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M.R.O. 1-22,400-22-13-20

MADRAS RECORD OFFICE.

Government of Madras.

Public DEPARTMENT.

G.O. No.	982	Press ~~Mis.~~
Dated	1-10-	1866

Not to be folded or roughly handled

Proceedings of the Madras Government, Public Department,
1st October 1866.

No. 2. Read the following letter from Colonel J. L. BARROW, Acting Inspector General of Ordnance and Magazines, to the Chief Secretary to Government, Fort Saint George; dated Fort Saint George, 30th August 1866, No. 114.

I have the honor, with reference to the Order of Government as per margin, to submit a report upon the operations of the Stationery Depôt, for the year 1865-66.

No. 1577, dated 28th November 1861.

I. *Stock*.—The balance of Stock with which the year under review began, amounted in value to Rupees 3,33,229-8-4, the additions made to which during the following 12 months, from sundry sources, aggregated in value, as per margin, to Rupees 1,22,096-13-4. But in respect to receipts from England, the amount set opposite that item does not represent the entire value of the supplies so obtained.

	RS.	A.	P.
Receipts from England.....	18,524	0	8
„ from Gun Carriage Manufactory..	375	14	6
„ from Gazette Press.....	1,789	15	1
„ by local purchases.....	1,00,959	8	10
„ Miscellaneous.....	417	6	3
	1,22,096	13	4

This is owing to the non-receipt of Valuation Invoices from the Home Authorities for the articles as per margin. The circumstance was duly brought to notice, through the Accountant General.

500 Copies Colonel Scott's Map, per "Clyde."
18 Reams Superior Printing Demy, per Steamer "Nemesis."
50 Bibles and Prayer Books, per "Clyde."

II. *Non-receipt of supplies from England, in the year for which due*.—Some delay and inconvenience have been experienced, in consequence of supplies from England not coming to hand in time; thus, for instance, with exception of school books and materials, the articles included in the Annual Indent of the Superintendent of Stationery on the Home Authorities, for the year 1866-67, were not received sufficiently early to admit of such items of stock as had become exhausted being replenished, so that Indents from Departments could not be fully complied with.

I have, therefore, the honor to request that the Home Authorities may be moved to cause supplies of Stationery to be despatched from England, so as to arrive, at the latest, by the month of February, preceding the commencement of the official year for which they are required. The Annual Indent of the Stationery Depôt is submitted 15 months before the supplies asked for are required, and there, therefore, does not seem to be any difficulty in the suggestion of the Superintendent being complied with. It will be observed that the receipts from England amount to only Rupees 18,524, against Rupees 2,00,000 in the previous year. The balance of supplies due for 1865 are only now being received.

III. *Local Purchases of Articles of Europe Manufacture*.—The exhaustion of the stock of Royal Writing-paper compelled the Superintendent of Stationery to resort to the local market for this article, to the extent of 70 Reams, to meet emergent demands, but the market could only supply 24 Reams.

The expenditure of this item of stock has greatly increased of late. The average expenditure in the years 1859-60 to 1861-62, inclusive, was 119 Reams; in the years 1862-63 to 1864-65, 167 Reams; but in 1865-66, the demands went up to 2467 Reams; and, from estimates received, the expenditure in 1866-67 will be

about 3077 Reams. This increase is chiefly owing to the demands of the Registrar General of Assurances.

The stock of yellow and green paper not having been replenished from England, purchases had to be made from the local market, to meet the requirements of the Postal Department. This will not, however, again occur, as supplies are under transmission from England. Purchases were made by the Superintendent of Stationery for other Departments, during the past year, to the extent of Rupees 5079-15-0.

IV. *Cause of sudden exhaustion of stock.*—The sudden exhaustion of certain items of stock, obtained from England, is chiefly occasioned by Departments indenting for quantities far in excess of their estimates.

Another cause of this sudden exhaustion of stock is that estimates are often submitted for one description of article, while the actual demands are for another, and the estimates themselves are not submitted in sufficient time to admit of requirements being included in the Annual Indent of the Stationery Depôt.

