(1) Number of pages

(2) Date of repair 16.2.42

(3) Initials of the Referencer

MADRAS RECORD OFFICE.

Government of Madras.

[illegible] **DEPARTMENT.**

G.O. No. 417 Press/Mis.

Dated 27-6- 18[illegible].

Not to be folded or roughly handled

Copy of letter from the Executive Engineer of Nellore Division to the Examiner P. W. Accounts, through the Superintending Engineer 1st Circle, No. 435, dated 7th January 1881

1. Gratuity Application
. Service book.
. Statement of verified Services.
4. Confidential Report
5. Explanation of Mr. Francis with 5 Enclosures.

In returning the Gratuity application and Service book of Mr. T. Frances, late Draftsman in the former Guntur Division, received with your letter, No. 441, dated the 23rd October 1880, I have the honor to inform you that the history of the applicant's service is not known to any one at present in the Office and it is difficult to find documents to verify the questionable points. I have referred the matter to the applicant himself who submits the enclosed authenticated documents which give the required information.

I beg also to send a confidential report prescribed in section 105 Rule 5 of the Civil Pension Code

(True Copy)

W. T. Jackson

Supdt. Correspondence Branch

S.D. 16/2/81.

axd 15/2

In l No 308

(3)

No 611

From

The Offg. Superintending Engineer
2nd Division

To

The Officer incharge
Ea Delta Range Kistna

Camp Doograzpatam
Dated 17th August 1872.

No 141 of 2nd August 1872.

The undersigned observes that the arrangements therein proposed are sanctioned if funds are availalele to meet the expenses.

(Signed) R. Smith
Offg. Supg. Engr. 2nd Dn.

(True Copy)

J. D. Grant
Executive Engineer

19 I 81
ENC

No 212

(5)

From

The Superintending Engineer
2nd Division

To

The Executive Engineer
Eastern Delta Division

Station Bezwada

Dated 21 May 1872

Sir,

I Have the honor to request you will be good enough to inform me if Local Fund Maistry Thomas Francis could be spared for a short time for employment in the W. Delta Range Office as an estimate maker.

I have &c.
(Signed) R. Smith
Superintending Engr. 2nd Dn.

(True Copy)
J. D. Grant
Executive Engineer E.D. Dn.

No 505
19 1 81
L

[illegible] No 376

No 141

To

The Superintending Engineer 2nd Dn,
Station Masulipatam.
Dated 2nd August/72.

Sir,

I have the honor to suggest that Local Fund Maistry Thos Francis be made Surveyor from 25th June/72 on Rs 40 pay per month till such a time as he can be employed on Local Fund Road Surveys &c and present temporary maistry Venkanna from the 25th June /72 to act as Local Fund maistry during Fr Francis' absence on other duty.

(Signed) H. Smalley Captn R.E.
Exe. Engr. E D Range

(True Copy)
J D Grant
Executive Engineer 6th Dn

No 5950
19 1 81

No. 154.

Confidential Report on the health of Mr. Thomas Francis, late Draftsman, D. P. W. Guntur Division.

I have this day carefully examined Mr. Thomas Francis, late Draftsman, D. P. W. Guntur Division & find him well formed of good firm muscle & in every respect in good health and fit for further work. He is about 23 years of age and by appearance the same, I am of opinion that he has clearly the normal prospects of life as persons of the same age.

Guntur
20th December
1880

P. Henderson Surgeon
Zillah Surgeon

Enc 1/30f

Confidential
On the health
Mr Thomas Francis
late Draftsman

No 595
19 1 81
ENC

Mr Thomas

THE ENTRIES IN THESE COLUMNS ARE TO BE REATTESTED EVERY FIVE YEARS ; EACH ATTESTATION SHOULD BE CAREFULLY RULED OFF THE DATE MAY BE CLEARLY SHOWN.

Name of Officer.	Caste or Race.	Residence.	FATHER'S		Date of birth.	Age.			Exact Height.		Personal marks for identification.	Date of Entry.	Signature of Officer.	Signature and designation of the head of the Office.
			Name.	Residence.		Years	Ms.	Days.	Feet.	In.				
Mr Thomas Frances	East Indian	Madras.	Mr Charles John Frances	Madras.	7th July 1848	25	6	7	5	8	A mole on the right wrist - A wound mark on the forehead -	14th January 1874	(Sd) T. Frances	(Sd) C. C. Rawson Lieut H.E.

