1. Number of pages. 66
2. Date of repair. 12-2-36
3. Initials of Referencer

M.R.O. 1—32,400—22-11-30.

MADRAS RECORD OFFICE.

Government of Madras.

pension DEPARTMENT.

G.O. No. 1035 ~~Press~~ Mis.

Dated 31-10 1889

Not to be folded or roughly handled

1. Folios 1 to 3 should be divided for entries in the following form :—

(1) Name of Employé. (2) Caste or Race. (3) Residence. (4) Father's name and residence. (5) Date of birth by Christian era as nearly as can be ascertained. (6) Exact height by measurement. (7) Personal marks for identification. (8) Date on which page is filled up. (9) Signature of Employé. (10) Signature and designation of the Head of the Office or other Attesting Officer.

The entries in this page should be renewed or re-attested at least every five years.

2. Folios 4 to 15 should be divided for entries in the following form :—

(1) Name of Appointment. (2) Whether substantive or acting, and whether permanent or temporary. (3) If acting, here state the substantive appointment. (4) Pay. (5) Acting allowance. (6) Date of appointment. (7) Signature of Employé. (8) Character of Employé. (9) Signature and designation of Head of the Office or other Attesting Officer. (10) Date of termination of appointment. (11) Reason of termination (such as promotion, transfer, dismissal, &c.). (12) Signature of Head of the Office or other Attesting Officer.

N.B.—No entries need be made in column 8 except when there is something especially good or bad to be recorded.

3. Leave of every description (except casual), every period of suspension from employment, and every other interruption in service, should be noted, with full detail of its duration, by an entry written across the page, and attested by the Head of the Office or other Attesting Officer.

4. A Service-book is supplied, at his own cost, to every Employé on his first appointment.

5. The Service-book of an Employé is to be kept in the Office in which he is serving, and transferred with him from Office to Office. It may be given up to the Employé if he resigns or is discharged without fault, an entry being first made therein to this effect.

6. Every Employé is charged with the duty of seeing that his own Service-book is properly kept up, and that all erasures in it are properly attested. If the book is not carefully kept up, difficulties may arise as to verification of service, when the Employé applies for pension.

7. Entries on Folios 16 and 17 are to be made only by the Examiner of Public Works Accounts.

SECTION 83, CIVIL PENSION CODE.—An applicant for pension not being a Gazetted Officer, should submit to the Authority whose duty it would be to fill up his appointment, if vacant, his Service-book, and a statement of the following particulars:—

(*a*).—The date by the Christian era on which the Applicant was born. (*b*).—List of appointments, substantive and acting, held during the service for which pension is claimed, showing, when any appointment was only an acting one, what substantive appointment was held at the same time. The dates of the beginning and ending of each appointment should be stated, and the pay and acting allowance drawn in each. (*c*).—Dates of beginning and ending of each period of Leave. (*d*).—An explanation of each interruption in service.

3

[Exr. Wks. Form No. 273.]

SERVICE BOOK

OF

Name Adyar Pounen

Caste or Race Paria

Residence Adyar

Father's Name Adyar Thoovookanten

Father's Residence Adyar – Dead

Date of birth by Christian era 15 August 1832 1829

The entries in these columns should be renewed or re-attested at least every five years. Each attestation should be carefully ruled off that the date may be clearly shown.

1	2	3	4		5	6		7	8	9	10
Name of Employé.	Caste or Race.	Residence.	Father's Name.	Father's Residence.	Date of birth by Christian era as nearly as can be ascertained.	Exact height by measurement. Feet.	Exact height by measurement. Ins.	Personal marks for identification.	Date on which page is filled up.	Signature of Employé.	Signature and designation of the Head of the Office, or other Attesting Officer.
Aoyar Poonen	Paria	Aoyar	Aoyar Thoolocanen	Aoyar - Died	1829 15th August 1832	5	4	A scar on the head above the left ear and another on the calf of left leg; a mole on the right side of the forehead	11 July/82	Poonen his X mark	Executive Engineer Chingleput Dt

The entries in these columns should be renewed or reattested at least every five years. Each attestation should be carefully ruled off that the date may be clearly shown.