	Reams.	As per estimate in time.	Actual Issue.
Royal.....	64	111½	
Medium.....	170	290	
Demy.....	299	630	
King's Arm.....	449	713	
Quarto Post.....	338	421	
Double Pott.....	2,375	3,364	
Double Double Pott.....	2,379	6,419	
Double Foolscap.....	22½	55	
Printing Royal Superior.....	230	36	
Do. do. Thin.....	200	578	

I annex in the margin a statement of the principal items, showing the difference between the aggregates of Estimates and of actual issues made on Indents. Heads of Departments should, therefore, be required to use the utmost care that their actual demands do not exceed their Estimates; that their Estimates

are submitted in proper time; and that the same descriptions of stock estimated for are included in their demands on the Stationery Depôt.

V. *Complaints relative to the quality of articles supplied from England.*—Several complaints have been received by the Superintendent relative to the quality of certain articles received from England.

Quills.—These have been complained against, as not being sufficiently hard and firm, and from inquiries it has been ascertained that recent supplies are not equal to those of former years.

Machine-made Paper.—This has been objected to, on the score that it will not admit of erasures, and that it readily breaks in the folds. Only a certain proportion of this paper is supplied, to be used for documents of a temporary character.

Blotting Paper.—Has been complained against, but the Superintendent of Stationery is of opinion that the quality of the supplies received is fair.

Red Chalk Pencils.—A supply has been received per *Glenora*, and I have now to report, with reference to paragraph 5 of the Order of Government, No. 331, dated 30th March 1866, that the pencils, on being cut and tried, were found to be of good quality.

Black Printing Ink.—Two hundred and seven pounds, supplied to the Government Gazette Press, were objected to, as being of "very bad quality." This article was received from England expressly for the Gazette Press, and described as of the "best quality."

VI. *Contracts for supplies of country articles.*—The system at present in force, for obtaining supplies of articles of stationery of country manufacture by contract,

works well; but it seems to be open to some modification. It is found that when contracts are invited for the supply of a large number of articles in bulk, the actual Manufacturer, or *bona fide* dealer, is pushed out of the competition by the Capitalist, who can afford to furnish the large security required.

The Superintendent of Stationery thus remarks on the evil:—"There are few Native Dealers who are individually in a position to supply the Depôt with articles to the full extent of its requirements, and some of those who might have the articles themselves are unable to lodge the full sum of deposit money, as security for the due fulfilment of the contracts. The competition is thus restricted to the more wealthy of the dealers, who buy up other competitions, by purchasing from the petty dealers a portion of the articles at those cheaper rates at which the latter would, under other conditions, have been willing to supply the Depôt."

The remedy which presents itself is this, namely, that, instead of tenders being invited by the Superintendent of Stationery for the supply of the whole quantity required of each of the various descriptions of articles of country manufacture, they be called for in separate small quantities, so as to enable Manufacturers and *bona fide* dealers to furnish the required security; and I shall authorize the Superintendent of Stationery, whose suggestion this is, to do so, on Government approving the same.

VII. *Issues.*—The total issues during the year aggregate Rupees 2,40,685-11-3, in which are included Army School Books; Materials; Bibles and Prayer Books for Soldiers' kits and Hospitals; and Stationery articles for Soldiers' Lending Libraries.

* Marked A.

I enclose a statement*, prepared by the Superintendent of Stationery, showing the quantities of the principal items of issue to the several public Departments.

The articles which have been most largely expended are—

Royal Writing-paper.....	Quires	1,956
Medium.....	"	3,860
Demy.....	"	8,994
Foolscap.....	"	39,954
French Foolscap.....	"	453,554
King's Arm.....	"	13,717
Quarto Post.....	"	8,440
Octavo.....	"	2,172
Printing double double Pott.....	"	127,478
Do. do. do.	"	99,630
Do. Royal.....	"	12,780
Do. of other sizes.....	"	40,477
Country Cartridge.....	"	5,259
Do. Demy and Foolscap.....	"	60,290
Goa Paper.....	"	4,795
Country Paste Boards	"	7,494
Chellum Paper.....	"	14,498

Sealing Wax.....	Pounds	3,732
Books, leather bound.....	Number	1,854
Marble covered and Memoranda Books.....	"	2,626
Ink Powder, Black.....	"	22,882
Do. do. Red.....	"	4,454
Black-lead Pencils.....	"	28,316
Glue.....	Pounds	1,136
Rubber.....	Ounces	2,932
Penknives.....	Number	2,421
Quills.....	"	722,889
White Tape { Rolls.....		5,252
{ Pieces.....		3,997
Wax Cloth.....	Yards	10,491
Needles.....	Number	6,486

VIII. *Departmental Indents.*—The Superintendent of Stationery still continues to complain of the delay in the receipt from Departments of their Annual Indents.