13

1 Name of appointment.	2 Nature, *i.e.*, whether substantive or acting, permanent or temporary.	3 Substantive appointment, if the new appointment be acting only.	4 Pay.	5 Acting allowance.	6 Date of appointment.	7 Signature of Officer.	8 Character of Officer. *No entry need be made in this Column except when there is any thing either good or bad to be recorded. Suspensions should be noted here when the order of suspension is passed.*	9 Signature & designation of immediate head of the Office.	10 Date of termination of appointment.	11 Reason of termination *e.g., transfer, promotion, return of permanent incumbent.*	12 Signature and designation of immediate head of the Office.
Draughtsman 6th Range Kistna	Acting	"		20	24th December 1867	Thomas Francis			Feby 1868	Return of Permanent Incumbent	
		From Feby to July 24th 1868 vacant									
Local Fund Maistry 6th Range Kistna	Permanent	"	20	"	25th July 1868				8th April 1870	Promotion	
Draughtsman 6th Range Kistna	Acting	Local Fund Maistry	-	20	9th April 1870				31st March 1871	Return of permanent Incumbent	
Local Fund Maistry 6th Range Kistna	Permanent	"	20	"	1st April 1871				30 April 1872	Promotion	
Surveyor Eastern Delta Range Kistna	Temporary	Local Fund Maistry	-	30 to 40	1st May 1872				31st August 1872	Promotion	
Assistant Draughtsman Western Delta Range Kistna	Permanent		30	"	1st Septr 1872				30th Septr 1872	Promotion	
Draughtsman & Estimator 4th or Palnad Range Kistna	Do.	"	40	"	1st October 1872				4 Septr 1876	Transferred to Nandigama Dn	Ex Engr Bez Dn
Draughtsman & Estimator Nandigamah Division	Permanent		30 ~~40~~	"	4th Sept 1876		He is an intelligent and hard working man and his conduct is good. 27th Sept. 77 Supr N. Dn		30-9-77	Amalgamation of 3-4 & 5 Ranges ~~[illegible]~~ [illegible] vide G.O. No 931 of 20 June 77	

Leave without pay for 4 Days from 28th to 31st May 1877. vide Supt. Engr's No 11 of 5th June 1877.

1	2	3	4	5	6	7	8	9	10	11	12
Name of appointment.	Nature, *i.e.*, whether substantive or acting, permanent or temporary.	Substantive appointment, if the new appointment be acting only.	Pay.	Acting allowance.	Date of appointment.	Signature of Officer.	Character of Officer. *No entry need be made in this Column except when there is any thing either good or bad to be recorded. Suspensions should be noted here when the order of suspension is passed.*	Signature & designation of immediate head of the Office.	Date of termination of appointment.	Reason of termination *e.g.*, *transfer, promotion, return of permanent incumbent.*	Signature and designation of immediate head of the Office.
2d Draughtsman Guntoor Division	Permanent		30/40		1-10-77			W S Dr Offr	14 July 1877	Promotion	W S Dr Offr
Do. to act as Sub-overseer 2d Grade	Ag.		~~[illegible]~~ do	45	15 July 1877			W S Dr Offr	4 August 1877	Return of permanent incumbent	W S Dr Offr
Draughtsman Guntoor Division	Permanent		30/40		5 August 1877	Thomas Francis		W S Dr Offr	29th Feby/80	Reduction in the Dept vide G.O. No 265 W of 3d Feby 1880.	
							A fair Draughtsman attentive and willing Nellore				

SERVICE BOOK
OF

Name. Mr Thomas Frances
Caste or Race. East Indian
Residence. Madras
Father's Name. Mr Charles John Frances
Father's Residence. Madras
Date of birth. 7 July 1848

25/1

1591

EXAMINER P.W. ACCOUNTS No 23 SEP 80 ENCS

No 19 I 81 ENC

[Civil Pension Code, Appendix A.]

[Exr. Wks. Form No. 416.]

EXAMINER P.W. ACCOUNTS No 23 SEP 80 ENCS

No 19 I 81 ENC

PUBLIC WORKS DEPARTMENT, MADRAS.

FORM A.

APPLICATION FOR ~~PENSION OR~~ GRATUITY.

1	2	3	4	5	6	7	8												9*	10	11	12	13	14	15†	16	17	18
Name of applicant.	Father's name.	Race, sect, and caste.	Residence, showing Village or Pergunnah	Present or last employment, including name of establishment.	Date of beginning of service.	Date of ending of service.	Length of service, including interruptions.			Superior service. (a)			Inferior service. (b)			Non-qualifying and interruptions. (c)			Class of pension or gratuity applied for, and cause of application. (d)	(Average) emoluments or pay. (e)	Proposed pension (f)	Proposed gratuity. (f)	Date from which pension to commence.	Place of payment.	Date of applicant's birth by Christian era.	Height.	Marks.	Date.
							Years.	Months.	Days.	Years.	Months.	Days.	Years	Months.	Days.	Years.	Months.	Days.										
Mr Thomas Frances.	Mr Charles John Frances	East Indian	Madras	Draughtsman in the Guntur Dn	26th December 1867	29th February 1880	11	8	20	11	8	20	0	0	0	0	1	11	Compensation Gratuity owing to reduction of Establishment vide G.O. No 265 of 3-2-80.	Rs 30-0-0	Nil	11×30 Rs 330 + pay in lieu of 3 months notice Rs 81-4-8	Nil	Bezwada	7th July 1848	5 ft 8 inches	A mole on the right wrist & a wound mark on the forehead	16th June 1880

M McCarthy
Signature of Head of Office.

