

Pension (189⁶) Department.

Original
ORDINARY ~~MS.~~

G.O., No. 55/

DATED 4-7-96

[Despatch Abstract.]

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Govt. of {1896} Madras.
PENSION.

Issued

Recd.

G.O., No. 551, 4th July 1896.

JULY.

Service Book.

Considering it unnecessary to file a copy of the correspondence relating to the suspension or dismissal of a Government servant with the — or to submit a copy of such correspondence along with a pension application, and laying down the procedure to be adopted in cases where the actual order directing suspension or dismissal is not sufficiently full and where the order itself is not forthcoming.



Proceedings of the Board of Revenue

(Separate Revenue),

Dated 30th April, 1896.

His No. 1775

Endorsement of

Read letter from the Deputy Commissioner, South
Submitting copy of Calicut Assistant Commissioner's letter
Division, dated 31st January 1896 No 433, requesting.

instructions as to what is to be done when the
original or copies of suspension orders &c are not
forthcoming in the offices concerned to file with
the service books. and Board Reference thereon
to the Accountant - General, Madras dated
14th March 1896.

Read also reply from the Accountant - General
Madras dated 1st April 1896 No $\frac{I.a.2}{3}$

Stating the procedure to be adopted in those
cases.

Resolution

With reference to para 16 of the Circular
of

of the collector of Trichinopoly communicated
with Government Order No 4849 Revenue,
dated 10th December 1894, the Assistant Com-
missioner, Calicut Sub-Division raises the
question as to what should be done in cases in
which entries as to suspension &c have already
been made in the Service books but copies of the
orders cannot be attached to the Service registers
in the absence of records. The Accountant-General
was requested to favour the Board with his opinion
as to whether in ^{the} cases referred to statements in
writing may be obtained from the individuals
concerned and their contemporaries as to the cause
and duration of the suspension, etc. for attachment
to the Service books. The letter read above
is his reply, in which he agrees with the views
of the Board but suggests a reference to
Government as these instructions should be
carried out by all heads of offices
generally

Communicating
80 1447
15-11-94

generally. The Board accordingly requests
that Government will be pleased to issue
instructions on the subject for the guidance
of all officers.

(True Extract)

Communicated

Assistant Secretary

To
The Secretary to Government
Revenue Department

Copy to the Deputy Commissioner, Southern
Division.

5/5

Pennington 1896 Sept 175

Board of Revenue
(Separate Revenue)
Madras

Current number 496
To

The Secretary to Government
Revenue Department

Endorsement N^o 1020 R.

Transferred to the Pension
Department.

M. Arundell
Ag. Secretary to Government

Cotacamund
15th May 1896
R.V.
14-5-96

Recd D. 5-96.

Proceeding, dated 30th April 1896
No. 1775

Subject

Requesting Government to issue
instructions regarding the course to
be adopted in cases in which the
entries as to suspension etc have
already been made in the service
books but copies of the orders
cannot be attached to the Service
Register in the absence of record

P.T.D.

W.H.

Verification Service Books

Pension DEPARTMENT.

(A)

FORT ST. GEORGE,
Accountant-General's Office,
1 April 1896.

No. Las
3

From

J. C. Harrison Esquire,

offg. ACCOUNTANT-GENERAL TO THE
GOVERNMENT OF MADRAS,

To

THE Secretary to the Commissioner of
Salt, Alkari and Separate Revenue.

SIR,

With reference to Board's Reference on General
Register No 1226 dated the 14 March 1896, I
have the honour to state that in the cases in
which the originals or copies of all orders re-
lating to suspension &c are not forthcoming
in the records of the officers concerned, statements
in writing may be obtained from the individuals
concerned and their contemporaries as to the
cause and duration of suspension &c and
attached to the Service books.

As it is desirable that these instructions

should be carried out by all Heads of offices
generally a reference to Government on the
subject is suggested.

I have &c.
(Sd.) F. C. Harrison
offy. Accountant general.

No. 2AE
167

Copy forwarded to the Under Secretary
to Government Pension Department with
reference to a Memorandum dated the 16th
Instant signed by the Manager of his
office.

Fort St. George
Secy. Genl. office
18th July 1896

In
Unita

Asst. Accountant genl.

18/7

[A]

No.

C. No. 496

PENSION DEPARTMENT

(189) DEPARTMENT.

From

THE ACCOUNTANT-GENERAL,

MADRAS,

To

THE Under Secretary
of Government
Pension Department

No. 128

167

Dated

18 July 1906

189

Received

No.

Subject.

Forwarding copy of
office letter No. 128
of 1 April 1906 to the
Secretary to the Commissioner
at Akbari and Sepurake

[A]

No.

C. No. 496

PENSION DEPARTMENT.

OFFICIAL MEMORANDUM.

with reference to its Proceedings

No. 1475 of 30 April 1896, the Board of Revenue, (S. R.)
is requested to forward, for the information of Govt.,
copies of its letter to the Acctt. Genl. of 14 March
1896 & of his reply No. 248 of 1 April 1896.

K.S.
27/5

A. In necessary, the result
summarizes the correspondence.

B. What rules require that
copies of suspension orders be
shewn. Is filed with service
book? If not, why not?

The B^d of Rev. see no reason to
pass a general order, for
the circular was issued for
information (E.O. 1447) - not
for guidance

29.5

There is no order of Govt. requiring that copies of suspension
orders should be filed with service books, but there is an in-
struction from the Acctt. Genl. to this effect in connection with
Pension applications - vide No. 5 (c) of the memo. attached,
which says that in all cases of suspension or dismissal, a
true copy of the correspondence relating thereto should be forward-
ed - probably for the information of Govt. In order to avoid
delay in getting copies at the time, the copies of suspension orders
are obtained beforehand and attached to the service registers.
This is specially observed in the salt dept.