1	2	3	4		5	6		7	8	9	10
Name of Employé.	Caste or Race.	Residence.	Father's		Date of birth by Christian era as nearly as can be ascertained.	Exact height by measurement.		Personal marks for identification.	Date on which page is filled up.	Signature of Employé.	Signature and designation of the Head of the Office, or other Attesting Officer.
			Name.	Residence.		Feet.	Ins.				

The entries in these columns should be renewed or reattested at least every five years. Each attestation should be carefully ruled off that the date may be clearly shown.

1	2	3	4		5	6		7	8	9	10
Name of Employé.	Caste or Race.	Residence.	Father's		Date of birth by Christian era as nearly as can be ascertained.	Exact height by measurement.		Personal marks for identification.	Date on which page is filled up.	Signature of Employé.	Signature and designation of the Head of the Office, or other Attesting Officer.
			Name.	Residence.		Feet.	Ins.				

1 Name of Appointment.	2 Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	3 If acting, here state the substantive appointment.	4 Pay.	5 Acting allowance.	6 Date of appointment.	7 Signature of Employé.	8 Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	9 Signature and designation of Head of the Office or other Attesting Officer	10 Date of termination of appointment.	11 Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	12 Signature and designation of Head of the Office or other Attesting Officer.
Lascar, East Coast Canal & Mount Ranges	Permanent		Rs 7		11 April 1860	His mark Ponnu		Chief Engr Do	31st Octr 1878	Re-organization of the P. W. Deptt	Executive Engineer Chingt Do
Lascar, Chingt Do	Do		7		1 Novr 1878				31 Octr 1879	Transfer	
Messenger — Do	— Do —		7		1 Novr/79			Executive Engineer	31 March 1880	— Do —	
Lascar, Chingleput Division	— Do —		6 +1 Personal Allowance		1 Apl 1 Novr 1878 1880	His mark Ponnu			30 June 1882	Retired from the Service	Executive Engineer Chingt Do

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g.*, *promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g.*, *promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

19—

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

1 Name of Appointment.	2 Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	3 If acting, here state the substantive appointment.	4 Pay.	5 Acting allowance.	6 Date of appointment.	7 Signature of Employé.	8 Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	9 Signature and designation of Head of the Office or other Attesting Officer	10 Date of termination of appointment.	11 Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	12 Signature and designation of Head of the Office or other Attesting Officer.

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

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Nam

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Sig ture Em ploy	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

1	2	3	4	5	6	7	8	9	10	11	12
Name of Appointment.	Nature, *i.e.*, whether substantive or acting, and whether permanent or temporary.	If acting, here state the substantive appointment.	Pay.	Acting allowance.	Date of appointment.	Signature of Employé.	Character of Employé. *No entry need be made in this column except when there is anything either good or bad to be recorded. Suspensions should be noted here when the order for suspension is passed.*	Signature and designation of Head of the Office or other Attesting Officer	Date of termination of appointment.	Reason of termination, *e.g., promotion, transfer, dismissal, return of permanent incumbent, &c.*	Signature and designation of Head of the Office or other Attesting Officer.

CIVIL PENSION CODE—CHAPTER XIV.

APPLICATION FOR PENSION.

SECTION 82.—Every Non-Gazetted Officer holding a substantive appointment on a permanent establishment, except a Police Officer whose pay does not exceed Rs. 20 and an Officer in the Post Office Department, the Inland Customs Department, or the Salt and Customs Department, in the Bombay Presidency whose pay does not exceed ten rupees is required to keep a Service-book, in which every step in his official life should be recorded, each entry being contemporaneously attested by the Head of his Office. For Officers of the Inland Customs Department, and the Salt and Customs Department in the Bombay Presidency, whose pay does not exceed Rs. 10 a Roll must be kept, such as is prescribed in Section 125 (*a*) for the Police.

If the Officer is himself the Head of an Office (*e.g.*, a Deputy Post Master or a Sub-inspector of Police), the contemporaneous attestation should be made by his immediate Superior.

