M.R.O. 1—7,000—8-6-37.

(1) Number of pages 1 2

(2) Date of repair

3 Initials of the Referencer

MADRAS RECORD OFFICE.

Government of Madras.

Revenue DEPARTMENT.

G.O. No. 1051 Press / Mis.

Dated 13 10 1881.

Not to be folded or roughly handled

[illegible]

[illegible]

[illegible]

[Exr. Wks. Form No. 440

PUBLIC WORKS DEPARTMENT, MADRAS.

FORM A.

APPLICATION FOR PENSION OR GRATUITY.

1	2	3	4	5	6	7	8									9*	10	11	12	13	14	15†	16	17	18
Name of applicant.	Father's name.	Race, sect, and caste.	Residence, showing Village or Pergunnah.	Present or last employment, including name of establishment.	Date of beginning of service.	Date of ending of service.	*Length of service, including interruptions.*			*Superior service.* (a)			*Inferior service.* (b)			*Non-qualifying and interruptions.* (c)			Class of pension or gratuity applied for, and cause of application. (d)	(Average) emoluments or pay. (e)	Proposed pension. (f)	Proposed gratuity. (f)	Date from which pension to commence.	Place of payment.	Date of applicant's birth by Christian era.	Height.	Marks.	Date.
							Years.	Months.	Days.	Years.	Months.	Days.	Years.	Months.	Days.	Years.	Months.	Days.										
Ruthnaswamy Thergayan	Pooddy Mannadeeven	Sive	Tellicherry	Asst Surgeon Steam Launch Mannowarel Pierce	1st August 1876	15th June 1880	3	10	15	3	10	15	.	.	.	.	3	24	Compensation Leave Certificate Sick Leave Certificate Medical Certificate	Rs 45 - 0		Rs 45 - 0		Tellicherry	18th August 1850	5.3	Large Mole on Left Eye	17th July 1880

Signature of Head of Office.

NOTES.

(a)—Service on pay exceeding ten Govt. Rupees, and not in any one of the following capacities, Section 49; C. P. Code:—
Messengers, Orderlies, and Peons, and their Petty Officers.
Money-testers (Totadars).
Boatmen and Seamen, Maistries in the P. W. D.
Artificers, Laborers, Handicraftsmen, Bazar Chaudharies.
Inferior and menial servants of all sorts, including, Maistries, Distributors, Pressmen, Daftaries and Muchies.
Sheriffs whose pay does not exceed fifteen rupees.

N.B.—Book-binders, whose profession is book-binding, and who are not mere Daftaries, are classed as superior servants.

(b)—Service on ten Government Rupees or less or in any one of the capacities enumerated in note (a), or in Section 49.

(c)—Service not under Government or on an Establishment other than permanent and substantive, (unless an Officer is detached on temporary duty under competent authority), also periods of absence other than privilege or subsidiary leave, and time passed under suspension adjudged as a specific penalty, Sections 23, 27, 28, 52A, and 54.

N.B.—In the case of inferior servants all authorised leave is reckoned as service, Section 53.

*(d)—Compensation Pension or Gratuity admissible on abolition of appointment or reduction of establishment, Section 59.
Invalid Pension or Gratuity admissible on permanent incapacity from official duties, owing to bodily, or mental infirmity, Section 61.
Superannuation Pension or Gratuity admissible when the applicant is entitled or compelled, by Rule, to retire at a particular age, Section 65.
Retiring Pension or Gratuity admissible on voluntary retirement after completing the requisite period of service, Section 66.
Extraordinary Pension or Gratuity admissible—
(a) to men so injured, in the execution of their duty, as to be incapacitated for earning a livelihood;
(b) to families of men killed in the execution of their duty, Section 128.
If the application is for a Compensation Pension or Gratuity, the nature of the change of establishment which has given rise to the claim should be fully stated.

† (If not known exactly, must be stated on the best information or estimate).

(e)—"Pay" and "Emoluments" mean the amount which the Officer was receiving immediately before his retirement from service. "Average Emoluments" means the average calculated for the last five years of service, Section 79 (*a*) and (*b*).
N.B.—If during the last five years of his service, an Officer has been on Leave with Allowances for any period, his emoluments, in calculating the average, will be taken at what they would have been if the leave had not been taken, Section 79, Rule 2.
If the five years include any period spent in Inferior Service, on Leave without Allowances, or under suspension under such circumstances that the period of suspension does not count as service, the period so passed will be disregarded, and an equal period prior to the five years shall be included, Section 79, Rule 3.

(f)—Amount of Gratuity or Pension.

Superior Service.

Compensation, Invalid Pension, and Gratuity.