The Superintendent thus remarks on the subject :—"I need not point out the "excessive inconvenience which is caused by the delay in despatching articles, the "stock of which at out-stations is not calculated to last beyond the official year. "I have received numerous complaints from functionaries of every grade, at distant stations, on account of the non-receipt of their expected stationery for 1866-67; "but it will be observed that Controlling Officers are practically responsible for "this delay."

Indents from Departments are due at the Stationery Office on the 1st November of each year, and should be received punctually on, or before, that date.

The check of Departmental Indents for supplies provided for by regulation, now falls entirely on the Superintendent of Stationery, and that Officer, aided by the Manager of his Office, Mr. J. Clarke, has exercised a most rigid scrutiny over these Indents, resulting in the rejection from demands of supplies aggregating in value (as per Statements B and C enclosed) Rupees 3308-8-3, which sum has been virtually saved to Government, thereby demonstrating that the check exercised by the Superintendent is not a mere nominal one.

Heads of Departments have, in some instances, failed to attach the duplicate requisitions of their Subordinate Officers to their General Indents, as required by paragraph 8 of Proceedings of Government, No. 1891, dated 15th December 1863, and difficulty has been experienced by the Superintendent of Stationery in checking these General Indents, in consequence.

It is, therefore, requested that Heads of Departments may be enjoined strictly to adhere to the Order of Government, as also to exercise the utmost care in checking, and in preparing, the General Departmental Indents.

The errors in General Indents are thus detailed by the Superintendent :—"In some instances errors have arisen from the omission in General Indents of "articles entered in Minor Indents. In others, double entries of the same articles "have occurred, wrong nomenclatures occur, and articles for exchange are indented "for before their due dates."

The Superintendent of Stationery has also brought to notice that the General Indent for 1866-67 of the Revenue Board is computed from 1st July 1866 to 30th June 1867. This is not in accordance with the ruling of Government, as recorded in paragraph 8 of the Proceedings quoted above, nor with the instructions of the Board, as contained in their Miscellaneous Circular, No. XXXIV of 1865, and is an inconvenient deviation, as it interferes with the Budget Estimate of the Stationery Depot, and should be prohibited.

	RS.	A.	P.
Commission realized.....	167	1	4
Sale of waste paper.....	4257	3	5
Gain by purchase.....	2	7	10
Deposits forfeited by Contractors.....	252	2	8
Gain by sale of Indian Atlas Maps, &c.....	550	8	8
Total.....	5229	7	11

IX. *Revenue.*—The sources of revenue are generally as per margin, and, during the year under review, the yield aggregated Rupees 5229-7-11.

X. *Charges.*—The charges are divided into Establishment and Carriage.

The latter includes proportion of freight on stores from England; freight on stores shipped from Madras; boat hire for landing and shipping stores; and cart, cooly, and transit hire by Rail—the whole of which aggregate Rupees 8160-0-8.

The Establishment, including the salary of the Superintendent, has cost during the 12 months under notice Rupees 7686-2-7, which is a very little more than 2 per cent. on the value of stock received and issued, and cannot but be considered most satisfactory.

No. 3. ORDER THEREON, 1st October 1866, No. 982.

In the foregoing report, the Acting Inspector General of Ordnance and Magazines details the operations of the Stationery Depot during the year 1865-66.

2. In the margin is shown the value of Stock at the beginning of the year under review, as well as that of Stores received from various sources during the same period, with the exception of the articles of which the Valuation Invoices had not been received up to the date of the report. The cost of the Issues was Rupees 2,40,685-11-3.

3. As the Indents from Departments could not, in all instances, be fully complied with, in consequence of the non-receipt in time of supplies from England, the attention of the Home Authorities will be drawn to the remarks of the Inspector General on this point, and to his request that arrangements may be made for the despatch of supplies from England so as to arrive in this country, at the latest, by the month of February preceding the year for which they are required.

