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DATED 12-12-99

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
"	43	25-1-99					
"	679	2-10-99					

Government: {1899} of Madras. PENSION.

Recd.

Regd.

1899.

Enclosures

Spare copies

G.O., No. 856, 12th December 1899.

DECEMBER.

Passing orders on a letter from the Registrar, High Court, Madras, regarding the taking of finger-prints in service books, and stating that the form suggested by the Registrar will be printed on the 1st page of the book.

No. 856, PENSION, 12TH DECEMBER 1899.

GOVERNMENT OF MADRAS.
PENSION DEPARTMENT.

READ—the following letter from the Registrar, High Court, Madras, to the Chief Secretary to Government, Judicial Department, dated 4th November 1899, No. 2530 :—

3. I have the honour to suggest, for the consideration of Government, that the Deputy Collector of Madras, by whom service books are issued, may be instructed to have one or two forms similar to that forwarded herewith printed in each service book in future.

Read—endorsement of the Judicial Department, dated 13th November 1899, No. 2924.

ORDER—No. 856, Pension, dated 12th December 1899.

2. As there is space available on the 1st page of the service book, the form suggested by the Registrar will be printed on this page so as not to interfere with the rest of the book.

(True Extract.)

(Signed) G. S. FORBES,
Secretary to Government.

To the Registrar, High Court, Madras.
„ the Superintendent, Government Press (paragraph 2 only).
„ the Superintendent of Stationery (do. do.).
„ the Departments of the Secretariat for communication
to Heads of Departments under them
(paragraph 2 only).

ANNEXURE.

Thumb.	First Finger.	Second Finger.	Third Finger.	Fourth Finger.

LEFT HAND.

Certified that the above finger-prints have been taken in my presence, and under my personal superintendence, from the left hand of whose services are entered in this book.

Name of Office,
Station,

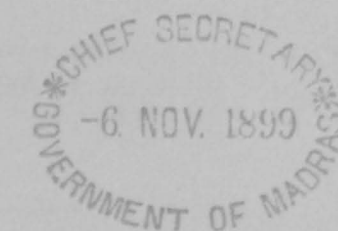
Date,

{ Signature and designation of Head
of office or other attesting officer.

Exd. Shaik Karim.
600 Copies.

Pension
Judicial (1899) Department.

CURRENT No. 978
4675



From

The Registrar,
High Court of Judicature,
Madras.

Order.

Endorsement :- No. 2924, of 13-11-99

Transferred to the
Pension Dept.

Refer to No. 2530 of 99.

Dated 4th November 1899.

Received 14/11/99

Registered 7/11/99

Enclosures 1.

Spare copies

SUBJECT.

Requesting to be informed whether
the finger-tip impressions already
taken in printed forms may not be re-
tained.

The Pension Dept.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

LEFT HAND.

Certified that the above finger-prints have been taken in my presence and under my personal superintendence, from the left hand of _____ whose services are entered in this book.

HIGH COURT OF JUDICATURE,
MADRAS, 189

Registrar.

High Court of Judicature,

Madras, 4th November 1899.

Refon Cur No. 2530499.

FROM

A. L. Hannay, Esquire, I. C. S.,
REGISTRAR OF THE HIGH COURT OF JUDICATURE,
Madras.

TO

THE HONOURABLE MR. G. Stokes, I. C. S.,
Chief Secretary to the Government of Madras.

HONOURABLE SIR,

IX 1666
11-10-99

With reference to paragraph 2 of G. O. No. 679 Pension, dated 2nd October 1899, I have the honour to state that the finger-prints of almost all the clerks and menial servants of the High Court Office have been taken on separate forms and pasted into their Service Books. The accompanying form is the one that has been used throughout. At the beginning a few prints were taken in the Service Books themselves, in the column for personal marks of identification, which was ruled off into six spaces for the purpose. But, on consulting an officer (from the Office of the Inspector-General of Police) who has great experience in taking finger prints, it was --- pointed out that the impressions so taken were not sufficient as the finger tips had been merely pressed on the paper instead of being rolled from side to side. The printed form above referred to was then introduced. The chief reasons for doing -- this were as follows. First, as the pages of several Service Books had been already filled up with unsatisfactory impressions, it seemed advisable to have the impressions taken on separate slips so that, if in any case they should be found unsatisfactory, a fresh set might be taken, without spoiling

See 1 to 2nd C. No.
4675 9-99.

a page of the Service Book. Secondly, the printed form appeared to be more convenient for taking impressions than the "personal marks" column of the Service Book as the former can be put on the edge of a table, and it has been found easier to take clear impressions in that way than in any other. And, lastly, in a large office like that of the High Court, the scriptory work involved in writing out the required certificates and ticketing the various finger-prints is very considerable.