Statement of verified services of ______________________

N.B.—No entries are to be made in this part excep by the Examiner of Public Works Accounts.

Establishment.	Appointment.	Pay.			Acting Allowance.			Date of beginning.	Date of ending.	Period reckoned as service.			Period not reckoned as service.			Remarks.	How verified.	Remarks by and signature of Examiner of Public Works Accounts.
		RS.	A.	P.	RS.	A.	P.			Y.	M.	D.	Y.	M.	D.			

39—

Statement of verified services of ____________________

N.B.—No entries are to be made in this part except by the Examiner of Public Works Accounts.

Establishment.	Appointment.	Pay.			Acting Allowance.			Date of beginning.	Date of ending.	Period reckoned as service.			Period not reckoned as service.			Remarks.	How verified.	Remarks by and signature of Examiner of Public Works Accounts.
		RS.	A.	P.	RS.	A.	P.			Y.	M.	D.	Y.	M.	D.			

No. 56.

Certified that I have Carefu
examined Ponnan Lascar Executive Enginee
Office Chingleput Division Son of Thoolocau
His age is by his own Statement 52 years an
by appearance about 52 years, I Conside
Ponan to be Completely and permanently
incapacitated for further Service of
any kind in the Department to which
he belongs in Consequence of being
old and worn out
His incapacity does not appear to me
to have been Caused by irregular or
intemperate habits.

Brigade Surgeo
In Medl. Charge Details

Saint Thomas Mount
27 June 1882

43—

7/2745

EXAMINER
NA 826085
4 OCT 82
ENG

In - N° 1256

upt to Correspondence Branch
C.M.
16-10

5

I the undersigned do hereby certify that to the best of my knowledge and recollection, I was employed as Lascar in the late East Coast Canal and Mount Range Office of the Chingleput District on the permanent Establishment from April 1860 to 30th November 1873 on a salary of Rs 7-0-0 per month without any interruption of Service in the interval.

2. Mannaroo Naiker late Canal Superintendent and C. Moonesawmy Moodr. pensioned Clerk P. W. Dept. are my contemporary officials. They will testify about my Service in the Department during the period referred to.

8th June 1882

mark of
Ponnen
~~Ponnappan~~
Late Lascar Chingleput Division.

Offg Exe. Engineer
Chingleput Dn

4/10

Chingleput
10th June 1882

To
G. P. Carless Esqr.
Offg. Executive Engineer Chigt Dn

Sir

With reference to your memo No. 1501 of 8th instant, I beg to inform you that Adgar Ponnen, now lascar of the Mount Divisional Office, whom I know from 1857, up to this date, when he was a boat lascar in the Canal Establishment, but I am neither aware of when his services were taken as an Office Lascar, nor his services were a continued one, as I was transferred to the other Taluqs of the District.

I beg to remain
Sir
your most obedt. Servant
C. Moonesawmy Moodr.
Pensioned Clerk D.P.W.

I the undersig
certify that to the best
and recollection I wa

No 32 Inw
EXAMINER P.W. ACCOU
4 OCT 82
526-82
1-5-82

In No 1256

8th June
1882

G Marlop
Offg Exe Engineer
Chingleput

Pon
Lan

Saint Thomas Mount
30th June 1882

To,
The Executive Engineer
Chingleput Division

Respected Sir,

With reference to your memo No. 1501 d/ 8th June/82 I beg to state that to the best of my knowledge and recollection the undermentioned individual have been employed as lascar in the late East Coast Canal Office without any break during the period of his

I the undersig
certify that to the best

June
1882

Do
La

G M[illegible]
Offg Exe Engineer
Chingleput

Inv
4/10

---

his service noted in opposite to
his name.

49

Lascar Ponnan From April 1860
to 30th November 18[illegible]

I beg to remain
Sir
Your most obedient Servant

~~[illegible]~~

Signed Munnaroo Naiker
late Canal Superintendent

I the undersig

certify that to the b

ENCLOSURE
826 S25
4 OCT 82
EXAMINER P. W. ACCOUNTS

Cl. No 353 Ini
30-6-82

I. a No 1256

June
1882

La

G. N. Mackay
Offg Exe. Engineer
Chingleput

Imy
4/10

151

Copy of letter from the Superintending Engineer 5 Circle to the Examiner P. W. Accounts, Madras. No 2387 dated 3rd October 1882.