NOTES.

(a)—Service on pay exceeding ten Govt. Rupees, and not in any one of the following capacities, Section 49, C. P. Code :—
Messengers, Orderlies, and Peons, and their Petty Officers.
Money-testers.
Boatmen and Seamen, Maistries in the P. W. D.
Artificers, Laborers, Handicraftsmen, Bazar Chaudharies.
Inferior and menial servants of all sorts, including Maistries, Distributors, Pressmen, Daftaries and Muchies.

N.B.—Book-binders, whose profession is book-binding, and who are not mere Daftaries, are classed as superior servants.

(b)—Service on less than ten Government Rupees, or in any one of the capacities enumerated in note (a), or in Section 49.

(c)—Service not under Government or on an Establishment other than permanent and substantive, (unless an Officer is detached for temporary duty under competent authority), also periods of absence other than privilege and preparatory leave, and time passed under suspension adjudged as a specific penalty, Sections 23, 27, 28, 52, and 54.

N.B.—In the case of inferior servants all authorised leave is reckoned as service, Section 53.

*(d)—Compensation Pension or Gratuity admissible on abolition of appointment or reduction of establishment, Section 59.

Invalid Pension or Gratuity admissible on permanent incapacity from official duties, owing to bodily, or mental infirmity, Section 61.

Superannuation Pension or Gratuity admissible when the applicant is entitled or compelled, by Rule, to retire at a particular age, Section 65.

Retiring Pension or Gratuity admissible on voluntary retirement after completing the requisite period of service, Section 66.

Extraordinary Pension or Gratuity admissible—
(*a*) to men so injured, in the execution of their duty, as to be incapacited for earning a livelihood;
(*b*) to families of men killed in the execution of their duty, Section 128.

* If the application is for a Compensation, Pension or Gratuity, the nature of the change of establishment which has given rise to the claim should be fully stated.

† (If not known exactly, must be stated on the best information or estimate).

(e)—"Pay" and "Emoluments" mean the amount which the Officer was receiving immediately before his retirement from service "Average Emoluments" means the average calculated for the last five years of service, Section 79 (*a*) and (*b*).

N.B.—If during the five years, an Officer has been on Leave With Allowances for any period, his emoluments, in calculating the average, will be taken at what they would have been if the leave had not been taken, Section 79, Rule 2.

If the five years include any period spent in Inferior Service, or for which no allowances have been drawn, that period will be disregarded, and an equal period prior to the five years shall be included, Section 79, Rule 3.

(f)—AMOUNT OF GRATUITY OR PENSION.

SUPERIOR SERVICE.

Compensation, Invalid Pension, and Gratuity.

For less than 15 years' service, gratuity of one month's Emoluments for each completed year of service, subject to the maximum of 12 months' Emoluments in all, Section 68 (*a*).

After 15 years, and less than 25 years, pension not exceeding one-third of Average Emoluments; and, also, not exceeding Rs. 3,000 a year, or, if the Average Emoluments do not exceed Rs, 12,000 a year, Rs. 2,000 a year, Section 68 (*b*).

After service of 25 years, pension not exceeding one-half of Average Emoluments; and, also, not exceeding Rs. 5,000 a year, or, if the Average Emoluments do not exceed Rs. 12,000 a year, Rs. 4,000 a year, Section 68 (*c*).

Superannuation Pension.

The same in amount as Invalid Pension and Gratuity, Section 70.

Retiring Pension.

The same in amount as an Invalid Pension admissible after 25 years service, Section 71.

Extraordinary Pension.

Amount varies according to the nature and extent of the injury received, Section 131.

INFERIOR SERVICE.

Compensation and Invalid Gratuity.

Service less than five years	... ...	*nil.*	Section 76 (*a*).
5 years and less than 10 years	... ...	3 months' pay	" "
10 " " 15 "	... .	4 "	" "
15 " " 20 "	... ...	5 "	" "
20 years or more "	... ...	6 "	" "

Compensation and Invalid Pension.

Service not less than 30 years,—half pay not exceeding Rs. 4 per mensem, Sec. 76 (*b*).

N.B.—If the service be partly Inferior and partly Superior, the applicant has the option of counting the whole as Inferior towards pension on the Inferior Scale, or of counting so much of it as is Superior towards pension on the Superior Scale, Section 77.