4. The purchases in the local market were extensive, owing to the above and other unforeseen causes, viz., the increased demands of the Registrar General of Assurances, the requisitions of Departments far in excess of their estimates, and for articles of a description different from that for which they had originally indented; also, the non-submission of Indents in time to admit of their being included in the General Indent of the Stationery Depot. To prevent such irregularities in future, Colonel Barrow will submit to Government, for publication in the Gazette, the draft of a Notification on the subject.

5. Of the articles supplied from England, and objected to by Departments, the Government think it necessary to draw the attention of the Home Authorities to the inferior quality of only the Quills and Black Printing Ink.

	RS.	A.	P.
Balance of Stock, 1st May 1865.....	3,33,229	8	4
Receipts during the year.....	1,22,096	13	4

MADRAS RECORD OFFICE.

Government of Madras.

Public DEPARTMENT.

G.O. No.	982	Press Mis.
Dated	13-8-	1967.

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amount set opposite that item, does not represent the entire value of the supplies so obtained.

This is owing to the non receipt of valuation Services from the Home authorities for the Articles as per margin.

The circumstance

was duly brought to notice through the Accountant General.

II Non receipt of supplies from England, in the year for which due.

Some delay and inconvenience have been experienced in consequence of supplies from England not coming to hand in time. Thus for instance, with exception of School Books and Materials, the Articles included in the Annual Budget of the Superintendent of Stationery on the Home Authorities for the year 1866/67 were not received sufficiently early to admit of such items of stock, as had become exhausted, being replenished, so that Indents from Departments, could not be fully complied with.

I have therefore the honor to request that the Home Authorities may be moved, to cause supplies of Stationery to be despatched from England, so as to arrive at the latest by the month of February preceding the

Commencement

72 2
commencement of the Official year for which they are required. The Annual Budget of the Stationery Department is submitted six months before the supplies asked for are required, and there, therefore, does not seem to be any difficulty in the suggestion of the Superintendent being complied with. It will be observed, that the receipts from England amount to only Rs. 15,220, against Rs. 200,000 in the previous year. The balance of supplies due for 1865, are only now being received.

III Local Purchase of Articles of European Manufacture. The exhaustion of the stock of Royal writing Paper, compelled the Superintendent of Stationery to resort to the local market for this Article, to the extent of 70 Reams to meet emergent demands, but the market could only supply 24 Reams.

The expenditure of this item of stock has greatly increased of late. The average expenditure in the years 1854/55 to 1861/62, inclusive was 119 Reams; in the years 1862/63 to 1864/65, 167 Reams, but in 1865/66, the demands went up to 2,467 Reams, and from Estimates received the expenditure in 1866/67, will be about 3,077 Reams. This increase is chiefly owing to the demands of the Registrar General

Proceedings of the Madras Government, Public Department,
13th August 1867.

No. 81. Read the following letter from the Acting Mauritius Emigration Agent, Madras, to the Acting Chief Secretary to Government, Fort Saint George; dated Madras, 2nd August 1867, No. 121.

I have the honor to request you will be pleased to authorize the Accountant General to advance to me the sum of Rupees (2015) two thousand and fifteen, for the payment of the passage money of return emigrants by the ship *Hindustan*.

2. I beg to annex a statement of the particulars of accounts.

STATEMENT of the particulars of accounts for the passage money of return emigrants per ship *Hindustan*.

Coolies in health.....	37 men.	} Statute adult.	=56½ at £3 =	£169	10	0
	15 women.					
	5 boys.					
	4 girls.					
Invalids.....	8 men.....	= 8	at £4 =	£32	0	0
				£201	10	0
				at 2 shillings a Rupee...	2,015	0 0

MAURITIUS EMIGRATION OFFICE,
MADRAS, 2nd August 1867.

(Signed) C. G. CONRAN, M. D.,
Acting Mauritius Emigration Agent.

No. 82. ORDER THEREON, 13th August 1867, No. 982.

The Accountant General is authorized to advance to the Acting Emigration Agent for the Mauritius Government, on his receipt, the sum of Rupees (2015) two thousand and fifteen, to enable him to pay the passage money on account of the emigrants who returned per ship *Hindustan*.