I have the honor to forward applications from the Executive Engineer Chingleput for Invalid gratuity, for Messenger Marimoothoo and Lascar Ponnen of the Divisional Office.

2. The ages as originally entered in the Service Books and gratuity applications were those given by the men themselves but have now been altered to agree with the Medical Certificates.

3. No records are available for verification of the applicants services prior to December 1873. Affidavits and the testimonies of contemporary servants as required by Rule 5 Section 127 of the Pension Code are therefore forwarded.

(True Copy)

G. C. Patton
Supdt. Correspondence Branch

Ch
16-10

In No 1258

PUBLIC WORKS DEPARTMENT, MADRAS.

FORM A.

APPLICATION FOR PENSION OR GRATUITY.

1	2	3	4	5	6	7	8												9*	10	11	12	13	14	15†	16	17	18
Name of applicant.	Father's name.	Race, sect, and caste.	Residence, showing Village or Pergunnah.	Present or last employment, including name of establishment.	Date of beginning of service.	Date of ending of service.	*Length of service, including interruptions.*			*Superior service.* (a)			*Inferior service.* (b)			*Non-qualifying and interruptions.* (c)			Class of pension or gratuity applied for, and cause of application. (d)	(Average) emoluments or pay. (e)	Proposed pension. (f)	Proposed gratuity. (f)	Date from which pension to commence.	Place of payment.	Date of applicant's birth by Christian era.	Height.	Marks.	Date.
							Years.	Months.	Days.	Years.	Months.	Days.	Years.	Months.	Days.	Years.	Months.	Days.										
Adyar Ponnan	Adyar Tholuckanam	Paria	Adyar Madras	Lascar Ex: Engineer's Office Presidency Divn	April 1860	30 June 1882	22	2	"	"	"	"	22	2	"	"	"	"	Invalid gratuity, incapacity from official duties.	7-0-0	"	42-0-0	"	Huzur Treasury Saidapett.	1829 15th August 1832	5 ft 4 inches	A scar on the head above the left ear and another on the calf of left leg; a mole on the right side of the forehead.	

Martys

Signature of Head of Office.

NOTES.

(a)—Service on pay exceeding ten Govt. Rupees, and not in any one of the following capacities, Section 49, C. P. Code:—

Messengers, Orderlies, and Peons, and their Petty Officers.
Money-testers (Fotadars).
Boatmen and Seamen, Maistries in the P. W. D.
Artificers, Laborers, Handicraftsmen, Bazar Chaudharies.
Inferior and menial servants of all sorts, including, Maistries, Distributors, Pressmen, Daftaries and Muchies.
Shroffs whose pay does not exceed fifteen rupees.

N.B.—Book-binders, whose profession is book-binding, and who are not mere Daftaries, are classed as superior servants.

(b)—Service on ten Government Rupees or less or in any one of the capacities enumerated in note (a), or in Section 49.

(c)—Service not under Government or on an Establishment other than permanent and substantive, (unless an Officer is detached on temporarary duty under competent authority), also periods of absence other than privilege or subsidiary leave, and time passed under suspension adjudged as a specific penalty, Sections 23, 27, 28, 52A, and 54.

N.B.—In the case of inferior servants all authorised leave is reckoned as service, Section 53.

*(d)—Compensation Pension or Gratuity admissible on abolition of appointment or reduction of establishment, Section 59.

Invalid Pension or Gratuity admissible on permanent incapacity from official duties, owing to bodily, or mental infirmity, Section 61.

Superannuation Pension or Gratuity admissible when the applicant is entitled or compelled, by Rule, to retire at a particular age, Section 65.

Retiring Pension or Gratuity admissible on voluntary retirement after completing the requisite period of service, Section 66.