(21)

History of the Service (showing interruptions) of Mr Thomas Frances late a Draftsman late Gunt (now Nellore) Division

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service.	Period not reckoned as service	Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
W. C. Range Kistna	Local Fund Maistry	20 drew only Rs 15 p.m.		11th July/68	31st Mch/70	1 8 20	.. ..			Verified from the Audit Registers of this Office and found correct.
Do	D. A. Draftsman	20	8	1st April/70	31st July/71	1 4 ..	.. ..			
Do	L. F. Maistry	20	..	1st Augst/71	25th June/72	.. 10 25	.. ..			
Western Division	Temp. Surveyor	40	..	26th June/72	24th Octr/72	.. ..	3 29			Not verified from either the Audit Registers of this Office or from those of the Divisional Office. Copies of documents received from the applicant forwarded by the Executive Engineer Nellore are herein enclosed. It will be observed from the copies of documents alluded to that the applic was employed on survey duties. In the absence of precise information as to whethe the applicant was continuously employed during this period and as the admission or exclusion of this portion of the applicant's service will in noway affect the amoun of gratuity he is shown to be entitled the period has been classed as non qualify
Palnad Division	Draftsman	40	..	25th Octr/72	31st Octr/72	 6	.. ..			Verified from Audit Registers of this Office and found correct. The applicant drew the full pay of the appointment (Rs 40) for only 6 days from 25th to 31st October/72. He was again allowed the full pay of the appointment (Rs 40) from the 1st April/73 on condition of his passing the required Examination, but reverted to Rupees 30 per mensem on the 20th September 1874 in consequence of his not having passed the required Examination.
Do	Do	30	..	1st Novr/72	31st Mch/73	.. 5 ..	.. ..			
Do	Do	40	..	1st April/73	20th Septr/74	1 5 20	.. ..			
W. C. Range Kistna Dt.	Do	30	..	21st Septr/74	28th Feby/75	.. 5 10	.. ..			
Bezwada Division	Do	30	..	1st March/75	31st Augst/76	1 6 ..	.. ..			
Nandigama Do	Do	30	..	1st Septr/76	27th May/77	.. 8 27	.. ..			
On Leave without allowances				28th May/77	31st May/77	.. ..	.. 3			
Nandigama Division	Draftsman	30	..	1st June/77	30th Septr/77	.. 4 ..	.. ..			
Guntoor	Draftsman	30	..	1st Octr/77	14th July/79	1 9 14	.. ..			Verified from the Audit Registers of this Office and found correct. The applicant's services were dispensed with on the 29th February 1880 in consequence of the general reduction of Establishment in the Public Works Department.
Guntoor Division	Ag. Sub. Ovr 2nd Grade	30	7/2	15th July/79	4th Augst/79	 20	.. ..			
Do	Draftsman	30	..	5th Augst/79	31st Decr/79	.. 4 26	.. ..			
Nellore Division	Do	30	..	1st Jany/80	29th Feby/80	.. 2 ..	.. ..			
					Total	11 3 18	.. 4 2			

The following papers accompany the application.

1. Service Book
1. Confidential Medical Report.
1. Copy of letter No 435 dated 7th Jany/81.
1. Copy of Supdg Engr's Memo No 611 d/ 17th Augt
1. Do — Do. No 212 dated 21st May
1. Do — Do. No 218 of 22d May
1. Copy of letter No 141 dated 2d August to the Supdg Engineer from the Sec. Ingr

Geo Brown
Deputy Examiner
For Offg. Examiner P.W. Accounts.

Nandigama Division	Do	30 ∘	5th September/76	30th September/77	1 ∘ 26 - - -
Guntur Division	Do	30/40 ∘	1st October/77	14th July 1879	1 9 14 - - -
Do	Ag Sub Overseer	45 ∘	15th July 1879	4th August 1879	∘ ∘ 21 - - -
Do	Draughtsman	30/40 ∘	5th August 1879	29th February 1880	∘ 6 27 - - -
					- - - - - 4
				Total	11 7 9 ∘ 7 11
Deduct the above included					- - 4
					11 7 5 · 7 11

History of the Service (showing interruptions) of

(*Contd.*)

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service.			Period not reckoned as service			Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
		Rs.	Rs.			Y.	M.	D.	Y.	M.	D.			

* In the Public Works Department, periods of service should be verified by the Examiner P. W. Accounts, Section 84 Rule 2.
If the service claimed cannot be wholly verified from the records of the Accounts Office, reference should be made to the Heads of the Offices in which the applicant states he served during the period in doubt, Section 84 Rule 4; verification from this source be not practicable, the applicant must furnish an affidavit on plain paper accompanied by such collateral evidence as may be procurable, *e.g.*, official certificates and the evidence of contem employés, Section 84 Rule 5. If the latter course be adopted the authority receiving the application must invariably record his own opinion whether the service claimed has been established and should be admitted or not. Section 84
The Last Pay Certificate, prescribed in Section 85, should always accompany the Final Pension Application.

