future, exceed 500 lbs. in the gross.

5. Concurring in the Inspector General's recommendation in favor of the use more largely of printing paper for forms, the Government request that he will submit a draft of a Notification on the subject for publication in the Official Gazette.

(True Extract).

Chief Secretary.

To the Inspector General of Ordnance and Magazines.
Exd. J. Tulloch.

20 September 1867.

No. 166.

From

The Inspector General of Ordnance and Magazines,

To

The Chief Secretary to Government.

Sir,

I have the honor to submit a brief sketch of the operations of the Stationary Depot for the year 1866/67.

2. These operations during the past year necessarily extended over a period of only 11 months under the action of G. O. G. N. 213 dated 2nd June 1866.

3. Annexed is a Statement marked A/ detailing particulars of receipts and issues, during the period under review.

Remains 1 st May 1866	224,399. 8. 8.
Receipts from England	148,214. 14. 8.
— " Gun Carriage & Manufactory	344. 12. 5.
— " Local purchases	18,865. 12. 4.
— " Surplus Articles, as per Order of Government, dated 18 th July 1866	1,142. 5. "
— " Miscellaneous	5810. 13. 8.
	227,378. 10. 1.
	451,778. 2. 9.
Issues deficient Articles, as per Order of Government, dated 18 th July 1866	4425. " 5
— " to Public Offices and Sales in 1866/67	256,694. 8. 7.
	261,122. 9. "
Remains 31 March 1867	190,655. 9. 9.

It will be observed that Stock, which on the 1st May 1866 stood at Receipts 224,399. 8. 8. was increased on the

one hand by Papers 227,378: 10: 1; and decreased on the other by Papers 26422: 9: 1; thus leaving on 31st March 1867, a balance of Papers 190,655: 9: 9; a sum which represents material below the requirements of the service for one year. This may seem inconsistent with the particulars given in Statement marked A, wherein the receipts from England are set down at Papers 148,214: 14: 8; while the receipts from the same source in the previous year only valued 18,524: 11: 8. This is explained by the circumstance, that the shipments which arrived from England in 1866/67 did not wholly belong to the requisitions for the year in which they were received; but in compliance with orders for the previous year, and immediately on arrival were absorbed by Departments waiting for the same, and to which they were due.

The stores for "Rachel," "Hindustan," "Queen of the North", and "Newburgh Castle" have all been thus received, and they request that the Right Honourable the Secretary of State for India may be moved to arrange for the timely despatch of stores from England. The Orders of the Stationery Depot have invariably been despatched 18 months before the articles demanded therein are required for use, so that ample time is thereby afforded for arrangements being made by the same authorities for despatching sufficiently soon the supplies required by the Stationery

Depot

Depot. In addition to the inconvenience experienced by the late arrival of Stationery stores from England, difficulty was occasioned by the unexpected demand made by the Military Finance Department for Stationery for printed Monthly Pay Vists to Corps, Batteries, and Individual Officers.

The Superintendent of Stationery has brought to notice the description of the cases in which stores recently received have been packed. These cases have been found heavier than those formerly received. The Country Carts employed for the removal of the Packages from the Dock to the Stationery Depot, and their conveyance to Stations in the metropolis carry only 1000 lbs each, and some of the packages recently to hand weigh 824 lbs gross; consequently only one case can be conveyed at a time in a single cart, thereby increasing the charge for the conveyance of Stationery stores. The Superintendent of Stationery therefore suggests that the cases be in future limited to 3 Cwt in the gross, and on no account to exceed 500 lbs in weight, in which suggestion we concur.

Printing paper does not appear to be used by Departments for forms as largely as could be desired. This paper is so much cheaper, and so much better adapted for documents of a temporary character, that we would recommend Government issuing

issuing stringent orders on the subject, 657,410 Quires of writing paper were issued during 1866/67, while the issues of Printing paper of all descriptions aggregated only 112,635 or a little less than $\frac{1}{6}$ of the former issues, not required for permanent record, and, long and frequent reference, should not be printed on any other than Printing paper.

