[Poll. 6]

506—15-4-98.

Political (1897) Department.

ORDINARY MS.

G.O., No. 29

DATED 7-1-98

W.C. 9/1/98

INDEXED.

[Despatch Abstract.]

Conveying to the Resident in T & C & to the P.C.S. proposal dept stating when Type-writing machines may be applied for by Officers, & drawing the attention of all officers to para 1 of G of the 8th inst & to the necessity for requiring a high standard of skill in the typists they employ.

T
7-1-98

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
Cur 2.85 Pol A 1898-176 24.2.98 508/98							

Political (1898) Department.

CURRENT No. 12

Government {1898} of Madras.

FINANCIAL.

754: 25-10-98 Mis
409: 22.6-97 "

Recd. 3-1— } 1898. Enclosures
Regd. 3-1— } Spare copies

G.O., No. 1222, 14th December 1898.

Order No 2907-1-98
Mis
Communicated to
the Resident in Travancore &
Cochin. & the PCs

DECEMBER.

Cust
Mis
9.1.99

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Do
the Asst in Ste (sc to).
PC (secy)

Type-writing machines.

Stating when — may be applied for by officers, and drawing the attention of all officers to paragraph 1 of G.O., No. 863, Financial, dated 10th October 1898, and to the necessity for requiring a high standard of skill in the typists they employ.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following papers :—

409 A 25-5-97

G.O., No. 446, Financial, dated 4th June 1897.

ABSTRACT.—Communicating to the departments of the Secretariat and to all heads of departments under the Chief Secretary the ruling of the Revenue Department that all applications for the supply of type-writers should invariably be accompanied by proposals for reduction of copyist establishments.

764 B 25-10-98

G.O., No. 863, Financial, dated 10th October 1898.

ABSTRACT.—Directing that in all the larger Government offices in which type-writing machines are used, there shall be a separate section composed of typists, stating that the patterns of type-writers supplied to public offices will be restricted to the No. 4 Yost and to the latest pattern of the Remington, requesting the Inspector-General of Registration to make further efforts to introduce type-writing into his office, and stating that further orders in regard to the qualifications of type-writing clerks will issue in the Educational Department.

ORDER—No. 1222, Financial, dated 14th December 1898.

Type-writing machines may be applied for in cases where officers are satisfied that there will be a substantial gain in the efficiency of the work done and that any need for an increase in the copying staff will be prevented. The attention of all officers is drawn to paragraph 1 of G.O., No. 863, Financial, dated 10th October 1898, and to the necessity for requiring a high standard of skill in the typists they employ.

(True Extract.)

A Edgington

for *Chief Secretary*.

To all departments of the Secretariat. (Political)
„ the Accountant-General.
„ the Superintendent of Stationery.

Exd. P Seetharam.

When given for copying
When copied 1/91 } 189 9
When examined
When signed

READ AGAIN G.O., No. , DATED
189 ,

CURRENT No.

ENCLOSURES TO C. No

ORDER OF GOVERNMENT	A	A	A	A	A	A	A	
LETTER OF GOVERNMENT.								
STATEMENT WITH DITTO.								
PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH IN ORIGINAL.								

N.B.—

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Q = Copy heading only.