Remarks by Head of Office.

1. As to character and past conduct of applicant. Good

2. Explanation of any suspension or degradation. None

3. Regarding any gratuity or pension already received by applicant, See Chapter XX … … … }* None

4. Explanation under Section 59, Rule 1, so far as the Head of the Office can give it … … }† It was found impossible to provide other suitable employment for the applicant owing to Reduction of Establishment. A real saving of Rs40 has been produced to Government by the abolition of the applicants appointment.

5. Any other remarks. Nil.

6 Specific opinion of Head of Office whether the service claimed is established and should be admitted or not. (*See Rule 6 under Section 84*) } Service is established & should be admitted.

Lt Col R.E.
23/9/80. Supg. Engineer 1st Circle

Executive Officer

Signature.

---

* If the Applicant has received any gratuity or pension, here state the amount of gratuity or pension granted, the authority under which sanctioned, and whether on re-employment the gratuity has or has not been refunded and the pension ceased to be drawn.

† If the applicant is recommended for a pension or gratuity as compensation for abolition of Office, state here for what reasons it was found impossible to provide other suitable employment for the applicant and whether by the abolition of the appointment, a real saving to Government, in respect to the cost of the abolished appointment, has been produced. *Vide* Rules 1 and 6, Section 59 of the Civil Pension Code.

Certificate and Report of Examiner, Public Works Accounts, Madras.

No. 529 A./R.

Certified that (~~subject to the remarks below recorded~~) qualifying service in Superior grades has been duly proved for (11) eleven years (3) three months and (18) eighteen days; and that a Compensation gratuity not exceeding Rs. 330/- three hundred and thirty, equal to (11) eleven months' emoluments at Rs (30) thirty per mensem, is admissible under Section 68 (a) of the Civil Pension Code. ~~is chargeable to~~ The calculations have been duly verified. ~~The~~

2. As the gratuity shown above as admissible, will on commutation yield a pension of more than Rupees (2) two per mensem, the Confidential Medical Report prescribed in Section 105 Rule 5 of the Civil Pension Code has been obtained and is herewith forwarded.

~~2. Attention is solicited to Section 22.~~

3. The gratuity recommended on behalf of the applicant is debitable to Local Funds and General Revenues according to the rule of proportions, viz to Local Funds for the period of his qualifying service from 11th July 1868 to 25th June/72, and to General Revenues for the period of his qualifying service from 25th October 1872 to 29th February 1880, the date of his retirement, but as the amount debitable to Local Funds is less than one fourth of the entire gratuity the whole is debitable to General Revenues under Section 40 Rule 1 of the Civil Pension Code.

Geo Brown
Deputy Examiner
For Offg. Examiner P.W. Accounts
G.P. 16/2
ackd 15/2

Madras
16th February 1881

To The Secretary to Government,
Pension Department.

S.D. 16/2

Pension 1881. Dept

APPLICATION FOR ~~PENSION OR~~ GRATUITY.

No. 307

Em 7. Date of application ... 10th June 1880

Name of applicant ... Mr Thomas Francis.

Last appointment ... Draftsman, Tinutin Dn Office

Class of ~~pension or~~ gratuity ... ... Compensation

Amount of pension sanctioned ... ...

Amount of gratuity sanctioned ... ...

Date of commencement.

Date of sanction ... ...

with order. 47.
o/27 april/81

No. Dated

Forwarded to the Superintending Engineer, 1st Circle.

Executive Engineer.

No. Dated

Transmitted to the Examiner, P. W. A., Madras, for verification.

Supg. Engineer, Circle.

No. 951/H Dated 16th February 1881
Recd 17-2-81

Forwarded to the Secretary to Government, Pension Department, ~~through the Accountant-General, Madras.~~

Geo Brown
Deputy Examiner
For Offg. Examiner, P. W. A.,
Madras.

SD.
16/2

akk 18/2

~~No. Dated~~

~~Transmitted to the Secretary to Government, Pension Department.~~

~~*Accountant General,*~~
~~*Madras.*~~

[Civil Pension Code, Appendix A.]

[Exr. Wks. Form No. 446.]

PUBLIC WORKS DEPARTMENT, MADRAS.

FORM A.

APPLICATION FOR PENSION OR GRATUITY.