For less than 15 years' service, a gratuity of one month's Emoluments for each completed year of service, subject to the maximum of 12 months' Emoluments in all, Section 68 (*a*).
After 15 years, and less than 25 years, a pension not exceeding one-third of Average Emoluments; and, also, not exceeding Rs. 3,000 a year, or, if the Average Emoluments do not exceed Rs. 12,000 a year, Rs. 2,000 a year, Section 68 (*b*).
After service of 25 years, a pension not exceeding one-half of Average Emoluments; and, also, not exceeding Rs. 5,000 a year, or, if the Average Emoluments do not exceed Rs. 12,000 a year, Rs. 4,000 a year, Section 68 (*c*).

Superannuation Pension.

The same in amount as Invalid Pension, Section 70.

Retiring Pension.

The same in amount as an Invalid Pension admissible after 25 years service, Section 71.

Extraordinary Pension.

Amount varies according to the nature and extent of the injury received, Section 131.

Inferior Service.

Compensation and Invalid Gratuity.

Service less than five years	..	..	..	*nil.*	Section 76 (*a*).
5 years and less than 10 years	..	..	..	3 months' pay	,, ,,
10 ,, ,, 15	,,	..	..	4 ,,	,, ,,
15 ,, ,, 20	,,	..	..	5 ,,	,, ,,
20 years or more	,,	..	..	6 ,,	,, ,,

Compensation and Invalid Pension.

Service not less than 30 years,—half pay not exceeding Rs. 4 per mensem, Sec. 76 (*b*).
N.B.—The service of an inferior servant appointed after 1st April 1880 and after he attained the age of 40 years does not qualify for Pension or Gratuity of any kind, Section 76, Rule 6.
If the service be partly Inferior and partly Superior, the applicant has the option of counting the whole as Inferior towards pension on the Inferior Scale, or of counting so much of it as is Superior towards pension on the Superior Scale, Section 77.

History of the Service (showing interruptions) of Poothen Verde Shanmugam, late Store Keeper

Northern Division

Born on the (Month or date not ascertained) **1848.**

Establishment.	Appointment.	Pay. Rs.	Acting allowance. Rs.	Date of beginning.	Date of ending.	Period reckoned as service. Y.	M.	D.	Period not reckoned as service Y.	M.	D.	Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
Petty Establishment Commissariat Dept.	Store keeper	15	-	4th Aug 1876	31st Oct 1879	2	3	-				Annual Returns of Divisions		Verified from the Audit Registers of this Office and found correct.
Deputed to	do	15	-	1st Nov 1879	31st Dec 1879	-	2	-	-	-	-	Leave		The applicant was dismissed with the afternoon of the 15th January 1880, in consequence of the general reduction of Establishments in the Public Works Department
Sick leave	-			1st Jan 1880	3rd Feb 1880	-	-	-	-	1	3	Return to duty		
Petty Establishment Deputed Northern	Store keeper	15	-	4th Feb 1880	4th May 1880	-	3	-	-	-	-	Leave		
Sick leave	-			5th May 1880	4th June 1880	-	-	-	-	1	-	Leave		
Leave without allowance	-			5th June 1880	10th June 1880	-	-	-	-	-	7	Return to duty		The present application is submitted with reference to the order of the Government of India communicated with G. C. P. W. Department No. 406 R dated 15th February 1881.
Deputed Division	Store Keeper	15	-	12th June 1880	31st Oct 1880	-	2	19	-	-	-	Leave		
Leave without allowance				1st Sept 1880	24th Nov 1880	-	-	-	-	2	23	Return to duty		
Deputed Division	Store Keeper	15	-	25th Nov 1880	15th June 1881	-	6	21	-	-	-	Reduction of Establishment		
					Total	3	5	11	-	5	4			

2nd Circle in his letter No. 229/Est. dated 16th July 1881 states that the applicant has been appointed as Clerk 1st Class 1st Grade on the initial pay of Rupees 15 permanently from 6th June 1881, but as "he is 2nd in Class & cannot hope for promotion and is desirous to resign patiently" (Circle Executive Engineer, West Coast Division Letter No. 247 of 22nd August 1881) his application has been completed and is forwarded to Government for order.

The following papers accompany the patient application:—

1 Service Book

1 Copy of Superintending Engineer's Letter No. 229/Est. dated 16th July 1881.

1 Copy of this Office No. 470 dated 22nd August 1881.

1 Copy of Superintending Engineer's No. 260 dated 30th August 1881.

T. E. Cooray

Deputy Examiner

P. Examiner P. W. Accounts.

4/10/24

[Inner Sheet.]

History of the Service (showing interruptions) of

(Contd.)

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service.			Period not reckoned as service			Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
		Rs.	Rs.			Y.	M.	D.	Y.	M.	D.			