(True Extract.)

Acting Chief Secretary.

To the Accountant General.
,, Protector of Emigrants.
,, Acting Mauritius Emigration Agent, Madras.

No. 114.

From

Colonel S. L. Parrott
Acting Inspector General of Ordnance and Magazines,

$$T_o$$

The Chief Secretary
to Government.

- Sir,

I have the honor with reference
to the Order of Government as per margin, to
submit a report
dated 28th November 1861.
upon the operations
of the Stationery

N^o 1577 dated 28th November 1861.

Deficit for the year 1865/66-

1 Stock. The balance of Stock, with which the year under review began, amounted in value to Rupees 338,224. 8. 4, the additions made to which during the following 12 months

„ Board of Revenue.
„ Accountant General.
„ Examiner of Claims.
„ Military Department.

Secretary to Government.

	RS.	A.	P.
Freight, &c.....	8,160	0	8
Establishment.....	7,686	2	7
	15,846	3	3
Commission.....	167	1	4
Sale of waste paper.....	4,257	3	5
Gain by purchase.....	2	7	10
Deposits forfeited by Contractors.	252	2	8
Gain by sale of Indian Atlas, Maps, &c.....	550	8	8
	5,229	7	11
Total...	10,616	11	4

Total... 10,616 11 4

(True Extract).

9. The charges against the Depôt, consisting of freight, &c., on Stores and cost of establishment, amounted to Rupees 15,846-3-3. Deducting therefrom the receipts derived from the items as per margin, the charges then stand at Rupees 10,616-11-4.

Exd. J. H. Burns.

Receipts from England	1862. 8.
" " New Carriage Manufactory	375. 10. 6.
" " Antiquary Press	258. 15. 1.
" " by General Purchases	100. 0. 0.
" " Miscellaneous	227. 6. 3.

Refers 122-136

Put in respect to receipts from England. The

Mauritius Emigration Office

No. 121
Madras 2nd August 1847

To

The Honorable
The Secy. Chief Secretary
to Government
Fort Saint George

Sir,

I have the honor to request
you will be pleased to authorize the
Accountant General to advance to me
the sum of Rupees 2015/Two thousand
and fifteen for the payment of the
passage money of Return Emigrants
by the ship "Hindustan."

✓

amount set opposite that item, does not represent the entire value of the supplies so obtained.

This is owing to the non receipt of valuation Services from the Home authorities for the Articles as per margin.

* 500 Copies Colonial Society Map per "Clapham"
18 Reams Superior Printing Paper per
Steamer "Hermes"
50 Books and Major Works per "Clapham"

The circumstance

was duly brought to notice through the Accountant General.

II. Non receipt of supplies from England, in the year for which due.

Some delay and inconvenience have been experienced in consequence of supplies from England not coming to hand in time. Thus for instance, with exception of School Books and Materials, the Articles included in the Annual Indent of the Superintendent of Stationery in the Home Authorities for the year 1866/67 were not received sufficiently early to admit of such items of stock, as had become exhausted, being replenished, so that Indents from Departments, could not be fully complied with.

I have therefore the honor to request, that the Home Authorities may be moved, to cause supplies of Stationery, to be despatched from England, so as to arrive at the colony, by the month of February preceding the

Commencement

70 2
Commencement of the Official year for which they are required. The Annual Indent of the Stationery Depot is submitted 15 months before the supplies asked for are required, and there, therefore, does not seem to be any difficulty in the suggestion of the Superintendent being complied with. It will be observed, that the receipts from England amount to only Rupees 18,224, against Rupees 200,000 in the previous year. The balance of supplies due for 1865, are only now being received.

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I beg to annex a statement
of the particulars of account.

I have the honor to be,

Sir,

Your most obedt. servt.

Ch. Hornan h. D.

Ag. Man. Emig. Agent.

Statement of the particulars
of accounts for the passage money of
Return Emigrants per ship "Hudsonian"

Cash in { ^{37 Men} 15 Women } statute adult
health { 5 Boys } = 56 p d £ 3 = £ 169-10-
4 Girls }

Invalids & misc. = 8 d £ 4 = 32-
£ 201-10-

22 shillings & pence 2015-

Man. Emig. Office
Madras 2 August 1867

Ch. Hornan h. D.