Extraordinary Pension or Gratuity admissible—

(*a*) to men so injured, in the execution of their duty, as to be incapacitated for earning a livelihood;

(*b*) to families of men killed in the execution of their duty, Section 128.

If the application is for a Compensation Pension or Gratuity, the nature of the change of establishment which has given rise to the claim should be fully stated.

† (If not known exactly, must be stated on the best information or estimate).

(e)—"Pay" and "Emoluments" mean the amount which the Officer was receiving immediately before his retirement from service. "Average Emoluments" means the average calculated for the last five years of service, Section 79 (*a*) and (*b*).

N.B.—If during the last five years of his service, an Officer has been on Leave with Allowances for any period, his emoluments, in calculating the average, will be taken at what they would have been if the leave had not been taken, Section 79, Rule 2.

If the five years include any period spent in Inferior Service, on Leave without Allowances, or under suspension under such circumstances that the period of suspension does not count as service, the period so passed will be disregarded, and an equal period prior to the five years shall be included, Section 79, Rule 3.

(f)—AMOUNT OF GRATUITY OR PENSION.

SUPERIOR SERVICE.

Compensation, Invalid Pension, and Gratuity.

For less than 15 years' service, a gratuity of one month's Emoluments for each completed year of service, subject to the maximum of 12 months' Emoluments in all, Section 68 (*a*).

After 15 years, and less than 25 years, a pension not exceeding one-third of Average Emoluments: and, also, not exceeding Rs. 3,000 a year, or, if the Average Emoluments do not exceed Rs. 12,000 a year, Rs. 2,000 a year, Section 68 (*b*).

After service of 25 years, a pension not exceeding one-half of Average Emoluments; and, also, not exceeding Rs. 5,000 a year, or, if the Average Emoluments do not exceed Rs. 12,000 a year, Rs. 4,000 a year, Section 68 (*c*).

Superannuation Pension.

The same in amount as Invalid Pension, Section 70.

Retiring Pension.

The same in amount as an Invalid Pension admissible after 25 years service, Section 71.

Extraordinary Pension.

Amount varies according to the nature and extent of the injury received, Section 131.

INFERIOR SERVICE.

Compensation and Invalid Gratuity.

Service less than five years	*nil.*	Section 76 (*a*).
5 years and less than 10 years	3 months' pay	,, ,,
10 ,, ,, 15 ,, ...	4 ,,	,, ,,
15 ,, ,, 20 ,, ...	5 ,,	,, ,,
20 years or more ,, ...	6 ,,	,, ,,

Compensation and Invalid Pension.

Service not less than 30 years,—half pay not exceeding Rs. 4 per mensem, Sec. 76 (*b*).

N.B.—The service of an inferior servant appointed after 1st April 1880 and after he attained the age of 40 years does not qualify for Pension or Gratuity of any kind, Section 76, Rule 6.

If the service be partly Inferior and partly Superior, the applicant has the option of counting the whole as Inferior towards pension on the Inferior Scale, or of counting so much of it as is Superior towards pension on the Superior Scale, Section 77.

History of the Service (showing interruptions) of Adyar Ponnan Late Lascar

in Chingleput Division

Born ~~on the~~ in 1829 ~~15th August 1832~~ Please see also Medical Certificate & Supg. Engineer letter No 2387 d/ 3 October/82 (Copy attached)

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service.	Period not reckoned as service.	Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
East Coast Canal Maint Survey office	Lascar	7	.	April/60	30 Novr/73	13 8 .	. . .			
Do	Do	7	.	1 Decr/73	31 Octr/78	4 11 "	" " "			
Chingleput Division	Do	7	"	1 Novr/78	31 Octr/79	1 " "	" " "			
Do	Messenger	7	..	1 Novr/79	31 March/80	" 5 "	" " "			
Do	Lascar	6+1 personal allowance		1 April/80	27 June/82	2 2 27	- - -			
				Total Service		22 2 27	. - -			