No. 11 2 81

1	2	3	4	5	6	7	8												9*	10	11	12	13	14	15†	16	17	18
Name of applicant.	Father's name.	Race, sect, and caste.	Residence, showing Village or Pergunnah.	Present or last employment, including name of establishment.	Date of beginning of service.	Date of ending of service.	*Length of service, including interruptions.*			*Superior service.* (a)			*Inferior service.* (b)			*Non-qualifying and interruptions.* (c)			Class of pension or gratuity applied for, and cause of application. (d)	(Average) emoluments or pay. (e)	Proposed pension. (f)	Proposed gratuity. (f)	Date from which pension to commence.	Place of payment.	Date of applicant's birth by Christian era.	Height.	Marks.	Date.
							Years.	Months.	Days.	Years.	Months.	Days.	Years.	Months.	Days.	Years.	Months.	Days.										
Srootopally Jaraval naidu	Srootopally Ramnaidu	Velamah	Jamalamadoogoo	Talugovernr Writer	19th April 1864.	29th February 1880.	15	10	14	15	10	14	.	.	.	1	2	6	Compensation Gratuity Reduction of Establishment	Rs 15.	Nil	Rs 180	—	Cuddapah	28th May 1833.	5 feet 6 inches	2 moderate scars with a deep mark on the right side above the forehead & 2 black moles on the back of the neck & the other on the right side of the neck.	31st January 1881

Signature of Head of Office.
Executive Engineer

NOTES.

(a)—Service on pay exceeding ten Govt. Rupees, and not in any one of the following capacities, Section 49, C. P. Code :—
Messengers, Orderlies, and Peons, and their Petty Officers.
Money-testers.
Boatmen and Seamen, Maistries in the P. W. D.
Artificers, Laborers, Handicraftsmen, Bazar Chaudharies.
Inferior and menial servants of all sorts, including Maistries, Distributors, Pressmen, Daftaries and Muchies.

N.B.—Book-binders, whose profession is book-binding, and who are not mere Daftaries, are classed as superior servants.

(b)—Service on less than ten Government Rupees, or in any one of the capacities enumerated in note (a), or in Section 49.

(c)—Service not under Government or on an Establishment other than permanent and substantive, (unless an Officer is detached for temporary duty under competent authority), also periods of absence other than privilege and preparatory leave, and time passed under suspension adjudged as a specific penalty, Sections 23, 27, 28, 52, and 54.

N.B.—In the case of inferior servants all authorised leave is reckoned as service, Section 53.

*(d)—Compensation Pension or Gratuity admissible on abolition of appointment or reduction of establishment, Section 59.
Invalid Pension or Gratuity admissible on permanent incapacity from official duties, owing to bodily, or mental infirmity, Section 61.
Superannuation Pension or Gratuity admissible when the applicant is entitled or compelled, by Rule, to retire at a particular age, Section 65.
Retiring Pension or Gratuity admissible on voluntary retirement after completing the requisite period of service, Section 66.
Extraordinary Pension or Gratuity admissible—
(*a*) to men so injured, in the execution of their duty, as to be incapaciated for earning a livelihood;
(*b*) to families of men killed in the execution of their duty, Section 128.

* If the application is for a Compensation, Pension or Gratuity, the nature of the change of establishment which has given rise to the claim should be fully stated.

† (If not known exactly, must be stated on the best information or estimate).

(e)—"Pay" and "Emoluments" mean the amount which the Officer was receiving immediately before his retirement from service "Average Emoluments" means the average calculated for the last five years of service, Section 79 (*a*) and (*b*).
N.B.—If during the five years, an Officer has been on Leave With Allowances for any period, his emoluments, in calculating the average, will be taken at what they would have been if the leave had not been taken, Section 79, Rule 2.
If the five years include any period spent in Inferior Service, or for which no allowances have been drawn, that period will be disregarded, and an equal period prior to the five years shall be included, Section 79, Rule 3.

(f)—AMOUNT OF GRATUITY OR PENSION.
SUPERIOR SERVICE.
Compensation, Invalid Pension, and Gratuity.

For less than 15 years' service, gratuity of one month's Emoluments for each completed year of service, subject to the maximum of 12 months' Emoluments in all, Section 68 (*a*).
After 15 years, and less than 25 years, pension not exceeding one-third of Average Emoluments; and, also, not exceeding Rs. 3,000 a year, or, if the Average Emoluments do not exceed Rs, 12,000 a year, Rs. 2,000 a year, Section 68 (*b*).
After service of 25 years, pension not exceeding one-half of Average Emoluments; and, also, not exceeding Rs. 5,000 a year, or, if the Average Emoluments do not exceed Rs. 12,000 a year, Rs. 4,000 a year, Section 68 (*c*).

Superannuation Pension.
The same in amount as Invalid Pension and Gratuity, Section 70.

Retiring Pension.
The same in amount as an Invalid Pension admissible after 25 years service, Section 71.

Extraordinary Pension.
Amount varies according to the nature and extent of the injury received, Section 131.

INFERIOR SERVICE.
Compensation and Invalid Gratuity.