Ag. Man. Emig. Agent.

General of Supplies.

The Stock of yellow, and Green Paper, not having been replenished from England, purchases had to be made from the local market to meet the requirements of the Postal Department. This will not however again occur, as supplies are under transmission from England. Purchases were made by the Superintendent of Stationery for other Departments during the past year, to the extent of Rs 5079.15.

IV Cause of sudden exhaustion of Stock. The sudden exhaustion of certain items of Stock, obtained from England, is chiefly occasioned by Departments indenting for quantities far in excess of their Estimates.

Another cause of this sudden exhaustion of Stock is, that Estimates are often submitted for one description of Article, while the actual demands are for another, and the Estimates themselves are not submitted in sufficient time to admit of requirements being included in the

Annual Indent of the Stationery Depot.

Annex in the margin, a Statement of the principal items

	Estimate in time	Actual
Royal	64	117 1/2
Medium	170	290
Demi	299	630
King's Book	469	713
Quarto Post	338	421
Double Post	2375	3364
Double Double Post	2379	6419
Double Foolscap	22 1/2	55
Printing Royal Superior	230	36
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items, showing the difference between the aggregates of Estimates, and of actual issues made per Heads of Departments should therefore be required, to use the utmost care that their actual demands do not exceed their Estimates, - that their Estimates are submitted in proper time, - and that the same descriptions of Stock estimated for, are included in their demands on the Stationery Depot.

V. Complaints relative to the quality of Articles supplied from England. Several complaints have been received by the Superintendent relative to the quality of certain Articles received from England.

Quills. These have been complained against, as not being sufficiently hard and firm, and from enquiries it has been ascertained, that recent supplies are not equal to those of former years. Machine made paper. This has been objected to, on the score that it will not admit of erasures, and that it readily breaks in the folds, only a certain proportion of this paper is supplied to be used for documents of a temporary character.

Plotting Paper. Has been complained against, but the Superintendent of Stationery is of opinion, that the quality of the supplies received is fair. Red Chalk Pencils. A supply has been received per "Glenora", and I have now to report with reference to para 5 of the Order of Government

Public 1863 account

Nov. 13 Aug

From
The City Insurance
Company
Washington. D.C.

By 200 } Aug. 1st 1863.

101204

Withdrawing for the
balance of the 2000 for
the payment of the
property of the
City of Washington.

13 August 1863 D. 982.

The Accountant General
is authorized to advance to
the Acting Commissioner of
the Immigration Service
for the Immigration Service
want, in his receipt, the
sum of \$1000 (1000/100)
to enable him to pay the
expenses of the
immigration service
who returned his
receipts.

WLL

Received of the
City of Washington
Aug 1 - 1863

5-10-1863
DR. 021

Government No. 331 dated 30th March 1866 that the pencils on being cut, and tried, were found to be of good quality.

Black Printing Ink.— Two hundred and seven lbs supplied to the Government Gazette Press were objected to, as being of "very bad quality." This Article was received from England expressly for the Gazette Press, and described as of the "best quality."

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The Superintendent of Stationery thus remarks on the evil, "There are few Native Dealers, who are individually in a position to supply the Depot with Articles to the full extent of its requirements, and some of those, who might have the Articles themselves, are unable to lodge the full sum of deposit money as security for the due fulfilment of the Contracts. The competition is thus restricted, to the more wealthy

of

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"of the Dealers, who buy up other competitors, by purchasing from the petty dealers a portion of the Articles at these cheaper rates, at which the latter would under other conditions have been willing to supply the Depot."

The remedy which presents itself, is this, namely, that instead of tenders being invited by the Superintendent of Stationery, for the supply of the whole quantity required, of each of the various descriptions of Articles of Country Manufacture, they be called for in separate small quantities, so as to enable manufacturers, and bona fide dealers, to furnish the required security, and I shall authorize the Superintendent of Stationery, whose suggestion this is, to do so, on Government approving the same.

VII Issues. The total issues during the year aggregate Rs 2,40,085. 11. 3. in which are included Army School Books. Materials. Bibles. and Prayer Books for Soldiers' Huts, and Hospitals, and Stationery Articles for Soldiers, Lending Libraries.

Marked A.