2. In these circumstances I have the honour to request that, in the case of the clerks and servants whose impressions have been already taken in this way (about 235 persons), the Government may be pleased to allow an exception to be made with reference to the terms of the order quoted at -- the beginning of this letter. There are still a few impressions to be taken and these will be taken in the Service Books themselves.

3. I have the honour to suggest for the consideration of Government that the Deputy Collector of Madras, by whom Service Books are issued, may be instructed to have one or two forms similar to that forwarded herewith printed in -- each Service Book in future.

I have the honour to be,
Honourable Sir,
Your most obedient servant,

A. L. Manay
6/11/99
Registrar.

V.A. 6/11/99.

Endy. 21
6/11/99

$\frac{D}{4}$ 1,920-14-3-99.

Pension

REVENUE DEPARTMENT

No. 978

From the Registrar, High Court, Madras,

Dated 4th Novr. — 1899.
Encl. from the Judl. Dept. 5/13-11-99 No. 2924.

FOR ORDERS.

Please see the Registrar's letter.

The Registrar, High Court, states that the fingerprints of almost all the clerks and minor servants of the High Court Office Establishment have been taken on separate forms and pasted into their service books, and his reasons for doing so are given in the letter. He requests that, in the case of the clerks and servants whose impressions have already been taken in this way, an exception may be made with reference to para 2 of G.O. No. 679, 2/2-10-99. He also suggests that a form similar to the one forwarded by him may be printed in the service book in future.

The Service book form has been prescribed by the Govt. of India, and its sanction ^{it is submitted} would be necessary to any change in the form.

In the case disposed of by G.O. No. 362, 2/16 June 1897, the impressions in the Service book of the individual therein referred to has been neatly taken in the column "for personal marks of identification", and this shows that there is sufficient

But Mr Manay's form might be printed as an addl. page. There seems no need for this however as there is as much room in the col for "personal marks of identification" as there is in Mr Manay's form.

pyf
2/11/99

2

5/12
26/11/99

space for the impressions being taken in the book -
vide page flagged 3.

In the notes under G.O. No. 918 of 4-12-99,
the Secretary's note is as follows regarding the im-
pressions in the service book:-

"For the service registers, ordinary paper
might be used and pasted against the inside of
the cover or the reverse side of the first printed
page of the service book (the reverse of the page on
which is entered name, race, father's name &c.)
in the new service book in the file. The finger
impressions should go down the page and not
across, lest folding the book should smudge,
crease, or obliterate them."

But the Hon' Sir H. Bliss noted as
follows:-

"I don't like the idea of taking the im-
pressions on separate pieces of card board
which can be easily detached from the
service book, nor do I approve of pasting
dodges. I would take the original impressions
in the service book. There is plenty of room
on the 1st page or in column 7 of the following
pages of the first part of the book."

The service books of non-gazetted officers are
printed at the Govt. Press and sent to the Supt. of
Stationery who supplies them to applicants. As the
1st page of the book is a blank page, the form
suggested by the Registrar may, it is submitted,

FOR ORDERS.

Yes I think so
H.W.-
4-12-99

Yes H.W.-
4-12-99
Sec has not expressed
his opinion as to the
suggestion at A -

be printed on this page so as not to interfere
with the rest of the form in the book.

Yes
27.11.99

Secy

The suggestion at A may
be adopted but does not seem
necessary.

The Registrar need not
take over again the impressions
once taken.

H.W.
28/11/99

H.W.

The Registrar's impressions
may be accepted as a special
case

H.W.
2/12

Pension Department.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following paper

From the Registrar, High Court, Madras, dated 4th Novr. 1899, No. 2530.

Encl from the Tndl. Dept. of 13. Novr. 1899 No. 2924.

Order. 12th Decr. 1899 No. 856.

In the circumstances reported by the Registrar, High Court, the finger-tip impressions of the clerks and servants of the High Court office taken on separate forms and pasted to their service books will be accepted.

2. As there is ~~placard~~ ^{space available} on the 1st page of the service book, the form suggested by the Registrar will be printed on this page so as not to interfere with the ~~form~~ ^{rest of} the book.

(from orders)

1st
5.12.99

H. M. L.

To

The Regr. High Ct. Madras.
 " Subd. Govt. Prns. (with reform) (Para 2. only)
 " Subd. of Stationery
 " Depts of the Sectl. for
 communication to Head
 of Depts under them (Para 2 only).

When given for copying _____
 When copied _____
 When examined _____
 When signed _____

189

READ AGAIN G.O., No. _____, DATED _____
 189

CURRENT No. _____

ENCLOSURES TO C. No. _____

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—
 A = Copy in full.
 B = Not to be copied.
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 Q = Copy heading only.