Not verified from either the Audit Registers of this Office or from records in the Divisional and Circle Offices owing to the omission from the former of the names of incumbents in inferior grades and [illegible] of records in the latter. The period has been classed as qualifying on the strength of the applicant's affidavit and statements of two Contemporary servants as also on the specific opinion of the Executive Engineer viz "From the Collateral evidence collected and the pay abstracts available the claim is established and can be admitted. The date of the applicant's appointment as Lascar is given in the gratuity application as April 1860. In the absence of precise information as to the particular date of the applicant's appointment his services frequently have been reckoned from 1st April 1860. Special attention is invited to the statements of contemporary servants

Not verified from Audit Registers of this Office for reasons explained above but verified from records in the Divisional Office Vide remarks in Column "How verified" in page 2 of the gratuity application Hence the periods have been classed as qualifying.

The applicant was pronounced unfit for further Service on the 27 June 1882 but his services were retained upto 30 June/82 apparently with reference to Section 105 Rule 1 of the Civil Pension Code.

The following papers accompany the Gratuity application

1. Service Book
1. Medical Certificate d/ 27 June 1882
1. Affidavit
2. Statements of Contemporary servants
1. Copy of letter from the Supg. Engineer 5 Circle No 2387 d/ 3 Octr/82.

Geo Brown
for Examiner P. W. Acct.
Madras
E.P. 17/10
Ch.
16/10

1882 were

Lascar Chingbput Do	Do	7	.	1st April 1880	30' June 1882	2	3	.			Including personal— allowance of one rupee	verified from the Records of this office.
					Total Service	22	2	.	.	-		

History of the Service (showing interruptions) of

(*Contd.*)

Establishment.	Appointment.	Pay.	Acting allowance.	Date of beginning.	Date of ending.	Period reckoned as service.	Period not reckoned as service	Remarks.	How verified.*	Remarks by Examiner, P. W. Accounts.
		Rs.	Rs.			Y. M. D.	Y. M. D.			

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* In the Public Works Department, periods of service should be verified by the Examiner, P. W. Accounts, Section 84, Rule 2.

If the service claimed cannot be wholly verified from the records of the Accounts Office, reference should be made to the Head of the Office in which the Applicant states that he served during the period in doubt, Section 84, Rule 4; and it verification from this source also be not practicable, the applicant must furnish an affidavit on plain paper accompanied by such collateral evidence as may be procurable, *e.g.*, official certificates, and the evidence of contemporary employés, Section 84, Rule 5. If the latter course be adopted the authority receiving the application must invariably record his own opinion whether the service claimed has been established and should be admitted or not. Section 84, Rule 6.

The affidavit of the applicant and evidence of contemporary employés should contain information on the following points:—

(*a*) whether the applicant was in *permanent* employ of Government.

(*b*) whether there were any breaks in the continuity of his service and whether he was at any time absent on leave other than privilege; if so, the nature of such breaks and the duration of such leave of absence should, as far as possible be specified.

The Final Pension Application should not be submitted until the applicant is finally relieved, when it should be accompanied by the Last Pay Certificate prescribed in Section 85, C. P. Code.

Remarks by Head of Office.

1. As to character and past conduct of applicant. Good

2. Explanation of any suspension or degradation. Nil

3. Regarding any gratuity or pension already received by applicant, See Chapter XX .. .. ..}* Nil

4. Explanation under Section 59, Rule 1, so far as the Head of the Office can give it .. .. ..}† The applicant is permanently incapacitated for further Service in the Department.

5. Any other remarks. Nil.

6. Specific opinion of Head of Office whether the service claimed is established and should be admitted or not. (*See Rule 6 under Section 84.*)} From the Collateral evidence collected and the Pay Abstracts available, the claim is established and can be admitted.

Arth Sunderland Colonel R.E.;
Superintending Engineer
5th Circle.

3/10/82.

Signature

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* If the Applicant has received any gratuity or pension, here state the amount of gratuity or pension granted, the authority under which sanctioned, and whether on re-employment the gratuity has or has not been refunded and the pension ceased to be drawn.