Enclosed is Statement prepared by the Superintendent of Stationery, showing the quantities of the principal items of issue, to the several public Departments.

The Articles which have been most largely

largely expended are:

Royal Writing Paper	Quires	1956
Medium	"	3860
Demi	"	8994
Foolscap	"	39954
French Foolscap	"	453554
King's Man	"	13717
Quarto Post	"	8440
Octavo	"	2172
Printing Double Double Post	"	127478
" " " " "	"	99630
" " " " "	"	12730
" " " " "	"	40477
Country Cartridge	"	5259
" " " " "	"	60290
Acra Paper	"	4795
Country Paste Boards	"	7474
Shellum Paper	"	14498
Sealing Wax	lbs	3732
Black Leather bound	N ^o	1854
Marble covered and Memoranda		
1 Rich		2626
Sub Powder Black	"	2288
" " " Red	"	4454
Black lead Pencils	"	23316
Glue	lbs	1136
Rubber	oz	2932
Pentives	N ^o	2421
Quills	"	722899
White Tape	{ Rolls	5252
	{ Pieces	3997
Wax Cloth	Yds	10491
Needles	N ^o	6486

VIII Departmental Indents. The Superintendent of Stationery still continues to complain of the delay in the receipt from Departments of their Annual Indents.

The

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The Superintendent thus remarks on the subject, "I need not point out the excessive inconvenience which is caused by the delay in despatching Articles, the stock of which, at outstations, is not calculated to last beyond the official year. I have received numerous complaints from Surveyors of every grade, at distant Stations, on account of the non-receipt of their expected Stationery for 1866/67, but it will be observed, that Controlling Officers are practically responsible for this delay."

Indents from Departments are due at the Stationery Office on the 1st November of each year, and should be received punctually on, or before that date.

The Check of Departmental Indents for Supplies provided for by regulation, now falls entirely on the Superintendent of Stationery, and that Officer aided by the manager of his Office (Mr. S. Clarke) has exercised a most rigid scrutiny over these Indents resulting in the rejection from demands of supplies aggregating in value (as per Statements B. and C. enclosed) Rupees 3,308: 8: 3: which sum has been virtually saved to Government, thereby demonstrating that the Check exercised by the Superintendent, is not a mere nominal one.

Heads of Departments have in some instances

instances failed to attach the duplicate requisitions of their subordinate Officers to their General Indents, as required by para 8 of Proceedings of Government No. 1891, dated 15th December 1863, and difficulty has been experienced by the Superintendent of Stationery in checking these General Indents, in consequence.

It is therefore requested, that Heads of Departments, may be enjoined strictly, to adhere to the Order of Government, as also to exercise the utmost care in checking, and in preparing the General Departmental Indents.

The errors in General Indents, are thus detailed by the Superintendent, "In some instances errors have arisen, from the omission in General Indents of Articles entered in Minor Indents. In others double entries of the same Articles have occurred, wrong nomenclatures occur, and Articles for exchange are indented for, before their due dates."

The Superintendent of Stationery has also brought to notice, that the General Indent for 1866/67, of the Revenue Board is computed from 1st July 1866, to 30th June 1867. This is not in accordance with the ruling of Government as recorded in para 8 of the Proceedings quoted above, nor with the instructions

instructions of the Board as contained in their Circular No. XXXIV of 1865, and is an inconvenient deviation as it interferes with the Budget and Estimate of the Stationery Depot, and should be prohibited.

IX. Revenue. The sources of Revenue are generally as per margin,

Commission realized	167. 1. 4.
Sale of Waste Papers	4257. 3. 5.
Gain by purchase	2. 7. 10.
Deposits forfeited by Contractors	252. 2. 8.
Gain by sale of Indian Atlas Maps &c.	550. 8. 8.
<u>Rs. 5229. 7. 8.</u>	

and during the year under review, the yield aggregated Rupees 5229. 7. 8.

X Charges. The charges are divided into Establishment, and Carriage.

The latter includes proportion of Freight on Stores from England. Freight on Stores shipped from Madras. Boat hire for landing and shipping Stores, and Cart, Cooly, and Transit hire by Rail, the whole of which aggregate Rupees 8160. 1. 8.