8. The cost of the Stationery Depot Establishment, including the salary of the Superintendent, aggregated for the 11 months under notice, —————

Rs. 7,097. — but against this must be set off cash realized by,

1/1 Commission —————	Rs. 6. 1.
2/2 Sale of waste paper packing materials &c. —————	3,081. 3. 2.
3/3 Forfeiture of Deposit —————	18. 15. 11
4/4 Profit realized on sale of Indian Atlas, Sheets, Maps, &c. —————	482. 5. 11
—————	3,568. 15. 1.
Thus making the actual cost of the Stationery Depot Establishment —————	3,528. 2. 11.

Which is only about $\frac{1}{6}$ per cent of the total benevolent Receipts & Issues, viz. Rs. 1,88,500. —

I have the honor to be,
Sir, Your most obedient servant,

James G. G. G.
Deputy Inspector General of Ordnance

Public Department.

1835- Public Department
Memorandum.

The Under Secretary to Government
Public & Co. Department, is directed to
enquire whether there was any charge
incurred for freight on account of
stationery stores received from England
during 1866/67. and, if so, why it was
omitted in paragraph 8 of the letter from
the Inspector General of Ordnance and
Magazines, dated 20th September last,
No. 166, as a charge against the depot
Fort St. George. Signed / J. Brandt
4 November 1867. Under Secretary.
To The Inspector General of Ordnance
& Magazines.

No 1. October 1866 No. 273.

Public & Co. Department

Order: J. & C. S. 276 No. 273
No. 26 of 1867.

The Inspector General of
Ordnance & Magazines
To Government.

Order: 20th Sept 1867
No. 166

No. 1663
To Government
of the Ordnance & Magazines
Department
No. 166/67.

116
C112-4
A13-4

Ord. Ld. to Capt. 26. Nov. 2
No. 26 of 1867

Public Department
No. 338-

Memorandum.

Dated 4th 11.

Public Department.

PROCEEDINGS of the MADRAS GOVERNMENT.

Read the following letter from the
Inspector General of Ordnance
and Magazines.

Here enter 20th Sept. 1867. No. 166, 208

Order 15 Nov. 1867 No. 1438.

In his letter above
recorded, the Inspector General
of Ordnance and Magazines
details the operations of the
Stationary Depot during the
year 1866/67.

2. The value of the stock at
the beginning of the year was
Rs. 22,4399 0-0, and the Depot
received supplies from England
valued at Rs. 1,422 14 11 0.
from local purchases at
Rs. 68,865 12 4 and from
other sources at Rs. 10,297 15 1.
the total value of supplies
being Rs. 2,27,378 10 1. deducting
the money value of the issues
viz: Rs. 2,56,697 8 7 and of
the

N
11
work

stores found deficient, Rs. 4425. 5. 5.
Rupees 190,655 9-9 appears to
be the net value of stock
at the close of the year under
review.

2 The attention of the
Secretary of State will be
drawn to the delay in the
arrival of the stores per ships
noted in the margin, as
pointed out in paragraph
4 of the letter, with a
request that future ship-
ments of stationery may be
made in sufficient time
to meet the requisitions for
the year to which the
Indents may relate.

"Rachel" "Hindustan"
"Queen of the North"
"Roxborough Castle"

3 The attention of the
Secretary of State will, also,
be solicited to the remarks
contained in paragraph 6
relative to the weight of the
cases in which stationery
stores recently received
from England have been
packed, in view of the
issue

issue of the necessary orders that
no cases containing such
stores shall, in future, exceed
500 lbs in the gross.

4 Concerning in the
General's recommendation
that in view of the use, more
largely of printing paper
for forms, the Government
request that he will submit
a draft of a Notification
on the subject for publica-
tion in the Official Gazette.

~~5 The amount of Rs. 3320. 1. 11, entered
at the close of the letter, cannot be accepted as the
actual cost of the stationery
delivered to the Government, when
the charge for freight (which
amounts to Rs. 66) is deducted
from the total of Rs. 3320. 1. 11, as
stated in the margin under
review.~~

P. D.

To the Secy. of State, 10th May 1901

Public. P. to Eng. 26 June
22. 26 of 1869

1869. Department.

No. 1128

PROCEEDINGS OF GOVERNMENT.

Dated 16 June 1869

24286 of 1869
1039