† If the applicant is recommended for a pension or gratuity as compensation for abolition of Office, state here for what reasons it was found impossible to provide other suitable employment for the applicant and whether by the abolition of the appointment, a real saving to Government, in respect to the cost of the abolished appointment, has been produced. *Vide* Rules 1 and 6, Section 59 of the Civil Pension Code.

Certificate and Report of Examiner, Public Works Accounts, Madras.

No, 748 A./R.

~~Certified that (subject to the remarks below recorded) qualifying service in~~ ~~grades has been duly proved~~ for ~~years~~ ~~months~~ ~~days; and that a~~ ~~not exceeding Rs.~~ ~~is admissible under Section~~ of ~~the Civil Pension Code. The calculations have been duly verified. The~~ ~~is chargeable to~~

Certified that should Government be pleased to treat the period of the applicant's services from 8th 1st April 1860 to 30 November 1873 as qualifying on the strength of his affidavit and statements of contemporary servants as also on the specific opinion of the Executive Engineer that the service claimed is established and can be admitted, qualifying service in inferior grades will amount to 22 (twenty two) years, 2 (two) months and 27 (twenty seven) days, that an Invalid Gratuity not exceeding Rs 42 (forty two) equal to six months pay at Rs 7 per mensem will be admissible under sections 102 and 117(a) of the Civil Pension Code. The calculations have been duly verified. The Invalid gratuity, if sanctioned, is chargeable to General Revenues.

~~2. Attention is solicited to Section 22.~~

With reference to Section 130 Rule 4 attention is solicited to section 65 of the Civil Pension Code.

Madras
17 October 1882

Vkg
17.10

Geo Brown
for Examiner P.W. Accts
Madras

17/10

16.10.

Pension 1882 Deptt

APPLICATION FOR ~~PENSION OR~~ GRATUITY.

No. 1256

826 SES
4 OCT 82
EXAMINER P. W. ACCOUNTS

Date of application ..

Em 6.

Name of applicant .. A. Ponnan

Last appointment . Lascar Chingt Dn

Class of pension or gratuity .. .. ..

Amount of pension sanctioned .. ..

Amount of gratuity sanctioned .. ..

Date of commencement.

Date of sanction .. ..

Oc No. 1035

No. Dated 18 .

Forwarded to the Superintending Engineer, Circle.

JR Carlyle
Executive Engineer.

No. Dated 18 .

Transmitted to the Examiner, P. W. A., Madras, for verification.

Supg. Engineer, Circle.

No. 477X Dated 17th October 1882

Forwarded to the Secretary to Government, Pension Department, ~~through the Accountant-General~~, Madras.

Geo Brown
Em 6 *for Examiner, P. W. A., Madras.*
16.10

~~No. Dated 18~~ .

~~Transmitted to the Secretary to Government, Pension Department~~.

~~*Accountant General, Madras.*~~

With order

1256

Pension Department

68
17

Proceedings of the Madras Government.

Read the following papers :—

From the Superintending Engineer 5th Circle dated 3rd Octr/82

" Genl PW A/c ~~Accountant-General~~, dated 17th October 1882 No. 477 X.

Order thereon, 31st Octr/82 No. 1035

Under Sections 102 and 117 a/ of the Civil Pension Code (5th Edition), the Right Honorable the Governor in Council is pleased to grant to [illegible] Ponnan late Lascar Executive Engineer's Office Chingleput Division an Invaliding gratuity of Rupees (42) Forty two equal to six months pay payable at Saidapet, Chingleput District in consideration of his qualifying Inferior service of twenty two years, two months and twenty seven days.

F.W.
Kor
21/10

To the Accountant-General, with Register.
" Genl PW Accounts
" P.W. Deptt
" Supg. Engineer 5th Circle
" Collector of Chingleput

31-10-82

Govt. of {1882} Madras.

PENSION.

To

The Accountant-General,

&c., &c., &c.

Dated 31 October 1882

Despd. " " "

Recd.

G.O., 31 Octr/82 No 1035

Granting An invalid gratuity of Rs 42 to V. Sonnam late Lascar Executive Engineer's Office Chingleput Division

List

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D 588 25.10