K.S.
15.6.06

I think the W.S. is right
29
20/6/96

accompanied if incomplete
by a brief piece
of the case.

H.M.
Sect.

I do not see the necessity for
filing copy of the correspondence
relating to an order of suspension or
dismissal; the order itself should be
sufficient and much unnecessary cor-
respondence will be copied if any
further direction is given. I would
like the A.G. to alter his circular
accordingly, & further to instruct
officers submitting pension applica-
tions to attach a brief summary of any
able oral evidence, in the way of
evidence of written record of 13.6.96
circumstances of suspension re.

29

K.S.
15.6.06

copies of correspondence in cases of suspension
often very lengthy & an enormous amount of additional labour

On to the B^d of Rev. (S.R.)
for approval

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read

C. 496

A. S. circular

Order No. 551 of 4 July 1896.

The Govt. considers that it is unnecessary to file ^{a copy} of the correspondence, ^{often very lengthy,} relating to the suspension or dismissal of a Govt. servant with the service book, that no useful purpose is served by submitting ~~copies~~ a copy of such correspondence with a pension application. In cases where the actual order directing suspension or dismissal is not sufficiently full, a brief statement of the reasons on which the order was based is all that is required. Where ~~as copy~~ of the order ^{itself} is not forthcoming, a short summary of any available evidence as to its nature & the circumstances in which it was passed should be attached to the service book or pension application.

pro.

DO 20-8-96

MA

Head of Dept.
and Secy

circ 1896
R 22/6

No. 551, PENSION, 4TH JULY 1896.

GOVERNMENT OF MADRAS.

PENSION DEPARTMENT.

READ—the following Proceedings of the Board of Revenue (Separate Revenue),
Mis. No. 1775, dated 30th April 1896 :—

Read—endorsement of the Deputy Commissioner, Southern Division, dated 31st
January 1896, No. 433, submitting copy of Calicut Assistant Commissioner's
letter requesting instructions as to what is to be done when the original or
copies of suspension orders, &c., are not forthcoming in the offices concerned
to file with the service books, and Board's reference thereon to the Accountant-
General, Madras, dated 14th March 1896.

Read—also the following letter from F. C. HARRISON, Esq., Officiating Accountant-
General to the Government of Madras, to the Secretary to the Commissioner
of Salt, Abkari and Separate Revenue, dated 1st April 1896, No. 3-
I.A.E. :—

With reference to Board's Reference on General Register No. 1226, dated the
14th March 1896, I have the honour to state that in the cases in which the originals
or copies of all orders relating to suspension, &c., are not forthcoming in the records
of the offices concerned, statements in writing may be obtained from the individuals
concerned and their contemporaries as to the cause and duration of suspension, &c.,
and attached to the service books.

2. As it is desirable that these instructions should be carried out by all Heads of
offices generally a reference to Government on the subject is suggested.

Resolution—Mis. No. 1775, dated 30th April 1896.

With reference to paragraph 16 of the circular of the Collector of Trichinopoly,
communicated with G.O., Mis. No. 4849, Revenue, dated 10th December 1894, the
Assistant Commissioner, Calicut Sub-division, raised the question as to what should be
done in cases in which entries as to suspension, &c., have already been made in the
service books, but copies of the orders cannot be attached to the service registers in the
absence of records. The Accountant-General was requested to favour the Board with
his opinion as to whether, in the cases referred to, statements in writing may be obtained
from the individuals concerned and their contemporaries as to the cause and duration
of the suspension, &c., for attachment to the service books. The letter read above is
his reply, in which he agrees with the views of the Board, but suggests a reference to
Government as these instructions should be carried out by all heads of offices generally.
The Board accordingly requests that Government will be pleased to issue instructions
on the subject for the guidance of all officers.

(True Extract.)

(Signed)

EDMUND MILLETT,
Assistant Secretary.

To the Secretary to Government, Revenue Department.
Copy to the Deputy Commissioner, Southern Division.

Endorsement No. 1020-R.

Transferred to the Pension Department.

OOTACAMUND,
15th May 1896.(Signed) A. T. ARUNDEL,
Ag. Secretary to Government.

READ—also paragraph 5 (e) of the Accountant-General's circular without date in connection with pension applications instructing that "in all cases of suspension or dismissal, a true copy of the correspondence relating thereto should be forwarded in addition to the short explanation required under head 3 of the third page of the application form."

ORDER—No. 551, Pension, dated 4th July 1896.

The Government considers that it is unnecessary to file with the service book a copy of the correspondence, often very lengthy, relating to the suspension or dismissal of a Government servant and that no useful purpose is served by submitting a copy of such correspondence with a pension application. In cases where the actual order directing suspension or dismissal is not sufficiently full, a brief statement of the reasons on which the order was based is all that is required. Where the order itself is not forthcoming, a short summary of any available evidence as to its nature and the circumstances in which it was passed should be attached to the service book or pension application.

(True Extract.)

o/c. 27.7.86
X Ag. Under Secretary to Government.

To the Accountant-General.
" the Board of Revenue (Separate Revenue).
" the Public Department,
" the Revenue Department,
" the Public Works Department,
" the Local and Municipal Department,
" the Marine Department,

} for communication to Heads of Departments
under them.

Exd. C. M. Brisson.

500 Copies.

When given for copying _____
When copied _____ } 189
When examined _____
When signed _____

READ AGAIN G.O., No. _____, DATED _____
189

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
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