M.R.O. 1—22,000—16-10-29.

MADRAS RECORD OFFICE.

Government of Madras.

Political DEPARTMENT.

G.O. No. 277 Press Mis.

Dated 16 - 7 - 19 18 2

Not to be folded or roughly handled

Proceedings of the Madras Government, Political Department,
16th July 1862.

No. 38. Read the following Proceedings of Government in the Financial Railway Department, dated 8th July 1862, No. 367.

Communicating for guidance P. W. Circular of the Government of India, relative to all documents of every description submitted by P. W. Officers to superior authority for information only, being sent up under docket only. (Vide Proceedings Financial Railway Department, dated 8th July 1862, Nos. 23 and 24.)

No. 39. ORDER THEREON, 16th July 1862, No. 277.
To be recorded.

(Signed) A. J. ARBUTHNOT,
Acting Chief Secretary.

Exd. T. O'Connor.

FINANCIAL RAILWAY DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following:—

No. 2,213 A.

OFFICE MEMORANDUM.

General.

To avoid the multiplication of records, it is requested that the instructions contained in the accompanying Circular to P. W. Authorities under the direct control of the Government of India may be attended to in forwarding formal papers, as, for instance, copies of letters to the Secretary of State, from the Office of the P. W. Secretary to the Government of Madras in the Railway Branch.

FORT WILLIAM,
PUBLIC WORKS DEPARTMENT,
13th June 1862.

(Signed) R. STRACHEY, Lieut. Col., R. E.
Secy. to the Govt. of India.

To the Secretary to the Government of Madras.

CIRCULAR No. 54 of 1862.

FORT WILLIAM, PUBLIC WORKS DEPARTMENT, 13th June 1862.

General.

In order to avoid the multiplication of needless records, it is directed that all documents of every description submitted by P. W. Officers to superior authority for information only, and not requiring any special explanation to be annexed to them, shall henceforth be sent up under docket only.

2. This is not to be interpreted as in any way absolving Officers who are bound to express opinions on matters forwarded through them, from the performance of that duty; though, where the opinion may be given in a few words, there will be no objection to its being incorporated in the docket.

3. These instructions will apply to communications to the Government of India as well as to all other authorities.

ORDER THEREON, 8th July 1862, No. 367.

Communicated to the sevaral Departments of the Secretariat for information and guidance.

(True Extract.)

A. J. ARBUTHNOT,
Acting Chief Secretary.

To the Departments of the Secretariat.
— Political Department —

Exd. F. Cartledge.

Political 1862 Dept

Recd. of Govt. in the Railway Dept. 367

Dated 8th July 1862
Rec'd 9th

No 299

Copy for guidance of Civil Officers of the Govt. of India relative to all documents of every description submitted by officers to superior authority for information only being destroyed under date only

No 277 – 16 July 1862
Recorded

dist. 25 July.

38439