Service less than five years	... ...	*nil.*	Section 76 (*a*).
5 years and less than 10 years	... ...	3 months' pay	" "
10 " " 15 "	... .	4 "	" "
15 " " 20 "	... ...	5 "	" "
20 years or more "	... ...	6 "	" "

Compensation and Invalid Pension.
Service not less than 30 years,—half pay not exceeding Rs. 4 per mensem, Sec. 76 (*b*).
N.B.—If the service be partly Inferior and partly Superior, the applicant has the option of counting the whole as Inferior towards pension on the Inferior Scale, or of counting so much of it as is Superior towards pension on the Superior Scale, Section 77.

(31)

Pension 1881 [illegible]

History of the Service (showing interruptions) of Mootoopally Narasiah Naidoo late an Overseer's Writer Cuddapah Division

Born on the 28th May 1833

Establishment.	Appointment	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service. Y.	M.	D.	Period not reckoned as service Y.	M.	D.	Remarks.	How verified.*
		Rs	Rs										
Cuddapah District	Taluq Overseer's Writer	15	..	19th April/64	31st Janry/70	5	9	12	..	..	..		
Leave without pay				1st Feby/70	30th April/70	..	..	..	..	3	..		
Cuddapah Dt.	Tg. Ovr. Writer	15	..	1st May/70	31st Janry/71	..	9	..	..	..	..		
Leave without pay				1st Feby/71	7th Feby/71	..	..	..	..	..	7		
Cuddapah Dt.	Tg. Writer	15	..	8th Feby/71	7th July/72	1	5	..	..	..	..		
Leave without pay				8th July/72	7th Janry/73	..	..	..	..	6	..		
Overstay of do				8th Janry/73		..	..	..	..	..	1		
Cuddapah	Tg. Writer			9th Janry/73	15th Septr/73	..	8	7	..	..	..		
Divl. Office Cuddapah	Ag. Clerk	15	4/2	16th Septr/73	18th April/74	..	7	3	..	..	..		
Cuddapah	Tg. Writer	15	..	19th April/74	21st Novr/75	1	7	3	..	..	..		
Sick leave				22nd Novr/75	31st Mch/76	..	..	..	..	4	9		
Cuddapah	Tg. Writer	15	..	1st April/76	17th Decr/77	1	8	17	..	..	..		
Do	Ag. Sub-Divl. Writer	15	10	18th Decr/77	5th March/78	..	2	18	..	..	..		
Cuddapah	Tg. Writer	15	..	6th March/78	10th April/78	..	1	5	..	..	..		
Sick leave				11th April/78	20th April/78	..	..	..	..	..	10		
Cuddapah	Tg. Writ			[illegible]	[illegible]	1	10	10					
						[illegible]	[illegible]	[illegible]	[illegible]				

Remarks by Examiner, P. W. Accounts.

Verified from the Audit Registers of this Office and found correct.

The applicant's services were dispensed with on the 29th February 1880 in consequence of the general reduction of Establishment in the P.W. Department.

The entries in the service book and gratuity application are incorrect in regard to extent of leave availed of &c but as the entire period of the applicant's services has been duly verified from the records of this Office, the return of the documents for correction was considered unnecessary as only delaying the submission of the applicant's papers for the orders of Government.

The Service Book accompanies the application.

Geo Brown
Deputy Examiner
For Offg: Examiner P.W. Accounts
aksh 17/2

17/2

W.J. 17/2

(3

[Inner Sheet.]

History of the Service (showing interruptions) of

(*Contd.*)

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.*	Period reckoned as service.			Period not reckoned as service			Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
		Rs.	Rs.			Y.	M.	D.	Y.	M.	D.			

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* In the Public Works Department, periods of service should be verified by the Examiner P. W. Accounts, Section 84 Rule 2.
If the service claimed cannot be wholly verified from the records of the Accounts Office, reference should be made to the Heads of the Offices in which the applicant states he served during the period in doubt, Section 84 Rule 4; and if verification from this source be not practicable, the applicant must furnish an affidavit on plain paper accompanied by such collateral evidence as may be procurable, *e.g.*, official certificates and the evidence of contemporary employés, Section 84 Rule 5. If the latter course be adopted the authority receiving the application must invariably record his own opinion whether the service claimed has been established and should be admitted or not. Section 84 Rule 6.
The Last Pay Certificate, prescribed in Section 85, should always accompany the Final Pension Application.

Remarks by Head of Office.

1. As to character and past conduct of applicant. Indifferent

2. Explanation of any suspension or degradation. Nil

3. Regarding any gratuity or pension already received by applicant, See Chapter XX ... ... }* Nil

4. Explanation under Section 59, Rule 1, so far as the Head of the Office can give it ... ... }† Owing to the great reduction in the P.W. Department, it was found impossible to provide other suitable employment for the applicant. By the abolition of the applicants' appointment, a saving of Rs 15 has accrued to Government.

5. Any other remarks. Nil

6 Specific opinion of Head of Office whether the service claimed is established and should be admitted or not. (*See Rule 6 under Section 84*) } Should be admitted.