The Establishment including the Salary of the Superintendent, has cost during the 12 Months under notice, Rupees 7686. 2. 7. which is a very little more than 2 per Cent on the value of Stock received, and issued. and cannot but be considered, most satisfactory.

I have the honor to be, Sir, Your most obedient Servant
J. S. To Colonel
Acting Super to General of M. & M. Magazines.

Public Department.

PROCEEDINGS of the MADRAS GOVERNMENT.

Read the following Report
from the *Asst. Inspector General*
of Ordnance and Magazines.
(Here entered August 16th A.M.)

Order 1st October 1866 No. 982.

In the foregoing report
the *Asst. Inspector General* of
Ordnance and Magazines details
the operations of the Stationing
Depot during the year 1865/66.

In the margin is
shown the value of stock at
the beginning of the year
under review, as well as that
of stores received from various
sources during the same period,
with the exception of the articles
of which the valuation has
not been received up to
the date of the report. Extract
of the *Journal* was No. 24085-11.

Balance of Stock 1st May 1865: 333229.8.4
Receipts during the year 122046.13.4

W.D.

No. 307 March 66 No. 1128

Public Office to Genl. Secy. October
No. 32 of 1866

Public Office No. 1046

St. John's Hospital
to Government.
1st Oct. 1866
No. 13382

S. S. 1st Nov.
No. 1170
to Government of the Stationing
Depot for the year 1865/66.

As the *Indents* from Departments could not in all instances be fully complied with in consequence of the non receipt in time of supplies from England, the attention of the Home authorities will be drawn to the remarks of the Inspector General on this point and to his request that arrangements may be made for the despatch of supplies from England so as to arrive in the country, at the latest, by the month of February pre-
ceding the year ~~preceding~~ for which they are required.

The purchases in the local market were extensive owing to the above and other unforeseen causes viz:—the increased demands of the Registrar General of Assurances, the requisitions of Departments far in excess of

of their Estimates and for articles of a description different from that for which they had originally indented—also, the non submission of *Indents* in time to admit of their being included in General Indent of the Stationery Dept. To prevent such irregularities in future Colonel Barron will submit to Government for publication in the Gazette, the draft of a Notification on the subject.

5 Of the articles supplied from England and objected by Departments, the Government think it necessary to draw the attention of the Home authorities to the inferior quality only of the Green and Black Printing Ink.

6 The Government approve of the change proposed (Section 11) in the system now in force for inviting tenders.

for articles of country manufacture,
 or reduction in the price using
 the expected result.

7 In the draft notification
 called for in paragraph
 1 supra, the provisions are
 more referred to in clause
 12 (2) of section VIII of the
 act.

8 The attention of the
 Board of Revenue will be called
 to the subject of clause 7 of
 section VIII. They will alter
 the indent accordingly.
~~They may wish to offer~~

9 The charges against the
 Depot, consisting of Freight &
 on stores and cost of Establishment
 amounted to Rupees 15846-3-3.

Deducting therefrom the receipts
 derived from the items, as per
 margin, the charges then stand
 at Rupees 10,616-11-4.

With reference to
 paras 4 & 5 of Sect VIII
 the pt. Memo that the
 duplicate indents are
 unnecessary - One copy
 of the indent is ample
 for all practical pur-
 poses & should be lodged
 in the Controlling Office -
 or if the indent is sub-
 mitted direct by the Lt.
 Col. in the Stationery
 Office - "Minor Indents,"
 are in all cases unne-
 cessary - The "present" indent
 is quite sufficient for the
 purpose.

Freight &	Rs 81.00	8
Establishment	7686.2.7	7
	15846.3.3	3

Commission 1/4	1.4
Post & Stationery 1/10	3.5
Gain by purchase	2.7.10
by sale of surplus	252.2.8
of Indian stores	5528.8
Make do	5229.7.11
	Rupees 10616.11.4

L.S.

The Hon. Secy. to Government
 Board of Revenue
 Secy. to Govt.
 Secy. to Govt.

*Public Letter to Congress Oct 11
1832 of 1836
Relates to of 24 currency
1832 of 1836*

Public 1866. Department.

No. 422

PROCEEDINGS OF GOVERNMENT.

Dated *11 October 1836*

*# 1693 of 1867
" 519 of 1840*