* In the Public Works Department, periods of service should be verified by the Examiner, P. W. Accounts, Section 84, Rule 2.
If the service claimed cannot be wholly verified from the records of the Accounts Office, reference should be made to the Head of the Office in which the Applicant states that he served during the period in doubt. Section 84, Rule 4. If verification from this source also be not practicable, the applicant must furnish an affidavit on plain paper accompanied by such collateral evidence as may be procurable, *e.g.*, official certificates, and the evidence of contemporary employés, Section 84, Rule 5. If the latter course be adopted the authority receiving the application must invariably record his own opinion whether the service claimed has been established and should be admitted or not. Section 84, Rule 6.
The affidavit of the applicant and evidence of contemporary employés should contain information on the following points :—
(*a*) whether the applicant was in *permanent* employ of Government.
(*b*) whether there were any breaks in the continuity of his service and whether he was at any time absent on leave other than privilege ; if so, the nature of such breaks and the duration of such leave of absence should, as far as possible be specified.
The Final Pension Application should not be submitted until the applicant is finally relieved, when it should be accompanied by the Last Pay Certificate prescribed in Section 85, C. P. Code.

Remarks by Head of Office.

1. As to character and past conduct of applicant. — There is nothing against the Man in the records

2. Explanation of any suspension or degradation. — Nil —

3. Regarding any gratuity or pension already received by applicant, See Chapter XX .. .. .. — Nil —

4. Explanation under Section 59, Rule 1, so far as the Head of the Office can give it .. .. .. — During the reduction of Establishment it was found impossible to provide with any other appointment and the period to qual is 15 Years only. The applicant is willing to forfeit his service for the gratuity claimed

5. Any other remarks.

6. Specific opinion of Head of Office whether the service claimed is established and should be admitted or not. (*See Rule* 6 *under Section* 84.) — The service claimed has been established

Signature.

* If the Applicant has received any gratuity or pension, here state the amount of gratuity or pension granted, the authority under which sanctioned, and whether on re-employment the gratuity has or has not been refunded and the pension ceased to be drawn.
† If the applicant is recommended for a pension or gratuity as compensation for abolition of Office, state here for what reasons it was found impossible to provide other suitable employment for the applicant and whether by the abolition of the appointment, a real saving to Government, in respect to the cost of the abolished appointment, has been produced. Vide Rules 1 and 6, Section 59 of the Civil Pension Code.

No, 655 A/E

Certificate and Report of Examiner, Public Works Accounts, Madras.

Certified that ~~(subject to the remarks below recorded)~~ qualifying service in Superior grades has been duly proved for (3) three years (5) five months 2 (2) eleven days; and that a Conferencing pension not exceeding Rs. [illegible] per mensem is admissible under Section [illegible] of the Civil Pension Code. The calculations have been duly verified. The Conferencing pension is chargeable to [illegible]

~~2. Attention is solicited to Section 22.~~

Madras
the 8th September 1892

S. C. Godfrey
Examiner
Public Works

I
Per Secretary to Government,
[illegible]

25.2.09
25.2.09
2

Madras 1881 28th Sept

APPLICATION FOR PENSION OR GRATUITY.

No. 1486

Date of application .. 11th July 1881

Name of applicant .. Poothoor Vaitla Thangavaloo

Last appointment .. Store Keeper

Class of pension or gratuity .. .. .. Compensation gratuity

Amount of pension sanctioned .. ..

Amount of gratuity sanctioned .. ..

Date of commencement.

Date of sanction .. ..

Madras 1881 28th Sept

No. Dated 11th July 18

Forwarded to the Superintending Engineer Circle.

ENGLOSURE IN EXAMINER P. 18 JUL 81

Executive Engineer

No. 229/Ex Dated 16 July 18

Transmitted to the Examiner, P. W. A., Madras, for verification.

Major

Supg. Engineer II Circle.

No. 658 Dated 26 September 1881.

Forwarded to the Secretary to Government, Pension Department, ~~through the Accountant-General, Madras.~~

Examiner, P. W. A., Madras.

~~No. Dated 18.~~

~~Transmitted to the Secretary to Government, Pension Department.~~

Accountant General,
Madras.

Pension Department.

Proceedings of the Madras Government.

Read the following papers :—

From the Superintending Engineer, [illegible]

,, Examiner, P. W. Accounts, dated [illegible]

Order thereon, 13-10-81 No 1152

Under Sections [illegible] of the Civil Pension Code (4th Edition), the Right Honorable the Governor in Council is pleased to grant to [illegible]

[illegible] of Rupees ([illegible])

payable [illegible]

in consideration of his qualifying [illegible] service of [illegible] years, [illegible] months, and [illegible] days.

To the Accountant-General, with Register.

,, [illegible]

,, [illegible]

,, [illegible]

Copies 13-10-81

Govt. of [1881] Madras.

PENSION.

To

The Examiner, P. W. Accounts,

&c., &c., &c.

Dated 13th February 1881

Despd.

G.O. No. 157 Pub. dt. 21st Feb. 1881

Granting