Lieut Col R.E.
Superintendg Engineer

Executive Engineer
Signature.

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* If the Applicant has received any gratuity or pension, here state the amount of gratuity or pension granted, the authority under which sanctioned, and whether on re-employment the gratuity has or has not been refunded and the pension ceased to be drawn.

† If the applicant is recommended for a pension or gratuity as compensation for abolition of Office, state here for what reasons it was found impossible to provide other suitable employment for the applicant and whether by the abolition of the appointment, a real saving to Government, in respect to the cost of the abolished appointment, has been produced. *Vide* Rules 1 and 6, Section 59 of the Civil Pension Code.

Certificate and Report of Examiner, Public Works Accounts, Madras.

No. 532 A./R.

Certified that (~~subject to the remarks below recorded~~) qualifying service in superior grades has been duly proved for (14) fourteen [wy] ~~(13) thirteen~~ years (8) eight [wy] ~~(7) seven~~ months & (15) fifteen [wy] ~~(6) six~~ days; and that a Compensation gratuity not exceeding Rs. 180/- One hundred and eighty equal to (12) twelve months emoluments at Rs (15) fifteen per mensem, is admissible under Section 68 (a) of the Civil Pension Code. The calculations have been duly verified. The Compensation gratuity if sanctioned is chargeable to General Revenues. As the gratuity shown above as admissible will on commutation yield a pension of less than Rs 2 per mensem the confidential Medical Report prescribed in Section 105 Rule 5 of the Civil Pension Code was considered unnecessary and has not consequently been obtained. Attention is solicited to Section 22 of the Civil Pension Code.

~~2. Attention is solicited to Section 22.~~

Madras
17th February 1881

Geo. Brown
Deputy Examiner,
For Offg: Examiner P.W. Accts

E.P. 17/2

ackd 14/2

To
The Secretary to Government,
Pension Department.

wy 17/2

Pension 1881 Recepts

APPLICATION FOR ~~PENSION OR~~ GRATUITY.

No. 310

Date of application ...	
Name of applicant ...	Mootoopally Narasiah Naidoo
Last appointment ...	
Class of pension or gratuity	Compensation Gratuity
Amount of pension sanctioned	
Amount of gratuity sanctioned	
Date of commencement.	
Date of sanction	

With Order 417

No. Dated

Forwarded to the Superintending Engineer,

I Circle.

W. Wilkinson
Executive Engineer.
2.2.81

No. Dated

Transmitted to the Examiner, P. W. A., Madras, for verification.

Supg. Engineer, Circle.

No. 956 Dated 17th February 1881
& Recd 18-2-81

Forwarded to the Secretary to Government, Pension Department, ~~through the Accountant-General, Madras.~~

G. W. Brooks
Deputy Examiner
For Offg. Examiner, P. W. A.,
Madras.

~~No.~~ ~~Dated~~

~~Transmitted to the Secretary to Government, Pension Department.~~

~~Accountant General,~~
~~Madras.~~

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307. 310

PENSION DEPARTMENT.

PROCEEDINGS of the MADRAS GOVERNMENT.

Read the following papers.

From the Supg. Engineer 1st Circle.
" " Offg. Examiner P.W. Accts dt. 16 & 17th February 81 Nos 951 & 956. A
Accountant-General,

ORDER THEREON, 27th April 1881. No. 417.

THE Governor in Council is pleased to grant the following ~~pensions and~~ gratuities to the individuals noted below who have served in the Departments and for the periods specified:—

Name.	Department.	Occupation	Service.			Class of ~~Pension or~~ Gratuity.	~~Pension or~~ Gratuity Amount.			Date of Payment.	Place of Payment.
			Y.	M.	D.		RS.	A.	P.		
Thomas Frances	PWD	Draftsman	11	3	18	Compn.	330	"	"	—	Bezwada.
Mootoopally Nara=Siah Naidoo	do	Writer	14	8	15	—	× ~~180~~ 175 [illegible]	"	"	—	Cuddapah

Note.—× Reduced from Rupees 180 as the character and past conduct of the applicant is reported to have been indifferent.

Submitted that a deduction of 5 Rupees will meet the case. Rs 175 might be passed. [illegible]

Yes JM

To the Acctt General with Papers Re
" " Examiner Pub. Wk Accts
" " Supg Engineer 1st Circle
" " Collector of District Cuddapah.

Despd 27-4-81

Compensation gratuities
to 2 individuals
of the P W D

No. 1215 of 83

Govt. of {1881} Madras.

PENSION.

To

The Accountant-General,

&c., &c., &c.

Dated 27' April 1881

Despd. "

G.O. 27' Apl /81 No. 417.

Granting Compensation gratuities to 2 individuals of the Pub Wk Depts